Board of Library Trustees - Meeting Agenda

October 7, 2019

4:00 PM

Hubbard Memorial Library

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Appointments

Director's Report

New Business

- Vote on minutes of 9/4/19 Trustees Meeting
- Car show success – 102 cars 200+ patrons
    - Friends fundraising - $263.00
    - Hubbard Library Memorial Fund - $465.00
- I am starting biannual performance evaluations
- HVAC installed
- Strategic Plan review
- The library received thank you letter from Community Survival Center for food donation by the library
- Had staff sign up for Opposing Viewpoints webinar
- Sought input from staff re: consulting group offering a group interaction staff development seminar - $800
- Vote on Equipment Loan Agreement
- Discuss / vote on Adult volunteer language
- Discuss call in procedures
    - Began creation of an online calendar
- Discuss sick time usage and documentation
- Grant reporting is 95% completed
- I completed the "E's of Libraries" webinar
- The ESL conversation group is on temporary hiatus due to volunteer / staffing issues
- Vote on early closing for New Years Eve.

Old Business

- The parking lot addition should happen in FY 20.

Correspondence

Community Survival Center thank you letter

Blue Sky Consulting outline of proposed workshops

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Executive Session

Discussion: Open

The November 2019 meeting date/time has yet to be determined.

***Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.**