

# Town of Ludlow



# 2021

## Annual Town Report



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## IN MEMORIAM

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<b>Albert L. Bellorini, Jr.</b> <i>Police Department/Detective Sergeant</i>	<b>1934 - 2021</b>
<b>James H. Bernard</b> <i>Ludlow High School Industrial Arts Teacher</i>	<b>1948 - 2021</b>
<b>James A. Casagranda</b> <i>Planning Board</i>	<b>1938 - 2021</b>
<b>Sophie Cygan</b> <i>Ludlow Public Schools Secretary</i>	<b>1927 - 2021</b>
<b>Homer Rene Dubois</b> <i>Fire Department/Fire Chief</i>	<b>1923 - 2021</b>
<b>Rose Falconer</b> <i>School Bus Driver</i>	<b>1935 - 2021</b>
<b>Catherine H.T. Gauthier</b> <i>Ludlow Public Schools Teacher, Veterans Park School Principal</i>	<b>1927 - 2021</b>
<b>Lori E. Giza</b> <i>Substitute Teacher</i>	<b>1963 - 2021</b>
<b>David G. Goncalves</b> <i>Board of Public Works Member</i>	<b>1975 - 2021</b>
<b>Doris M. Gulbrandsen</b> <i>Town of Ludlow Secretary</i>	<b>1930 – 2021</b>
<b>Joseph S. Kosior</b> <i>Department of Public Works</i>	<b>1936 - 2021</b>
<b>Kathleen Diane Lordan</b> <i>Teacher</i>	<b>1948 - 2021</b>
<b>Jeannette L. Mastalerz</b> <i>Chapin Street School Noon Mother</i>	<b>1934 - 2021</b>

<b>Lorraine W. Ney</b> <i>Board of Health Nurse</i>	<b>1933 - 2021</b>
<b>Nancy R. Pauze</b> <i>Council on Aging</i>	<b>1938 - 2021</b>
<b>Victor A. Poitras, Jr.</b> <i>Volunteer Firefighter</i>	<b>1948 - 2021</b>
<b>Darlene J. Rae</b> <i>Ludlow Community Center Randall Boys and Girls Club Board of Directors</i>	<b>1973 - 2021</b>
<b>James A. Taylor</b> <i>Special Police Officer, Ambulance Responder</i>	<b>1957 - 2021</b>
<b>Juanita Testori</b> <i>Board of Assessors Assistant Assessor</i>	<b>1947 - 2021</b>
<b>Douglas J. Wilk</b> <i>Sealer of Weights and Measures</i>	<b>1954 - 2021</b>

## OUR TOWN

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The Town of Ludlow was incorporated as a Town in 1774 and is a suburban community located in the northwest corner of metropolitan Springfield. Boston is 84 miles east of Ludlow and Worcester is 47 miles eastward. The 18,673 Town residents believe that Ludlow has established itself as a target for industrial and retail growth while maintaining its pleasant community atmosphere.

Housing is available for the elderly, the handicapped and low-income families, and has the largest Senior Center in Western Massachusetts.

Ludlow Public Schools are comprised of four schools serving approximately 2,377 students in grades PreK-12. In addition, the Ludlow Schools operate an Early Childhood Program at East Street School. Headstart is located at 33 Norwood Street. St. John the Baptist School is the private parochial school in town.

The Randall Boys and Girls Club/Community Center provides a before and after school program for children as well as a summer youth camp and other recreational activities. Club memberships are available for families to partake in their exercise programs, pool, and game room facilities. The Recreation Department also provides a before/after school program from September to June and a summer program from June to August.

The Town also hosts six parks, swimming areas at Haviland Beach at Chapin Pond and the John Thompson Memorial State Pool at Whitney Park, has two excellent golf courses and is only minutes away from cultural and entertainment facilities in the greater Springfield area with access to both the Massachusetts Turnpike and Route 91.

### **Geography:**

Total Area:	28.33 sq. miles
Land Area:	27.15 sq. miles
Population:	18,673
Density:	693 per sq. mile
County:	Hampden

**Town Hall:** Built in 1974

**First Meeting House:** Built in 1783-1784

### **Form of Government:**

Board of Selectmen  
Town Administrator

Representative Town Meeting  
Annual Town Meeting held the second Monday in May  
Special Town Meeting held the first Monday in October

**FY2022 Taxable Values (as of January 1, 2021):**

Residential:	\$1,862,073,973
Commercial:	\$ 179,568,077
Industrial:	\$ 65,291,490
Personal Property:	\$ 229,559,030

**Tax Rate:**

For the period from July 1, 2021 – June 30, 2022  
Per \$1,000 of value  
\$19.99 – Residential and Commercial

**Tax Bills:**

Tax bills are mailed twice a year and are payable quarterly. Payments are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup>, and May 1<sup>st</sup>. If unpaid by due date, interest will be added according to law from the date due to the date payment is made. Motor Vehicle Excise is due 30 days from the date of issuance.

**Voting:**

Town Elections are held on the fourth Monday in March. Individuals must be eighteen years of age and a United States Citizen in order to register to vote. Registration is at the Town Clerk's Office, Monday through Friday from 8:30 am to 4:30 pm. Special evening registration of Registrars is held preceding elections. Absentee voting is also available.

**Registered Voters (as of December 31, 2021):**

Democrats	3,995
Republicans	1,937
Grn./Lib./3 <sup>rd</sup> /Reform	228
Un-enrolled Voters	8,605
Total Registered	14,765

**Dog Licenses:**

All dogs must be licensed annually by April 1<sup>st</sup>. A dog should be licensed when six months old and must be vaccinated for rabies. Proof of rabies vaccination is required for licensing.

Fees:	
Spayed/Neutered Dogs	\$15.00
Un-altered Dogs	\$20.00

### **Fishing Licenses:**

Massachusetts fishing licenses are available online at [www.mass.gov](http://www.mass.gov).

### **Town of Ludlow Website:**

[www.ludlow.ma.us](http://www.ludlow.ma.us)

### **Transportation and Access:**

Ludlow is located in the Pioneer Valley, known as the crossroads of New England because of its strategic position along the Connecticut River and its excellent transportation facilities. The Massachusetts Turnpike connects the region to Boston and to Albany, New York. Interstate 91 provides direct access to Hartford, Connecticut, and to Brattleboro and points north in Vermont. The principal highway is Interstate 90, the Massachusetts Turnpike. Passenger service is available on Amtrak in neighboring Springfield. Ludlow is a member of the Pioneer Valley Transit Authority (PVTa), which provides fixed route service to Springfield. The PVTa also offers para transit services to the elderly and disabled. Westover Metropolitan Airport, a General Aviation facility located in neighboring Chicopee, has two asphalt and concrete runways 7,050' and 11,600' long.

### **Ludlow Community TV:**

Ludlow Community TV was created to promote, encourage and facilitate Ludlow Community involvement in the production of locally originated television, and to meet and manage the contractual and regulatory commitments to public educational and governmental access of the cable provider for the Town of Ludlow. For several years, LCTV has been providing Ludlow residents with an ever-growing list of programs and volunteer producers. They provide weekly live coverage of the Board of Selectmen's meetings in addition to broadcasting meetings of the School Committee, Planning Board, Conservation Commission, Board of Public Works and other public meetings. The commitment of LCTV is to involve and train people of all ages who live or work in the town to become involved and/or program producers, bringing issues and events of the area to all Ludlow viewers. Hours of operation are Monday thru Friday, 8:30 am to 4:30 pm. The studio is presently located at Ludlow High School. LCTV broadcasts on channels 191, 192, and 193 on Charter Cable in Ludlow.

### **Public School District:**

#### **Public Schools**

Harris Brook Elementary School  
East Street School

Ludlow Early Childhood Center  
Ludlow Senior High School  
Paul R. Baird Middle School

**Private School**

St. John the Baptist School

**Houses of Worship:**

Our Lady of Fatima Catholic Church, 450 Winsor Street  
Christ the King Catholic Church, 31-41 Warsaw Avenue  
St. Elizabeth Catholic Church, 181-217 Hubbard Street  
St. Peter & Paul Ukrainian Church, 45 Newbury Street  
First Church of Christ, 859 Center Street  
Union Church of Christ, 53 Center Street  
Greater Love in Devine Purity & Holiness Ministries, 220 East Street  
Assembly Hall, Congregation of Jehovah's Witnesses, 157 Fuller Street  
Church of Jesus Christ of Latter-day Saints, 584 West Street  
Church of the Nazarene, 499 East Street  
Faith Community Chapel, 485 East Street  
Family United Methodist Church, 115 Hubbard Street

**Veterans' Services:**

The mission of the Ludlow Veterans' Services office is to advocate on behalf of all Ludlow Veterans and provide them with quality support services, and to direct an emergency financial assistance program for those Veterans and their dependents in need. The primary function of the Veterans' Services office is to provide aid and assistance to Veterans and their dependents that qualify in order to ensure their life sustaining needs. Chapter 115 of the MGL governs these benefits. The office is located on the first floor of the Town Hall. Director Eric Segundo is available to answer any questions that pertain to Veterans services.

## ELECTED TOWN OFFICIALS

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	Term Expires		Term Expires
<b>Board of Assessors</b>		<b>Library Trustees</b>	
Antonio Rosa	2024	Nancy J. Guinipero	2024
Michael S. O'Rourke	2023	Linda J. Collette	2023
Kelly Ann Rua	2022	Garett N. Day	2022
<b>Board of Health</b>		<b>Moderator</b>	
Kelly A. Lamas	2024	Michael A. Szlosek	2023
Adrienne DeSantis	2023		
Michael P. Lafever	2022		
<b>Board of Public Works</b>		<b>Planning Board</b>	
Keith A. Ouellette	2024	Raymond E. Phoenix II	2026
Stephen E. Santos	2023	Rafael L. Quiterio (resigned)	2025
Daniel F. Soares	2023	Christopher A. Coelho	2024
John H. Davis	2022	Kathleen J. Houle	2023
Alexander Simao	2022	Joseph L. Queiroga	2022
<b>Board of Selectmen</b>		<b>Recreation Commission</b>	
James Thomas Gennette	2024	Joseph H. Michalczyk-Lupa	2024
Manuel D. Silva	2024	Jason C. Martins	2023
Antonio Goncalves	2023	Sean M. McBride	2022
Derek G. DeBarge	2022		
William Rosenblum	2022		
<b>Collector of Taxes</b>		<b>School Committee</b>	
Fred Pereira	2023	Sara F. Bowler	2024
		James Chip Harrington	2023
		Jeffrey A. Laing	2023
		Michael J. Kelliher	2022
		Charles T. Mullin	2022
<b>Housing Authority</b>		<b>Town Clerk</b>	
Audrey M. Polmanteer, Elected	2026	Kim M. Batista	2023
Joshua Carpenter, Elected	2025		
David A. Sepanek, Elected	2024		
Susan E. Stanek, State Apt.	2023		
Raymond Charles Anderson, Apt	2022	<b>Town Treasurer</b>	
Robin Carvide, Exec. Dir.	--	Elsa D. Barros	2024

## **APPOINTED TOWN OFFICIALS**

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### **Affirmative Action Officer**

Carrie Ribeiro

### **Agricultural Commission**

John B. Chenier

William J. Ellison

Michael C. Hogan

Betty Kibbe

Karen Pilon

Don Roberts

Ann Whitworth

### **Americans with Disabilities Act Coordinator**

Eric Segundo

### **Agent of Record**

Anjo Pereira

### **Airport Master Plan Consulting Committee**

Joseph Queiroga

### **Ambulance Abatement Committee**

Lori Barbeau

Anthony Jarvis

Chief Ryan Pease

Fred Pereira

### **Animal Control Officer**

Octavia Anderson

### **Board of Appeals**

Alan Aubin

Elaine Hodgman

Manuel Lopes

Nicole Parker

Joseph Wlodyka

Darlene Cincone, Associate

### **Board of Registrars**

Paul T. Babin, Jr.

Kim Batista

Dana P. Cormier

Ruth Saunders

### **Building Commissioner/Zoning Enforcement Officer**

Justin Larivee

### **Local Building Inspector**

Paul Adzima, On-call

### **Cable Commission**

Michael Assaf

Thomas Ghazil

Antonio Goncalves

Michael Hill, non-voting member

Richard Moskal

Ellie Villano

### **Capital Improvement Planning Committee**

Anthony Alves

Kathleen Demetrius

James Gennette

Raymond Phoenix

Ellie Villano

Luis Vitorino

Kimberly Collins, Ex-Officio

### **Celebrate Ludlow Committee**

Michelle Annecchiarico

Derek DeBarge

Tom Fournier

Lisa Martin

Mark Moran

Eric Segundo

Laurie Smith

Sarah Sweeney

Diane Walton

Joann Wrona

**Chief Procurement Officer**

Ellie Villano

**Commission on Disabilities**

Beverly Barry

Tara Bronner

Julie DiCesare

Kerry Hotaling

Michael Jarzabek

Harry Mills

Joanne Odat-Staeb

Margaret Scott

Diane Shea Walton

**Communications Officer**

Ellie Villano

**Computer Advisory Committee**

Joe Alves

Elsa Barros

Gary Blanchard

Kimberly Collins

James Goodreau

Michael Kelliher

Fred Pereira

Ellie Villano

**Conservation Commission**

Steven Hicks

Penny Lebel

Jason Martowski

Angela Tierney

Scott Urban

**Constables**

Sergeant David Kornacki

Sergeant Stephen Ricardi

**Constable for Tax Collector**

Christine Jeffery

Reid Jeffery, Jr.

**Council on Aging**

John DaCruz

Rosalind Forti

Helen Grabowski

Janice Grimaldi

Debora Johnson

Frank Krzanik

Frederick Lafayette

Karen Martin

Diane Peacey

Kara Ribeiro

Sheena Santolini

**Custodian of Insurance Records**

Elsa Barros

**Custodian of Tax Possession**

Elsa Barros

**Director of Emergency Management**

Chief Ryan Pease

**Dog Park Committee**

Diane Brouillard

Melissa Dion

Darlene Kennedy

Penny Lebel

Jesse Mendez

Sara Mendez

Steven Nicoll

Kara Ribeiro

Daniel Soares

Douglas Stefancik

Ellie Villano

**Economic Development Officer**

William Rosenblum

**Energy Research Committee**

Cathy Cooper

Nuno Guerra

James "Chip" Harrington

Justin Larivee

Michael Lavelle

Jason Martowski

Douglas Stefancik

Ellie Villano, Ex-Officio

**Equal Opportunity Employment Officer**

Carrie Ribeiro

**Fair Housing Committee**

Ellie Villano, Ex-Officio

**Finance Committee**

Anthony M. Alves

Susanne Boyea

Joan Cavallo

Maureen Kim Downing

Christopher Ganhao

Richard Moskal

Nicole Parker

Beverly Tokarz

Kimberly Collins, Ex-Officio

**First Meeting House Committee**

Thomas Haluch

Jeremy Kavka

Agnes Kibbe

Marilyn Paul-Lewis

Bert Ramage

**Graves Registration Officer**

Eric Segundo

Steven Sawyer, Assistant

**Hazardous Material Coordinator**

Captain Seth Falconer

**Historian**

Marilyn Paul-Lewis

**Historical Commission**

Allison DeLong

James "Chip" Harrington

Agnes Kibbe

John Moll

Karen Pilon

Angela Tierney

**Historic District Study Committee**

Sandra Stanek

**Industrial Finance Authority**

John DeBarge

**Information Officer**

Ellie Villano

**Insurance Advisory Committee**

Michelle Anecchiarico

Nick Axiotis

Mike Bertini

Lt. Mike Brennan

Darlene Cincone

Zachary Ellison

Kathy Houle

Denise Kukla

Deputy Chief Jeffrey Lavoie

Amanda Lemieux

Marianne Moura

Marc Pasteris

Debra Potter

Sergeant Steve Ricardi

Melissa Rickson

Ellie Villano, Ex-Officio

**License Agent for the Board of Selectmen**

Sergeant David Kornacki

Sergeant Stephen Ricardi

**Local Emergency Planning Committee**

Ken Batista

Lt. Mike Brennan

Darlene Cincone

Andrea Crete

Derek DeBarge

A.J. Donais

Louis Gilli

Helen Grabowski

Michael Hill

Kristen Jerome

Scott Kozak

Penny Lebel

Bob McCormick  
Joe Mitchell  
Chief Ryan Pease  
Dave Ritchie  
Sheena Santolini  
Mark Thomas  
Chief Daniel Valadas  
Ellie Villano

**Long Range Planning Committee**

Joe Alves  
Elsa Barros  
Kimberly Collins  
Maureen Kim Downing  
Todd Gazda  
James Goodreau  
Michael Kelliher  
Sean McBride  
Keith Ouellette  
Manuel Silva  
Douglas Stefancik  
Ellie Villano

**Ludlow Cultural Council**

Susan Amaral  
Grace Barone  
Nira Flatley  
Michelle Goncalves  
Cynthia Kennedy  
Betsy Koscher  
Sharon Litourneau-Clark  
Robert Radowski  
Janet Settembro  
Matthew Tibbitts

**Ludlow Housing Authority Tenant Board**

Raymond Charles Anderson

**MMWEC Board of Directors**

Luis Vitorino

**Mobile Home Rent Control Board**

Darlene Cincone  
Mary Evangelista

Antonio Goncalves  
Judith Krynicki  
Michael Szlosek

**Municipal Hearing Officer**

Vacancy

**Open Space Planning Committee**

William Ellison  
Antonio Goncalves  
James “Chip” Harrington  
Elaine Hodgman  
Kathleen Houle  
Jason Martins  
Joseph Michalczyk-Lupa  
Daniel Soares  
Angela Tierney

**Parking Hearing Officer**

Manuel Silva

**Permitting Authority Trench Regulations**

Ken Batista  
Jim Goodreau

**Pioneer Valley Planning Commission**

Ray Phoenix  
Josh Carpenter, Alternate

**Pioneer Valley Transit Authority**

Manuel Silva

**Pond Management Committee**

Anthony Aickelin  
Judy Breault  
Elaine Hodgman  
Patricia Kwasiborski  
Julie Markiewicz  
Jettie McCollough  
Janis Santos  
Lou Tulik  
Natalina Tulik  
Anna Vital  
Tony Vital

**Safety Committee**

Ryan Churchill  
Christopher Coelho  
Captain Seth Falconer  
Justin Larivee  
Deputy Chief Jeffrey Lavoie  
Penny Lebel  
Keith Ouellette  
Sgt. Brian Shameklis  
Alexander Simao  
Derek Smolinski

**Sealer Weights & Measures**

Douglas Wilk

**Special Police Officers (2021)**

Seth Beal  
Jose Branco  
Justin Cruz  
David Fernandes  
Joseph Fontaine  
James Harrington  
Alan Kipetz  
Christian Mendes  
Joseph Metcalfe  
Nelson Ramos  
Steve Ramos  
Avrohom Resnick  
Fernando Ribeiro  
Juan Rivera  
Cory Rodrigues  
Nelson Rodrigues  
Troy Rubner  
Armando Saraiva  
Connor Sormanti  
Vincent Stanek  
Michael Ulmer

**Sworn Weigher**

Joanne Martins

**Town Accountant**

Kimberly Collins

**Town Administrator**

Ellie Villano

**Town Counsel**

Rose Crowley  
Doherty, Wallace, Pillsbury & Murphy

**Town Engineer/Director of Public Works**

Vacancy

**Town Labor Counsel**

Stanley L. Weinberg

**Town Planner**

Douglas Stefancik

**Veterans Service Officer**

Eric Segundo

**Westover Municipal Development Corp.**

Maureen Kim Downing

**Westover Municipal Golf Commission**

Shawn Lebeau  
Brian Mannix  
Jason Martins  
Sean McBride  
Joseph Michalczyk-Lupa  
Joseph O'Brien  
Kire Trajkovski

## PRECINCT MEMBERS – 2021

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\*\*until next election

### PRECINCT 1

2024-Alan Eric Gregoire, 93 Cady St.  
2024-Eric A. Gregoire, 93 Cady St.  
2024- Debora M. Johnson, 142 Cady St.  
2024-Matthew John Tibbitts, 17 Arthur St.  
2024-opening  
2023-Roland F. Gregoire, 143 Cady St.  
2023-John E. Hiersche, 49 River St.  
2023-William J. Jolivet Jr., 37 Gamache Dr.  
2023-William A. Koss, 203 West St.  
2023-Richard Oliveira, 67 Guertin Ave.  
2022-Mark Augusto, 152 Barna St.  
2022-Christine D. Peacey, 7 Wenonah Dr.  
2022-Walter James Peacey Jr., 7 Wenonah Dr.  
2022-Joanne B. Santos-Pontes, 25 Cady St.  
2022-opening

### PRECINCT 3

2024-Anthony Michael Alves, 91 Elizabeth Dr.  
2024-Stephen A. Fiedler, 92 Longview Cir.  
2024-John F. Moll, 1251 East St.  
2024-Richard D. Moskal, 308 Miller St. 29  
2024-Margaret Szlosek, 165 Genovevo Dr.  
2023-Paul B. Cocchi, 312 Miller St.  
2023-John Michael Diotalevi, 181 Cislak Dr.  
2023-Rebecca Gaffron, 12 Depont Dr.  
2023-Carlton W. Leonard III, 84 Westerly Cir.  
2023-Richard T. Rusiecki, 761 Moore St.  
2022-Mark R. Giebner, 186 Lyon St.  
2022-Walter J. Kiel, Jr., 68 James St.  
2022-Lynn Leonard, 84 Westerly Cir.  
2022-Nicole Santos Carbonneau, 320 Woodland Cir.  
2022-Lisa J. Szlosek, 165 Genovevo Dr.

