Board of Library Trustees - Meeting Minutes
April 4, 2023
Hubbard Memorial Library, 4:00 p.m.

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Old Business:

None

New Business:

- Library Trustees elected positions for the upcoming year. Elected as Chair was Linda Collette and Co-Secretaries are Nancy Guinipero and Kathleen Ouimette. These positions will be reported to Kim Batista, the Town Clerk.
- Melissa updated the Trustee's on the Strategic Plan. Kathy Ouimette attended the April 2 Community Strategic Planning Meeting and gave an update of that meeting. State Representative Aaron Saunders was in attendance and gave plenty of feedback during the meeting as well as those who were in attendance.
- Discussed Warrant for the upcoming Town Meeting on Monday, May 8, 2023. Patrick has already completed the FY 23-24 budget and was submitted and approved by the Board of Selectman and the Finance Committee with one exception, the new full-time position was denied. This full-time position will be re-submitted again for next year's budget. This full-time position is for the Youth Services area . For next year we will ask July to give us stats for the position to help secure that position.
- Melissa (acting Library Director) gave the Trustee's an update on the library window project which will cost more than the original cost. She has requested a personal meeting with Lori Belanger – Procurement Manager to discuss the next steps.
- Melissa told the Trustee's that she is working with Vendor's to secure the Cleaning Contract. The decision has to be made in June. She is working on this with Lori Belanger for contract purposes.

The next meeting will be on Tuesday, May 2, 2024 at 2:00 pm.

Meeting adjourned at: 5:15 pm. and entered into executive session.

Kindly submitted by:

Kathleen Ouimette, Co-Secretary

Nancy Guinipero, Co-Secretary

Approved on: 6/6/23

By Board of Trustees:

Linda J. Collette

Name

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6-6-23

Date

Kathleen A. Dumont

Name

6/6/23

Date

Nancy Gunieper

Name

6/6/2023

Date