Hubbard Memorial Library
Board of Trustees
Minutes, 3/8/21

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TOWN CLERK'S OFFICE
2021 OCT -6 A 10:32
TOWN OF LUDLOW

Attendees: Chris Davis, Linda Collette, Garett Day, Patrick McGowan
Meeting called to order at 4:00 P.M.
Minutes of the 2/8/21 meeting were approved with edits from Pat on Capital Improvements and library helpers. Chris proposed approval, Linda seconded.

Director's Report

New Business

Pat gave an overview of programming and attendance stats.

Received first round of state aid finds from the MBLC - $20,038.98. This represents one half of the total award –In May or June, notice of the second half will come

Pat started on an itemized listing of facilities priorities with associated costs. Window restoration is the highest priority. The Program Room is also of high priority

Vote on approval of policies. Inclement Weather – Chris motioned approval, Garett Seconded. Social Media – add in "plus trustees" to choose of when to remove a posting, "information/posts that are knowingly false", and add Instagram to list of platforms. Patron Behavior – Bicycles – make separate bullet point "bicycles should continue to follow standard rules of the road" -For Excessive Displays of Affection, change it to Public Displays of Affection

Pat is working on inventory of local history collection – still getting donations coming in like pictures from the 1940s

Pat is looking into: possibility of have a Car Show – see about getting Ch 22 or 40 involved, Open House for when the library is fully open, how to increase involvement in Friends of the Library (like advertising/informing patrons during events), team up with the Register to promote a possible "naming a mascot" or other contest

Pat is investigating at potentially acquiring Vidcode ($2900), a database that helps teens / adult learn how to code – not worthwhile with price and it is aim more to a school setting and uses Java (which is being phased out)

Reviewed Staff Initiatives/Accomplishments

Adult staff will investigate getting yoga matts for when the library can go live for the yoga program

Old Business

Parking lot – Trustees should try to make sure we are part of the discussion on how the lot is to be planned/utilized

Window restoration

Flower Bed – will wait to see where Chloe suggests

Executive Session

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Upcoming business – the Library Director Contract is expiring at the end of June

Discussion: Open

The next meeting date/time April 5th (Monday) at 4 pm

The meeting adjourned at 5:24 P.M.

*Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.