### PRECINCT 5

2024-John Auclair, 16 Nash Hill Rd.  
2024- Kenneth J. Batista, 12 Valley View Dr.  
2024-Joseph M. Drobot, 433 Lyon St.  
2024-Thomas Haluch, 169 Munsing St  
2024-Francis C. Krzanik, 183 Lyon St.  
2023-Brian M. Mannix, 353 Fuller St. #1  
2023-Kathleen A. Ouimette, 58 Homestretch Dr.  
2023-Allen M. Pepin, 1018 Lyon St.  
2023-Kyle Michael Whelan, 185 Kendall St.  
2023-Denise J. Zrakas, 193 Holy Cross Cir.  
2022-Michael W. Lavelle, 139 Bridle Path Cir.  
2022-Mark A. Witowski, 53 Colonial Dr.  
2022-Frank J. Creegan, 467 Fuller St.  
2022-Tracy Creegan, 467 Fuller St.  
2022-David M. Ribeiro, 85 Valley View Dr.

### PRECINCT 2

2024-Edward N. Deragon Sr., 210 Prospect St  
2024- Jose Eugenio, 120 Prospect St.  
2024-Kathleen Marie Nowak, 45 Kirkland Ave.  
2024-opening  
2024-opening  
2023-Barbara A. Gondek, 61 Williams St.  
2023-Gerald J. Leger, 325 Sewall St.  
2023-opening  
2023-opening  
2023-opening  
2022-Manuel Eugenio, 120 Prospect St.  
2022- Brian C. Fogg, 127 Birch St.  
2022- Heidi E. Fogg, 127 Birch St.  
2022-Jean S. Martins, 92 Lockland St.  
2022- Frederick J. Nowak, Jr., 45 Kirkland Ave.

### PRECINCT 4

2024- Mary Celeste Evangelista, 64 Franklin St.  
2024- James Kenneth Goodreau, 201 Stevens St.  
2024- Julieta N. Hoeckh, 423 Winsor St.  
2024- Joseph A. Santos, 3 Brimfield St.  
2024-Kathleen A. Shea, 208 Reynolds St.  
2023-Helder Cerqueira, 19 Lehigh St.  
2023-Fritz A. Huber, Jr., 29 Laroche St.  
2023-Richard A. Pasquini, 17 Ridgeview Cir.  
2023-Evette Rodrigues, 46 Bowles Ave.  
2023- Lee Winterton, 6 Circuit Ave.  
2022-Timothy Shawn Donnelly, 149 Chapin St.  
2022-Christopher J. Dupuis, 176 Chapin St.  
2022-Carrie Lynn Goodreau, 201 Stevens St.  
2022-James Goodreau, 90 Posner Cir.  
2022-Fernando F. Soares, 21 Bristol St.

### PRECINCT 6

2024-Rosa Maria Chelo, 35 Paulding Rd.  
2024-Patrick J. Nugent, 35 Pinewood Rd.  
2024-Lynda A. Scheer, 51 Chapin Cir.  
2024-David E. Pace, 1 Waters Edge Dr.  
2024-opening  
2023-Peter C. Karalekas, Jr., 35 Old Coach Cir.  
2023-Jerome D. Mayou, 42 Nora Ln.  
2023-Michele Manganaro Thompson, 170 Pinewood Rd.  
2023-Brian F. Walsh, 53 Pinewood Rd.  
2023-Peter H. Zima, 233 Clover Rd.  
2022-Michael N. Brennan, 93 Church St.  
2022-James D. Cavallo, 179 Higher Brook Dr.  
2022-Kyle T. Grondalski, 132 Fuller St.  
2022-Penny G. Lebel, 43 Wilson St.  
2022-opening

## **MEMBERS AT LARGE**

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William Rosenblum	43 Green St, Board of Selectmen, Chairman
Antonio Goncalves	62 Munsing St, Board of Selectmen
Manuel D. Silva	17 Dinis Ave, Board of Selectmen
Derek G. DeBarge	37 Barre Dr, Board of Selectmen
James Thomas Gennette	329 West St, Board of Selectmen
Michael A. Szlosek	165 Genovevo Dr, Town Moderator
Kim M. Batista	12 Valley View Dr, Town Clerk
Elsa D. Barros	149 Chapin St, Town Treasurer
Fred Pereira	201 Stivens Ter, Town Collector
Antonio Rosa	135 Ray St, Board of Assessors, Chairman
Linda Collette	297 Colonial Dr, Hubbard Memorial Library, Chairman
Stephen E. Santos	338 Lyon St, Board of Public Works, Chairman
Manuel Lopes	P.O. Box 141, Board of Appeals, Chairman
Christopher A. Coelho	15 Kirkland Ave, Planning Board, Chairman
Susan E. Stanek	39 Chestnut St #212, Ludlow Housing Authority, Chairman
Francis C. Krzanik	183 Lyon St, Council on Aging, Chairman
Maureen K. Downing	22 Elizabeth Dr, Finance Committee, Chairman
Sean M. McBride	157 Gamache Dr, Westover Golf Commission, Chairman
Sean M. McBride	157 Gamache Dr, Recreation Commission, Chairman
Michael LaFever	113 Oak Knolls Cir, Board of Health, Chairman
Jason Martowski	121 Fuller St, Conservation Commission, Chairman
Michael J. Kelliher	108 Wedgewood Dr, School Committee, Chairman
Attorney Rosemary Crowley	Doherty Wallace Pillsbury & Murphy PC, 19 <sup>th</sup> Floor, 1 Monarch Place, 1414 Main St., Springfield MA 01144-1002

## **EMPLOYEE RECOGNITION**

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The Town would like to recognize employees who have reached milestones in their careers with the Town of Ludlow in 2021. We thank you for your commitment, dedication and service to the residents of Ludlow.

### **Celebrating 35 Years of Service**

Kenneth Vogel	Augusta Pereira-Fialho
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### **Celebrating 25 Years of Service**

Kent Doyle	Alice Santos
Michael Gilrein	July Siebecker
Elizabeth Pierga	Gloria Walker
Ronald Pszeniczny	Linda Zina
Stephen Sambor	

### **Celebrating 20 Years of Service**

Heidi Arsenault	Deborah Lukas
Michael Brennan	Brian Mulvehill
Gregory Charest	Beth Oliveira
Deanna Chelte	Richard Oliveira
Tanya Crisostomo	Ryan Pease
Dawn Ellard	Jennifer Picard
Gary Elson	Florence Pooler
Alexander	Deana Rivers
Goncalves	Carlos Sanches
Carrie Joseph	Jan Thornton
Hollington Lee	Barbara White

### **Celebrating 10 Years of Service**

Joshua Alves	Alyssa Moriarty
Anna Baboval	Lisa Nemeth
Alison Bach	Matthew Niles
Mark Caron	Carey Noble
Robert Dooley	Michael O'Rourke
Maria Fernandes	Maria G. Pereira
Ricardo Funch	Jillian Plourd
Lindsay Gauthier	Meghan Provost
Marcelo Gusmao	Martha Queiroga

Celebrating 10 Years of Service (cont.)

Christine James	Diana Sands
Kimberly Jeffries	Catherine Short
Melissa Knowles	Natalie Smith
Richard Kolodziej	Amy Smith
Angela Kramer	Cheryl Snyder
Katie Leary	Daniel Soares
Michele Manganaro-Thompson	Brandi Stratton
Rebecca Mathisen	Eva Tillotson
Keni Mendez	Tesha Ward
	Thomas Welch

Celebrating 5 Years of Service

Katelyn Belliveau	Alexia Manin
David Benoit	Stacy Monette
Bonnie Boornazian	Alison Morgan
Patrick Cadigan	Lawrence Pagliaro
Timothy Chase	Marc Pasteris
Ryan Collette	Melanie Pecoy
Kimberly Collins	Brenda Pelissier
Erica Stark-Faginski	Maria J. Pereira
Krystal Foley	Nelson Rodrigues
Jessica Gray	Stephanie Rogowski
Patricia Gregory	Stephen Santos
Susan James	Alexander Simao
Jordan Liska	Kimberly Tresch
Palmira Lopes	

# ADMINISTRATION

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## BOARD OF SELECTMEN

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The Board of Selectmen consists of Chairman William Rosenblum, Vice-Chairman Antonio Goncalves, Derek DeBarge, Manuel Silva and James Gennette. The Board continues to be well served by Town Administrator Ellie Villano, and staff Sandy Leacock, Kim McKay and Sharon LaDuke.

As the town and the rest of the world has had to deal with the ongoing pandemic, all of us in this community have felt some kind of loss, ire and frustration over the last two years. The Board of Selectmen has made it a priority to put community first and to encourage fellowship and compassion to help everyone during these trying times. We salute the people of Ludlow for their perseverance and we also salute those who have been involved in the care and safety of the members of our town. Time will only tell when we can return to normal. And we WILL return to normal because our Board and the people of Ludlow won't settle for anything less.

The summer of 2021 saw the completion and opening of the new Harris Brook Elementary School. Harris Brook replaced Chapin Street School and is located on the old Chapin Street School grounds. The move into the school department administration building, located on the Harris Brook campus, is also complete.

The new Senior Center located on State Street is officially open as of 2021 and has seen tremendous activity and overwhelmingly positive feedback. Thank you to Jodi Zepke and her staff for servicing our seniors. The seniors of this community are important, and it is paramount that we reward them and future seniors with a first-class facility as a way of saying thank you for all they've done to lay the foundation of Ludlow.

The Riverside Drive Infrastructure project is moving along and has been put to bed for the winter of 2021/2022. The base layer for Riverside Drive has been laid and the pump house near First Street has been started. Anticipated completion of this project is on pace for the fall of 2022. Thank you to our own Ludlow Construction as they continue to work with the town and Westmass to keep this project on pace while allowing for current businesses to maintain their business flow.

Continuing with the Ludlow Mills. Westmass Area Development Corp. received \$650,000 that will help with the funding of survey work, Riverside Drive itself, new water and sewer infrastructure and parking. Westmass also received a second One Stop award of \$250,000. These monies are earmarked for capital improvements to our historic stock houses in the Ludlow Mills. Also, Ludlow Mills #8 will be redeveloped into ninety-five 55+ mixed-income housing and mixed-use commercial retail spaces. This project is anticipated to start in 2022.

As a result of the pandemic, the town has been awarded \$6.3 million dollars in ARPA (American Rescue Plan Act) funding to help the town make investments in our assets and to support the negative impact of Covid-19. The Board of Selectmen, with community input, is in the process of

selecting projects that keep in mind improvements while not incurring increased long-term labor and maintenance costs.

In conclusion, the Board of Selectmen wish to thank those who work for and give their time to the Town of Ludlow, as well as those that volunteer their time on the various boards and committees. Our hope is for everyone to come together and embrace the ideal to make Ludlow a better community, no matter our backgrounds or differences. Though we may never achieve perfection, the pursuit of perfection will drive all of us to strive to be better as people and as a town.

Respectfully submitted,  
William P. Rosenblum, Chairman

## **TOWN MODERATOR**

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Per the custom in Ludlow, Town Meeting met at the High School for the annual Town Meeting in May and a Special Town Meeting in October. The meetings proceeded with active debate and discussion from town meeting members.

I would again like to thank the entire staff at the Selectmen's office and particularly, the Town Administrator, for their preparation of the venue, the warrant, and the motions. This ensured a safe and efficient meeting. Their work makes the duties of moderator less difficult and ensures an orderly meeting.

I would also like to thank the Finance Committee. I know how much work is involved in developing and reviewing the Town budget. This has become more difficult given recent constraints on the Town's resources.

I would like to thank the Town Clerk. Much of the work of the Clerk's office goes on out of the view of the public, but it is crucial to the conduct and success of Town Meeting.

Finally, I would like to thank the members of Town Meeting for their service to the Town. It has been an honor to serve my community, and I hope to continue to do so in the years to come.

Respectfully submitted,  
Michael Szlosek, Moderator

## **TOWN CLERK**

### **Election and Registration**

Nomination papers and petitions were certified by the Registrars in the year 2021. The breakdown of registered voters per precinct as of December 31, 2021 is as follows:

Precinct	A	AA	BB	CC	D	EE	G	H	J	K	L	O	Q	R	S	T	U	V	X	Z	Grand Totals
01	4	1	-	13	698	1	-	1	2	1	11	4	-	350	-	2	1553	-	1	2	2644
02	4	-	1	9	631	1	-	-	2	-	9	3	3	232	-	2	1215	-	-	-	2112
03	3	-	-	13	659	-	-	-	-	-	14	3	2	442	2	2	1682	1	1	-	2824
04	4	-	-	13	769	-	1	1	1	-	8	2	1	280	-	1	1405	-	1	-	2487
05	2	-	-	7	491	-	-	-	2	-	8	2	2	249	-	4	1086	-	-	1	1854
06	2	-	-	23	747	-	2	-	4	2	12	2	4	384	-	2	1660	-	-	-	2844
Grand Total	19	1	1	78	3995	2	3	2	11	3	62	16	12	1937	2	13	8601	1	3	3	14765

### **ANNUAL TOWN ELECTION, MARCH 22, 2021**

A total of 1,714 (12% of 14,398 registered voters) ballots were cast. Precinct 1 – 267; Precinct 2 – 159; Precinct 3 – 332; Precinct 4 – 347; Precinct 5 – 245; Precinct 6 – 364. The polls were open from 10:00 a.m. until 8:00 p.m.

### **PROCEEDINGS ANNUAL TOWN MEETING OF MAY 10, 2021**

**ARTICLE 1:** Voted that the Town accept the reports of the Town Officers as printed in the Annual Town Report for Calendar Year 2020.

**ARTICLE 2:** Voted that the Town vote to accept the progress of the following committees and to have said committees continue: The Budget Sub-Committee, Capital Improvement Planning Committee, Celebrate Ludlow Committee, Cemetery Committee, Energy Research Committee, Fair Housing Committee, Industrial Finance Authority, Insurance Advisory Committee, Ludlow Local Emergency Planning Committee, Long Range Planning Committee, Ludlow Cultural Council, Mobile Home Rent Control Board, Master Plan Committee, Open Space Planning Committee, Pond Management Committee, Veterans Memorial Committee, Westover Metropolitan Development Corporation, Westover Advisory Commission and Historic District Study Committee.

## SEE ARTICLE 3 TOWN BUDGET PRESENTED AFTER ARTICLE 18

**ARTICLE 4:** Voted that the Town vote to establish the annual expenditure limits for each of the following already established revolving funds for use by the departments, boards, agencies or officers pursuant to Massachusetts General Laws Chapter 44, Section 53E½ as outlined in the Town of Ludlow General Bylaws, Chapter 2, Section 42: Departmental Revolving Funds as printed below:

CPR Training	\$5,000
On-site Sewage System	\$0
Vaccine	\$20,000
Consultants	\$50,000
Wetlands	\$80,000
Purple Bags	\$26,000
Dog Park	\$5,000

**ARTICLE 5:** Voted that the Town vote to take no action on Article 5 of the May 10, 2021 Annual Town Meeting Warrant. **NO ACTION TAKEN**

**ARTICLE 6:** Voted that the Town vote to transfer from Free Cash the sum of \$25,000 (Twenty-Five Thousand Dollars) to be expended by the 250<sup>th</sup> Semi-Quincentennial Committee for general expenses related to the town-wide year-long celebration and to further allow gifts and donations to be deposited in the 250<sup>th</sup> Special Revenue fund to cover expenses related to this celebration.

**ARTICLE 7 (AMENDMENT):** Voted that the Town vote to amend the Town Bylaws by adding a new chapter, Chapter XX Single Use Plastic Bag Prohibition, the text of which is set out in Article 7. **DEFEATED**

**ARTICLE 8 (AMENDMENT):** Voted that the Town vote to rewrite the Senior Citizen Property Abatement Program as initially approved in Article 15 of the October 2, 2000 Town Meeting (and subsequently amended in 2002 and 2003) by re-writing the first sentence of Section B(3) to read, "Volunteers must complete the number of hours equivalent to \$750.00 divided by the Massachusetts Minimum Wage."

**ARTICLE 9 (AMENDMENT):** Voted that the Town vote to amend the Town of Ludlow General Bylaws Chapter III, Section 4, by rewriting subsection (d) Registration Fee to read as follows:

"Each applicant for registration or re-registration shall pay a fee of \$25.00 paid to the town at the police department upon application. Each registration period shall be for three months"

**ARTICLE 10:** Voted that the Town vote to appropriate a sum of \$15,000.00 (fifteen thousand dollars) from Free Cash to be used to perform a Classification Study to review and evaluate all of the LATOSS (Ludlow Association of Town Office Support Staff) positions within the Town.

**ARTICLE 11 (AMENDMENT):** Voted that the Town vote to amend the Town of Ludlow Bylaws, Chapter IX, Regulating the Licensing, Control and Keeping of Dogs, by re-writing the last sentence of section 5 to read as follows:

A violation of this section shall be punishable by a fine of \$50.00 for the first offense, \$100.00 for the second offense and \$250.00 for a third or subsequent offense.

And by re-writing the last two lines of section 6 to read as follows:

First Offense fine (1-6) \$50.00, Second Offense fine \$100.00

**Moved and seconded to adjourn the annual Town Meeting at 8:03 p.m.**

**PROCEEDINGS - THE SPECIAL TOWN MEETING WITHIN THE ANNUAL TOWN MEETING MAY 10, 2021**

**ARTICLE 1:** Voted that the Town vote to transfer from Free Cash the sum of \$436.55 for unpaid bills and/or overexpended accounts of previous years as follows:

\$157.80	Ludlow Fire Department Quench USA
\$153.75	Ludlow Police Department Corcoran Plumbing & Heating
\$125.00	Recreation Turley Publications
\$436.55	TOTAL

**ARTICLE 2:** Voted that the Town transfer from Free Cash the sum of \$120,000 to cover the additional overtime expenses incurred by the Police Department.

**ARTICLE 3:** Voted that the Town vote to take no action on Article 3 of the May 10, 2021 Special Town Meeting Warrant. **NO ACTION TAKEN**

**ARTICLE 4:** Voted that the Town vote to take no action on Article 4 of the May 10, 2021 Special Town Meeting Warrant. **NO ACTION TAKEN**

**ARTICLE 5 (AMENDMENT):** Voted that the Town vote to amend the Town of Ludlow General Bylaws Chapter II, Section 14, by rewriting subsection (a) and subsection (b) to read as follows:

- a. For internal control, fixed assets owned by the Town that have a value of \$10,000 or more.
- b. For accounting purposes, assets greater than \$20,000 in value, i.e. vehicles, machinery, equipment.

**ARTICLE 6:** Voted that the Town vote to authorize the Board of Selectmen to enter into a contract not to exceed ten-years with Marcus Communications for purposes of a System Support Plan for the radio equipment purchased for the new Interdepartmental Operational Radio System and said funds would be added to the budget on an annual basis.

