

***The Town of Ludlow Massachusetts  
Safety Committee***

488 Chapin Street • Ludlow, Massachusetts 01056  
safety@ludlow.ma.us

*Sgt. Brian Shameklis  
Chairperson*

*Peter Gallagher  
Vice Chairperson*

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2024 SEP 13 A 9:31  
Amy Kurtz  
Secretary

**MEETING MINUTES  
Thursday June 13, 2024 - 5:00 pm  
Ludlow Town Hall, Hearing Room #1**

Members present: Sgt. Brian Shameklis-Chairperson, Peter Gallagher-Vice Chairperson, Ryan Churchill, Seth Falconer, Chris Coelho, Melissa Graf

Members absent: Jamie Tomas, Jeff Lavoie

**5:00 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

**VISITATIONS**

Pam Witaszek and Elizabeth Kingsbury, 118 Ray Street, attended to request a “No Parking Sign” because neighbors park at the end of their driveway. Residents will attempt backing into their driveway when they can to make it easier to get out. Officer Gallagher will hold off on going out to speak to neighbors until they request it again.

**CORRESPONDENCE**

**24-059** Administrative Review Committee – Reorganization

**Motion made by Mr. Coelho to file. Mr. Gallagher second. All in favor. Motion passed 6-0.**

**24-060** Planning Board – Legal Notice – Special Permit/Home Occupation – Home Office for Cleaning Service – 118 Highland Avenue.

**Motion made by Mr. Coelho to file. Mr. Gallagher second. All in favor. Motion passed 6-0.**

**24-061** Planning Board – Legal Notice – Special Permit/Home Occupation – Home Office for General Contracting & Property Management Business – 356 Lyon Street.

**Motion made by Mr. Coelho to file. Mr. Gallagher second. All in favor. Motion passed 6-0.**

**24-062** Planning Board – Legal Notice – special Permit/Home Occupation – Interior Design Business – 28 Woodland Circle.

**Motion made by Mr. Coelho to file. Mr. Gallagher second. All in favor. Motion passed 6-0.**

**24-063 Planning Board – Site Sketch Approval with Condition – Volta Charging, LLC – EV Parking Stalls – Big Y – 433 Center Street.**

**Motion made by Mr. Coelho to file. Mr. Gallagher second. All in favor. Motion passed 6-0.**

**24-064 Planning Board – Site Plan Approval – Iron Duke Brewing – Update Site Plan to Include Fitness Tenant, Outdoor Patio, Distilling and Cidering to the Existing Brewery Buildings – 100 State Street, Suite 122.**

**Motion made by Mr. Coelho to file. Mr. Gallagher second. All in favor. Motion passed 6-0.**

**24-065 Planning Board – Class II Motor Vehicle License Request – Sewall Street Auto Center – 330 Sewall Street – COMMENTS DUE BY JUNE 13, 2024**

**Motion made by Mr. Coelho to comment No Comment. Mr. Churchill second. All in favor. Motion passed 6-0.**

**24-066 Planning Board – Site Sketch – 8 x 8 storage shed for playground equipment at Harris Brook School – 209 Fuller Street – COMMENTS DUE BY JUNE 13, 2024.**

**Motion made by Mr. Churchill to comment No Comment. Mr. Coelho second. All in favor. Motion passed 6-0.**

**24-067 Planning Board – Site Sketch – 14 x 24 storage shed for outdoor playground equipment at High School back parking lot – 480-500 Chapin Street. COMMENTS DUE BY JUNE 13, 2024.**

**Motion made by Mr. Churchill to comment No Comment. Mr. Coelho second. All in favor. Motion passed 6-0.**

**24-068 Planning Board – Site Sketch – 12 x 16 storage shed for outdoor equipment at East Street School – 508 East Street – COMMENTS DUE BY JUNE 13, 2024.**

**Motion made by Mr. Churchill to comment No Comment. Mr. Coelho second. All in favor. Motion passed 6-0.**

## **OLD BUSINESS**

Tabled – East Street School Pickup.

**Motion made by Mr. Gallagher to make permanent the traffic flow pattern that was changed this year. Mr. Churchill second. All in favor. Motion passed 6-0.**

## **NEW BUSINESS**

Resident Complaint – Dead End Sign at Entrance of Andrew Street.

**Motion made by Mr. Churchill** to recommend posting a “Dead End” sign at the intersection of Andrew Street and Massachusetts Avenue. **Mr. Coelho second. All in favor. Motion passed 6-0.**

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Resident Complaint – Parking on Lakeview Avenue.

Mr. Coelho will reach out to owners who live on the corner of Lakeview and East to see if they can help with not parking on the corner.

**Motion made by Mr. Gallagher** to table until next meeting. **Ms. Graf second. All in favor. Motion passed 6-0.**

Resident Complaint – No Parking signs on Lawrence Street.

**Motion made by Mr. Coelho** to recommend “No Parking Here to Corner” and “No Parking Corner to Here” signs on Lawrence Street. **Mr. Churchill second. All in favor. Motion passed 6-0.**

Committee to approve and sign minutes from meeting of May 9, 2024.

**Motion made by Mr. Gallagher** to approve meeting minutes of May 9, 2024. **Mr. Churchill second. All in favor. Motion passed 6-0.**

Chairperson to approve and sign Secretary’s payroll.

**Motion made by Mr. Churchill** to sign Secretary’s payroll. **Mr. Gallagher second. All in favor. Motion passed 6-0.**

## **OPEN DISCUSSION**


Next meeting scheduled for Thursday, September 12, 2024.

Ms. Graf discussed the line of site problem because of shrubbery on Oak Street. Sgt. Shameklis will reach out to owner.

Mr. Churchill asked if the LPD night shift still reports street light outages. Sgt. Shameklis will remind them.

**Motion made by Mr. Churchill** to adjourn the meeting at 5:45 p.m. **Mr. Coelho second. All in favor. Motion passed 6-0.**

  
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Brian Shameklis



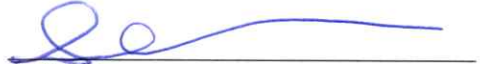
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Peter Gallagher



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Ryan Churchill



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Seth Falconer

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Chris Coelho

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Melissa Graf