

***The Town of Ludlow Massachusetts
Safety Committee***

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*Sgt. Brian Shameklis
Chairperson*

*Peter Gallagher
Vice Chairperson*

*Amy Kurtz
Secretary*

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TOWN CLERK'S OFFICE
2024 OCT 21 A 9:05
TOWN OF LUDLOW

**MEETING MINUTES
Thursday September 12, 2024 - 5:00 pm
Ludlow Town Hall, Hearing Room #1**

Members present: Sgt. Brian Shameklis-Chairperson, Peter Gallagher-Vice Chairperson, Ryan Churchill, Seth Falconer,

Members absent: Jamie Tomas, Melissa Graf, Chris Coelho, Jeff Lavoie

5:00 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

CORRESPONDENCE

24-069 Planning Board – Hearing – Proposed Zoning Bylaw Amendments – September 12, 2024.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-070 Planning Board – Legal Notice – Special Permit/Home Occupation – Office for Vehicle Graphic Installation – 126 Winsor Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-071 Planning Board – Legal Notice – Special Permit/Home Occupation – Office for Landscaping Business & Real Estate Investment Company – 41 Crest Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-072 Planning Board – Legal Notice – Special Permit/Home Occupation – Office for Bounce House Rental Business – 186 Lyon Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-073 Planning Board – Legal Notice – Special Permit/Home Occupation – Office for Landscaping Business – 218 Lyon Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-074 Planning Board – Legal Notice – Special Permit/Home Occupation – Office for Roofing Business – 143 Parker Lane.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-075 Planning Board – Legal Notice – Special Permit/Home Occupation – Asbestos Clerical Office – 1087 Center Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-076 Planning Board – Memorandum – Approval of Change of Occupancy – Auto Body & Frame Shop – 239 Hubbard Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-077 Planning Board – Memorandum – Approval of Change of Occupancy – Restaurant Change of Ownership – 70 East Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-078 Planning Board – Memorandum – Approval of Change of Occupancy – Distilling & Cidery Operation within Existing Brewery – 100 Sate Street, Suite 122.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-079 Planning Board – Memorandum – Approval of Change of Occupancy – Office for Bookkeeping for Cleaning Service – 135 Carmelina's Circle.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-080 Planning Board – Memorandum – Approval of Change of Occupancy – Wellness Center – 104 Moody Street, Suite 2.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

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24-081 Planning Board – Memorandum – Approval of Change of Occupancy – Clothing Store – 114 Sewall Street.

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Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-082 Planning Board – Memorandum – Approval of Change of Occupancy – Fitness Studio – 483 Holyoke Street, Suite 2.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-083 Planning Board – Memorandum – Approval of Change of Occupancy – Metaphysical Store & Wellness Space – 289 East Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-084 Planning Board – Notice of Decision – Special Permit – Home Office – Cleaning Service – 118 Highland Avenue.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-085 Planning Board – Notice of Decision – Special Permit – Home Office – General Contracting and Property Management Business – 356 Lyon Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-086 Planning Board – Notice of Decision – Special Permit – Home Office – Interior Design Business – 28 Woodland Place.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-087 Planning Board – Notice of Decision – Special Permit – Home Office – Bounce House Rental Business – 186 Lyon Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-088 Planning board – Notice of Decision – Special Permit – Home Office – Roofing Business – 143 Parker Lane.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-089 Planning Board – Notice of Decision – Special Permit – Accessory Apartment – 792 SF Lot 82 Turning Leaf Road.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-090 Planning Board – Notice of Decision – Special Permit – Home Office – Landscaping Business & Real Estate Investment Company – 41 Crest Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-091 Planning Board – Notice of Decision – Special Permit – Home Office – Vehicle Graphic Installation – 126 Winsor Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-092 Planning Board – Notice of Decision – Special Permit – Home Office – Landscaping Business – 218 Lyon Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-093 Planning Board – Notice of Decision – Special Permit – Home Office – Welding Business – 164 Lyon Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-094 Planning Board – Site Sketch Approval with Waivers – Two Sheds at Ludlow High School – 480-500 Chapin Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-095 Planning Board – Site Sketch Approval with Waivers – Shed at Harris Brook Elementary School – 209 Fuller Street

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-096 Planning Board – Site Sketch Approval with Waivers – Shed at East Street School – 508 East Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-097 Planning Board – Site Sketch Approval with Waivers – Storage Building – 407 West Street.