**Moved and seconded to adjourn the Special Town Meeting at 8:19 p.m.**

**CONTINUATION OF THE MAY 10, 2021 ANNUAL TOWN MEETING**

**ARTICLE 12:** Voted that the Town vote to transfer the following sums for Sewer Division Capital Improvements beginning July 1, 2021:

\$300,000 from Sewer Enterprise Account Retained Earnings

And from the following Sewer Division Capital Improvements articles:

A total of \$213,797.28 from Article 22 of the May 9, 2016 Annual Town Meeting and from Article 2 of the November 6, 2017 Special Town Meeting, this total being the remaining balance of the two articles; and \$200,000 from Article 9 of the May 13, 2019 Annual Town Meeting.

**ARTICLE 13:** Voted that the Town vote to take “No Action” on Article 13 of the May 10, 2021 Annual Town Meeting Warrant. **NO ACTION TAKEN**

**ARTICLE 14:** Voted that the Town vote to appropriate State Chapter 90 Highway Aid Funds for engineering, construction, reconstruction and/or repairs to Town roads and bridges and authorize the Board of Selectmen, if necessary, to borrow in anticipation of the receipt of such State Aid.

**ARTICLE 15:** Voted that the Town vote to authorize the Board of Public Works to enter into a contract with the Massachusetts Department of Transportation in the Amount of \$694,010 for the construction and maintenance of public roads for the ensuing years.

**ARTICLE 16:** Voted that the town vote to take “No Action on Article 16 of the May 10, 2021 Annual Town Meeting Warrant. **NO ACTION TAKEN**

**ARTICLE 17 (AMENDMENT):** Voted that the Town vote to amend the Zoning Bylaws and Zoning Map of the Town of Ludlow, by changing from Residence B to Business B, a parcel of land owned by Jamie and Richard Jacobs, located at 193 Center Street (Assessor’s Map #12D, Parcel 53), as described in Article 17 of the May 10, 2021 Annual Town Meeting Warrant.

**ARTICLE 18:** Voted that the Town vote to transfer from available funds the total sum of \$479,419.29 from the sources identified later in this motion to fund the Fiscal Year 2022 Capital Improvements program as follows:

<u>Department</u>	<u>Description</u>	<u>Amount</u>
<b>DPW</b>	*Dump truck \$223,000.00 thru 3 yr. lease (less \$125,909.99 ins. Proceeds) \$97,090.01 – 3 <sup>rd</sup> yr. of 3 yr. lease *Toro ground master 5910 w/cap 1 <sup>st</sup> of 3 yr lease.	\$33,000   \$41,348
<b>Fire Department</b>	*Fire Engine thru 5yr lease \$654,685 – 3 <sup>rd</sup> yr. of 5 yr. lease *Ambulance \$221,420 – 3 <sup>rd</sup> yr. of 3 year lease	\$134,000   \$77,000
<b>Golf</b>	*Toro Greensmaster 3150Q \$32,806 – 3 <sup>rd</sup> yr. of 3 yr. lease *Golf Cart/Utility Cart Rental 2 <sup>nd</sup> of 3 yr lease *Toro Multi 5800 sprayer w/attachments	\$11,513  \$33,000  \$66,689.29
<b>Council on Aging</b>	*Ford Lift Van 3 <sup>rd</sup> yr. of 3 yr. lease	\$27,000
<b>School</b>	*F-150 Ford, Supercab plus Plow	\$39,869
<b>Library</b>	*Window restoration	\$16,000
<b>Town Total</b>		<b>\$479,419.29</b>

**I FURTHER MOVE THAT EACH ITEM LISTED BE VOTED AS A SEPARATE APPROPRIATION AND UNDER THE JURISDICTION OF THE DEPARTMENT, BOARD OR COMMITTEE INDICATED.**

**I FURTHER MOVE THAT SAID SUM BE RAISED AS FOLLOWS:  
THE SUM OF \$77,000.00 BE TRANSFERRED FROM THE AMBULANCE SUBSCRIPTION FUND AND  
THE SUM OF \$402,419.29 BE TRANSFERRED FROM FREE CASH.**

**ARTICLE 3:** Voted that the Town vote to appropriate \$74,348,111 for Town Purposes and charges during the Fiscal Year ending June 30, 2022, and that said sum include the following salaries for elected officials:

<b><u>Position</u></b>	<b><u>Number</u></b>	<b><u>Annual Salary</u></b>
Moderator	1	\$ 560
Chairman, Board of Selectmen	1	5,133
Members, Board of Selectman	4	4,028
Town Treasurer	1	77,346
Town Collector	1	77,346
Chairman, Board of Assessors	1	5,212
Members, Board of Assessors	2	4,090
Town Clerk	1	70,313
Chairman, Board of Health	1	3,300
Members, Board of Health	2	3,300
Chairman, Board of Public Works	1	3,763
Members, Board of Public Works	4	2,972
Chairman, School Committee	1	3,000
Members, School Committee	4	2,500
Chairman, Planning Board	1	3,674
Members, Planning Board	4	3,062

I further move that the Total appropriations be allocated to the various Town Departments in accordance with numbered 1 through 42 of the attached budget listing entitled "Town of Ludlow FY22 Town Budget – Article 3", and using the column headed "FY 2022 Recommended Budget",

I further move, **\$699,134** be applied from "Fiscal Year 2022 Golf Course Revenues" to fund the Westover Municipal Golf Course Budget item 39, **\$1,774,988** be applied from "Fiscal Year 2022 Sewer Fund Revenues" to fund the Sanitary Sewer Budget item 40, **\$10,000** be applied from "Retained Earnings of the Landfill Closure Enterprise Fund" to fund the budget for the closing of the Landfill on line 41, **\$396,946** be applied from "Receipts Reserved for Appropriation" to fund the Cable Budget item 42, and the balance of **\$ 71,467,043 is to be raised and appropriated.**

I further move, **\$39,000** to be transferred from “Fiscal Year 2022 Golf Course Revenues” to fund Fiscal Year 2022 Indirect Golf Course costs appropriated in the General Fund and **\$101,500** to be transferred from “Fiscal 2022 Sewer Fund Revenues” to fund Fiscal Year 2022 Indirect Sewer Fund costs appropriated in the General Fund.

**\*\*BUDGET TOWN ACCOUNTANT**

**ARTICLE 3 (AMENDMENT)**: Voted to amend the motion by reducing the Human Resources department budget, listed as number 9 in the attached Budget Listing, by \$19,602 **DEFEATED**

**ARTICLE 3 (AMENDMENT)**: Voted to amend the motion by reducing the Police Department budget, listed as number 18 in the attached Budget Listing, by \$85,140 **DEFEATED**

**ARTICLE 3 (AMENDMENT)**: Voted to amend the motion by reducing the Department of Public Works budget, listed as number 27 in the attached Budget Listing, by \$50,000 **DEFEATED**

**ARTICLE 3 (AMENDMENT)**: Voted to amend the motion by reducing the Recreation Commission department budget, listed as number 34 in the attached Budget Listing, by \$43,784

**ARTICLE 19**: Voted that the Town Vote to transfer from Free Cash the sum of One Hundred Thousand Dollars (\$100,000.00) to be used for the Fiscal Year 2022 Reserve Fund.

**ARTICLE 20**: Voted that the Town vote to transfer \$25,000 from Free Cash to the Building Infrastructure Reserve Fund established by Article 17 at the October 1, 2012 Special Town Meeting, and authorize the Board of Selectmen to expend such funds for the purpose of assessing and addressing the repairs, maintenance and construction of municipal buildings.

**ARTICLE 21**: Voted that the Town vote to transfer the sum of Seven Hundred Thousand Dollars (\$700,000.00) from Free Cash to be deposited into the Stabilization Fund.

**ARTICLE 22**: Voted that the Town vote to transfer from Free Cash the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) to be used for the purposes of responding to COVID-19 Expenses.

**Moved and seconded to dissolve the Annual Town Meeting and the Special within the Annual of May 10, 2021 at 9:32 p.m.**

**PROCEEDINGS SPECIAL TOWN MEETING OCTOBER 4, 2021**

**ARTICLE 1**: Voted that the Town vote to raise and appropriate the sum of \$14,284.59 for unpaid bills and/or over expended accounts of previous years as follows:

\$118.50	Ludlow Police Department
	Jordan Liszka – Basic Narcotics School – Meal Reimbursement

\$922.16	Ludlow Police Department Ryan Collette – Basic Narcotics School – Hotel Reimbursement
\$412.93	Department of Public Works Roberts Energy – Heating Oil
\$317.50	Ludlow Community Center B-G Mechanical Service, Inc. – Pool Heater
\$7,108.50	Board of Health Engineering and Land Solutions, Inc
\$2,905.00	Board of Health Engineering and Land Solutions, Inc
\$2,500.00	Ludlow Police Department Central CDJR – Car 48
\$14,284.59	TOTAL

**ARTICLE 2 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 2 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 3:** Voted to have the Town vote to postpone action article 3 of the October 4, 2021 Special Town Meeting Warrant. **POSTPONED**

**ARTICLE 4 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 4 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 5 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 5 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 6:** Voted to postpone action on article 6 of the October 4, 2021 Special Town Meeting Warrant. **POSTPONED**

**ARTICLE 7 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 7 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 8 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 8 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 9 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 9 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 10 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 10 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 11 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 11 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 12 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 12 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 13 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 13 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 14 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 14 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 15 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 15 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 16 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 16 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 17 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 17 of the October 4, 2021 Special Town Meeting Warrant.

**ARTICLE 18 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 18 of the October 4, 2021 Special Town Meeting Warrant.

**DEFEATED**

**ARTICLE 19 (AMENDMENT):** Voted to have the Town vote to amend the Zoning Bylaws of the Town of Ludlow as specified in Article 19 of the October 4, 2021 Special Town Meeting Warrant.

**MOTION TO AMEND THE MOTION FOR ARTICLE 19 (AMENDMENT):**

**Voted that the motion be amended as follows:**

**Strike subparagraph b in its entirety and replace it with:**

*b. Definition of Existing Mobile Home Park ("EMHP"): An Existing Mobile Home Park ("EMHP") is a mobile home park that (i) was established prior to 1990 and (ii) is located on three (3) or more acres of land.*

**In subparagraph (c)(1) replace the words:**

“Mobile homes that suffer a catastrophe, are” **with the words** “A mobile home located in an EMHP that suffers a catastrophe, is” **and in the same sentence replace the words** “owner of the mobile home park.” **with the words** “owner of the EMHP.”

**In subparagraph (c)(2) replace the words:**

“All new mobile homes” **with the words** “A replacement mobile home”

**In subparagraph (c)(3) replace the words:**

“mobile homes cannot” **with the words** “Mobile homes located in an EMHP cannot”

**In subparagraph (d)(2) replace the words:**

“registered and stored” **with the words** “registered or stored”

**ARTICLE 20:** Voted that the Town vote to authorize the Board of Selectmen to extend for up to three years the existing three-year contract with COMSTAR, LLC for the ambulance and collection services.

**ARTICLE 21:** Voted that the Town vote to authorize the Board of Selectmen to extend for up to three years the existing three-year contract with HARPERS PAYROLL SERVICES for payroll processing services.

**ARTICLE 22:** Voted that the Town vote to raise and appropriate the sum of One Dollar (\$1.00) in order to acquire the fee simple interest and to accept as a public way, Avelino Way, in accordance with the legal description as specified in Article 22 of the October 4, 2021 Special Town Meeting warrant.

**ARTICLE 23:** Voted that the Town vote to authorize the Board of Selectmen to negotiate and enter into an agreement to transfer from the Town to the Massachusetts Water Resources Authority (“MWRA”) ownership of the radio communications tower and related equipment to be built and placed on that property located at Nash Hill in Ludlow which is under the care, custody, maintenance and control of the MWRA upon such terms it shall deem to be in the best interest of the Town;

**Moved and seconded to dissolve the Special Town Meeting of October 4, 2021 at 8:48 p.m.**

## Vital Statistics

	2016	2017	2018	2019	2020	2021
<b>Deaths</b>	215	219	218	256	235	239
<b>Births</b>	133	128	144	149	146	145
<b>Marriages</b>	106	120	111	106	71	108

## Receipts

<b>Coloring Books</b>	\$33.00	Burial Permits	\$880.00	Business Certificates	\$2,720.00
<b>Maps, Street List, By-Laws</b>	\$538.00	Gas/Oil Storage Permits	\$2,035.00	Marriage Intentions	\$1,755.00
<b>Other Revenues Misc</b>	\$318.00	Parking Violations	\$275.00	Vital Statistics	\$27,260.00
<b>Neut/Spayed Dogs</b>	\$17,265.00	Raffle Permits	\$40.00	Sales of Bicentennial Items	\$58.00
<b>Not Neut/Spayed</b>	\$3,840.00	Late Fee Dogs	\$620.00	Dog Boarding	\$290.00
<b>Stray Dog</b>	\$60.00	Kennel	\$950.00	Bylaw Violations	\$550.00
<b>TOTAL</b>	\$46,585.00				

The Office of the Town Clerk embraces its role as the gateway where citizens seek information and assistance on all aspects of local and state government. The Town Clerk's office hours are 8:30 a.m. to 4:30 p.m. Please call 413-583-5600 Ext. 1230 for any questions.

This year it is my honor to have achieved my "CMMC" as Certified Massachusetts Municipal Clerk from the Massachusetts Town Clerk's Association as Ludlow's Town Clerk. I am also honored to have been appointed to the Massachusetts Town Clerk's Association Executive Board.

I would like to thank my office staff for their continued dedication to the town and their assistance throughout the year. I wish to thank the Board of Registrars and to the Town's Wardens, election officers as well as the Department of Public Works and Police Department

whose continued dedication to the town makes the election process a smooth and enjoyable one.

Respectfully Submitted,  
Kim M. Batista, CMMC, Town Clerk,  
Chief Election Official, Board of Registrar,  
Burial Agent, Parking Clerk,  
Records Access Officer

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## EDUCATION

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### SUPERINTENDENT OF SCHOOLS

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FY2022 budget approved at the annual Town Meeting: \$33,976,203.00

Student Enrollment:

PreK-12 ~ 2,377

High School (9-12) 830 including 35 “school choice” students

Middle School (6-8) 573 including 32 “school choice” students

Veterans Park Elementary (4-5) 332 including 5 “school choice” students

Chapin Elementary (2-3) 300 including 0 “school choice” students

East Street Elementary (PreK-1) 342 including 0 “school choice” students

During July of 2021 Chapin Street Elementary School was demolished and Veterans Park Elementary School closed. In August of 2021 a new school building, Harris Brook Elementary School (2-5) opened and welcomed students and staff.

#### School Committee Changes

In March at Town elections, the Ludlow School Committee reorganized and elected, Michael J. Kelliher, Chairman; James P. Harrington, Vice Chair; Jeffrey A. Laing, Secretary; Charles T. Mullin, Member and Sarah Bowler, Member.

#### Personnel Changes

On or before the end of the 2021 school year, the following employees retired after many years of service to the School Department. Their years of dedication to the students of Ludlow are greatly appreciated.

The District said farewell to the following retirees: James Connery, Mary Ellen Dolan, Antigone Fiske, Rosanne Krawiec, Nancy Nummy, Gina Pelkey, and Fermina Renta.

The following faculty were employed in August 2021: East Street Elementary School: Samantha Bates, David Casali, Ashley Harder, Katie Illig, Julia LaChance, Julia Liszka, Hannah Robinovitz; Paul R. Baird Middle School: Juliana Cavallini, Nathan Champiney, Mikaela Dennehy, Tamara Dennehy, Genevieve Sarnak, Gloria Williams; Ludlow High School: Aaron Couture, Aaron Aubin, Antonia Cardaropoli, Alba Deauseault, Elizabeth Dudek, Anne Mesick, Autumn Rodrigues, Alexandra Rubin.

### **Staff Recognition 2021**

Heidi Arsenault, Lynan Cerruti, Deanna Chelte, Sharon Driscoll, Gary Elson, Kathleen Frost, Carrie Joseph, Hollington Lee, Deborah Lukas, Brian Mulvehill, Robert Nummy, Richard Oliveira, Jennifer Picard, Nancy Raymond, Deana Rivers, Brian Walsh, Rosemary Jorge, Elizabeth Pierga, Deborah Potter, Donna Queiros and Gloria Walker

### **Pioneer Valley Excellence in Teaching Award Recipients**

Laura Wasko, Ludlow High School; Samantha Hutchins, Paul R. Baird M.S.; and Kim Carver, East Street Elementary School

### **Pioneer Valley Excellence in Teaching Award Nominees**

Mark Augusto, Ludlow High School; Jennifer Bedore, Ludlow High School; Stephanie Fernandes, Ludlow High School; Ron Hokanson, Ludlow High School; Kevin McAvoy, Ludlow High School; Jennifer McGrath, Ludlow High School; Brian Mulvehill, Ludlow High School; Heather Pighetti, Ludlow High School; Diana Sands, Ludlow High School; Becky Hardick, Veterans Park School;

Jacqueline Flamand, Chapin Street Elementary School; Kelsey Kligerman, Chapin Street Elementary School; Donna Queiros, East Street Elementary School

Respectfully Submitted,  
Lisa Nemeth,  
Interim Superintendent of Schools

## **SPECIAL EDUCATION DEPARTMENT**

During the 2021 school year, the Special Education Department continued to provide a variety of programs to address the needs of students with disabilities in the school district and who were receiving special education services per the student's Individualized Education Program (IEP). Special Education services were provided from PreK through 12th grade and post-secondary for our 18 - 21 year old students. The Special Education Department provided inclusion, pull out and substantially separate programming in most of the schools. The goal of the Special Education

staff was to ensure that each student was educated in the least restrictive environment (LRE), in order for each student to receive a free, appropriate, public education (FAPE).

The Transition Program at Ludlow High School continued to provide special education services to our students requiring services until 22 years old. The students continued to attend the Inclusive Concurrent Enrollment (ICE) program at Westfield State University and they continued working at various internships in the community, including working at the Ludlow Boys & Girls Club.

The Special Education Department has a variety of substantially separate programs for students that require a high level of support and specialized instruction in order to make effective progress in school. The following is a list of the substantially separate programs that were available: PreK Intensive Learning Programs, Grs. K - 3, Grs. 5 - 7 Intensive Autism Programs, K - 1st Transition Learning Program Structured Individualized Program (SIP), Language Based Learning Disabilities Program (LLD), FOCUS Program and Life Skills/Vocational Program. Our LLD and FOCUS programs continued the transition of becoming more inclusive programs for our students. This transition allowed general education teachers and special education teachers the opportunity to co-teach. If our in district programs did not meet the needs of the students, the students were placed in out of district schools, per the determination of a Team meeting.

During the 2021 school year, we continued with our 2 full day preschool classrooms, for typical peers and for students with disabilities. We also had 3 other preschool classrooms that ran half day programs for students with disabilities and students who are peers. We had 2 intensive programs called the Intensive Learning Program to meet the needs of new preschoolers who were 3 - 5 years old and had significant global delays and/or autism. Depending on the level of student need, some students attended half day programming, while others attended full day programming.

The Special Education Department is also a member of the Lower Pioneer Valley Educational Collaborative (LPVEC). As a member, we had access to other specialized programs that they provided for students who were from member school districts.

The Special Education Department also provided several related services to students such as: speech and language therapy, occupational therapy, physical therapy, adaptive physical therapy and counseling. During the 2021 school year, our 3 licensed social workers continued to provide daily, therapeutic consultation and support that was needed and required by students' IEPs. One social worker was assigned to Chapin and Veterans Elementary Schools, one was assigned to Baird and the other was assigned to Ludlow High School.

We also had the services from our outside consultants for many of our programs. The following consultants provided support to staff, students and parents: autism consultant, language based learning disabilities consultant, Communicare consultants and Lindamood Bell consultant. Lindamood Bell provided us with a virtual consultant with monthly PLCs.

During the 2021 school year, our 2 Board Certified Behavior Analysts (BCBA) continued to work with our students with autism in our PreK Intensive Learning Programs, our Grs. K - 2 Intensive Autism Program, our Grs. K -1 Transition Learning Program and our Grs. 5 - 7 Intensive Autism

Program. They also provided support to the increasing number of children with autism in our general education classrooms in our schools.

