

**AGENDA**  
**BOARD OF SELECTMEN**  
**Selectmen's Conference Room**  
**May 7, 2024**  
**5:30 p.m.**

**RECEIVED**  
**TOWN CLERK'S OFFICE**  
**2024 MAY -3 A 4 55**  
**TOWN OF LUDLOW**

**I. 5:30 p.m. - CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**II. VISITATIONS**

**5:35 p.m. – Brenda Marra – Treasurer/Collector Interview**

**5:55 p.m. – Brenda Church - Building Inspector Interview**

**6:15 p.m. – LFD Interview – Joseph Black**

**6:35 p.m. – Laura Rooney – Ludlow Cares Coalition – CARES Updates and discuss opioid settlement funds.**

**III. CORRESPONDENCE**

- 232. Brian Shameklis, Chairman Safety Committee – Letter requesting to be kept in the loop regarding the East Street Revitalization Project.
- 233. Kim Batista, Town Clerk, - Letter informing the Board of the Resignation of Joao Dias from the School Committee.
- 234. Lori Belanger, Chief Procurement Officer informing the Board of her retirement effective May 31, 2024.
- 235. Zoning Board of Appeals Reorganization.
- 236. Safety Committee Reorganization.
- 237. Lt. Michael Brennan, Ludlow Police Department - letter informing the Board of Seth Beal's resignation from the Special Police effective April 10, 2024.
- 238. Dan Kinne, Cubmaster for Cub Scouts Pack 1774 – Requesting to use the Ludlow Mills parking lot at the entrance to the Riverwalk for a Mother's Day flower sale on Saturday, May 11, 2024, from 9 a.m. – 2 p.m.
- 239. Jennifer Young, Director, State Government Affairs – Charter Communications – 2023 Annual Financial Report for Massachusetts including the MA CTV Form 200 (Financial Balance Sheet) and the MA CTV Form 400 (Statement of Ownership).

240. Linda Collette, Chair – 250<sup>th</sup> Celebration Committee – Requesting permission from the Board to use Memorial Park, Veteran’s Memorial Park and the lawn area next to the library for June 14, 2024 and June 15, 2024 for the Block Party/Parade as well as October 5, 2024 and October 6, 2024 for the “Fallin into Fun” event.
241. Linda Collette, Chair – 250<sup>th</sup> Celebration Committee – Requesting permission from the Board to put lawn signs and banners for all of the upcoming 250<sup>th</sup> events by the entrances to town and at the bridge and turnpike entrance.
242. Chief Pease - Request to charge off medical expenses and lost wages to Chapter 41, Section 111F for an injury sustained by a Firefighter/Paramedic as a result of an incident that occurred on May 1, 2024.
243. Conservation Commission – Reorganization.
244. Board of Library Trustees – Reorganization.
245. Council on Aging – Reorganization.
246. Philip Roberts, Director - Commonwealth of Massachusetts Department of Labor Relations – Informing the Board of the Certification of Representatives

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#### **IV. UNFINISHED BUSINESS**

Board to approve and sign the Selectmen Meeting Minutes of April 16, 2024.

Board to approve and sign the Executive Session Minutes of April 16, 2024.

Board to approve and sign the contract between the Town of Ludlow and Mott MacDonald for additional professional design services for Ludlow High School Sports Complex, not to exceed \$109,200.

#### **V. NEW BUSINESS**

Board to approve and sign the Common Victuallers license for Bar Burrito, 319 East Street.

Board to approve and sign the Common Victualler license for Prime Meat Market, 4-6 White Street.

Board to dissolve the Cemetery Advisory Committee.

Board to approve and sign the One-Day permit for the 250<sup>th</sup> Block Party Picnic on Saturday, June 15, 2024, from 12:00 p.m. to 12:00 a.m. at Memorial Park, 11 East Street and to waive the fee (if approved).

Board to appoint Patrick Halpin as the Sealer of Weights & Measures effective May 1, 2024.

Board to discuss personnel updates—Treasurer/Collector, Procurement, Building Department

Board to approve and sign contract with Capital Strategic Solutions for interim Treasurer/Collector services

## **VI. BOARD UPDATES/MISC.**

Chairman to approve and sign all bills, warrants and abatements. A record of all warrants is in the Selectmen's office for perusal until provided to the Town Accountant's office.

### **Event Calendar:**

Monday, May 13, 2024 – Town Meeting at Ludlow High School beginning at 7:30 p.m.

Saturday, May 18, 2024 – 250<sup>th</sup> Golf Tournament at Westover Golf Course – must sign up before April 25<sup>th</sup>.

Friday, May 24, 2024 – Wreath Laying Ceremony beginning at Island Pond Cemetery at 3 p.m.

Saturday, May 25, 2024 – 250<sup>th</sup> Children's Bike Parade & Safety Rodeo – 10 a.m. – 12 p.m. beginning at the Mill's Clock Tower parking lot.

Sunday, May 26, 2024 – Candlelight Vigil beginning at 7 p.m.

Monday, May 27, 2024 – Memorial Day Parade beginning at 10 a.m.

Monday, May 27, 2024 – Town Hall Closed in observance of Memorial Day.

### **Visitations for the next meeting on May 21st:**

Heidi Mahoney & Dave Allen from GONETSPEED Q&A

Iron Duke Brewing – Public Hearing for Alteration of Premises and change of DBA.

Commission on Disability – Discussion for a memorial/dedication for Beverly Barry.

*Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.*

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