Board of Library Trustees - Meeting Agenda

January 6, 2020

4:00 PM

Hubbard Memorial Library

Appointments

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Director's Report

New Business

- Vote on minutes of 12/9/19 Trustees Meeting
- The library received the Verification for the State Aid compliance from the MBLC for FY 20. The initial check for $16,560.00 is being electronically transmitted.
- Vote on policy language and associated documents for homebound delivery.
- July Siebecker applied for cultural council Grant to support Children's Programming.
- July applied for and was awarded a grant from the MBLC to obtain software essential for the upcoming Summer Reading Program.
- The ESL conversation group is going well.
- I acquired a new database; AtoZ Food USA.
- MBLC / MLS are providing new statewide databases starting 1/1/20 including Opposing Viewpoints (currently paid for by our library – we will get an account credit from Gale.) Heritage Quest is being added as well complementing Ancestry.
- Garrett and I had an initial meeting to develop an Emergency Evacuation Plan. I will be reaching out to the Ludlow Police Department for further input and advice.
- I had Grodsky repair a hardware component that part of the boiler software controls – approximately $2750.00

Old Business

- The parking lot addition should happen in FY 20.

Csrate Aide Award certificate

Homebound Delivery policy documents

Executive Session

Discussion: Open

The February 2020 meeting date/time has yet to be determined.

*Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.