The Teacher of the Visually Impaired and the Teacher for Orientation and Mobility continued to provide contracted services to our visually impaired students in the district. Our full time Teacher of the Deaf continued to provide services to our deaf/hearing impaired students. She also worked with our 6th grade language-based learning disability program.

We contracted with Willie Ross School for the Deaf to provide support with the FM Systems that were used by our hearing impaired students and we contracted with Clarke School for the Deaf to provide us with maintenance services for our deaf students with cochlear implants that require specialized FM management.

Our Extended Year Program - EYP (summer school for special education students) continued to run for 4 and/or 5 weeks, Monday - Thursday, from 9:00 - 12:00 during July and August. The 5 week program was for our students with more intensive needs.

During 2021, the Special Education Department offered to provide speech and language therapy and/or other special education services to Ludlow students with IEPs and attended St. John the Baptist School or were students that were homeschooled. Four families took advantage of the services during this school year.

In January 2021, our school district, as well as other school districts in the Commonwealth, were still in full remote learning due to the COVID-19 pandemic that began on November 30, 2020 until March 2021. At that time, we found ourselves switching back to remote learning and teaching. The Special Education Department followed all guidance by the state and the Department of Elementary and Secondary Education. During this time, the district continued with special education evaluations of students with all COVID safety protocols in place. We continued having IEP Team meetings virtually with parents and all staff. All meetings with parents, from the closure of school in November until the last day of school in June, were virtual meetings, unless the parents/guardians requested in person IEP Team meetings. The Special Education staff did a very good job in continuing to teach their students to the best of their abilities during the school closure.

Our school district slowly transitioned to in person learning in March 2021 and by the beginning of April 2021, all our students were back for in person learning. We started the school year in August 2021 fully in person and have been in person since then. We are still doing virtual IEP Team meetings unless parents/guardians ask for in person meetings. This has been a more effective way for parents to meet so that they don't need to miss work for the day.

The Special Education Parent Advisory Council (PAC) tries to meet the first Tuesday of some months during the school year virtually. All parents were welcomed to attend the virtual meetings.

Respectfully Submitted,  
Eva Tillotson, C.A.G.S.  
Director of Special Education

## **INFORMATION TECHNOLOGY DEPARTMENT**

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The Ludlow Public Schools IT Department understands that our key mission is to ensure the continued success of teaching and learning by bending over backwards to ensure our Faculty, Administrators, Staff and Students have the best IT support, resources and encouragement they need to be successful in their roles. As you will see in the next pages to follow, we continued to do just that in 2021. We also supported and facilitated when needed the building of our brand new Harris Brook Elementary School and Central Office thanks to the support of our larger Ludlow community who invested in the future of our students and in improving our overall community. Our small IT foundation of 4 and a half staff is supporting hundreds of users and thousands of students with support, access and use of technology. We have had a strong year in 2021 as the contents of our Annual Report make clear and we are proud of what we accomplished for our schools in 2021.

As we all know, last year was again another challenging year for our students, staff and our community; The LPS IT Department was again not exempt. With the planning of and opening of brand new buildings, there were countless hours spent on projects and now with the great opening, they have for the most part all come to light. From setting up and securely configuring multiple networks, wireless access, phone systems and classroom technology to management of high tech lighting and building control systems, this past year was extremely busy. The successful completion of these projects further enforced our understanding that we can accomplish anything with the right team and plan in place.

On top of merging two school buildings and grade level data systems, launching a new school and district websites, changes to more centralized process's, addition of over 600 new one-to-one chrome books and a boatload of new to the district security technology; we faced limited nationwide shortages of availability on needed technology equipment and support resources for this new equipment. Fortunately, these difficult conditions gradually began to lift and as equipment became more available along with staffing levels for system support and continued professional development trainings in collaboration with our Curriculum Office, ourselves and staff were better prepared for this move to a combined new school and office building.

Continuing to move forward in 2022, our plans are to continue to:

1. Utilize every available resource and continue operating within a responsible budget model to:
  - a) Install used but better equipment and technology from our two older schools throughout the district.
  - b) Review our systems security and status's as we continue moving back to a more normal instruction and work environment.

2. Take advantage of and promote our new building technologies to their full extent to support reaching and learning with professional development.
3. Build upon our foundation and branch out the newer technologies and training to further integrate our schools.

The 2021 Information Technology department consists of three full time IT Systems and Network/Communications support personnel, a full time state reporting and data position, an IT para and one part time team member, consisting of an IT Director, two technical support staff, one systems / data-reporting, one IT support para, and one half time data and systems support position. This report highlights some of the completed projects and plans put together by our team.

It is anticipated the Technology Team will continue to meet quarterly to discuss progress and tweak plans based on needs and financial capabilities of our District each year. We recognize that IT organizations themselves are being transformed by advances in technology and financial constraints. It is important to understand that funding challenges don't necessarily mean we should do less because we have less, but rather they provide an opportunity to innovate and to do more with less because, honestly, it's the right thing to do.

We continue supporting over 800 desktop computers, 20 servers, 30 network switches, three voice systems and 2800+ chrome devices for school year 2020 - 2021. Along with the hardware we also support almost 2500 students and over 500 staff in their use of district computers, network access, cafeteria point of sale systems, nursing systems and online learning resources.

Every transition involves change which can be difficult as its stepping out of a comfortable more known situation into an unknown. Change is about movement, a force of its own. As a team, we continually identify how we will change and adapt to technology changes, and we have seized every opportunity we have found.

Our ultimate goal of all of our work is to be able to support and provide superb technology services with excellent access to technology at Ludlow Public Schools to achieve our mission and advance teaching and learning of unsurpassed quality for our students in today's new age of technology.

This past year we have again updated, increased and improved several systems, applications, classroom and infrastructure items listed below, however a constant flow and commitment is needed to continue to keep advancing.

Below are some of the completed projects we accomplished over the past year:

- Several new technologies at our new Buildings from the latest network configurations and hardware, telephone systems, building systems to software applications and security and lock systems.

- Developed and launched a new District website and Schools website system.
- Supported and configured NWEA MAP Growth application system testing at the Elementary Schools for 2020 testing use (grades 1-5.)
- Upgraded over 40 desktop computers at LHS, Baird and East Street Elementary School.
- Upgraded Google Chromebox systems for kiosk usage.
- Installed over 50 secondary monitors to help support teachers with remote learning and online video streaming across the district.
- Provided an ongoing plethora of training and support to teachers on technology options for remote teaching and online security practices.
- Upgraded over 40 Document and Web Cameras to integrate with new laser based projection systems.
- Configured a new MCAS caching server in preparation for MCAS testing and upgraded revised network model to continue improving security and connectivity for general use and testing.
- Configured network based projection for wireless use of projection systems within classrooms and ability for students to share and broadcast screens in class.
- Upgraded all 18 district copiers and copy software integrated with print management, managed color capabilities and Google Drive and our Google Chromebook integration.
- Completed E-Rate submission of Category 1 Network reimbursement of 50% for Internet Services and 50% Category 2 reimbursement for one new MCAS caching server, 120 new wireless access points and renewal of all existing wireless licenses.
- Replaced or updated all outdated and non-functional battery backup systems at all the schools to continue to provide backup system up-time, reliability and availability during power bumps/failures.
- Recovered and had repaired Central office external fiber optic and electrical damage outage at our old Central office.
- In-House installation of a dozen new high definition security cameras with new updated wiring at LHS, BMS allowing continuing to add to on and off-site surveillance and recording.

- Installation of additional security monitoring stations at East Street and BMS.
- Reusing and in-house installed of 10 Epson High Definition short throw projectors and classroom audio systems at East Street Elementary School.
- Integrated our Aspen SIS system with data feeds between the online “Clever” system to support single sign on for easy access to student applications such as MAP and Scholastic.
- MCAS pre-setup of accommodation listing for student testing to ensure proper accommodations are in place and being met.
- Reusing and In-House installed of 35 Wi-Fi Access points across LHS, BMS and East Street School and upgraded 18 end of life devices to continue improving network access and reliability including over 2000’ of new Cat 6 plenum Ethernet wiring installed across LHS, BMS and East.
- Upgraded in-house backup procedures and systems security for better retention protection and recovery of our systems and data.
- Replaced and upgraded a 10 year old Core network switch at East Street Elementary with new higher capacity switches to improve access, reliability and connectivity in classrooms.
- Upgraded local on premise (Moodle) Learning Management system to latest version which is used to support online SEI Training courses allowing for more online course tools.
- Environmentally friendly recycling of over 2.5 tons of broken, obsolete or damaged computer equipment including equipment removed in-house at Chapin Street, Central Office and Vets Elementary schools.
- In-House installation of additional outdoor rated Wi-Fi access points to allow for more outdoor teaching and learning and to support a parent pickup online application for dismissal.

In addition to the projects above, IT support staff have solved over 93% of our 3,100 support ticket requests last year within 48 hours.

Our Library services continuously ramp up technology support throughout the year by assisting both students and staff as the first level of support for any online technical problems they were able to solve. This past year they continued to be our front line level 1 support for student support and Chromebook management. By partnering with and supporting them based at the schools we are expanding our IT support arm and complementing our mission through their work

and engagement. We would not have been able to complete many of our projects on time without the help of our librarians this past year.

By continuing to improve our infrastructure reliability and support our staff and students effectively using and understanding the tools of today in our classrooms we can ensure our students will be prepared to thrive tomorrow.

The Ludlow Public Schools School Committee continues to support IT funding with an allocation of School Choice Funds to support district IT goals. This funding allows us to continue building upon the existing plan for our in-place one-to-one program and to make our systems more secure, integrated and easier to use.

District-wide, teachers overall continue to learn from IT staff and one another as they gather for building-based professional development and are shown new tools and have access to better equipment.

In addition to the above the IT Department also validates and certified the below State and Federal reports:

DESE SIMS (October 1, March 1 and end-of-year)  
DESE SCS (October 1 and with final grades at end-of year)  
DESE EPIMS (October 1, end-of year)  
DESE SSDR (July)  
Federal ERATE application project planning and filings  
P-EBT State Data feeds

Respectfully submitted,  
Michael Assaf, Director of Technology

## **OFFICE OF CURRICULUM AND INSTRUCTION**

The Office of Curriculum and Instruction oversees curriculum renewal and instructional practice, professional growth and development, grants, English language learning and assessment. In addition to these primary functions, this office is also the liaison for homeschool programming, McKinney Vento, the Department of Children and Families, and home/hospital education. This review of the 2021 calendar year highlights accomplishments, progress, and insight into each of these areas in the midst of a global pandemic.

### **Curriculum**

The Massachusetts Department of Elementary and Secondary Education (DESE) continually strives to make improvements and grow to reflect current knowledge and practice in education.

This attention to growth results in an ongoing evolution of curriculum and instruction. In the 2021 calendar year, the Ludlow Public Schools (LPS) focused on applying curriculum on mixed platforms, online, remote, and hybrid. All content areas PK-12 had to focus on priority standards and find methods to best reach all students in ways not previously done.

While still focused on the delivery of content, teachers spent the beginning of 2021 continuing to master online platforms including but not limited to PearDeck, Jamboard, Zearn, and Google Suite. These platforms were essential to carry out the highest quality instruction possible when teachers had to deliver remote instruction. Teachers were constantly pivoting from their customary method of instruction to find ways to convey content. Teachers also had to reframe assessments in order to successfully measure student learning. While online platforms are not curriculum, absent the successful use of these platforms curriculum would have suffered gravely.

Elementary mathematics and elementary reading were the primary curriculum focus PK-5 in 2021. Academic teachers utilized Eureka Math and STMath online to deliver the prerequisite standards set by the Commonwealth for the 2020-2021 school year. STMath played a very important role in supporting students in practicing content where additional support was needed. In reading, teachers accessed our core curriculum, MyView as well as Reading A-Z to deliver the prerequisite standards. MyView Online allowed students the ability to access content virtually as needed. Reading A-Z allowed students to access leveled texts electronically and it afforded students the opportunity to record themselves reading aloud so that teachers could listen for fluency, word attack skills, and other cues to support targeted reading instruction.

At the secondary level, Collins Writing in grades 6-8, continued to be a focus of curriculum development, though at a lesser pace in the winter and spring of 2021 due to COVID constraints. Whether remote or in person teachers of English continued to implement and refine 10% Summaries and Type 1-4 writing. This is significant as the structures require thoughtful, precise writing that results in higher level writing in the content area. In the fall of 2021, social studies, science and mathematics, grades 6-8, re-engaged in full Collins training to review practices learned pre-pandemic and to initiate new practices in order to continue program implementation. Grade 8 social studies and grades 9-12 history have and continue to work to develop and define the state's required Civics project. This new assessment is inclusive of six specific stages: self-examination and civic identity, identification of a civic issue, research and investigation, action planning, and reflection and showcasing. Each stage has a depth of learning that our secondary social studies and history teachers are linking to specific standards and topics within their course of studies. The spring of 2022 will be the first required reporting of student performance relative to this state required project.

Social Emotional Learning (SEL), while age old and a hallmark of quality instruction, has become an area of curriculum with explicitly defined instructional competencies that are expected to be taught by all Massachusetts educators. In total, there are Five Core Competencies of SEL that Massachusetts has adopted. These competencies are derived from the Collaborative for Academic, Social and Emotional Learning (CASEL). The competencies include self-awareness, self-management, social awareness, relationship skills and responsible decision making.

Since 2017, the Ludlow Public Schools has championed numerous SEL initiatives, trainings, and practices. In the spring of 2021, LPS vetted three Department of Elementary and Secondary Education (ESE) recommended SEL programs. After a comprehensive review of potential programs, LPS selected Panorama as the program to best support our SEL survey needs, data collection, and want for high quality, research based resources. In August of 2021, LPS issued our first Panorama survey. The survey was sent to LPS families in an effort to gain perspective on parent/guardian perceptions on how their students were feeling about returning to in-person learning for the 2021-2022 school year. This survey was the cornerstone of LPS's return to school plan that included student and family support mechanisms. The survey allowed LPS to ask families if they wanted 1:1 connection with LPS staff relative to concerns about their student's return to school. As a result, staff reached out to individual families who requested contact with their school to allay concerns. The Panorama data allowed LPS administration and staff to feel confident opening the school year knowing we were as prepared as possible to support our students.

In the fall of 2021, LPS identified 2 curricular SEL goals. Those goals were to 1. Survey students using Panorama to assess the SEL needs of LPS students and 2. Provide staff access to the repository of SEL educator resources to support student growth based on survey outcomes.

In the winter of 2021, LPS launched our first SEL student survey. All students K-12 participated meeting our first goal. As of the writing of this report staff and administration are reviewing the student data and looking at how the data informs future SEL instruction to meet goal number 2.

## **Professional Development**

Curriculum implementation and instructional practices are most successful when thoughtfully supported through professional development that mirrors the curriculum's intent, effectively addresses content and skill, and links learning to practice. The district's persistent efforts in advancing and sustaining focused professional development, from one year to the next, truly sustained our staff in the winter and spring of 2021. Professional development opportunities, in general, were limited due to COVID. All trainings occurred online. To maximize learning opportunities the Office of Curriculum and Instruction created a professional development website for teachers and staff. The website included web pages by school as well as by specific categories inclusive of social emotional learning (SEL), technology, and paraeducators. This allowed staff to access content specifically related to their instructional needs.

The fall of 2021 saw our first opportunity for in person professional development with a Diversity, Equity, and Inclusion (DEI) presentation by Dr. Adolph Brown in November of 2021. DEI is 1 of the 2 focus points for Ludlow Public Schools (LPS) professional development. The second focus point is Acceleration Road Map, Massachusetts' Department of Elementary and Secondary Education's (ESE) pathway to an equitable recovery post pandemic. Acceleration Road Map has 4 phases and LPS is focusing on phase 1. Phase 1 includes diagnostics and planning work intended to identify students' social emotional learning (SEL) needs and to evaluate LPS's curriculum post pandemic. Acceleration Road Map is imbedded in educators' Early Release professional development and in small group settings. In addition to these 2 district wide initiatives, each

school has identified specific professional development that supports student learning and teacher instruction post-pandemic.

At the elementary level, both East Street School and Harris Brook Elementary School have focused on Wilson's FUNdations phonics program, NWEA's Measures of Academic Progress (MAP) assessment, as well as STMath and Add+Vantage Math Recovery (AVMR). All 4 programs allow teachers to identify students' strengths and learning needs in the core academic areas of English and mathematics. This data is being carefully reviewed by educators K-5 to inform teachers' decisions on they will adjust instruction and content to fill learning gaps while continuing to move students forward at each grade level. This information is then used to inform phase 1 of the elementary schools' Acceleration Road Map data.

At Baird Middle School (BMS), core academic instructors in grades 6-8 continue to engage in the Collins Education Writing Program. English teachers have completed the training and are perfecting their practice with the support of our Collins Education consultant. The social studies and science departments, who initiated their Collins training in the fall of 2019 have reset and are reengaged in Collins training post pandemic. Social Studies and science are focusing on content based 10% Summaries, Type 1 and Type 2 writings. The mathematics department has entered year 1 of Collins Education training and are learning how teach students how to use writing to codify mathematical content and knowledge.

In addition to Collins training, BMS staff are engaged in NWEA's Measures of Academic Progress (MAP) assessment. Data discussions using MAP testing as well as other standardized assessments, including the Massachusetts Comprehensive Assessment System (MCAS), have been used to inform Baird's first phase of the Acceleration Road Map, too.

At Ludlow High School, all core academic departments are focusing primarily on Acceleration Road Map. Within departments educators are working to foster a sense of belonging and partnership as our young adults return to in person learning. Many young adults find it challenging to return to a more structured system of learning now that they are back in school and as routine activities and responsibilities return within the context of their daily schedule. In addition, teachers are assessing curriculum and content. At the high school level, each student's course of studies is reliant upon the prior year's knowledge more so than anywhere else in K-12 education. Thus post pandemic, teachers are working arduously to move students forward while ensuring missed content is addressed.

## **Grants**

Annually, the Ludlow Public Schools (LPS) receives state and federal grant funding. The funding formula for entitlement grants is calculated based on enrollment and other factors including the number of Ludlow families that indicate a socio-economic need. Other grants may be competitive or "needs based" in their funding allocation. Regardless of eligibility criteria, most LPS grant allocations are based on a fiscal year as opposed to a calendar year. Therefore, the grant allocations described below reflect funds from FY21 as we review the 2021 calendar year.

In FY21, for a second year in a row, our federal entitlement grant, Title I, saw a decrease of \$6,000. Overall, funding has remained stable enough to allow LPS to maintain existing programs and salaries. Title I supplements local funding for programs in kindergarten through 5th grade including tiered support services in reading and math, as well as curriculum advancement and professional development. Title I funds opportunities for students including extended day and year programs, curriculum supplies and curriculum materials in an effort to increase the academic outcomes of disadvantaged students. Title I also supplements 5 professional staff salaries to offset costs to the local budget.

Our *Educator Quality* grant, commonly known as Title IIA, is a federal entitlement grant, too. For a second year in a row, Title IIA has seen a decrease in total allocation by about \$2,500 in FY21. These reductions have had a direct and substantial impact on our local budget. Prior to the decrease in funding, Title IIA use to provide additional professional development opportunities for educators preschool through grade 12. As a result of the decreased funding, Title IIA cannot supplement additional professional development. Title IIA does continue to support, in part, the required Elementary and Secondary Education (ESE) mentorship and induction program for new teachers. The grant also supplements a portion of the district's PK-12 English as a Second Language (ESL) Coordinator's salary.

Title III, first secured in 2019, is a newer entitlement grant to the Ludlow Public Schools (LPS). The Office of Curriculum actively sought out these funds by establishing a partnership with the Collaborative for Educational Services (CES) of Northampton in order to gain access to the funding. This partnership has been necessary to receive such funds because LPS has been just shy of the required minimum enrollment of 100 English Language (EL) students in order to independently receive Title III funding. At the end of the 2021 school year, LPS had 98 EL students enrolled.

Since FY19, Ludlow has seen a steady gain in Title III allocation commensurate with our increase in English language (EL) learners within the district. Ludlow's FY21 allocation is \$13,418. Title III funds supplement LPS's English as a Second Language (ESL) Program for Limited English Proficient (LEP) Students including costs for student materials, professional development for ESL teachers, and EL tutorial services. The overall result is that the district is able to better support our EL students, our ESL programs and associated services with the additional funds provided by the Title III grant. As of December of 2021, LPS has enrolled more than 135 EL students and will qualify in FY23 to secure our own funding independent of the Collaborative for Educational Services (CES).

