Hubbard Memorial Library
Board of Library Trustees
Minutes, 11/9/20

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TOWN OF LUDLOW

Attendees: Chris Davis, Linda Collette, Garett Day
Meeting called to order at 4:00 P.M.
Minutes of the 10/5/20 meeting were approved. Chris proposed approval, Garett Day seconded

Director's Report

New Business

Strategic Planning

Pat suggested an update the video tour

Look to load the wwlp unicorn event onto our website

Chris suggested to invite the Board of Selectmen/finance committee for another visit (possibly in Spring)

Goal 1 - Action 3 – do a walk when the parade is happening

Pat indicated that there are a number of actions that have to be postponed due to Covid

Chris suggested look into utilizing the volunteer program that was going to reach out to seniors to do a curbside pickup for seniors

Goal 2 – financial situation with Covid could make funding the new position difficult

With the 250 celebration – can there be outreach to the schools to collaborate ways to highlight the celebration (like an essay competition or being involved in oral history)

Add to Strategic Planning Implementation spreadsheet that we have purchased temporary canopies and looking to get permanent pavilion

Pat has gotten some quotes on interior restoration (painting)

Chris recommended to ask the town to put the library on the list of capital improvement

Pat will work with the Register to report on what is being donated (that could encourage possible donations based on based on assessment)

Look into possibility of having an annual "Historical Collections Day"

Create awareness of electronic resources like – Mometrix Test Prep (the ebook test prep for such areas as plumber. Electrician, ASVAB)

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Register, PSA, Local schools, Vocational, and Job Corp

Review of Local History Collection Development policy

- Pat will submit a final rough draft/copy to the trustees for review and possible approval at the next meeting
- Library has acquired new items for the collection
- Suggestion by Bob to work with the Register to report on what is being donated (that could encourage possible donations based on based on assessment)

Facilities

- The rumpled carpet has been repaired at a cost of $350

Outreach

- Pat completed two Zoom meetings with Ludlow Area Adult Learning Center
- Pat has a Zoom Coffee Hour scheduled for 11/17 with the Senior Center

Old Business

- Parking lot
- Light pole - underway

The meeting adjourned at 5:15 P.M.

The next meeting will be help on 12/8 at 4:00.

*Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.

Respectfully submitted,
Garett Day, Secretary