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Ludlow Public Schools
Office of the Superintendent
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LUDLOW SCHOOL COMMITTEE
MEETING AGENDA - June 27, 2023
HARRIS BROOK ELEMENTARY SCHOOL - LIBRARY
209 FULLER STREET - LUDLOW - 6:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT
Those that want to comment will sign in. They will be called upon when it's their turn to speak.

ROUTINE MATTERS
1. Consent Agenda
   a. Approval of Minutes - June 13, 2023
   b. Donation - $275.00 from Pioneer Valley Financial Group to Baird M.S./grade 8 picnic
   c. Donation - $50.00 from Mr. & Mrs. Laing to Baird M.S./grade 8 Student Activity Fund
2. Upcoming Meeting Dates/School Committee

NEW BUSINESS
1. **School Committee Meeting Schedule/2023-2024** - Enclosed for your viewing is the schedule of School Committee meetings
2. **Surplus Inventory/Outdated Material(s) - Included in your packet is a list of surplus outdated textbooks from Ludlow H.S.**
3. **Superintendent Evaluation** - Presentation regarding the Superintendent's evaluation

OLD BUSINESS
1. **Policy File:EBCFA-Face Coverings - 1st Reading** - See the enclosed policy for your viewing -

FINANCIAL UPDATE
1. Mrs. Demetrius will provide an update on the FY23 budget

REPORTS
1. Superintendent Report
2. School Committee Subcommittees

EXECUTIVE SESSION
1. Motion to move into Executive Session to discuss strategy with respect to collective bargaining or litigation with no intention to return to Open Session.

ADJOURN

*(The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.")

File: BEDH

PUBLIC COMMENT AT SCHOOL COMMITTEE MEETINGS

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All regular and special meetings of the School Committee shall be open to the public. Executive sessions will be held only as prescribed by the Statutes of the Commonwealth of Massachusetts.

The School Committee desires individuals to attend its meetings so that they may become better acquainted with the operations and the programs of our local public schools. In addition, the Committee would like the opportunity to hear public comment.

Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. It is an individual's opportunity to express an opinion on issues within the School Committee's authority.

To ensure the ability of the School Committee to conduct the District's business in an orderly manner, the following rules and procedures are adopted:

1. At the start of each regularly scheduled School Committee meeting, individuals will sign in for an opportunity to speak during public comment. The public comment segment shall not exceed 15 minutes. All speakers are encouraged to present their remarks in a respectful manner

2. Speakers will be allowed up to three (3) minutes to present their material and must begin their comments by stating their name and city/town. The presiding Chair may permit extension of this time limit, in extenuating circumstances.

3. Topics for discussion should be limited to those items within the School Committee's scope of authority. The authority of the School Committee primarily concerns the review and approval of the budget of the district's public schools, the performance of the Superintendent, and the educational goals and policies of the district's public schools. Comments and complaints regarding school personnel (apart from the Superintendent) or students are generally prohibited unless those comments and complaints concern matters within the scope of School Committee authority.

4. The Chair of the meeting, after a warning, reserves the right to terminate speech which is not constitutionally protected because it constitutes true threats that are likely to provoke a violent reaction and cause a breach of the peace, or incitement to imminent lawless conduct, or contains obscenities.

5. Written comments longer than three (3) minutes may be presented to the presiding Chair before or after the meeting. All remarks will be addressed through the Chair of the meeting. Comments made during the public comment portion of the meeting do not necessarily reflect the views or positions of the Ludlow School Committee.

6. Sign up instructions will be provided for those who wish to participate in Public Comment.

LEGAL REFS.: M.G.L. c. 30A: 18-25

CROSS REFS: BE, SCHOOL COMMITTEE MEETINGS
BEC, EXECUTIVE SESSIONS
BEDA, NOTIFICATION OF SCHOOL COMMITTEE MEETINGS

SOURCE: MASC
Revised: January 2020

ADOPTED: September 7, 2021

MGL 30A, section 20

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(g) No person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw, the chair may authorize a constable or other officer to remove the person from the meeting.

Attorney Generals Open Meeting Law Guide

Any member of the public may make an audio or video recording of an open session of a public meeting. A member of the public who wishes to record a meeting must first notify the chair and must comply with reasonable requirements regarding audio or video equipment established by the chair so as not to interfere with the meeting. The chair is required to inform other attendees of any such recording at the beginning of the meeting. If someone arrives after the meeting has begun and wishes to record a meeting, that person should attempt to notify the chair prior to beginning recording, ideally in a manner that does not significantly disrupt the meeting in progress (such as passing a note for the chair to the board administrator or secretary). The chair should endeavor to acknowledge such attempts at notification and announce the fact of any recording to those in attendance.