

Ludlow Cultural Council -February 26, 2024 Meeting minutes

The meeting was called to order at 6:01 by Michelle Goncalves.

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Members present: Michelle Goncalves, Larry Goodreau, Janet Settembro, Grace Barone, Peggy Bernard and Pam Hayes.

Members absent: Bob Radowski, Bob Roccanti, Nira Flatley and Sharon Clark.

TOWN OF LUDLOW

Approval of minutes: Peggy Bernard made a motion to accept the minutes of the meeting February 26, 2024 as written. Second by Janet Settembro. All in favor.

Administrative updates:

1. Michelle stated that because Ludlow does not have a town accountant any more there has been a delay in processing grant payments. They are working to resolve this.
2. The Ludlow 250th committee has requested that we march in the parade on June 15th and also have a table at the town picnic that will follow. We will try to do both.
3. Final report from Rhonda Fazio is still outstanding. A letter was mailed to her requesting return of the \$450.00 that was awarded to her. State was also notified.
4. Contracts and final reports: We still need a contract and final report from Rich Hamlin. Contracts from Richard Plasse, Maria Ardolino for the Cher program, Extreme Kids, Cynthia Barrett, and the Harris Brook Music Dept.
5. Purchases: Michelle contacted NEPM and received a quote for a 30 x 60 table runner with a weighted rod. Cost aprox. \$70 (that does not include logo set up). Pam made a motion to purchase the banner in white with our cultural council logo in color on it. Larry 2nd the motion. All were in favor.
6. Quote from NEPM for a 2ft x 4ft banner with a hanging sleeve \$70-80. There were various fabric options. Janet made a motion to spend up to \$200 for the banner, Peggy 2nd. All were in favor.
7. Michelle discussed using the app Sticker Mule to upgrade our logo to a higher resolution vector graphic. The cost is \$15. Janet made a motion to move forward with this, Peggy 2nd. All were in favor.

Continued discussion of 2024 Summer Concerts:

1. Bob Roccanti notified Michelle that he has booked Union Jack for June 23rd at a cost of \$1000, and Lobsterz from Marz on July 7th for \$800.00. He also booked a food truck for July 7th. He will work on filling the remaining 3 band slots available - 6/30, 7/28, 8/4.
2. Pam will contact non-profits to offer them the option of setting up a table at any of the concerts.

3. Michelle requested that we sign up with her so each concert has a member present

Other business:- None

Motion to adjourn at 7:14 by Pam, second- Janet. All were in favor.

Next meeting will be April 22, 2024 at 6:00 pm.

Respectfully submitted,

Pamela Hayes

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