Since inception in FY19, the federal government's Title IVA *Student Support and Academic Enrichment* entitlement grant has waxed and waned in overall funding. FY21 saw a second year of increased funding for LPS under Title IVA for about \$6,800. The focus of this grant is to support social emotional learning (SEL) initiatives as well as technology. In FY21 a portion of Title IVA funds were used to supplement to cost of Panorama, our SEL survey tool with accompanying instructional materials for teachers. In addition, Title IVA is also used to offset local hardware costs as well.

A 3-year Math Recovery grant (FY19, FY20 and FY21) was sought by and awarded to the Ludlow Public Schools. Because of the pandemic, this 3-year grant has been extended for a fourth year into FY22. The grant's minimum annual allocation of \$28,000 is specific to K-5 mathematics professional development on the Add+Vantage Mathematics Recovery (AVMR) assessment program. Annually, Ludlow has capitalized on the opportunities of this grant. We have received \$28,000 - \$40,000 annually for AVMR courses including train-the-trainer certification programs. Educators continue to engage in trainings and courses that are hosted virtually. Without these funds LPS would have had to expend local funds and we would have only been able to train a fraction of the staff we were able to as a result of being awarded this grant.

In September 2021, LPS applied for and was awarded a 2 year Comprehensive School Health Services (CSHS) grant that runs through June 30, 2023. Annually, LPS will be awarded \$100,000 to support an elementary counselor at Harris Brook Elementary School. Harris Brook's current enrollment is over 600 students with 1 school adjustment counselor per 300 students. This position is much needed and is 100% supported as a result of the awarding of this grant. Beyond the salary commitment, this grant also will supplement benefits, technology costs and other small items associated with this much needed position.

## **English Language Education**

Continuing to reflect state and national trends, each school year the Ludlow Public Schools (LPS) welcomes an ever-growing number of English language (EL) learners. From the 2019 to the 2020 school year, EL enrollment increased by 24%, from 2020-2021, EL enrollment decreased by -.01% with several EL families electing to homeschool their children due to the pandemic. By December of 2021, EL enrollment increased and additional 33% since the end of the 2020 school year! All data excludes preschool, where on average we have 10-12 EL students enrolled annually. Therefore, as of December of 2021, LPS is educating 138 EL students PK-12 with the school year only half complete.

Given the growth within the English as a Second Language (ESL) department, the Ludlow Public Schools should be commended for several major accomplishments in advancing our ESL program.

Language Acquisition Team (LAT) meetings have been formalized with processes, procedures, and paperwork as defined in the regulatory guidance. A replica to special education, LAT meetings require a team of educators to meet annually. The team reviews state ACCESS and MCAS testing results, as well as school-based assessments to determine students need for English as a Second Language (ESL) instruction. During LAT meetings educators also determine the student's overall English proficiency and services. In 2019 federal requirements required students to meet an annual performance target before a student can be considered for exiting ESL instruction. When the student does not meet their target, LPS must also include, in addition to the LAT document, a formal Student Success Plan outlining how and what the school will do to support the student in meeting their target. All EL students in Ludlow who required Student Success Plans receive formal plans with associated goals. This is just one example of the many significant accomplishments that the Ludlow Public Schools has made in establishing practices

that align with new regulatory compliance requirements. Several Ludlow practices have been shared at the state level as a model for how to implement both state and federal regulations.

In the spring of 2021, LPS successfully completed the state's required Tiered Focus Monitoring (TFM) process. The TFM is a rigorous process that reviews Ludlow's ESL program in its entirety. Student enrollment, teacher assignment and certification, program and curriculum as well as translation of documents and parent communication are just a few of the areas scrutinized. Ludlow performed exceptionally well and only had two minor findings.

In 2021, due to the pandemic, Ludlow did not host the Sheltered English Immersion (SEI) Endorsement course for the first time in 3 years. However, Ludlow renewed our site license as an approved vendor for hosting the course with Department of Elementary and Secondary Education (ESE) in the spring of 2022. LPS will be offering a SEI course starting in January 2022. Similar to the LAT process, meeting DESE expectations and acquiring authorization to be an approved vendor of SEI Endorsement required commitment from the district to establish programmatic alignment with course expectations. The result of this achievement is that over 55 Ludlow educators have been provided the opportunity to take this required course, free of charge (for cost options range from \$380-\$900) while simultaneously maximizing teacher capacity in classroom instruction for EL students.

Last, as a district, our EL population continues to grow as previously noted. The fall of 2021 saw the largest influx of newcomers into our ESL program. Over 12 new students with 7 at the high school level immigrated or fled to the United States and settled in Ludlow, MA. Newcomers unlike beginner ESL students, have no English at all and at times these students have limited or interrupted formal educational (SLIFE) experiences. Newcomers hailed from Afghanistan, Brazil, China and Guatemala. LPS is working collaboratively within the district and with community resources to support the transition to education in the United States, resettlement, and acquisition of the English language and culture. To do this, translators and additional ESL teachers are needed to ensure the students have equal opportunity and equal access to the necessary educational services. Additional programs will be necessary to provide appropriate educational opportunities for our EL students. We continue to actively review staffing patterns and our program of studies for ESL students to find ways to best support our newcomers and all LPS ESL students.

## **Assessment**

Assessment is a natural part of education. Teachers are regularly assessing student acquisition of content knowledge, both formally and informally, throughout the school year. During 2020, most all state testing was cancelled. In 2021, students took a modified MCAS assessment with less questions to allow for ease of testing when social distancing and remote learning were still integral safety measures given the pandemic.

Informal assessments continue to take place regularly. Measures of Academic Progress (MAP) continues to be implemented at the middle school and in the fall of 2020 was extended down through the elementary level including kindergarten. The Benchmark Assessment System (BAS)

for reading at the elementary level is used to measure and monitor student progress. Additional programs such as RazKids and STMath are also used to provide educators with insight into the learning codified by students. Informal assessment remains ongoing and regular at all grade levels.

There is no doubt that the pandemic has also hindered everyone's ability to deliver both formal and informal assessments. From changes in assessment format to changes in formulas that calculate the data, everything has been impacted. To that end, we recognize that we must be prudent when reviewing performance outcomes in comparison to historical trends. When applying data, we must also consider new ways to support students and their instruction.

### **Homeschooling and Home/Hospital Tutorial**

The Office of Curriculum and Instruction also oversees homeschool requests and monitors homeschool programming. This is an area where the effects of COVID-19 are evident. In 2020-2021, LPS had 75 home school students from 47 families more than doubling our home school population from the prior year. With the increase of homeschool students, the task of collecting and reviewing curriculum plans, quarterly performance updates, and end of year 2021 annual summative reports increased not only in volume but also in importance as homeschooling was a temporary measure due to the pandemic.

In the fall of 2021, many of the 2020-2021 homeschool students returned to LPS post-pandemic. Currently, the 2021-2022 homeschool students roster includes 45 students, which is equal to pre-pandemic numbers.

Approximately 4 Ludlow students were in need of home or hospital bound educational services during 2021. This temporary service is initiated in accordance with Massachusetts General Law after a student has had 14 or more absences as a result of an illness so documented by a treating physician.

The Office of Curriculum and Instruction's highlights, contained in this overview of the 2021 calendar year, indicate the continued growth and success of students, staff, our office, and the Ludlow Public Schools. We resolve to be ever faithful to supporting our staff in being the best that they can be. And as always, we will continue to evolve and improve our work to benefit our students of Ludlow and their families.

Respectfully submitted,  
Erica A. Faginski-Stark, Ed.D  
Director of Curriculum & Instruction

## **LUDLOW HIGH SCHOOL**

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The calendar year of 2021 at Ludlow High School started and ended with a hybrid learning environment due to the pandemic COVID still present in our society. The school year entailed approximately 50% of our students taking their high school classes online and 50% coming to school for in person learning. There were 211 students in the graduating Class of 2021. Approximately 82% of the senior class entered higher education; 2% to the military, 13% entering the workforce and 3% undecided. The SAT data for the Class of 2021 was higher than national averages and state averages. Fifty nine graduating seniors were awarded the John and Abigail Adams scholarship which is a reflection of high achievement on the state exam MCAS. Ludlow High School was recognized as meeting targets from the MA Department of Secondary Education. LHS awarded 3 students the Commonwealth Seal of Biliteracy. They demonstrated through an extensive exam proficiency in both English and a world language. Ludlow High School continues to maintain high eligibility standards in order to play sports or participate in extracurricular activities. Students cannot fail any course; otherwise they become ineligible to participate. Our focus at LHS is academic success first.

Ludlow High School continues to provide support for students in English and Math by implementing a tiered instructional model. Students may choose advanced placement courses, honors courses, standard level courses and/or tiered support classes to enrich their learning. All students have equal opportunities to experience these four instructional levels. Our advanced placement courses, which are supported by a grant received from the Massachusetts Math and Science Initiative, are Biology, Calculus AB, Chemistry, English Literature and Composition, English Language and Composition, Statistics, Spanish, French, US Government & Politics, Environmental Science, US History and Computer Science. Teachers have received extensive professional development to enrich student learning in these classes and promote success. Students have been supported by the grant by receiving extra help on Saturday Study Sessions to support them in passing the AP exam. LHS saw a 26% increase in qualifying AP scores; from 32 in 2012 to 90 in 2021 scoring 3, 4, or 5.

Ludlow High School in 2021 was not able to participate in volunteering throughout the community or involving the community in our schools due to COVID.

Respectfully submitted,  
Lisa Nemeth, Principal  
Jon Mitchell, Interim Principal

## **PAUL R. BAIRD MIDDLE SCHOOL**

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As a result of the continued hard work and dedication of our staff, parents, and community partners, Paul R. Baird Middle School students participate in a variety of learning opportunities as members of a supportive and welcoming learning community. Currently, our enrollment

stands at 536 students: 168 in Grade 6; 164 in Grade 7; and 203 in Grade 8. We currently have 32 students from surrounding municipalities through the school choice program.

A priority for the 2021 school year is to continue to implement student centered strategies to creatively engage all learners through lessons that foster the acquisition of content knowledge while supporting social emotional learning opportunities. We have embraced our vision for this year of “At Home in the World” as we continue to work through this pandemic and educate all of our students. This year has brought on new challenges for our staff and students at Baird Middle School, but once again we have risen to this challenge. The Baird community have remained steadfast in their commitment to our Baird students in trying to maintain normalcy throughout this school year and have provided our students with the best academic experience possible. Strategies have been implemented to promote social emotional learning as we move forward in this next chapter in education. The teachers have successfully learned new teaching strategies to engage all learners, maneuvered the highs and lows of Covid19 and have been remarkably savvy in learning new educational applications in order to reach all of our students.

Baird continues to build healthy partnerships with families and the community. Baird has collaborated on many student-centered healthy activities with the assistance of the Ludlow CARES organization. We also continue to expand and regularly update the content of the Baird website, Twitter, Facebook and Instagram pages to more effectively utilize our other informational technology capabilities. Through these important school and community partnerships we have benefited from those who have been so generous with their time, talent, and treasure.

It is our objective to engage Baird students in demonstrating their learning in a variety of traditional and digital formats. It is our goal to create student-led classrooms in which all students are inspired and empowered to take charge of their learning. Our instructional focus continues to target motivating and engaging our students in actively participating in their learning and using their critical thinking skills to help them understand and contribute to the world around them. The consistent use of technology with our students and staff has allowed us to continue to educate all of our students on a level playing field. We continue to utilize the team model at Baird to focus on addressing all student needs, including academic and social emotional.

Our core curriculum instruction (English Language Arts, Mathematics, Science, and Social Studies) is delivered by dedicated, qualified teachers in distinct grade-level teams. Additionally, our “Specials” support the development of a wide range of skills and knowledge for students. World Languages (French, Spanish, and Portuguese), STEM, Digital Arts, Health, Physical Education, Visual and Performing arts, and Music provide our students the space to explore and experience a wide-range of learning opportunities that form them into well-rounded individuals. We have implemented our after school program once again and are optimistic that this program will continue to be beneficial to our Baird students. Baird staff recognizes the importance of these enrichment activities and how they extend our students’ learning by providing a wide variety of opportunities: Jazz Band, Decipher Club, Baird CARES, Talent Show, Art Club, Mindful Minutes Club, Sports Club, and Choral. We believe that experiences are an essential ingredient in

connecting classroom learning with real-world experiences that allow our students to develop and apply lifelong learning strategies.

The 2021 calendar year includes the retirement of Jim Connery, School Adjustment Counselor, Deborah Potter, Paraeducator. We thank them for their many years of dedication to Ludlow Public Schools and, in particular, to the Baird Community. In closing, on behalf of our entire school community--students, faculty, and staff--I offer my heartfelt gratitude to the citizens of Ludlow for their continued generosity and support of the Paul R. Baird Middle School. #WeAreBaird

Respectfully submitted,  
Stacy Monette, Principal

## **EAST STREET ELEMENTARY SCHOOL**

East Street School began the New Year, 2021 with over 375 students. At the start of the year we were in our remote model and turned to a hybrid model after the winter break. Eventually we were able to move to a normal 5 day-a-week schedule. Using "Covid" funds we were able to hire two teachers and along with our reading specialists turned classroom teachers keep our teacher to student ratio to adhere to the social distancing model required by DESE. We remained in this ratio until the school year ended in June.

In the fall we opened with a normal school schedule and returned to our usual teacher/student ratio. Due to a retirement we hired a new music teacher, David Casali. Two more general education para positions were eliminated due to budget constraints. Because of the rising ESL population, we hired a second ESL teacher. Julia Liszka is responsible for overseeing preschool students and working directly with our kindergarten students whose English is a second language. A first grade teacher left over the summer and Steph Giannakopoulos, a long time para at East Street, was hired to replace him. Due to the increase in students with diagnosed behaviors Jaqui Flammand was transferred to East Street School from Harris Brook. She oversees our SIP program. We continue to see an increase in our autism programs and as a result have hired additional paras to serve that population of students that require shared or 1:1 assistance.

We have seen our attendance numbers go down due to the Covid situation. Families are adhering to our health office's request to keep students home if they have any symptoms. We have had staff and students contract Covid but thus far have avoided a school related spread of the virus.

Teachers and staff are using their newly acquired technology skills in the classroom. Teachers have done an exceptional job in learning new ways to instruct their students with engaging lessons and activities. This fall we introduced a new assessment tool called MAP-NWEA. This assessment tool allows teachers to dive deeply into each student's math and reading knowledge. Using this assessment teachers can pinpoint areas of concern and address them accordingly.

Because of remote learning last year, we are finding that even our youngest students have basic technology skills that they can use in the classroom.

At East St School we continue to use our “Have You Filled A Bucket?” initiative building wide to assist students in learning how to become good citizens within a school community. In addition, we introduced the Life Is Good SEL Classroom Kits for teachers and students to use in the classroom. Each month features a new “Superpower” with games, activities and resources staff can use with students to help with their social, emotional needs. The 10 Superpowers are Gratitude, Creativity, Authenticity, Love, Courage, Compassion, Simplicity, Humor, Openness and Fun. All are based on the central theme of Optimism.

Our teachers continue to meet at least once a week to discuss best practices, plan units, and review student data. In addition, teams meet once a month at their grade level meeting and on early release days. Administration monitors meeting agendas and attends these meetings periodically. Teachers continue to set goals and collect data within the Educator Evaluation Program process which correlates with the state’s educator evaluation system.

As mentioned last year, the learning community at East Street School continues to remain positive throughout the Covid-19 situation. I continue to be encouraged by the amount of collaboration between staff and their ability to meet the demands of the “new” normal to ensure that their students receive the best possible education we can offer.

Respectfully submitted,  
Thomas Welch, Principal

## **VETERANS PARK SCHOOL**

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The Veterans Park Community consists of staff and approximately 328 fourth and fifth grade students for the 2020-2021 school year. We have 161 fourth grade students and 167 fifth grade students. At this time, students were still fully remote and staff were given the option of working from home or working from their classroom. Veterans Park staff and students continue specializing in specific content areas, allowing students to access a full range of curriculum yet delivered by two different teachers.

At the beginning of March, we were able to welcome our students back to school. As a community we completed over 378 random acts of kindness. In April 2021, construction of Harris Brook continued to move along. We started to prepare to become a new community along with staff from Chapin Street School. Veterans Park and Chapin Street School began to orchestrate a plan to pack and move both schools to our new location while allowing staff to still have access to all of their classroom items.

In May we began touring our new facility in small groups. In June we resumed MCAS testing after not having MCAS the previous year in ELA and Mathematics for grades 4 and 5 and Science for grade 5 only.

## **CHAPIN STREET ELEMENTARY SCHOOL**

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The Chapin Street School began the school year with approximately 300 second and third grade students for the 2020-2021 school year. We have 151 second grade students and 149 3rd grade students. At this time students were still fully remote, and staff were given the option of working from home or working from their classroom.

At the beginning of March, we were able to welcome our students back to school in person four days a week and virtually on Wednesdays. In collaboration with Veterans Park Community we planned virtual spirit days each week to connect the students and staff. Covid did not stop the Field Day for either Veterans Park School or Chapin; instead students participated in Olympic events at both schools for a week to celebrate the 2021 Summer Olympics. In June we were not able to take a field trip, but we were fortunate enough to have Lupa Zoo provide us with a Virtual Visit where they showcased many of their animals.

## **HARRIS BROOK ELEMENTARY SCHOOL**

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In July, Chapin and Veterans Park became one as we moved into Harris Brook Elementary School and began preparations for a new school year.

August 30, 2021 was our very first day of school at Harris Brook Elementary School. We had approximately 630 students from grades two through five. We continued to utilize the School Dismissal Management system for our afternoon dismissals.

In October, there was a small red ribbon cutting ceremony to celebrate the opening of Harris Brook Elementary School. We were able to participate in Red Ribbon Week along with Ludlow Cares from October 25-29th. Our kitchen manager, Mrs. Cheria introduced a staff breakfast and lunch program. Judi Humphries retired, and Alyssa Costa was hired as her temporary replacement.

In December, HBE read “Wish” as a community. Students and staff were able to participate in a variety of activities including a video call with the author, Barbara O’Connor.

Barb Daley retired at the end of December. Hannah Smith was hired as her temporary replacement.

Respectfully submitted,  
Melissa Knowles, Co-Principal  
Nikki Reed, Co-Principal  
Harris Brook Elementary School

## FINANCE

### BOARD OF ASSESSORS

FY2022 is an Interim Valuation Year, the work was successfully completed and approved by the Department of Revenue on 12/07/2021. Values increased as a result of the revaluation by approximately 5%. The total valuation of the Town increased by 6.2%.

Ludlow's GIS website (geographical informational system) which allows taxpayers to explore their property lines online via maps and property record cards has been updated and is a great tool for the residents of the Town of Ludlow.

The Board would like to extend its sincere appreciation to Jose Alves, Assistant Assessor, Maria Fernandes, Associate Assessor and Clerks Amy Kurtz and Paula Mahoney for the work they performed in order for the Department and the Board to continue to meet Department of Revenue deadlines.

For Fiscal Year 2021 Tony Rosa was nominated the Chairman of the Board, along with Mike O'Rourke.

We would like to remember former Assistant Assessor Juanita Testori, she passed in 2021, our condolences go out to her family.

