



RECEIVED
TOWN CLERK'S OFFICE
TOWN OF LUDLOW
WESTOVER MUNICIPAL GOLF COMMISSION
488 CHAPIN STREET
LUDLOW, MASSACHUSETTS 01056
(413) 583-8456 Business Office
(413)-547-8610 Pro Shop (413)-583-8025 Maint.

Minutes from the meeting of April 8, 2025

MEETING OPENED: 7:00

LOCATION: Westover Golf Course Clubhouse, business office

CALL TO ORDER: Chairman – Sean McBride

ROLL CALL OF COMMISSIONERS:

Sean McBride	Present
Mario Morton	Absent
John Archambeau	Absent
James Tyburski	Present
Randy Panek	Absent
Shawn Lebeau	Absent
Kire Trajkovski	Present

Also present are Bill Kubinski, Ryan Linton, & Kade Howard.

Approval of Minutes:

March 25, 2025 - Tabled

February 11, 2025 - Tabled

January 18, 2025 – Tabled

Approval of bills after review:

-Approval of bills warrant date March 28, 2025

Motion to approve (Lebeau) Second (Trajkovski) 4-0

REPORTS:

Golf Professional – Bill Kubinski

Bill Kubinski- I handed out a couple sheets for everyone. The First is our month of March report and the second is our July 1 – March 31st so everyone can see how we were doing compared to years past. We are still waiting on some outing contracts to come back so once I get all of them we will have a completed schedule for the season. Our first full event is scheduled for May 24th, which is

the Saturday of Memorial Day Weekend. That will be a 12:30 shotgun with a public shotgun in the morning.

Superintendent – Ryan Linton

Ryan Linton- The irrigation system has been charged up and we are in the process of finding and repairing the breaks caused by frost heaving over the winter. The first day we charged the pipes we did have 2 blowouts, 1 on the first fairway and 1 in front of the 17th green. We were able to repair #1 and we have #17 isolated with a functioning valve. We recharged the system and quickly had a 3rd blowout on the 9th fairway. We should be able to get #9 and #17 repaired and backfilled tomorrow.

Kire Trajkovski- what kind of breaks are you finding?

Ryan Linton- The most common break we come across is that the original galvanized nipple coming out of the main line sleeve is corroded which ultimately leads to it breaking over the winter when the frost heaves move the pipe. We then have to dig out area and can get the nipple removed from the sleeve, we then replace it with a new PVC nipple, brass valve, swing joint, and typically we can reuse the head that is in the ground or use a used/refurbished head that we have in the shop.

-Our staff is shaping up as I did get a call from one of our college kids from last year who wants to return. This will be a huge help to have another returning employee, especially losing two of our retired guys this year. We now have a full staff lined up for the season.

Sean McBrdie- Any questions for Ryan

James Tyburski- Yes, do you have a date on when the potholes will be repaired on the entrance road?

Ryan Linton- I had a conversation with our DPW Director this weekend and he assured me that they would be taking care of this week.

Sean McBride- Do you know, or could you find out how much it will cost us to pave that stretch? This seems to be getting worse every year and always in that same low spot.

Ryan Linton- I will reach out to the DPW this week and get an estimate based on there annual bids.

Correspondence: None

Liaison Reports.

Budget & Finance – Nothing to report

Clubhouse Operations – Nothing to report

Grounds & Course Maintenance- Nothing to report

Information & Technology – Nothing to report

Tournaments / Leagues / Special Events- Kubinski- Annual league meeting is scheduled for 4/29/2025 at 6:00 if anyone is interested in attending.

Long Range Planning – Nothing to report

OLD UNFINISHED BUSINESS:

Sean McBride- I would entertain a motion to award a 1-year contract to PGM for the concessions here at the golf course.

Shawn Lebeau- was there an explanation as to why they are recommending a 1-year contract vs a 3-year contract?

Sean McBride- During a conversation with our Town Administrator I was told it was recommended by Town Council to enter a 1-year contract for 2025 and to go out to bid again next year.

Kire Trajkovski- I would make a motion that we award a 1-year contract to PGM for the concessions.

Motion seconded by Shwan Lebeau. Motion passes 4-0

NEW BUSINESS:

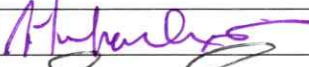



Sean McBride- We have notified the Board of Selectmen that Mr. Trajkovski's term will be ending at the end of April. It should be on the Selectmen's agenda next week to start the process of filling the position and we typically do as that the outgoing member can stay on until a replacement is appointed.

There being no further business, motion to adjourn is entertained:

Motion to adjourn- All in favor.

Respectfully submitted: *Ryan Linton*

Signatures

Chairman	
Vice Chairman	
Member	
Member	
Member	
Member	
Member	