Board of Library Trustees - Meeting Agenda

March 8, 2021

4:00 PM

Hubbard Memorial Library

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2021 FEB 24 P 3:10
TOWN OF LUDLOW

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Library Board of Trustees
Mon, Mar 8, 2021 4:00 PM - 7:00 PM (EST)

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Director's Report

New Business

- Vote to approve meeting minutes for 2/8/21 Library Board of Trustees meeting
- Stats
  - In person appointments:
    - December – 223
    - January – 222
  - Curbside delivery
    - December – 498
    - January – 415
  - Adult programming
    - December – 5 programs, 18 attendees
    - January – 5 programs, 24 attendees
  - Children's programming
    - December – 31 programs, 293 attendees

        - January – 23 programs, 215 attendees
    - Young adult programming
        - December – 9 programs, 49 attendees
        - January – 11 programs, 73 attendees
- Received first round of state aid finds from the MBLC - $20,038.98. This represents one half of the total award
- Started on an itemized listing of facilities priorities with associated costs – see correspondence
- Vote on approval of policies:
    - Inclement Weather
    - Social Media
    - Patron Behavior
- Working on inventory of local history collection
- Collection development
    - Pat is in the process of weeding the non-fiction collection
    - Melissa is working on the fiction collection
    - Melissa completed a weeding of the CD audiobook collection
    - Melissa and Amanda are in the process of integrating the Mystery collection into the Fiction collection
        - Weeded audio CDs are being potentially offered to the Senior Center
    - Looking at potentially acquiring Vidcode, a database that helps teens / adult learn how to code
- Facilities – Window Restoration
    - May still receive a response from the Capital Improvement Committee regarding window restoration capital improvement request
    - Followed up with Carl Levesque from Personal Painters re: next steps and timeframe for project

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Old Business

- Parking lot
- Window restoration

Correspondence

- Inclement Weather policy
- Social Media policy
- Patron Behavior policy

Executive Session

Discussion: Open

The next meeting date/time has yet to be determined.

*Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.