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# ***Town of Ludlow Board of Assessors***

***488 Chapin Street  
Ludlow, Massachusetts 01056***

***Phone: 413 583-5600 x 1220  
Fax: 413 583-5603***

Minutes of the Board of Assessors Meeting held Wednesday, May 29, 2024, at 11:00 a.m. in the Board of Selectmen's Conference Room.

Board of Assessors Members: Michael O'Rourke - Chairman (Present)  
Antonio Rosa - Member (Present)  
John Urban - Member (Present)

Also in Attendance: Jose Alves - Assistant Assessor  
Maria Fernandes - Associate Assessor

Mr. O'Rourke, Chairman called the meeting to order at 11:05 a.m.

## **11:15 a.m. – Executive Session**

Motion made by Mr. Rosa and seconded by Mr. Urban to go into executive session to discuss the content of real estate and personal property applications for Fiscal 2024; sign applications whether approved or denied, and to resume into regular session once adjourned – to comply with Mass Law Chapter 59, Section 60. Motion passed 3-0.

Roll call vote: Mr. Rosa, yes  
Mr. Urban, yes  
Mr. O'Rourke, yes

60. Motion made by Mr. Rosa and seconded by Mr. Urban to sign Fiscal Year 2025 Assessors Warrant to Collector/Treasurer, Elsa Barros for Real Estate Tax (preliminary) in the amount of \$23,292,056.79. Motion passed 3-0.
61. Motion made by Mr. Rosa and seconded by Mr. Urban to sign Fiscal Year 2025 Assessors Warrant to Collector/Treasurer, Elsa Barros for Personal Property Tax (preliminary) in the amount of \$2,423,111.63. Motion passed 3-0.

62. Motion made by Mr. Rosa and seconded by Mr. Urban to sign Assessors Warrant to Collector/Treasurer, Elsa Barros for calendar year 2024 Motor Vehicle and Trailer Excise, Commitment 3, in the amount of \$199,519.39. Motion passed 3-0.
63. Motion made by Mr. Rosa and seconded by Mr. Urban to review, approve and sign FY2024 Monthly List of Taxes Abated for Real Estate in the amount of \$3,160.33. Motion passed 3-0.
64. Motion made by Mr. Rosa and seconded by Mr. Urban to review, approve and sign FY2024 Exemption Record for Property taxes in the amount of \$5,700.00. Motion passed 3-0.
65. Motion made by Mr. Rosa and seconded by Mr. Urban to review, approve and sign Abatement Record Levy of 2024 Motor Vehicle and Trailer Excise in the amount of \$7,285.96. Motion passed 3-0.
66. Motion made by Mr. Rosa and seconded by Mr. Urban to review, approve and sign Abatement Record Levy of 2023 Motor Vehicle and Trailer Excise in the amount of \$544.24. Motion passed 3-0.
67. Motion made by Mr. Rosa and seconded by Mr. Urban to review, approve and sign Motor Vehicle Excise Abatement Applications for calendar years 2023 and 2024. Motion passed 3-0.
68. Motion made by Mr. Rosa and seconded by Mr. Urban to review, approve and sign Motor Vehicle and Trailer Excise Abatements for calendar years 2023 and 2024. Motion passed 3-0.
69. Motion made by Mr. Rosa and seconded by Mr. Urban to review, approve and sign minutes from the meeting of April 24, 2024. Motion passed 3-0.
70. Motion made by Mr. Rosa and seconded by Mr. Urban to review, approve, sign, and release Executive Session Minutes from the meeting of April 24, 2024. Motion passed 3-0.
71. Motion made by Mr. Rosa and seconded by Mr. Urban to review, approve and sign Invoice. Motion passed 3-0.
72. Board noted Administrative Review Committee Reorganization.
73. Board noted Board of Selectmen Reorganization.
74. Board noted Conservation Commission Reorganization.
75. Board noted Council on Aging Reorganization.

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76. Board noted Hubbard Memorial Library Reorganization.
77. Board noted Death Notices – Town Clerk

**Discussion:**

**Next Meeting** -The Board scheduled the next meeting for June 26, 2024, at 11:00 a.m. at the Town Hall in the Board of Selectmen's Conference Room.

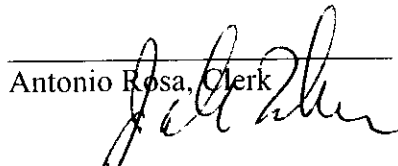
**Vision Upgrade** – Mr. Alves is meeting biweekly with the VISION implementation team.

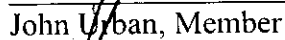
Motion made by Mr. Rosa seconded by Mr. Urban to adjourn the meeting. Motion passed 3-0.

Having no further business, the meeting adjourned at 11:40 p.m.

Respectfully submitted:

  
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Michael O'Rourke, Chairman

  
\_\_\_\_\_  
Antonio Rosa, Clerk

  
\_\_\_\_\_  
John Urban, Member

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**TOWN OF LUDLOW BOARD OF ASSESSORS  
EXECUTIVE SESSION MINUTES  
May 29, 2024**

**BOARD OF ASSESSORS MEMBERS**

Michael O'Rourke – Chairman (Present)

Antonio Rosa – (Present)

Beverly Barry - (Present)

Also present: Jose Alves – Assistant Assessor

Maria Fernandes – Associate Assessor

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Executive session began at 11:15 a.m. in the Selectmen's Conference Room.

Mr. Rosa MOVED to go into executive session to discuss the content of real estate and personal property abatement applications for Fiscal Year 2024; sign applications whether approved or denied, and to resume into regular session when Executive Session has ended. Second Mr. Urban – 3-0 in favor.

Roll call vote:

Mr. Rosa, yes

Mr. Urban, yes

Mr. O'Rourke, yes

**FY'2024 Real Estate and Personal Property Abatements & Denials**

The Board reviewed and discussed the content of real estate abatement applications and denials, and after much discussion – Mr. Rosa MOVED to grant the following abatements and denials. Mr. Urban seconded the motion. Motion Passed 3-0 in favor.

Roll call vote:

Mr. O'Rourke, yes

Mr. Urban, yes.

List available upon request.

**Real Estate Abatement**

17D-3550-2-4

**Personal Property Abatement**

0-600-PP

Mr. Rosa MOVED to adjourn from executive session and resume into regular session. Second  
Mr. Rosa. Motion passed 3-0.

Roll call vote:

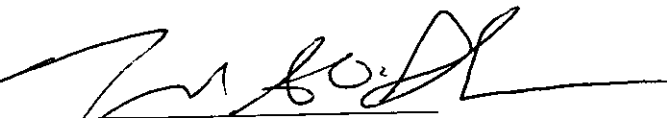
Mr. Rosa, yes

Mr. Urban, yes

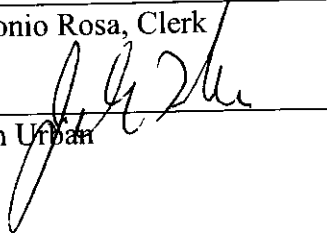
Mr. O'Rourke, yes

Executive session ended at 11:25 a.m.

Respectfully submitted,

  
\_\_\_\_\_  
Michael O'Rourke, Chairman

\_\_\_\_\_  
Antonio Rosa, Clerk

  
\_\_\_\_\_  
John Urban

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