Board of Library Trustees - Meeting Minutes

February 8, 2021

4:00 PM

Hubbard Memorial Library

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2021 OCT -6 A 10:32
TOWN OF LUDLOW

Attendees: Chris Davis, Linda Collette, Garett Day, Patrick McGowan
Executive session - 4:10 to 4:20
Meeting Began at 4:22
Motion to accept prior meeting minutes by Chris, 2nd by Linda

Director's Report

New Business

Capital Improvements request
Pat submitted the Windows Restoration capital improvement project. Multiple projects may be submitted in the future as it may be acceptable to do so when requesting funds that are below the $20K limit.
Chris suggested a few corrections, Pat will adjust.

Motion to accept approval of Circulation/Local History policies as stated on agenda. All in favor, motion passed.

Preservation Assessment Grant
Apply for grant, Pat didn't think it was worth applying for due to prohibitive up front building assessment costs.

Martha Richards, library volunteer & John Moll, member of the Ludlow Historical Commission, may willing to assist in the process of digitizing the old photos.

Facilities -
The door switches broke so there was no power to open and close the doors. Pat called an electrical contractor who came out to repair the door switch. The doors are Stanley doors and need Stanley parts. Estimated cost could be approximately $1,500.00

We own a Cricut machine which is primarily being utilized by Olivia to support craft development. The idea of Olivia possibly teaching a Cricut class was discussed for future staff development.

Ludlow Cultural Council
July attended a class, a grant of $1,800 was received!

Pat discussed building up the Children's database, ages K-8 and K-12

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World Language database, $350.00, foreign languages, story telling, and Republican newspaper image database.

Chloe Liszka, a Ludlow resident, wrote to Pat asking for permission to build and create a natural flower bed for the purpose of attracting bees. She asked for suggestions on where to place such a flower bed. It was agreed upon by all that the best place(s) for the flower bed would be in the center area between the sidewalk to the parking lot and the road to the parking lot, and possibly next to the treed area beside the dumpsters. We look forward to this project and are grateful that Chloe decided to get this created.

Window replacement, Capital Improvement request submitted - Pat will contact the window company we have agreed to use so that we can get on the calendar for later this year.

State Aid - we are to receive $20,038.98 which is a slight increase over last year, and is expected to be received in March, 2021. The second portion of $20 K is coming as well.

Old Business

Wish list of a pavilion and parking lot redesign was discussed. DPW designs projects and we wish to be involved in any process of designing.

The March meeting date/time has yet to be determined.

Meeting adjourned at 5:27

*Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.