

Board of Health

Meeting Minutes

June 18, 2025

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TOWN OF LUDLOW

Members Present: Kelly Lamas, Chair; Antonio Tavares, Secretary; Adrienne DeSantis, Member

Also Present: Emily Quinn; Health Inspector

Meeting was called to order at 4:31 PM by Ms. Lamas and the Pledge of Allegiance was performed.

Mr. Tavares signed the meeting minutes from May 21, 2025. Ms. DeSantis made a motion to approve the meeting minutes from Wednesday, May 21, 2025, seconded by Mr. Tavares. All in favor 3-0.

Visitations/Call In:

Ms. McMurray shared with the Board the Shared Services updates. She introduced Ms. Obuchowski as the new Health Inspector for the Mill Towns Public Health, noting her first day was June 9, 2025. She has been working on and completing her Tier One Trainings, shadowing Ms. Quinn on inspections. Ms. McMurray explained that she participated in the Slide into Summer event with Ms. Kramer, Ms. Jediny and Clair (the summer intern). It was a great day; they handed out First Aid kits and hand sanitizers. Clair passed out surveys regarding green spaces for her project that she is working on and received a fifty percent response rate. Ms. McMurray explained that the fiscal year is coming to an end, she has been working on finishing up with the financial aspect of it. She explained to the Board that she declined the third payment of the grant and will be sending back about \$80,000.00 because she had two positions open for most of FY25 (a part-time nurse and a full-time health inspector) she is very happy that they were able to fill the health inspector position. As of July 1, 2025, (FY26) she will be receiving the first payment of the grant and explained that the grant of around \$450,000.00 a year was approved until 2027.

Ms. DeSantis made a motion for Ms. Obuchowski to be an Agent of the Board, seconded by Mr. Tavares. All in favor 3-0.

Actions/Correspondence:

Ms. Quinn discussed with the Board the request for chickens at 436 Chapin Street. She explained that the zoning is RA (needs Board approval). The request is for five to seven chickens for the use of pets and eggs. The food will be stored in the basement and garage, cleaning will be done weekly and as needed and the droppings will be used as fertilizer in the garden. Mr. Tavares made a motion to approve the request for five to seven chickens for 436 Chapin Street, seconded by Ms. DeSantis. All in favor 3-0.

Ms. Quinn shared updated photos of the property at 50 Pond Street taken on June 17, 2025, noting the dumpster was removed. Ms. Lamas explained that when she drove by last week, the dumpster

was still on the property and looked like it was full and explained that photos look the same from when she drove by the property last week and feels that the trash/debris on the property look the same from when she drove by to the updated photos that Ms. Quinn submitted to the Board, expressing that not much has changed. Ms. DeSantis enquired about the last correspondence that was received. Ms. Quinn explained that on May 21, 2025, Ms. Cote from Access Care Partners called in stating that she received a quote for a dumpster of \$450.00 and was trying to get the dumpster delivered to the property the week of May 26, 2025, and to have the property cleaned up within two weeks of the dumpster being delivered. Mr. Tavares is wondering if the owner of the property will get another dumpster to clean up the rest of the trash and debris.

Mr. Tavares made a motion for 50 Pond Street that the \$300.00 fine will be upheld two weeks from June 23, 2025. The property owners have until July 23, 2025, to clean up the property or an additional \$500.00 fine will be added, and the Board will proceed with legal action, seconded by Ms. DeSantis. All in favor 3-0.

Ms. Lamas explained that she did meet with Ms. Matusik before she left for her performance review and will finalize a few things before she comes back and have her sign it and then submit to Ms. Ribeiro in Human Resources. Ms. Lamas reached out to some of the department heads that Ms. Matusik works closely with in town to get comments and/or feedback. She did receive a few and will reach out to a few more so these can be added to her performance review.

