

TOWN OF LUDLOW
WESTOVER MUNICIPAL GOLF COMMISSION
488 CHAPIN STREET
LUDLOW, MASSACHUSETTS 01056
(413) 583-8456 Business Office
(413)-547-8610 Pro Shop (413)-583-8025 Maint.

Minutes from the meeting of September 24th, 2024

MEETING OPENED: 7:00pm
LOCATION: Westover Municipal Golf Course, Business Office
CALL TO ORDER: Chairman Sean McBride

ROLL CALL OF COMMISSIONERS:

Sean McBride	Present
Mario Morton	Present
John Archambeau	Present
James Tyburski	Present
Kire Trajkovski	Absent
Randy Panek	Present

Also present are: Bill Kubinski, Ryan Linton & Kade Howard

7:05 visitation with Tony Dacruz and Mathew Wzorek from Tighe & Bond

Discussion on Westover Golf Course Irrigation Improvements Feasibility Report Proposal, Scope of Services to include Site Investigations including structural engineers, electrical engineers to go over pump panels and controls, Conceptual design to be done with vendors in order to come up with probable construction cost for budget and bonding purposes. Task 3 permitting assessment, Tighe and Bond would prepare permitting memorandum outlining the list of potentially required local, state, and federal permits for the project.

McBride- Would we be able to split the proposal into two separate proposals so we can start Task 1 (site investigations) on this year's operating budget?

Dacruz- We could easily split the proposal into 3 separate tasks and get started on Site investigations this fall. This would just be a detailed investigation into what is currently here and recommendations moving forward.

McBride- I would entertain a motion to authorize Tighe and Bond to start Task 1 not to exceed \$16,6000 to be billed monthly when the work starts and be taken from this years operating budget.

Motion – Morton Second Tyburski Passes 5-0

Approval of Minutes:

- August 27th, 2024 – Motion Archambeau Second Tyburski 3-0-2

Approval of bills after review: Approval of bills warrant date 9/13/2024

Motion to Approve (Archambeau) Second (Panek) 5-0

REPORTS:**Golf Professional – Bill Kubinski**

- Everything is going well and moving forward this fall. The one order of business I would like to take care of this evening is 2025 season pass rates. It would be my recommendation that we go up \$100 for all the 5 & 7 day passes, \$100 on the 5 & 7 day cart passes, and \$75 on the weekend passes. We would still be offering good value to our customers however like all businesses our expenses continue to rise so we do need to go up on our prices.
- Discussion (McBride) how have we been on our Junior Passes? I would like to see us somehow increase the amount of junior golfers. I would be interested in adding 1 free junior pass to any adult 7 day pass so we can hopefully get families out here in the afternoons. (Morton) I agree that we should cater to the families and juniors. I would also be interested in not going up on the resident passes to create a larger gap and incentive for Ludlow Residents to play here.
- (Morton) I would like to make a motion that we go up \$100 for all 5 and 7 day passes, \$100 on the 5 & 7 day cart passes and \$75 on the weekend pass and weekend cart pass. Also, I would like to include one free junior pass with each 7 day adult season pass. Second – Panek Passes 5-0

Superintendent – Ryan Linton-

- Everything is going well out on the golf course. We lost one more of our seasonal guy's last week as Ryan Kurtz is heading down to school in Florida. We still have one of our younger guys for another few weeks as he's waiting on a full-time position to start. We did address the pine tree in front of the first green to the best of our abilities without a bucket truck and we used a full truck load of cart path material out on #13 to help that situation. We finally have a contract signed by both parties for the parking lot cameras so that is progressing and should begin installation soon. Besides that, everything is business as usual just could use some rain.

Correspondence: None

Liaison Reports.

Budget & Finance – Nothing to report.

Clubhouse Operations – nothing to report

Grounds & Course Maintenance- Nothing to report

Information & Technology – Nothing to report.

Tournaments / Leagues / Special Events-

Long Range Planning – Nothing to report

OLD UNFINISHED BUSINESS:

NEW BUSINESS:

-Kubinski, if possible, I would like to call in our MWF senior league to one our upcoming meetings to discuss some new rules for 2025. We need to know how many people are showing up ahead of time and the back 9 shotguns have become a problem.

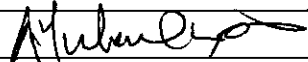
- McBride, schedule them for October 22nd.

There being no further business, motion to adjourn is entertained:

Motion to adjourn- All in favor.

Respectfully submitted: *Ryan Linton*

Signatures

Chairman	
Vice Chairman	
Member	
Member	
Member	
Member	
Member	