Respectfully submitted,  
Tony Rosa, Chairman

### TAX RATE FIGURES

Fiscal Year	Tax Rate	Personal Property Valuation	Real Estate Valuation	Total Valuation	Gross Amount Appropriated	Net Amount to be Raised by Taxation
2020	20.62	\$212,668,040	\$1,933,273,460	\$2,145,941,500	\$67,482,200	\$44,249,313
2021	21.08	\$229,559,030	\$1,862,073,973	\$2,336,492,570	\$78,843,867	\$46,706,486

### ABATEMENTS

Fiscal Year	Real Estate		Personal Property		Senior Work-off	
2020	117	\$110,712.91	3	\$4,329.17	13	\$6,500.00
2021	35	\$48,349.00	5	\$5,140.78	36	\$18,000.00

## EXEMPTIONS

Fiscal Year	Cl.22 Vets Exemptions	Cl.37A Blind Exemptions	Cl.41C (over 70) Exemptions	Total Amount Exempted
2020	215	21	25	\$181,461.50
2021	211	21	10	\$198,081.65

## MOTOR VEHICLE EXCISE

Levy Year	Number of Bills	Tax Amounts	Number of Abatements	Amounts
2020	24141	\$2,805,893.91	547	\$48,606.62
	(2019) 519	\$6,127.40	(2019) 55	\$3,406.08
			(2018) 3	\$603.44
			(2017) 2	\$203.23
2021	24419	\$2,923,214.39	608	\$54,097.12
	(2020) 468	\$12,835.46	(2020) 56	\$3,000.81
			(2017) 1	\$5.00

## MISCELLANEOUS

Deeds		Building Permits/Inspections	
2020	621	2020	604
2021	633	2021	1559

Assessors' Office

## FINANCE COMMITTEE

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The primary duties of the Finance Committee are to advise and make recommendations to Town Meeting on the annual operating budget and other financial matters. We are responsible for submitting our recommendations on the Annual Budget to Town Meeting and provide recommendations on all articles coming before Town Meeting. We are engaged in the budget preparation process which involves the development of the budget while following Town-wide budgetary guidelines. During the year, our statutory responsibility is managing the Town's Reserve Fund and authorizing transfers from the fund to town departments for unforeseen or emergency needs. We take our responsibility as custodian over these funds seriously and ensure that any emergency transfers meet an appropriate standard and do not circumvent Town Meeting action.

As a community our expenses continue to grow, and the resulting pressure created on our tax revenue is not a new phenomenon in municipal finance. However, as a community we must continuously examine our key cost drivers and employ strategies to control costs or create predictable increases that we can affordably plan around. While we have made significant strides to improve our budget process and stabilize our financial position, the past year has demonstrated how real-world events can jeopardize our finances. Our committee will continue to prioritize strengthening our community's long-term financial stability especially as we confront substantial economic uncertainty. Thank you for the opportunity to serve our community and we look forward to the work ahead!

Respectfully Submitted  
Kim Downing, Chairman

**Members:**

Anthony Alves, Vice Chair  
Beverly Tokarz, Secretary  
Susanne Boyea  
Nicole Parker

Christopher Ganhao  
Richard Moskal  
Joan Cavallo  
Eric Gregoire (Resigned)

FUND	ORG	PROJ	Description	Balance 6/30/20	Federal	State	Other	Total Revenue	Transfer In	Personal Services	Operating Expend	Capital Expend	Total Expended	Transfers Out	Net Change	Balance 6/30/20
<b>TOWN ACCOUNTS</b>																
2101	2101		DPW - PURPLE BAGS - (\$26,000)	\$ 26,000.00	\$ -	\$ -	\$ 194,449.00	\$ 194,449.00	\$ -	\$ -	\$ 26,000.00	\$ -	\$ 26,000.00	\$ 168,449.00	\$ -	\$ 26,000.00
2102	2102		BOH SEWAGE DISPOSAL FEES - (\$24,000)	\$ 4,000.00	\$ -	\$ -	\$ 15,605.00	\$ 15,605.00	\$ -	\$ -	\$ 255.00	\$ -	\$ 255.00	\$ 15,350.00	\$ -	\$ 4,000.00
2103	2103		BOH VACCINE FEES - (\$20,000)	\$ 19,200.81	\$ -	\$ -	\$ 991.14	\$ 991.14	\$ -	\$ -	\$ 3,117.33	\$ -	\$ 3,117.33	\$ -	\$ (2,926.19)	\$ 16,754.82
2104	2104		CC WETLAND FEES - (\$80,000)	\$ 80,000.00	\$ -	\$ -	\$ 8,170.00	\$ 8,170.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,170.00	\$ -	\$ 80,000.00
2105	2105		CC CONSULTING FEES - (\$50,000)	\$ 50,000.00	\$ -	\$ -	\$ 1,612.50	\$ 1,612.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,612.50	\$ 5,224.48
2106	2106		INSURANCE UNDER 20K	\$ 15,996.35	\$ -	\$ -	\$ 24,470.69	\$ 24,470.69	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,960.95	\$ 61,249.30
2108	2108		SALE OF CEMETERY LOTS	\$ 148,623.16	\$ -	\$ -	\$ 4,500.00	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500.00	\$ 153,123.16
2109	2109		SALE OF REAL ESTATE	\$ 84,921.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,921.39
2111	2111		ARTS LOTTERY COUNCIL	\$ 13,348.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,348.48
2112	2112		CABLE TV - (RRFA)	\$ 916,020.88	\$ -	\$ 14,900.00	\$ -	\$ 14,900.00	\$ -	\$ -	\$ 5,245.00	\$ -	\$ 5,245.00	\$ -	\$ 9,655.00	\$ 925,665.88
2113	2113		CLERK - DOG LICENSES - (\$5,000)	\$ 5,000.00	\$ -	\$ -	\$ 290,058.44	\$ 290,058.44	\$ -	\$ 164,412.14	\$ 16,238.78	\$ 33,114.94	\$ 213,765.86	\$ -	\$ 76,292.58	\$ 992,313.46
2114	2114		AMBULANCE SUBSCRIPTION FUND	\$ 157,939.40	\$ -	\$ -	\$ 7,815.00	\$ 7,815.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,815.00	\$ -	\$ 165,754.40
2115	2115		BOH - CPR/FIRST AID TRAINING - (\$5,000)	\$ 2,120.01	\$ -	\$ -	\$ 111,911.19	\$ 111,911.19	\$ -	\$ -	\$ 560.00	\$ -	\$ 560.00	\$ 87,372.00	\$ 23,975.19	\$ 181,818.59
2116	2116		OFF DUTY POLICE DETAIL	\$ (5,533.95)	\$ -	\$ -	\$ 422,067.13	\$ 422,067.13	\$ -	\$ 426,164.07	\$ -	\$ -	\$ -	\$ -	\$ (4,096.94)	\$ (9,630.89)
2117	2117		POLICE DETAIL	\$ -	\$ -	\$ -	\$ 41,666.66	\$ 41,666.66	\$ -	\$ 41,666.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funds 21XX				\$ 1,471,930.51	\$ -	\$ 14,900.00	\$ 1,122,916.75	\$ 1,137,516.75	\$ 55,000.00	\$ 632,242.87	\$ 85,235.85	\$ 33,114.94	\$ 750,593.66	\$ 287,156.00	\$ 155,067.09	\$ 1,626,997.60
PER MUNIS DIFFERENCE				\$ 1,471,930.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2301	2301		BOS - STEVE MCDANIEL DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2302	2302		FD - AMBULANCE DONATIONS	\$ 27,344.80	\$ -	\$ -	\$ 350.00	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00	\$ 27,694.80
2303	2303		BOS - UNDERGROUND TANKS	\$ 5,385.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,385.00
2304	2304		CLK - STATE FUNDS FOR ELECTIONS	\$ 2,405.15	\$ -	\$ 4,470.09	\$ -	\$ 4,470.09	\$ -	\$ 6,177.91	\$ 16,739.03	\$ -	\$ 6,177.91	\$ -	\$ (1,707.82)	\$ 895.33
2305	2305		LIB - STATE LIBRARY AID	\$ 34,308.74	\$ -	\$ 40,110.25	\$ -	\$ 40,110.25	\$ -	\$ -	\$ 2,372.29	\$ -	\$ 2,372.29	\$ -	\$ 23,371.22	\$ 57,680.96
2306	2306		LIB - LIBRARY MEMORIAL FUND	\$ 670.93	\$ -	\$ -	\$ 1,979.79	\$ 1,979.79	\$ -	\$ -	\$ 1,633.40	\$ -	\$ 1,633.40	\$ -	\$ (392.50)	\$ 278.43
2307	2307		LIB - SELMA WAY MEMORIAL FUND	\$ 18,363.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,633.40)	\$ 16,730.47
2308	2308		FD - DONATIONS	\$ 21,860.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,860.55
2309	2309		CC - WMECO RELIABILITY UPGRADE GRANT	\$ 33,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,400.00
2310	2310		FD - LOCAL EMERGENCY MANAGEMENT	\$ 1,093.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,093.71
2311	2311		FD - FEDERAL FEMA GRANT - Firefighter Assist	\$ 270.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 270.73
2312	2312		VETS - MEMORIAL GIFTS AND DONATIONS	\$ 11,877.10	\$ -	\$ -	\$ 245.00	\$ 245.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,122.10
2313	2313		VETS - VETS MEMORIAL STATE GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2314	2314		VETS - VETERANS & FAMILIES ASSISTANCE FUND	\$ 4,821.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,821.80
2315	2315		FD - SAFE GRANT	\$ 7,117.00	\$ -	\$ 7,961.00	\$ 14,478.16	\$ 14,478.16	\$ -	\$ -	\$ 2,187.09	\$ -	\$ 2,187.09	\$ -	\$ 12,291.07	\$ 17,112.87
2316	2316		PLAN - DOG PARK DONATIONS	\$ 350.00	\$ -	\$ -	\$ -	\$ 7,961.00	\$ -	\$ 288.77	\$ 5,270.19	\$ -	\$ 5,538.96	\$ -	\$ 2,422.04	\$ 9,539.04
2317	2317		TRANSPORT NETW REVOLVING	\$ 1,661.30	\$ -	\$ 634.50	\$ -	\$ 634.50	\$ -	\$ -	\$ 1,661.30	\$ -	\$ 1,661.30	\$ -	\$ (1,026.80)	\$ 634.50
2318	2318		LIBR LSTA DEAL LAB FED	\$ (163.76)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (163.76)
2319	2319		NATHAN CARREIRA SCHOL	\$ 1,666.84	\$ -	\$ -	\$ 1,834.24	\$ 1,834.24	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ -	\$ 1,666.84	\$ 5,001.08
2320	2320		MASSWORKS INFR PROG REV	\$ (106,551.22)	\$ -	\$ 510,052.47	\$ -	\$ 510,052.47	\$ -	\$ -	\$ 415,563.74	\$ 687,443.40	\$ 1,103,007.14	\$ -	\$ (592,954.67)	\$ (69,505.89)
2321	2321		MMP EARMARK STATE GRANT	\$ (6,252.87)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,252.87)
2322	2322		FED EDA GRANT - RIVERSIDE DRIVE	\$ -	\$ 291,113.30	\$ -	\$ -	\$ 291,113.30	\$ -	\$ -	\$ 57,860.10	\$ 216,633.25	\$ 274,493.35	\$ -	\$ 16,619.95	\$ 16,619.95
2323	2323		LOCAL LAW GRANT	\$ (517.74)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (517.74)
2324	2324		TRAFFIC ENFORCEMENT GRANT	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -
2325	2325		JOSEPH AND ANA DIAS MEMORIAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2326	2326		EDA - CLOSED DUPLICATE	\$ -	\$ 5,000.00	\$ 11,447.72	\$ -	\$ 11,447.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,447.72	\$ 26,495.12
2327	2327		BOS - DPH Covid19 Funding thru PVPC	\$ 15,047.40	\$ 2,500.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 20,547.40
2328	2328		PD - DART PROGRAM - NHAMPTON	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00
2329	2329		PD - STATE COMMUNITY COMPACT GRANT	\$ 424.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,795.76	\$ 3,582.00	\$ -	\$ 7,377.76	\$ -	\$ 10,445.76	\$ (4,483.28)
2331	2331		PD - STATE 911 INCENTIVE GRANT	\$ (14,925.04)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,911.90	\$ -	\$ -	\$ 15,911.90	\$ -	\$ (658.72)	\$ (4,483.28)
2332	2332		PD - STATE HAZMAT TRAINING GRANT	\$ (2,249.68)	\$ -	\$ 20,641.24	\$ -	\$ 20,641.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,249.68)
2333	2333		BOS - STANTON FOUNDATION GRANT	\$ 11,304.24	\$ -	\$ 15,275.18	\$ -	\$ 15,275.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,579.42
2334	2334		BOS - MASSWORKS RIVERWALK GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2335	2335		FD - STATE EMERGENCY MGT GRANT EMPG	\$ -	\$ -	\$ 1,828.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2336	2336		BOH - NURSES DONATIONS	\$ 3,516.23	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	\$ 1,828.00	\$ -	\$ 1,828.00	\$ -	\$ -	\$ 7,516.23
2337	2337		PD - COMMUNITY POLICING DONATIONS	\$ 3,114.77	\$ -	\$ -	\$ 5,025.00	\$ 5,025.00	\$ -	\$ -	\$ 8,104.35	\$ -	\$ 8,104.35	\$ -	\$ (3,079.35)	\$ 35.42
2338	2338		PD - FED LAW ENFORCEMENT TRUST- SEIZURES	\$ 7,825.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,298.45	\$ -	\$ 1,298.45	\$ -	\$ (1,298.45)	\$ 6,526.99
2339	2339		PD - K-9 UNIT DONATIONS	\$ 47,052.47	\$ -	\$ -	\$ 870.00	\$ 870.00	\$ -	\$ -	\$ 8,211.62	\$ -	\$ 8,211.62	\$ -	\$ (7,341.62)	\$ 39,710.85
2340	2340		PD - CORMACK PROF DEV FUND DONATION	\$ 17,030.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,622.00	\$ -	\$ 11,622.00	\$ -	\$ (5,408.80)	\$ 11,622.00
2341	2341		PD - BULLETPROOF VEST GRANTS - ST/FED	\$ (10,046.81)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,046.81)	\$ (10,046.81)
2342	2342		REC - SKATE PARK DONATIONS	\$ 3,978.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,464.00	\$ 30,464.00	\$ -	\$ (30,464.00)	\$ 3,978.00
2343	2343		BOS - JAIL IMPACT FUNDS - STATE GRANT	\$ 70,121.42	\$ -	\$ -	\$ 144.63	\$ 144.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144.63	\$ 70,266.05
2344	2344		COA - DONATIONS	\$ 846.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 846.00
2345	2345		COA - TITLE III FEDERAL GRANT	\$ 846.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 846.00
2346	2346		COA - OUTREACH STATE FORMULA GRANT	\$ 654.52	\$ -	\$ 57,000.00	\$ -	\$ 57,000.00	\$ -	\$ 20,515.00	\$ 10,482.97	\$ 7,876.75	\$ 38,874.72	\$ -	\$ 18,125.28	\$ 18,779.80
2347	2347		CELEBRATE LUDLOW	\$ 3,902.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,902.91
2348	2348		BOS - SMART GROWTH ZONING GRANT - 40R	\$ 202,724.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,500.00	\$ -	\$ 18,500.00	\$ -	\$ (18,500.00)	\$ 184,224.16
2349	2349		FITBIT CHALLENGE DONATION	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
2350	2350		DPW - RECYCLING DIVIDEND PROGRAM GRANT	\$ 2,194.00	\$ -	\$ 11,000.00	\$ -	\$ 11,000.00	\$ -	\$ -	\$ 11,000.00	\$ -	\$ 11,000.00	\$ -	\$ -	\$ 23,194.00
2351	2351		CAREG ACT COVID RELIEF FUND	\$ (97,254.10)	\$ -	\$ -	\$ 9,912.00	\$ 9,912.00	\$ -	\$ 377,465.48	\$ 90,691.94	\$ 50,970.00	\$ 1,419,127.42	\$ -	\$ (588,732.42)	\$ (2,197.97)
2352	2352		CLERK - CTR FOR TECH AND CIVIC LIFE GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,251.26	\$ 1,660.14	\$ 113,706.68	\$ 113,706.68	\$ -	\$ (2,197.97)	\$ 14,545.70
2353	2353		PD - ASSISTANCE FIREFIGHTER	\$ -	\$ 101,136.71	\$ 18,337.00	\$ -	\$ 101,136.71	\$ 10,372.00	\$ -	\$ 3,787.30	\$ -	\$ 3,787.30	\$ -	\$ (9,130.54)	\$ 14,545.70
2354	2354		VETS HERITAGE GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2355	2355		PD - ASSISTANCE FIREFIGHTER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,130.54	\$ 9,130.54	\$ -	\$ (9,130.54)	\$ -