Other Discussions:

Ms. Quinn updated the Board on the court hearing for 38 Bristol Street on Monday, June 16, 2025, the defendants were present, they presented photos of the property, in the photos it seemed like there was an improvement and the case was continued until Monday, July 21, 2025, at 9:00 AM in Western Mass Housing Court. Ms. Quinn was contacted by a neighbor asking for an update on the hearing, which she gave and explained that she has been contacted by other neighbors with photos stating that the property conditions are the same. She did explain that in court the defendants were agreeable to an onsite inspection from either herself or by Ms. Matusik and were receptive to getting the property cleaned up and asked for time, which is why the case is continued. Ms. DeSantis asked Ms. Quinn if she will be submitting the new photos from the neighbors to their Town Council? Ms. Quinn has not submitted the photos yet because she wanted to give them some time to clean up the property. She did receive permission from the abutting properties to go onto their property and take photos; she does plan on scheduling this with them the week before the next hearing in July.

Ms. Quinn updated the Board on the Trippy's case, it was originally scheduled for June 22, 2025, but they were unable to serve them with the hearing notice because their business appears to be closed. They tried their personal residence that was listed on the business license and no one answered. The judge granted council the option for alternative service, they received a quote and will move forward with alternative service by posting for three weeks of daily consecutive postings in the Ludlow Register of the hearing notice that has been rescheduled until July 22, 2025, at 2:00PM via zoom.

The legal notices were reviewed by the Board.

Ms. Lamas shared with the Board that Mr. Antonio Alves from the Select Board reached out to her letting her know that they will each get a Town of Ludlow email address because if they are conducting official town business, it should be done through an official email account.

Ms. Quinn explained that the Whitney Park Summer Camp is due to open on Monday, June 23, 2025. The application was brought in on June 10, 2025, it was missing information on their Health Care Consultant and the Health Care Supervisor for the camp. Ms. Gates stated that it was not needed and was told that this information is needed. Ms. Quinn did follow up with Ms. Gates via email the next day requesting this information for the camp to open and to be permitted. Ms. Quinn explained to the Board the reasons why a Health Care Consultant is required:

The Health Care Consultant is a Massachusetts licensed Physician, Certified Nurse Practitioner or a Physician's Assistant and what they do is to assist in the development of the camps healthcare policy which shall contain, but not limited to, daily health supervision, infection control, medication storage and administration, procedures for using insect repellent, conducting tick checks, promoting allergy awareness, handling health emergencies and accidents, parental guardian notifications, available ambulance services, provisions for medical nursing and first aid services and the name of the designated on site camp healthcare supervisor.

The Health Care Supervisor is a person on the staff of a recreation camp for children who is eighteen years or older and is responsible for the day-to-day operations of the health program or component. The healthcare supervisor shall be a Massachusetts licensed Physician's Assistant, Nurse or other person especially trained in accordance and has a CPR and First Aid certificate. (there is some flexibility in that the person does not need to be a Physician's Assistant or Nurse because this is a day camp only not an overnight camp, they don't have any special medical cases)

Ms. Quinn did reach out to Ms. Gates today because she hasn't heard back from her and was told she was out due to training.

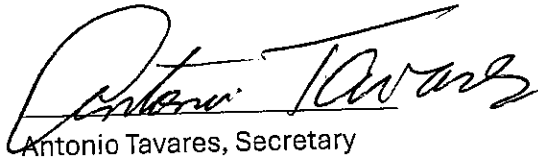
Ms. Lamas suggested that she would reach out to Dr. Kelliher to see if she would be willing to be the Health Care Consultant in the interim.

Ms. Quinn will be inspecting the camp on Wednesday, June 25, 2025, and will bring Ms. Obuchowski to shadow. They will also inspect the town pool that is expected to open on Friday, June 27, 2025. Haviland Pond will not be open to the public due to funding and explained there will be no water sampling since it won't be open as a public beach.

The next Board of Health meeting will be on Wednesday, July 30, 2025, at 4:30 PM in Hearing Room #1.

A motion was made by Mr. Tavares to adjourn the meeting on June 18, 2025, at 5:13 PM, seconded by Ms. DeSantis. All in favor 3-0.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Antonio Tavares". The signature is fluid and cursive, with a long horizontal stroke extending from the end of the name.

Antonio Tavares, Secretary