

RECEIVED  
TOWN CLERK'S OFFICE  
TOWN OF LUDLOW  
WESTOVER MUNICIPAL GOV. COMMISSION  
488 CHAPIN STREET  
LUDLOW, MASSACHUSETTS 01056  
(413) 583-8456 Business Office  
(413)-547-8610 Pro Shop (413)-583-8025 Maint.

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**Minutes from the meeting of February 11, 2025**

**MEETING OPENED:** 6:30

**LOCATION:** Ludlow Town Hall, 1<sup>st</sup> floor hearing room

**CALL TO ORDER:** Chairman – Sean McBride

**ROLL CALL OF COMMISSIONERS:**

Sean McBride	Present
Mario Morton	Present
John Archambeau	Present
James Tyburski	Present
Kire Trajkovski	Present
Randy Panek	Absent
Shawn Lebeau	Absent

Also present are Bill Kubinski, Ryan Linton, & Kade Howard.

**Approval of Minutes:**

-January 14, 2025 - TABLED

**Approval of bills after review:** Approval of bills warrant date January 24th, 2025

Motion to Approve (Archambeau) Second (Morton) 5-0

**REPORTS:**

**Golf Professional – Bill Kubinski**

- Only matter that we need to get resolved tonight is to finalize the senior league agreement. Ryan, Kade, and I met and discussed some changes to make things work better for us. We are looking to add some specific date parameters to the league agreement, we are proposing that the league will get the 17, 18, 1<sup>st</sup> tee shotgun from April 1<sup>st</sup> – October 31<sup>st</sup>. Outside of these dates in March, November, and December they will be limited to starting on the first hole only. This change is to help with frost delays that are more prevalent in the shoulder seasons. We are

holding them to a 36-person limit on a daily basis which is 1 hour and 12 minutes of tee times Monday, Wednesday, and Friday with prior notification so we can open up the tee times if they're not full. We have added the Westover Golf Course cart rules to the league agreement. Furthermore, the league agreement specifies that all Westover Golf Course rules and regulations must be followed. Like all league agreements this is for 1 year and we can review again next winter if necessary.

McBride- I would entertain a motion to approve the league agreement as presented.

Motion: Morton          Second: Archambeau          motion passes 5-0

### **Superintendent – Ryan Linton**

-Kitchen upgrades are moving along nicely. The floor is completed, and we took delivery of all the new equipment last week. Plumbing is scheduled to start tomorrow (February 12<sup>th</sup>) and is expected to take a few days. Electrical and fire suppression is scheduled for next week so we're in good shape to have everything completed by the end of February.

-Our mechanic has been extremely busy completing his annual winter preventative maintenance on all our turf equipment and utility carts and is on schedule to have everything completed and ready to go in March when we start getting the course ready to open.

-The HCSD arboriculture training program has been onsite and doing some removals of hazardous trees and preventative trimming of limbs and deadwood in specific areas.

-All golf course accessories such as ball washers, benches, yardage posts, tee markers, trash barrels have been painted and ready to go when we open up in March.

-Our seasonal staff and tax abatement volunteers have been contacted about start times and we're ready to get the course cleaned up and ready to open as quick as possible when the snow melts in March.

-We have spoken with the LFD and have been cleared to do some "open burn" over the next couple of weeks. We will be doing this on the back of the driving range field when the weather permits. This will be a good way for us to get rid of brush that has been stock piling on us.

**Correspondence:** None

### **Liaison Reports.**

**Budget & Finance** – Nothing to report.

**Clubhouse Operations** – Nothing to report

**Grounds & Course Maintenance**- Nothing to report

**Information & Technology** – Nothing to report

**Tournaments / Leagues / Special Events**- Nothing to report

**Long Range Planning – Nothing to report**

**OLD UNFINISHED BUSINESS:**

-None

**NEW BUSINESS:**

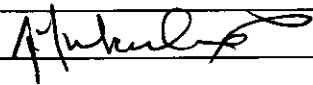
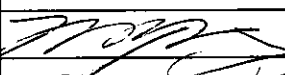

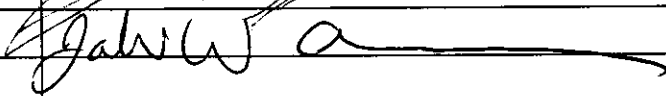
-None

**There being no further business, motion to adjourn is entertained:**

**Motion to adjourn- All in favor.**

Respectfully submitted: *Ryan Linton*

**Signatures**

Chairman	
Vice Chairman	
Member	
Member	
Member	
Member	
Member	