

Council on Aging Board Meeting
Ludlow Senior Center
228 State Street
Wednesday, February 19, 2025

Present: K. Ribeiro, D. Potter, B. Radowski, J. Zepke, R. Forti, R. Mishol, F. Barroso,
J. DaCruz, R. Radowski, D. Peacey attended by telephone.

Excused: K. Martin, D. Johnson, H. Grabowski

Absent:

Guests: K. Green

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TOWN OF LUDLOW

- I. Roll Call** – The meeting was called to order at 4:30 p.m. by Vice Chairperson R. Mishol.
- II. Secretary's Report**
 - a. Minutes from the January 14, 2025 meeting were reviewed. M/S: F. Barroso/D. Peacey; All in favor.
- III. Treasurers Report**
 - a. The FY 25 budget is on target. J. Zepke noted funding for new van was finalized; also noted that there was maintenance required in the past month for older vans; it was also reported that armrests were installed on the new van. These are responsible for the higher costs for vehicle repairs last month. She reported that she will update the breakdown of grant funds for the next meeting (i.e. amount spent and remaining funds from previous years).
 - b. FY 26 budget: Nothing new; has been submitted.
- IV. Director's Report**
 - a. Activities Senior Center: J. Zepke reported that numbers in for lunch and several other activities have been a little lower in past month due to viruses going around and inclement weather. However, there are many new seniors stopping in for tours of the center in recent months; this seems to be related to the opening of Mill 8 with new residents in the community.
 - b. Union Grievance: The discussion was tabled.
 - c. Generator Update: No update.
 - d. Annual Report: J. Zepke is working on annual report; it is due to Board of Selectman in February.
- V. Chairperson's Report**
 - a. Bylaws: No update; D. Peacey will follow up in March when she returns to Massachusetts.
 - b. Age/Dementia Friendly Ludlow Update: Information from February work group meeting was reviewed. It was noted that Board of Selectman signed letter from work group it was and AARP confirmed receipt. R. Radowski shared flyers that are being circulated for upcoming learning sessions; there are currently available both in English and Spanish and will be provided in Portuguese shortly.

c. Conflict of Interest Training: D. Peacey reported that she had received a link to complete this required training on-line (required for all state employees and volunteers). She will send out to other members if they need it.

VI. Visitation: K. Green.

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VII. Adjournment: 5:20 p.m. M/S: R. Barros/R. Forto: All in favor.

The next Board Meeting will be at 4:30 p.m. on Wednesday, March 19, 2025.

Respectfully submitted,

K. Ribeiro, Acting Secretary, COA