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TOWN CLERK'S OFFICE
2020 MAY 20 P 4:00
TOWN OF LUDLOW

MINUTES OF THE BOARD MEETING
OF THE LUDLOW HOUSING AUTHORITY
May 20, 2020
11:00 am

REGULAR MEETING
GO TO MEETING & CONFERENCE CALL

The meeting was called to order by Chairperson David Sepanek at 11:15 a.m.

1. Upon roll call those present were as follows:
   Present: David Sepanek Susan Stanek
   Audrey Polmanteer Patricia Holley

   Also, present: Robin Carvide

The secretary posted the Notice of Meeting at the Town Clerk's office 05/15/2020

2. Acceptance of the Minutes of Meeting:

   Upon a motion made by Patricia Holley, which was seconded by Audrey Polmanteer, it was unanimously voted to accept the April 24, 2020 minutes as written. All in favor

3. Payment of Bills:

   Upon a motion made by Patricia Holley, which was seconded by Susan Stanek, it was unanimously voted to pay the bills. Check # 20429 to Check # 20469 for a total of $46,653.90. All in favor

4. Financial Report: Revision to CIP was approved to add 15,082.00 for abatement at 39 Chestnut Street from floods, not covered by insurance.

5. Modernization Report:
   A. Offline Houses: FISH # 161075 We closed at 236 Center Street. One more unit to purchase.
   B. PHN 2019-13 Technical Assistance for Vacant Land Development: Send link for June Meeting Go to meeting for update.
   C. FISH # 161103 Chestnut Street trees: Pete trimmed going to start getting bids.
   D. FISH # 161090 Boilers Wilson Street: look to see about extended warranty.

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6. Reading of the Correspondence:
   Review & Acknowledged PHN 2020-06 to 2020-21A

7. New Business:
   A. Reviewed attached Regional Attorney paperwork.
      Upon a motion made by Patricia Holley, which was seconded by Susan Stanek, it was unanimously voted to accept the Regional Attorney Program, and to go with our present attorney John T. Leibel. All in favor

   B. Annual Plan Hearing Meeting: July 8, 2020 at 11:00am held virtually & conference and physically, if allowed per 2020-16 Remote Public Meetings During COVID 19.

   C. PPE: We will be getting a shipment of mask for tenants and employees. We will distribute these masks to the tenants in two batches. Approximately 5 to 7 masks per residence, per batch, depending on our actual number received.
      We have already distributed one washable mask per occupant of each unit.

8. Chairperson David Sepanek adjourned the meeting at 11:55 a.m.

Respectively Submitted
Robin Carvide

Next Scheduled Meeting will be June 17, 2020 at 11:00am