



**Town of Ludlow, Massachusetts
Capital Improvement Planning Committee**

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TOWN OF LUDLOW

**Minutes of July 21, 2025
Meeting began at 5:30 p.m.**

**Members Present: James Gennette, Tony Sanches, Chris Manfredi, Kathy Houle
Members Absent: Luis Vitorino**

I. 5:30 p.m. Pledge of Allegiance

II. Welcome new member Kathleen Houle

The seat was previously held by Josh Carpenter.

III. OLD BUSINESS

- Policy review for combined Capital Improvement Planning Committee and Long-Term Capital Investment Planning Committee (tabled from June 9, 2025)

Mr. Gennette said this is considered short-term capital. It is yearly, annual capital investment of funds but they also pay attention to 5 years out, which is long-term planning. The idea is to combine the policies from both of those committees and send to Town Meeting for approval. There are no questions or concerns about the process. He will put the policy and bylaw together and have it for the next meeting.

- Announcement of new request submission date (tabled from June 9, 2025)

Mr. Gennette said the new date is November 26, 2025. The requests have to be vetted by the Select Board then go to CIPC if they meet criteria.

- Ludlow B&G Club being reviewed by PVPC for energy opportunities.

Mr. Gennette said opportunities will be reviewed Tuesday, August 5th. He got together with Pioneer Valley Planning Commission to see if there are grant opportunities to save on energy.

IV. NEW BUSINESS

- Letter from Chief Valadas – Police Chief Appointment and Police Department Considerations



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Mr. Gennette said in brief the Police Chief makes a recommendation to hire from within the department and he concurs. We are a civil service community which means officers are met to a higher standard and more regulated.

- Committee to approve and sign minutes from meeting of June 9, 2025
- Committee to approve and sign minutes from meeting of June 16, 2025

Minutes were not signed because there are adjustments that need to be made.

Mr. Sanches said there were some positive comments about the trash barrels throughout the community. Mr. Manfredi hasn't heard anything negative. Ms. Houle said most people she's talked to are happy with them.

V. Close the Meeting

**Motion made by Mr. Sanches to close the meeting at 5:40 p.m. Ms. Houle second. All in favor.
Motion passed 4-0.**

[Signature]

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Kathleen J. Houle

Chris [Signature]

[Signature]
