



## RECREATION COMMISSION

488 CHAPIN STREET

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TOWN CLERK'S OFFICE

2026 FEB -5 P 12:17

TOWN OF LUDLOW

MEETING MINUTES OF: 11/18/25

MEETING BEGAN: 7:00 p.m.

MEETING PLACE: Whitney Park Clubhouse

MEMBERS PRESENT: Sean McBride, John Archambeau, Shawn Lebeau

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### NEW BUSINESS:

Sean McBride presented a revised Whitney Summer Camp Traffic Control Plan. Shawn Lebeau motion to approve. John Archambeau second. Pass 3-0.

Sean McBride presented a revised Whitney Summer Camp Policy on Unrecognized Persons at Park during Camp Hours. Shawn Lebeau motion to approve. John Archambeau second. Pass 3-0.

Sean McBride presented a revised Whitney Summer Camp Sunscreen Policy. Shawn Lebeau motion to approve. John Archambeau second. Pass 3-0.

Sean McBride presented a revised Ludlow Recreation Department Hiring Policy. Shawn Lebeau motion to approve. John Archambeau second. Pass 3-0.

Sean McBride presented a revised Whitney Summer Camp Policy concerning Absences, Pick Up, and Drop Off. Shawn Lebeau motion to approve. John Archambeau second. Pass 3-0.

Sean McBride presented the most updated Commonwealth of Massachusetts Department of Public Health standards for required immunizations for children attending camp and camp staff to be a required piece of information provided to all camp staff and campers' parents/guardians prior to the start of camp. Shawn Lebeau motion to approve. John Archambeau second. Pass 3-0.

John Archambeau **motion** to adjourn. Shawn Lebeau second. **PASS 3-0**

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NEXT MEETING 12/09/25

RECREATION COMMISSION

John Archambeau  
Sean McBride  
Shawn Lebeau