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TOWN CLERK'S OFFICE

**Celebrate Ludlow Committee Meeting Agenda**

JUN 30 A 11:45

Monday, July 7, 2025, 6:00 p.m. , Ludlow Town Hall, Selectman's Conference Room

1. Type of Meeting: Celebrate Ludlow Committee
2. Meeting Facilitator: Linda Collette
3. Committee members: Linda Collette, Derek DeBarge, Bruce Durand, Elaine Hodgman, Kara Jorge, Lisa Martin, Eric Segundo, Christopher Smith, Laurie Smith, Melanie Trexlar, Diane Walton
4. Roll Call, Pledge of Allegiance
5. Acceptance of Meeting Minutes from prior meeting(s).
6. Lack of a quorum due to absent Committee Members and next steps
7. Garden Club update– Diane Walton
8. Falling Into Fun –review banner from Cheryl, advertising, assign event tasks
9. Town Christmas Tree Lighting -
10. Home Decorating Contests update - Bruce

Discussion – Open – Updates

Not all topics listed in this notice may actually be reached for discussion. The topics listed are those which the Chair reasonably expects will be discussed as of the date of this notice.

**Next Meeting - July 21, Town Hall, Selectman's conference room**

**August 4 – Hearing Room 1 at Town Hall**

**August 18 – Selectman's Conference Room**

# **Falling Into Fun Task assignments**

**Craft Vendors** – Bob & Linda

**Food Vendors** - ??

**Porta-Potty** - ??

**Music and Entertainment**– Linda

already secured music - CCG Band / Carlos (Chuck) Martins and Acousticca (Paul Sticca)

Army National Guard and their inflatable obstacle course is confirmed!

Spiderman, Elsa and Ana characters – since Linda has the costumes but we'll need to get people to be in character.

**Kid's Corner** – ??

**Celebrate Ludlow Committee tent/spaces-** ALL committee members are expected to assist in being at our booth spaces for about a 3+ hour shift or at some point throughout the day. We'll need two-three centrally located tent spaces. One for the town Christmas tree bulb décor sales, one-two for general information. Sell Ludlow 250<sup>th</sup> history books. Advertise the Halloween and Christmas house decorating contests, and save the date for Town Tree Lighting.

**Sponsorship requests to be sent** - ??

**Police/Fire** – Linda & Bruce

**DPW-** Linda

**Parking** – for vendors and volunteers – Brigham Lodge Masons and American Legion

**Advertising & Social Media** -??

**QR code creation** ??

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