October 18, 2023

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TOWN OF LUDLOW

Meeting of Finance Committee held on Wednesday, October 18, 2023, beginning at 6:00 p.m. in the Selectmen's Conference Room, Town Hall.

Members present: Darlene Cincone, Aneta Lombardi, Tony Sanches and Susanne Boyea

Members excused: Matais Goncalves

Mr. Shawn Teece was also present.

First Order of Business: The Pledge of Allegiance

At this time, Mr. Teece discussed the 2025 budget. All departments received Level 1 budgets which are due back on November 15th. New positions or reclassification requests were due to Human Resources back on October 13th. There are 4-5 positions; details will be shared with the Finance Committee in the near future. By November 20th, the Town Administrator will be presenting departmental capital requests to the Capital Improvement Planning Committee (CIPC). December 1st is when Department Heads enter Level 1 budgets into Munis software. Level 1 budget will be shared with the Finance Committee at the next meeting in November.

Other correspondence: an invoice from MMA was presented to the committee regarding annual dues in the amount of $295.00. The invoice was approved by Mr. Sanches and presented to Mr. Teece for payment.

Moved by Ms. Cincone, seconded by Ms. Boyea to approve and sign the Finance Committee Minutes of September 20, 2023, as indicated.
Vote: 4-0-0 in favor

Moved by Ms. Cincone, seconded by Ms. Boyea to adjourn the Finance Committee Meeting at 6:15 p.m. Vote: 4-0 in favor.

Aneta Lombardi

Darlene Cincone

Susanne M Boyea

Ludlow Finance Committee