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-098 Planning Board – Site Sketch – Installation of Playscape – 1 Moody Street – **COMMENTS DUE BY JUNE 27, 2024.**

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-099 Planning Board – Site Sketch – Addition of 14' x 40' Storage Building – 407 West Street – **COMMENTS DUE BY JULY 25, 2024.**

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

24-100 Planning Board – Special Permit – 792 sq. ft. Accessory Apartment – Lot 82 Turning Leaf Road – **COMMENTS DUE BY AUGUST 8, 2024.**

Motion made by Mr. Gallagher to file. Mr. Churchill second. All in favor. Motion passed 4-0.

OLD BUSINESS

Parking On Lakeview Avenue.

Motion made by Mr. Gallagher to table until next meeting. Mr. Churchill second. All in favor. Motion passed 4-0.

Speeding on Stivens Terrace.

LPD has been and will continue to monitor.

Motion made by Mr. Churchill to table. Mr. Gallagher second. All in favor. Motion passed 4-0.

NEW BUSINESS

Resident Complaint – Hash marks on road in front of Citizens Bank, 33 Center Street.

Motion made by Mr. Churchill to recommend to the Board of Selectmen that has marks be painted at the entrance and exit of Citizens Bank and signs be placed at corresponding locations. Mr. Gallagher second. All in favor. Motion passed 4-0.

Resident Complaint – Speeding on Stevens Street.

LPD will continue to monitor.

Motion made by Mr. Gallagher to recommend to the Board of Selectmen that 25 mph signs be placed at the end of Stevens Street by East Street and before the bend on State Street before Chemigraphics. Mr. Churchill second. All in favor. Motion passed 4-0.

No Right Turn Sign – West Avenue.

Motion made by Mr. Churchill to recommend to the Board of Selectmen that the “No Right Turn Allowed on West Avenue” sign be replaced with “No Right Turn Allowed by Tractor Trailer Trucks on West Avenue”. Mr. Gallagher second. All in favor. Motion passed 4-0.

Resident Complaint – Blind Sign Request – 38 Benton Street.

Motion made by Mr. Gallagher to recommend to the Board of Selectmen that the Blind Child Sign requested be placed in appropriate locations on both ends of Benton Street. Mr. Falconer second. All in favor. Motion passed 4-0.

Resident Complaint – Disabled Child Sign Request.

Multiple attempts have been made to get the location of this request. Mr. Gallagher will attempt again.

Motion made by Mr. Gallagher to table. Mr. Churchill second. All in favor. Motion passed 4-0.

Line painting in Town Hall parking lot for traffic flow problem

After the Town Hall is re-paved, the parking spaces will be lined and flow of direction arrows and right and left arrows at the exit will be placed to help traffic.

Motion made by Mr. Churchill for No Comment. Mr. Gallagher second. All in favor. Motion passed 4-0.

Committee to approve and sign minutes from meeting of June 13, 2024.

Motion made by Mr. Gallagher to approve and sign minutes from meeting of June 13, 2024.
Mr. Falconer second. All in favor. Motion passed 4-0.

OPEN DISCUSSION

Next meeting scheduled for Thursday, October 10, 2024.

Correspondence from Melissa Graf was read about poor line of site problem @ Hubbard & East Street.

Motion made by Mr. Gallagher to reach out to DPW and Board of Selectmen for status of the parking spots removal. **Mr. Falconer second. All in favor. Motion passed 4-0.**

Sgt. Shameklis discussed the need for a stop sign at the corner of Merrimac & East Streets.

Motion made by Mr. Churchill to recommend to the Board of Selectmen that a stop sign be place at the corner of Merrimac & East Street. **Mr. Gallagher second. All in favor. Motion passed 4-0.**

Motion made by Mr. Churchill to adjourn the meeting at 5:37 p.m. **Mr. Gallagher second. All in favor. Motion passed 4-0.**



Brian Shameklis



Peter Gallagher



Ryan Churchill



Seth Falconer