FUND	ORG	PROJ	Description	Balance 6/30/20	Federal	State	Other	Total Revenue	Transfer In	Personal Services	Operating Expend	Capital Expend	Total Expended	Transfers Out	Net Change	Balance 6/30/20
2356	2356		ARPA - COVID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Funds 23XX	\$ 379,501.32	\$ 1,230,145.01	\$ 698,757.45	\$ 63,838.82	\$ 1,992,741.28	\$ 10,372.00	\$ 432,396.08	\$ 1,602,556.81	\$ 1,116,224.62	\$ 3,151,167.21	\$ -	\$ (1,150,871.65)	\$ (771,370.33)
			PER MUNIS	\$ 379,501.32												\$ (771,370.33)
			DIFFERENCE	\$ -												\$ -
<b>SCHOOL ACCOUNTS</b>																
			Total Fund 231	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 232	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
239	2393105	2020		\$ 87.69	\$ -	\$ 51,062.00	\$ -	\$ 51,062.00	\$ -	\$ 32,926.00	\$ 23,285.39	\$ -	\$ 56,211.39	\$ -	\$ (5,149.39)	\$ (5,061.70)
			Total Fund 251	\$ (43,344.74)	\$ 317,896.18	\$ 8,474.64	\$ 9,581.46	\$ 335,952.28	\$ -	\$ 248,956.62	\$ 50,817.41	\$ -	\$ 299,774.03	\$ -	\$ 36,178.25	\$ (7,166.49)
252	2525043		School Athletic Fund	\$ 11,222.12	\$ -	\$ -	\$ 708.49	\$ 708.49	\$ -	\$ -	\$ (1,286.00)	\$ -	\$ (1,286.00)	\$ -	\$ 1,994.49	\$ 13,216.61
252	2525043		Cheer, Swim, Fac Improv	\$ 0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00
252	2525048		School Athletic Fund	\$ (15,675.87)	\$ -	\$ -	\$ 93,708.03	\$ 93,708.03	\$ -	\$ 1,185.00	\$ 1,186.50	\$ -	\$ 2,371.50	\$ -	\$ 91,336.53	\$ 75,660.66
			Total Fund 252	\$ (4,453.75)	\$ -	\$ -	\$ 94,416.62	\$ 94,416.62	\$ -	\$ 1,185.00	\$ (99.50)	\$ -	\$ 1,085.50	\$ -	\$ 93,331.02	\$ 88,877.27
253	2535310		H.S. Book Revolving	\$ 39,394.24	\$ -	\$ -	\$ 3,402.00	\$ 3,402.00	\$ -	\$ -	\$ 189.31	\$ -	\$ 189.31	\$ -	\$ 3,212.69	\$ 42,506.93
253	2535320		B.M.S. Book Revolving	\$ 827.58	\$ -	\$ -	\$ 615.00	\$ 615.00	\$ -	\$ -	\$ 88.32	\$ -	\$ 88.32	\$ -	\$ 526.68	\$ 1,354.26
253	2535330		Chapin St. Book Revolving	\$ 505.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 505.87
253	2535340		East St. Book Revolving	\$ 680.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 680.18
253	2535350		Vet's Park Book Revolving	\$ 1,773.74	\$ -	\$ -	\$ 1,026.99	\$ 1,026.99	\$ -	\$ -	\$ 88.32	\$ -	\$ 88.32	\$ -	\$ 938.67	\$ 2,712.41
253	2535054		District Book Revolving	\$ 1,071.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,071.69
			Total Fund 253	\$ 44,153.30	\$ -	\$ -	\$ 5,043.99	\$ 5,043.99	\$ -	\$ -	\$ 365.95	\$ -	\$ 365.95	\$ -	\$ 4,678.04	\$ 48,831.34
255	2555073		Adult Continuing Education	\$ 85,734.36	\$ -	\$ -	\$ 59,818.85	\$ 59,818.85	\$ -	\$ 660.00	\$ 46,274.10	\$ -	\$ 48,934.10	\$ -	\$ 12,884.75	\$ 98,619.11
255	2555075		Vets Summer Enrichment	\$ 184.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 184.97
255	2555175		Summer Theatre	\$ 24.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24.30
255	2555074		H.S. Summer Reading Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 255	\$ 85,943.63	\$ -	\$ -	\$ 59,818.85	\$ 59,818.85	\$ -	\$ 660.00	\$ 46,274.10	\$ -	\$ 48,934.10	\$ -	\$ 12,884.75	\$ 98,823.38
256	2564004		Early Childhood Revolving - rental	\$ 9,022.16	\$ -	\$ -	\$ 49,390.60	\$ 49,390.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,390.60	\$ 58,412.76
256	2565083		Early Childhood Revolving	\$ (24,959.69)	\$ -	\$ -	\$ 60,887.26	\$ 60,887.26	\$ -	\$ 5,488.70	\$ 6,987.26	\$ -	\$ 5,488.70	\$ -	\$ 55,416.56	\$ 30,558.87
			Total Fund 256	\$ (15,937.53)	\$ -	\$ -	\$ 110,277.86	\$ 110,277.86	\$ -	\$ 5,488.70	\$ 6,987.26	\$ -	\$ 5,488.70	\$ -	\$ 104,905.16	\$ 89,571.63
257	2575092		Student Transportation	\$ 59,832.39	\$ -	\$ -	\$ 3,575.00	\$ 3,575.00	\$ -	\$ -	\$ 262.48	\$ -	\$ 262.48	\$ -	\$ 3,312.52	\$ 63,144.91
			Total Fund 257	\$ 59,832.39	\$ -	\$ -	\$ 3,575.00	\$ 3,575.00	\$ -	\$ -	\$ 262.48	\$ -	\$ 262.48	\$ -	\$ 3,312.52	\$ 63,144.91
258	2585110		School Choice Tuition Revolving	\$ 262,952.31	\$ -	\$ 568,680.00	\$ -	\$ 568,680.00	\$ -	\$ 405.99	\$ 7,017.09	\$ -	\$ 7,423.08	\$ -	\$ 561,255.92	\$ 824,209.23
			Total Fund 258	\$ 262,952.31	\$ -	\$ 568,680.00	\$ -	\$ 568,680.00	\$ -	\$ 405.99	\$ 7,017.09	\$ -	\$ 7,423.08	\$ -	\$ 561,255.92	\$ 824,209.23
259			Insurance Damages	\$ (16,400.27)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (20,193.27)	\$ -	\$ (20,193.27)	\$ -	\$ 20,193.27	\$ 3,793.00
			Total Fund 259	\$ (16,400.27)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (20,193.27)	\$ -	\$ (20,193.27)	\$ -	\$ 20,193.27	\$ 3,793.00
260	26080300		Dias Foundation - LHS/BMS Library	\$ 580.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 580.97
260	26080310		H.S. School Gift Account	\$ 24,446.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ (2,500.00)	\$ 21,946.40
260	26080320		B.M.S. School Gift Account	\$ 4,462.14	\$ -	\$ -	\$ 7.50	\$ 7.50	\$ -	\$ -	\$ 124.99	\$ -	\$ 124.99	\$ -	\$ (117.49)	\$ 4,344.65
260	26080330		Chapin St. School Gift Account	\$ 1,618.16	\$ -	\$ -	\$ 5.50	\$ 5.50	\$ -	\$ -	\$ 302.54	\$ -	\$ 302.54	\$ -	\$ (297.04)	\$ 1,321.12
260	26080340		East St. School Gift Account	\$ 8,729.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,729.46
260	26080350		Vet's Park School Gift Account	\$ 6,440.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,440.41
260	26080370		Special Education Gift Account	\$ 1,029.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ (100.00)	\$ 1,029.00
260	26038717		Community Scholarship	\$ 229.64	\$ -	\$ -	\$ 913.00	\$ 913.00	\$ -	\$ -	\$ 3,927.53	\$ -	\$ 3,927.53	\$ -	\$ (3,014.53)	\$ 44,521.65
			Total Fund 260	\$ 47,536.18	\$ -	\$ -	\$ 913.00	\$ 913.00	\$ -	\$ -	\$ 3,927.53	\$ -	\$ 3,927.53	\$ -	\$ (3,014.53)	\$ 44,521.65
261	26145209		Special Ed Circuit Breaker	\$ 9,802.76	\$ -	\$ 408,087.00	\$ -	\$ 408,087.00	\$ -	\$ 11,042.49	\$ 237,543.86	\$ -	\$ 248,586.35	\$ -	\$ 159,500.65	\$ 169,303.41
			Total Fund 261	\$ 9,802.76	\$ -	\$ 408,087.00	\$ -	\$ 408,087.00	\$ -	\$ 11,042.49	\$ 237,543.86	\$ -	\$ 248,586.35	\$ -	\$ 159,500.65	\$ 169,303.41
			Total Fund 27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
272	2720047	2021	School Health Grant FY2021	\$ -	\$ -	\$ 95,000.00	\$ -	\$ 95,000.00	\$ -	\$ 68,333.38	\$ 9,349.29	\$ -	\$ 77,682.67	\$ -	\$ 17,317.33	\$ 17,317.33
272	2720047	2020	School Health Grant FY2020	\$ 17,937.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,695.09	\$ -	\$ 4,695.09	\$ -	\$ (4,695.09)	\$ 13,242.59
272	2720047	2019	School Health Grant FY2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
272	2720047	2018	School Health Grant FY2018	\$ 3.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.22
272	2720047	2016	School Health Grant FY2016	\$ (83.15)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (83.15)

LUDLOW  
SRF ACTIVITY SCHEDULE

FUND	ORG	PROJ	Description	Balance 6/30/20	Federal	State	Other	Total Revenue	Transfer In	Personal Services	Operating Expend	Capital Expend	Total Expended	Transfers Out	Net Change	Balance 6/30/20
			<b>Total Fund 272</b>	<b>\$ 17,857.75</b>	<b>\$ -</b>	<b>\$ 95,000.00</b>	<b>\$ -</b>	<b>\$ 95,000.00</b>	<b>\$ -</b>	<b>\$ 68,333.38</b>	<b>\$ 14,044.38</b>	<b>\$ -</b>	<b>\$ 82,377.76</b>	<b>\$ -</b>	<b>\$ 12,622.24</b>	<b>\$ 30,475.99</b>
273	27302018	2019	PR Hurricane Relief	\$ 50,872.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,872.69	\$ (50,872.69)	\$ -
273	27302018	2018	PR Hurricane Relief	\$ (9,638.24)	\$ -	\$ -	\$ -	\$ -	\$ 9,638.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,638.24	\$ -
273	27302018		PR Hurricane Relief	\$ (8,564.45)	\$ -	\$ -	\$ -	\$ -	\$ 8,564.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,564.45	\$ -
			<b>Total Fund 273</b>	<b>\$ 32,670.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,202.69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,872.69</b>	<b>\$ (32,670.00)</b>	<b>\$ -</b>
274	27420008	2018	STARIS FY2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			<b>Total Fund 274</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
275			<b>Fund 275 - Student Activity Fund</b>	<b>\$ 82,814.62</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,494.95</b>	<b>\$ 28,494.95</b>	<b>\$ -</b>	<b>\$ 36,248.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36,248.61</b>	<b>\$ -</b>	<b>\$ (7,753.66)</b>	<b>\$ 75,060.96</b>
			<b>Total Fund 275</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
277	27703009	2021	Drug Free Schools FY 2021	\$ -	\$ 14,546.00	\$ -	\$ -	\$ 14,546.00	\$ -	\$ 4,522.96	\$ 2,878.97	\$ -	\$ 7,401.93	\$ -	\$ 7,444.07	\$ 7,144.07
277	27703009	2020	Drug Free Schools FY 2020	\$ 2,312.00	\$ 22,314.00	\$ -	\$ -	\$ 22,314.00	\$ -	\$ -	\$ 23,952.42	\$ -	\$ 23,952.42	\$ -	\$ (1,638.42)	\$ 673.58
277	27703009	2019	Drug Free Schools FY 2019	\$ 2,958.08	\$ -	\$ -	\$ -	\$ -	\$ 3,304.58	\$ -	\$ 3,304.58	\$ -	\$ 3,304.58	\$ -	\$ (3,304.58)	\$ (346.50)
277	27703009	2018	Drug Free Schools FY 2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			<b>Total Fund 277</b>	<b>\$ 5,270.08</b>	<b>\$ 36,860.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36,860.00</b>	<b>\$ -</b>	<b>\$ 4,522.96</b>	<b>\$ 30,135.97</b>	<b>\$ -</b>	<b>\$ 34,658.93</b>	<b>\$ -</b>	<b>\$ 2,201.07</b>	<b>\$ 7,471.15</b>
279	27903005	2021	Title 1 FY 2021	\$ -	\$ 413,458.00	\$ -	\$ -	\$ 413,458.00	\$ -	\$ 243,527.21	\$ 599.00	\$ -	\$ 244,126.21	\$ -	\$ 169,331.79	\$ 169,331.79
279	27903005	2020	Title 1 FY 2020	\$ (50,807.01)	\$ 130,295.00	\$ -	\$ -	\$ 130,295.00	\$ -	\$ 41,867.87	\$ 37,293.44	\$ -	\$ 79,161.31	\$ -	\$ 51,133.69	\$ 326.68
279	27903005	2019	Title 1 FY 2019	\$ (111.77)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,313.00	\$ -	\$ 10,313.00	\$ -	\$ (10,313.00)	\$ (10,424.77)
279	27903005	2018	Title 1 FY 2018	\$ (103.23)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (103.23)
279	27903005	2017	Title 1 FY 2017	\$ (6,606.45)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,606.45)
279	27903005	2016	Title 1 FY 2016	\$ 0.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.50
			<b>Total Fund 279</b>	<b>\$ (57,627.96)</b>	<b>\$ 543,753.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 543,753.00</b>	<b>\$ -</b>	<b>\$ 285,395.08</b>	<b>\$ 48,205.44</b>	<b>\$ -</b>	<b>\$ 333,600.52</b>	<b>\$ -</b>	<b>\$ 210,162.48</b>	<b>\$ 152,524.52</b>
280	2800262	2021	IDEA EC FY 2021	\$ -	\$ 31,079.00	\$ -	\$ -	\$ 31,079.00	\$ -	\$ 30,502.00	\$ -	\$ -	\$ 30,502.00	\$ -	\$ 577.00	\$ 577.00
280	2800262	2020	IDEA EC FY 2020	\$ (4,881.20)	\$ 5,267.00	\$ -	\$ -	\$ 5,267.00	\$ -	\$ 37.80	\$ 548.00	\$ -	\$ 585.80	\$ -	\$ 4,681.20	\$ -
280	2800262	2019	IDEA EC FY 2019	\$ 8.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.99
280	2800262	2018	IDEA EC FY 2018	\$ (0.02)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.02)
			<b>Total Fund 280</b>	<b>\$ (4,872.23)</b>	<b>\$ 36,346.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36,346.00</b>	<b>\$ -</b>	<b>\$ 30,539.80</b>	<b>\$ 548.00</b>	<b>\$ -</b>	<b>\$ 31,087.80</b>	<b>\$ -</b>	<b>\$ 5,265.20</b>	<b>\$ 585.97</b>
281	2810240	2021	SPED - Trans.Assess FY2021	\$ -	\$ 798,908.00	\$ -	\$ -	\$ 798,908.00	\$ -	\$ 239.50	\$ 731,680.65	\$ -	\$ 731,920.15	\$ -	\$ 66,987.85	\$ 66,987.85
281	2810240	2020	SPED - Trans.Assess FY2020	\$ 92,609.85	\$ 100.00	\$ -	\$ -	\$ 92,609.85	\$ -	\$ 6,540.69	\$ 68,631.70	\$ -	\$ 75,172.39	\$ -	\$ (75,072.39)	\$ 17,437.46
281	2810240	2019	SPED - Trans.Assess FY2019	\$ (83,863.84)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (83,863.84)
281	2810240	2018	SPED - Trans.Assess FY2018	\$ (1,147.84)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,147.84)
281	2810240	2017	SPED - Trans.Assess FY2017	\$ 1,243.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,243.98
			<b>Total Fund 281</b>	<b>\$ 8,742.15</b>	<b>\$ 799,008.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 799,008.00</b>	<b>\$ -</b>	<b>\$ 6,780.19</b>	<b>\$ 800,312.35</b>	<b>\$ -</b>	<b>\$ 807,092.54</b>	<b>\$ -</b>	<b>\$ (8,084.54)</b>	<b>\$ 657.61</b>
282	2820237	2021	Community Partnerships FY2021	\$ -	\$ 80,069.00	\$ -	\$ -	\$ 80,069.00	\$ -	\$ 55,531.01	\$ 37,756.00	\$ 3,011.00	\$ 96,298.01	\$ -	\$ (16,229.01)	\$ (16,229.01)
282	2820237	2020	Community Partnerships FY2020	\$ 3,996.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (899.62)	\$ -	\$ (899.62)	\$ -	\$ 999.62	\$ 4,995.95
282	2820237	2019	Community Partnerships FY2019	\$ 235.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,270.00	\$ -	\$ 1,270.00	\$ -	\$ (1,270.00)	\$ (1,034.42)
282	2820237	2018	Community Partnerships FY2018	\$ 4,208.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,208.58
282	2820237	2017	Community Partnerships FY2017	\$ (2,824.86)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,824.86)
282	2820754	2018	PESP Prog - FY2018	\$ (41.16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (41.16)
282	2820391	2020	Family Community Grant FY2020	\$ (0.46)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.46)
282	2820391	2019	Family Community Grant FY2019	\$ (0.87)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.87)
282	2820391	2018	Family Community Grant FY2018	\$ (2,086.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,086.00)
282	2820237	2017	Community Partnerships FY2017	\$ 4,436.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,436.75
282	2820237		No Program Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
282	2820237		Community Partnerships FY2009/10	\$ 1,729.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,729.70
282	2820391		Family Community Grant FY2010	\$ 9,953.56	\$ -	\$ -	\$ -	\$ 9,953.56	\$ -	\$ 55,531.01	\$ 38,126.38	\$ 3,011.00	\$ 96,668.39	\$ -	\$ (16,993.39)	\$ (6,543.83)
			<b>Total Fund 282</b>	<b>\$ -</b>	<b>\$ 17,109.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,109.00</b>	<b>\$ -</b>	<b>\$ 1,889.71</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,889.71</b>	<b>\$ -</b>	<b>\$ 15,219.29</b>	<b>\$ 15,219.29</b>
283	2830274	2018	SPED Program Improv. FY2018	\$ 0.00	\$ 19,831.00	\$ -	\$ -	\$ 19,831.00	\$ -	\$ -	\$ 3,234.06	\$ -	\$ 3,234.06	\$ -	\$ 16,596.94	\$ 16,596.94
			<b>Total Fund 283</b>	<b>\$ 0.00</b>	<b>\$ 19,831.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,831.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,234.06</b>	<b>\$ -</b>	<b>\$ 3,234.06</b>	<b>\$ -</b>	<b>\$ 16,596.94</b>	<b>\$ 16,596.94</b>
284	2840312	2018	Hurricane Relief	\$ 32,670.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,670.00	\$ (32,670.00)	\$ -
284	2840140	2021	Teache Quality Grant Part A FY 2021	\$ -	\$ 74,085.00	\$ -	\$ -	\$ 74,085.00	\$ -	\$ 72,130.41	\$ 900.01	\$ -	\$ 73,030.42	\$ -	\$ 1,054.58	\$ 1,054.58
284	2840140	2020	Teache Quality Grant Part A FY 2020	\$ (19,866.01)	\$ 21,067.00	\$ -	\$ -	\$ 21,067.00	\$ -	\$ -	\$ 1,100.99	\$ -	\$ 1,100.99	\$ -	\$ 19,965.01	\$ -
284	2840140	2019	Teache Quality Grant Part A FY 2019	\$ 1,839.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,839.48	\$ -	\$ 1,839.48
284	2840140	2018	Teache Quality Grant Part A FY 2018	\$ (67,179.48)	\$ -	\$ -	\$ -	\$ -	\$ 67,179.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (67,179.48)
284	2840140	2017	Teache Quality Grant Part A FY 2017	\$ 6,286.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,286.90
			<b>Total Fund 284</b>	<b>\$ (46,347.11)</b>	<b>\$ 95,152.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 95,152.00</b>	<b>\$ 67,179.48</b>	<b>\$ 72,130.41</b>	<b>\$ 2,001.00</b>	<b>\$ -</b>	<b>\$ 74,131.41</b>	<b>\$ 34,509.48</b>	<b>\$ 53,890.59</b>	<b>\$ 7,343.48</b>
			<b>Total Fund 285</b>	<b>\$ -</b>	<b>\$ 303,765.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 303,765.00</b>	<b>\$ -</b>	<b>\$ 107,724.64</b>	<b>\$ 98,981.55</b>	<b>\$ -</b>	<b>\$ 206,706.19</b>	<b>\$ -</b>	<b>\$ 97,052.81</b>	<b>\$ 97,052.81</b>
			<b>Total Fund 287</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 558,000.00</b>	<b>\$ -</b>	<b>\$ 558,000.00</b>	<b>\$ -</b>	<b>\$ 113,631.04</b>	<b>\$ 442,377.51</b>	<b>\$ -</b>	<b>\$ 556,008.55</b>	<b>\$ -</b>	<b>\$ 1,991.45</b>	<b>\$ 1,991.45</b>

LUDLOW  
SRF ACTIVITY SCHEDULE

FUND	ORG	PROJ	Description	Balance 6/30/20	Federal	State	Other	Total Revenue	Transfer In	Personal Services	Operating Expend	Capital Expend	Total Expended	Transfers Out	Net Change	Balance 6/30/20
			Total Fund 288	\$ -	\$ -	\$ 70,989.00	\$ -	\$ 70,989.00	\$ -	\$ -	\$ 70,989.00	\$ -	\$ 70,989.00	\$ -	\$ -	\$ -
			Total Fund 290	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Total Fund 293	\$ -	\$ -	\$ 122,550.00	\$ -	\$ 122,550.00	\$ -	\$ 61,979.71	\$ 60,570.29	\$ -	\$ 122,550.00	\$ -	\$ -	\$ -
			Total Fund 294	\$ -	\$ 38,120.00	\$ -	\$ -	\$ 38,120.00	\$ -	\$ -	\$ 31,516.59	\$ -	\$ 31,516.59	\$ -	\$ 6,603.41	\$ 6,603.41
			Total School Funds	\$ 478,932.83	\$ 2,190,731.18	\$ 1,962,911.64	\$ 312,121.63	\$ 4,465,764.45	\$ 85,382.17	\$ 1,107,213.02	\$ 2,026,492.17	\$ 3,011.00	\$ 3,136,716.19	\$ 85,382.17	\$ 1,329,048.26	\$ 1,807,981.09
			STUDENT ACTIVITY - AGENCY	\$ (82,814.62)												\$ (75,060.96)
			PER MUNIS	\$ 396,116.21												\$ 1,732,920.13
			DIFFERENCE	\$ -												\$ -
			Total SRF Fund	\$ 2,330,364.66												\$ 2,663,605.36
			STUDENT ACTIVITY - AGENCY	\$ (82,814.62)												\$ (75,060.96)
			PER MUNIS	\$ 2,247,550.04												\$ 2,688,547.40
			DIFFERENCE	\$ -												\$ -

