July 14, 2023

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TOWN OF LUDLOW

Virtual meeting of the Finance Committee held on Friday, July 14, 2023, beginning at 10:38 a.m. via Teams.

Members present: Darlene Cincone, Aneta Lombardi, and Susanne Boyea

Members excused: Tony Sanches and Matais Goncalves

Mr. Marc Strange was also present.

First Order of Business: The Pledge of Allegiance

The committee discussed Interdepartmental Transfers. New Transfers:

Collector's Office: Requesting $2,000 from Town collector Salaries to communication-postage. Moved by Ms. Cincone, seconded by Ms. Boyea to approve the Transfer for the Collector's Office in the amount of $2,000 to cover expenses. Vote: 3-0 in favor

Planning Board: Requesting $1,000 from All Other Purchased Services to Town Planner. Moved by Ms. Cincone, seconded by Ms. Boyea to approve the Transfer for the Planning Board in the amount of $1,000 to cover expenses. Vote: 3-0 in favor

Building Inspector: Requesting $5,500 from Appointed Officials part-time salaries to all other professional/technical services. Moved by Ms. Cincone, seconded by Ms. Boyea to approve the Transfer for the Building Inspector in the amount of $5,500 to cover expenses. Vote: 3-0 in favor

Emerging Management: Requesting $1,000 from General Expenses to Lease Purchases. Moved by Ms. Cincone, seconded by Ms. Boyea to approve the Transfer for Emerging Management in the amount of $1,000 to cover expenses. Vote: 3-0 in favor

Weights & Measures: Requesting $3,100 from Appointed Officials part-time salaries to cover the following expenses: $1.320 for General Expenses and $1,780 for Office Supplies. Moved by Ms. Cincone, seconded by Ms. Boyea to approve the Transfer for Weights & Measures in the amount of $3,100 to cover expenses. Vote: 3-0 in favor

Town Clerk: Requesting $2,000 from all other purchased services to Clerical Salaries permanent full-time. Moved by Ms. Cincone, seconded by Ms. Boyea to approve the Transfer for Town Clerk in the amount of $2,000 to cover expenses. Vote: 3-0 in favor

Resubmitted Transfers:

Information Technology: Transfer $139,466.25 from Personal Services to cover the following expenses: $21,000 for Capital Expenditures and $118,466.25 for General Expenses for IT consultants. Moved by Ms. Cincone, seconded by Ms. Boyea to approve the Transfer for IT Department in the amount of $139,466.25 to cover expenses. Vote: 3-0 in favor

Board of Selectmen: Transfer $25,104,34 from Personal Services and $750 from Veteran's Services – Capital to cover the following expenses: $4,500 for General Expenses, $1,704.34 for Capital, $750 for Veteran's Services Salaries, $17,000 for Veteran's Benefits and $1,900 for Liability Insurance. Moved by Ms. Cincone, seconded by Ms. Boyea to approve the

Interdepartmental Transfer for the Board of Selectmen in the amount of $25,104.34 to cover expenses. Vote: 3-0 in favor

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Hubbard Memorial Library: Transfer $7,523 from Staff Salaries, $190 from postage, $200 from conferences & travel, $29 from dues and memberships and $443 from internet to cover the following expenses: $5,600 for building repairs/maintenance, $845 for service contract -office equipment, $620 for all other repairs & maintenance, $965 for all other purchased services and $355 for office supplies. Moved by Ms. Cincone, seconded by Ms. Boyea to approve the Transfer for Hubbard Memorial Library in the amount of $8,385 to cover expenses. Vote: 3-0 in favor

Accounting Department: Requesting $81,500 for the Accounting/Auditing Services. $42,000 will come from Town Accountant/Assistant Town Accountant salaries, $39,500 will come from Finance Committee Reserve to be transferred into Accounting/Auditing Services. Moved by Ms. Cincone, seconded by Ms. Boyea to approve the Transfer for the Accounting Department in the amount of $81,500 to cover expenses. Vote: 3-0 in favor

Moved by Ms. Lombardi, seconded by Ms. Boyea to adjourn the Finance Committee Meeting at 11:00 a.m. Vote: 3-0 in favor.

Ludlow Finance Committee