

**Board of Library Trustees of
Hubbard Memorial Library
24 Center Street Ludlow, MA 01056**

Meeting Notice: BOARD OF LIBRARY TRUSTEES

Date: Tuesday, August 12, 2025 @ 4 pm

REVISED

RECEIVED
TOWN CLERK'S OFFICE

2025 AUG -8 A 9:30

TOWN OF LUDLOW

AGENDA

- Call to order / Pledge of Allegiance
- Approval of minutes of past meeting(s)
- Director's report
- Unfinished business
 - Discuss possible Library Open House (November 13?)
 - The L-1 position has been filled by Rachel Smythe.
 - New computers installation
- New business
 - Vote to accept \$1,000 donation from Carol Przybycien and Diane Hawley in memory of Carol's parents Wally and Mary Przybycien who taught her to love the library.
 - Open staff positions.
 - ARIS (Annual Report Information Survey) is due on August 15th. We have an extension on this. The State Financial Report / State Aid Compliance is due October 3. The first round of State Aid awards will be sent on November 6 then continue monthly until all funds are granted.
- Open Discussion
- Announcements
 - Reminder the library has new Saturday hours of 10-2 beginning on 9/6/2025.
- Correspondence
- Adjournment.

Note: The topics listed are those which the Chair reasonably expects will be discussed as of the date of this posted notice. Not all the topics listed in this notice may actually be reached for discussion.