Town of Ludlow  
Cherry Sheet Analysis  
FY 2020

ACCOUNT NUMBER	ACCOUNT NAME	Budget	Qtr End 9/30/2020	Qtr End 12/31/2020	Qtr End 3/31/2021	Qtr End 6/30/2021	YTD	OVER/(UNDER)
<b>General Fund State Aid:</b>								
0101145-460000	MSBA	876,913.00	-	876,913.00	-	-	876,913.00	-
0101145-461009	Exemptions - Vets, Blind & SS	125,971.00	-	-	-	135,401.00	135,401.00	9,430.00
0101145-461010	Exemptions - Elderly	-	2,760.00	2,760.00	2,760.00	2,764.00	11,044.00	11,044.00
0101145-461011	State Owned Land	34,518.00	8,409.00	8,331.00	8,331.00	9,447.00	34,518.00	-
0101145-466001	State Aid Lottery	3,243,895.00	810,972.00	810,972.00	810,972.00	810,979.00	3,243,895.00	-
0101146-466700	Veterans Benefits	215,634.00	56,327.00	52,288.00	50,140.00	44,636.00	203,391.00	(12,243.00)
0101300-462000	Charter School Reimbursement	43,562.00	21,150.00	3,201.00	9,677.00	8,209.00	42,237.00	(1,325.00)
0101300-462001	School Chapter 70	13,795,983.00	3,448,995.00	3,448,995.00	3,448,995.00	3,448,998.00	13,795,983.00	-
0101300-462004	Homeless Transport	-	-	-	-	-	-	-
<b>General Fund State Aid</b>		<b>18,336,476.00</b>	<b>4,348,613.00</b>	<b>5,203,460.00</b>	<b>4,330,875.00</b>	<b>4,460,434.00</b>	<b>18,343,382.00</b>	<b>6,906.00</b>
0101145-466100	Room Occupancy Tax	75,000.00	28,267.25	13,872.60	14,746.37	18,492.40	75,378.62	378.62
0101145-466002	Meals Tax	200,000.00	53,254.26	63,384.95	63,451.66	66,356.55	246,447.42	46,447.42
<b>Other Excise Taxes</b>		<b>275,000.00</b>	<b>81,521.51</b>	<b>77,257.55</b>	<b>78,198.03</b>	<b>84,848.95</b>	<b>321,826.04</b>	<b>46,826.04</b>
2305-460000	Public Library	40,110.25	-	-	20,034.98	20,075.27	40,110.25	-
2585110-462000	School Choice	568,680.00	132,942.00	131,578.00	128,850.00	175,310.00	568,680.00	-
<b>Restricted State Aid</b>		<b>608,790.25</b>	<b>132,942.00</b>	<b>131,578.00</b>	<b>148,884.98</b>	<b>195,385.27</b>	<b>608,790.25</b>	<b>-</b>
<b>Total Cherry Sheet Aid</b>		<b>19,220,266.25</b>	<b>4,563,076.51</b>	<b>5,412,295.55</b>	<b>4,557,958.01</b>	<b>4,740,668.22</b>	<b>19,273,998.29</b>	<b>53,732.04</b>

Account Number	FY	ART #	DEPARTMENT	Balance Remaining 6/30/17	Balance Remaining 6/30/18	Balance Remaining 6/30/19	Balance Remaining 6/30/20	2021 Articles	2021 Activity	Current Balance Remaining
<b>SELECTMEN:</b>										
00281010-520000	PY'S		UNSAFE BUILDINGS 5/01 - 5/06	\$ 13,708.00	\$ 13,708.00	\$ 13,708.00	\$ 13,708.00	\$ -	\$ -	\$ 13,708.00
00280109-530000	PY'S	Art #9	Master Plan	\$ 8,620.00	\$ 8,620.00	\$ 8,620.00	\$ 8,620.00	\$ -	\$ -	\$ 8,620.00
00290013-580000	PY'S	Art #41	Harris Brook/Wade Dam Repairs	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
00280114-530045	PY'S	Art #23	First Meeting House (State Grant)	\$ 4,677.24	\$ 4,677.24	\$ 4,677.24	\$ 4,677.24	\$ -	\$ -	\$ 4,677.24
00290564-584000	PY'S		CIP 5/13/02-SILVA FIELD IMPROVEMENTS	\$ 50,000.00	\$ 7,372.14	\$ 1,962.14	\$ 1,962.14	\$ -	\$ (195.00)	\$ 1,767.14
00290588-587028	PY'S		CIP 4/12/99-WHITNEY PARK PLAYGROUND	\$ 2,771.00	\$ 2,771.00	\$ 2,771.00	\$ 2,771.00	\$ -	\$ -	\$ 2,771.00
<b>STM 5/9/2016:</b>										
0021015-580000	2012	Art#16	Emergency Preparedness	\$ 50,418.47	\$ 37,668.46	\$ 34,073.93	\$ 30,218.74	\$ -	\$ -	\$ 30,218.74
0021016-580000	2012	Art#17	Building Infrastructure	\$ 75,093.00	\$ 71,445.00	\$ 35,215.58	\$ 82,895.49	\$ -	\$ (45,841.92)	\$ 37,053.57
<b>ATM 5/8/2017:</b>										
0021021-520000	2018	Art#14	FC used for Senior Center Professional Services	\$ -	\$ 20,000.00	\$ 19,613.82	\$ 19,613.82	\$ -	\$ -	\$ 19,613.82
0021022-520000	2018	Art#16	Radio Communications Advisory Committee - Ra	\$ -	\$ 9,893.08	\$ 7,750.00	\$ 7,750.00	\$ -	\$ -	\$ 7,750.00
0021012-580000	2018	Art#31	DPW - Sander/Salter Dump Truck #37 - 1st year	\$ -	\$ 77,000.00	\$ 4,568.11	\$ 4,568.11	\$ -	\$ -	\$ 4,568.11
0021025-517037	2017	Art#1	Unpaid Bills - BOS \$12,478.65 (Section 111F)	\$ -	\$ 12,478.65	\$ 121.72	\$ 121.72	\$ -	\$ -	\$ 121.72
<b>ACTIVITY THROUGH JUNE 30, 2018</b>				<b>\$ 220,287.71</b>	<b>\$ 280,633.57</b>	<b>\$ 148,081.54</b>	<b>\$ 191,906.26</b>	<b>\$ -</b>	<b>\$ (46,036.92)</b>	<b>\$ 145,869.34</b>
<b>ATM 5/14/2018:</b>										
2019 Art#14	Capital Projects \$266,000 - (Sander 77,000/Fire Engine 106,000/Amb 58,000/Lib HVAC 25,000)									
0021027-580000	2019	Art#14	DPW - Sander - 2nd year of 3 year lease	\$ -	\$ -	\$ 4,568.11	\$ 4,568.11	\$ -	\$ -	\$ 4,568.11
0021029-580000	2019	Art#14	FD - Fire Engine - 5th year of 5 year lease	\$ -	\$ -	\$ 42.58	\$ 42.58	\$ -	\$ -	\$ 42.58
0021030-580000	2019	Art#14	FD - Ambulance - 3rd year of 4 year lease	\$ -	\$ -	\$ 993.79	\$ 993.79	\$ -	\$ -	\$ 993.79
0021028-580000	2019	Art#14	Lib - HVAC Replacement	\$ -	\$ -	\$ 25,000.00	\$ 1,561.00	\$ -	\$ -	\$ 1,561.00
<b>STM 10/1/18:</b>										
0021031-517037	2018	Art#1	Unpaid Bills - BOS \$32,241.34 Chapter 41, 111F	\$ -	\$ -	\$ 897.94	\$ 897.94	\$ -	\$ -	\$ 897.94
0021032-540000	2018	Art#1	Unpaid Bills - Golf \$360.74 Napa	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0021033-580000	2019	Art#5	Deputy Chief Vehicle - Ambulance fund	\$ -	\$ -	\$ 140.92	\$ 140.92	\$ -	\$ -	\$ 140.92
<b>STM 5/13/19:</b>										
0021034-515020/538000	2019	Art#1	PY Bills	\$ -	\$ -	\$ 18,764.17	\$ 481.72	\$ -	\$ -	\$ 481.72
0021035-589000	2019	Art#2	COA Van Lease	\$ -	\$ -	\$ 27,000.00	\$ 75.06	\$ -	\$ -	\$ 75.06
0021036-589000	2019	Art#5	DPW Truck - Insurance partial funding	\$ -	\$ -	\$ 125,909.99	\$ 125,909.99	\$ -	\$ (125,909.99)	\$ -
<b>ACTIVITY THROUGH JUNE 30, 2019</b>				<b>\$ 220,287.71</b>	<b>\$ 280,633.57</b>	<b>\$ 351,399.04</b>	<b>\$ 326,577.37</b>	<b>\$ -</b>	<b>\$ (171,946.91)</b>	<b>\$ 154,630.46</b>
<b>ATM 5/13/19:</b>										
2020 Art#13	Capital Projects \$390,513 - (Sander 77,000/Dump Truck 33,000/Fire Engine 134,000/Amb 58,000/77,000/Golf Mower 11,513)									
0021037-589000	2020	Art#13	DPW - Sander - 3rd year of 3 year lease	\$ -	\$ -	\$ -	\$ 4,568.11	\$ -	\$ -	\$ 4,568.11
0021038-589000	2020	Art#13	DPW - Dump Truck - 1st year of 3 year lease (s	\$ -	\$ -	\$ -	\$ 33,000.00	\$ -	\$ (33,000.00)	\$ -
0021039-589000	2020	Art#13	FD - Fire Engine - 1st year of 5 year lease	\$ -	\$ -	\$ -	\$ 61.88	\$ -	\$ -	\$ 61.88
0021040-589000	2020	Art#13	FD - Ambulance - 4th year of 4 year lease	\$ -	\$ -	\$ -	\$ 993.79	\$ -	\$ -	\$ 993.79

TOWN OF LUDLOW  
SPECIAL ARTICLES  
FUND 002

0021041-589000	2020 Art#13	FD - Ambulance - 1st year of 3 year lease	PS	\$	-	\$	-	\$	409.80	\$	-	\$	-	\$	409.80
<b>STM 6/22/20:</b>															
0021042-517037	2019 Art#1	Unpaid Bills - BOS \$1,395.16 Ch41 111F	GG	\$	-	\$	-	\$	1,395.16	\$	-	\$	(619.50)	\$	775.66
0021042-523016	2019 Art#1	Unpaid Bills - BOS \$133.89 Spfld Water & Sewe	GG	\$	-	\$	-	\$	133.89	\$	-	\$	(133.89)	\$	-
0021042-530021	2019 Art#1	Unpaid Bills - DPW \$483.40 Town of Granby	GG	\$	-	\$	-	\$	483.40	\$	-	\$	(483.40)	\$	-
0021042-538000	2019 Art#1	Unpaid Bills - BOS \$200.00 Shifa Comp Health	GG	\$	-	\$	-	\$	200.00	\$	-	\$	(200.00)	\$	-
0021043-580000	2019 Art#13	Dark Fiber for Sr Ctr/Chapin School	HS	\$	-	\$	-	\$	40,000.00	\$	-	\$	(30,050.00)	\$	9,950.00
0021044-520000	2019 Art#15	HR - Classification Study	GG	\$	-	\$	-	\$	15,000.00	\$	-	\$	-	\$	15,000.00
<b>STM 10/7/19:</b>															
0021034-515020	2019 Art#1	Unpaid Bills - \$5,110.51													
0021034-515020	2019 Art#1	Palmer Ch90 Detail - 194.68	PW	\$	-	\$	-	\$	194.68	\$	-	\$	-	\$	194.68
0021034-515020	2019 Art#1	??? - 1751.21							1,751.21	\$	1,371.06	\$	(614.42)	\$	2,507.85
0021034-515020	2019 Art#1	Sherrif Ch90 Detail - 859.36	PW	\$	-	\$	-	\$	859.36	\$	-	\$	-	\$	859.36
0021034-515020	2019 Art#1	Mott McDonald - Sewer - 934.2	PW	\$	-	\$	-	\$	934.20	\$	-	\$	-	\$	934.20
0021034-515020	2019 Art#1	Palmer Ch90 Detail - 194.68	PW	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
0021034-515020	2019 Art#1	Samek Trucking - DPW - 275	PW	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
0021034-515020	2019 Art#1	??? - 595.87							-	\$	-	\$	-	\$	-
0021034-515020	2019 Art#1	??? - 305.51							-	\$	-	\$	-	\$	-
				<b>ACTIVITY THROUGH JUNE 30, 2020</b>		<b>\$ 220,287.71</b>	<b>\$ 280,633.57</b>	<b>\$ 351,399.04</b>	<b>\$ 426,562.85</b>	<b>\$</b>	<b>1,371.06</b>	<b>\$ (237,048.12)</b>	<b>\$ 190,885.79</b>		

<b>ATM 6/22/20:</b>															
2021 Art#10	Capital Projects \$436,880.17 - (Fire Chevy 35,000/Dump Truck 33,000/Fire Engine 134,000/Amb 77,000/Golf Mower 11,513/Golf Carts 45,000/Van 27,000/Pol														
2021 Art#10	DPW - Dump Truck - 2nd year of 3 year lease (	PW	\$	-	\$	-	\$	-	\$	-	33,000.00	\$	-	\$	33,000.00
2021 Art#10	FD - Fire Engine - 2nd year of 3 year lease	PS	\$	-	\$	-	\$	-	\$	-	134,000.00	\$	(133,938.12)	\$	61.88
2021 Art#10	Golf - Town Takes over Lawnmower Lease - 2n REC		\$	-	\$	-	\$	-	\$	-	11,513.00	\$	(11,513.00)	\$	-
2021 Art#10	Golf - Town enters Cart Lease Agreement	REC	\$	-	\$	-	\$	-	\$	-	45,000.00	\$	(32,524.32)	\$	12,475.68
2021 Art#10	Sr Ctr - Van - 2nd year of 3 year lease	HS	\$	-	\$	-	\$	-	\$	-	27,000.00	\$	(26,924.94)	\$	75.06
2021 Art#10	Election - Machines	GG	\$	-	\$	-	\$	-	\$	-	36,400.00	\$	-	\$	36,400.00
2021 Art#10	FD - Chevy Silverado purchase	PS	\$	-	\$	-	\$	-	\$	-	35,000.00	\$	(34,892.19)	\$	107.81
2021 Art#10	PD - Dodge Durango purchase	PS	\$	-	\$	-	\$	-	\$	-	37,967.17	\$	(37,967.17)	\$	-
2021 Art#10	FD - Ambulance - 2nd year of 3 year lease	PS	\$	-	\$	-	\$	-	\$	-	77,000.00	\$	(76,590.20)	\$	409.80
<b>STM 10/5/20:</b>															
2020 Art#1	Unpaid Bills - BOS \$406 - Quadiant	GG	\$	-	\$	-	\$	-	\$	-	406.00	\$	(406.00)	\$	-
2020 Art#1	Unpaid Bills - DPW \$375 - Blanco Electric	PW	\$	-	\$	-	\$	-	\$	-	375.00	\$	(375.00)	\$	-
2020 Art#1	Unpaid Bills - DPW \$570 - Tuckahoe Turf	PW	\$	-	\$	-	\$	-	\$	-	570.00	\$	(570.00)	\$	-
2020 Art#1	Unpaid Bills - DPW \$13,013.94 - Casella	PW	\$	-	\$	-	\$	-	\$	-	13,013.94	\$	(13,013.94)	\$	-
2020 Art#1	Unpaid Bills - Animal Control \$250 - Tufts	HS	\$	-	\$	-	\$	-	\$	-	250.00	\$	(250.00)	\$	-
<b>STM5/10/21:</b>															
2021 Art#1	Unpaid Bills - FD Quench USA/PD Corcoran	PS	\$	-	\$	-	\$	-	\$	-	311.55	\$	-	\$	311.55
2021 Art#1	Unpaid Bills - Rec Turley	HS	\$	-	\$	-	\$	-	\$	-	125.00	\$	-	\$	125.00
				<b>ACTIVITY THROUGH JUNE 30, 2021</b>		<b>\$ 220,287.71</b>	<b>\$ 280,633.57</b>	<b>\$ 351,399.04</b>	<b>\$ 426,562.85</b>	<b>\$</b>	<b>453,302.72</b>	<b>\$ (606,013.00)</b>	<b>\$ 273,852.57</b>		

Westover Golf Course  
Statement of Revenue/Expenditures

Description	FY2013 Budget	FY2013 Actual	FY2014 Budget	FY2014 Actual	FY2015 Budget	FY2015 Actual	FY2016 Budget	FY2016 Actual	FY2017 Budget	FY2017 Actual	FY2018 Budget	FY2018 Actual	FY2019 Budget	FY2019 Actual	FY2020 Budget	FY2020 Actual	FY2021 Budget	FY2021 Actual
Revenue:																		
426001 OVER/UNDER GOLF COURSE	-	-	-	(119)	-	30	-	-	-	(136)	-	(73)	-	(73)	-	(76)	-	(77)
426005 GOLF ROUNDS RECEIPTS	486,942	445,004	467,316	419,118	473,816	404,534	460,000	425,910	448,972	356,010	459,547	389,631	455,000	382,689	450,000	367,868	318,017	599,020
426007 DRIVING RANGE RECEIPTS	-	-	-	2,400	-	2,000	-	2,200	-	1,200	2,000	4,000	4,000	2,000	2,000	1,200	2,000	2,000
426010 GOLF CART RENTAL RECEIP	220,000	212,675	215,000	226,463	230,000	224,279	240,000	223,901	250,625	196,957	250,000	221,591	260,000	226,279	212,000	178,447	192,209	245,567
436030 GOLF CONCESSION RIGHTS	25,000	19,863	25,000	17,375	20,000	23,333	23,000	23,233	25,000	25,194	25,829	25,094	25,000	19,803	20,000	16,855	20,000	22,428
480001 INSURANCE COMPENSATION	-	-	-	5,600	-	-	-	8,310	-	-	-	-	-	-	-	-	-	-
480600 GOLF OTHER RECEIPTS	25,000	130,621	25,000	31,808	26,000	22,055	28,217	33,547	30,000	27,673	30,000	53,558	25,060	46,486	30,000	59,365	34,865	90,517
482010 INTEREST ON DEPOSITS	1,500	953	1,000	-	1,000	68	100	637	1,000	1,064	1,000	216	-	3,457	1,297	2,531	500	1,420
Total Revenue:	758,442	809,116	733,316	702,645	750,816	676,300	751,317	717,738	755,597	606,763	768,376	694,018	769,060	680,641	715,297	626,189	567,590	960,875
Expenses:																		
SALARIES	296,592	275,889	327,816	306,690	336,316	318,406	309,300	328,905	313,580	287,713	315,022	331,817	352,500	302,293	356,297	291,989	300,865	302,271
GENERAL EXPENSES	338,850	340,277	328,500	313,156	336,500	315,749	366,439	320,067	381,892	347,003	362,854	279,899	323,560	334,517	325,500	365,349	330,905	394,176
TOWN INDIRECT	123,000	123,000	77,000	77,000	78,000	78,000	77,000	77,000	77,000	77,000	90,500	90,500	93,000	93,000	33,500	33,500	35,000	35,000
CAPITAL EXPENDITURES	17,244	17,244	17,244	17,245	36,497	33,409	12,251	11,913	12,251	12,337	-	-	-	-	-	11,513	-	-
RESERVE FUND	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OVERHEAD UTILITY REPAIRS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses:	775,686	756,410	750,560	714,091	787,313	745,565	764,990	737,885	784,723	724,053	768,376	702,216	769,060	729,810	715,297	702,351	666,770	731,447
Operating Profit/(Loss)	(17,244)	52,706	(17,244)	(11,446)	(36,497)	(69,265)	(13,673)	(20,146)	(29,126)	(117,291)	0	(8,198)	-	(49,169)	-	(76,162)	(99,180)	229,428
Retained Earnings Transfer	17,244	(17,244)	17,244	-	-	-	13,673	-	29,126	-	-	(1,472)	-	-	-	-	-	-
OLD ARTICLES CLOSETOUT	8,730	8,730	-	-	36,497	-	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance Effect	-	52,706	-	(11,446)	-	(69,265)	(0)	(20,146)	0	(117,291)	0	(9,670)	-	(49,169)	-	(76,162)	(99,180)	229,428
Fund Balance - Petty Cash	-	200	-	200	-	200	-	200	-	200	-	200	-	200	-	200	-	-
Fund Balance - Res for Encumbrances	-	4,178	-	13,371	-	1,422	-	16,451	-	6,102	-	6,965	-	4,228	-	8,208	-	17,707
Fund Balance - Res for Expenditures	-	31,244	-	36,497	-	36,497	-	12,251	-	-	-	-	-	11,513	-	-	-	-
Fund Balance - Undesignated	236,065	236,065	210,173	210,173	152,657	152,657	141,928	141,928	47,237	47,237	36,704	36,704	(21,241)	(21,241)	(89,869)	(89,869)	241,369	241,369
Funded by Town on Recap	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	117,110
Total Fund Balance	271,687	271,687	-	260,241	-	190,976	0	170,830	0	53,539	0	43,869	0	(5,300)	0	(81,462)	0	259,077
Difference	(0)	(0)	-	0	-	0	-	0	-	0	-	0	-	0	-	0	-	(0)



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YTD BUDGET VS ACTUALP 1  
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FOR 2021 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
122 SELECTMEN	0	0	0	-105,310.00	.00	105,310.00	100.0%
145 TOWN TREASURER'S DEPT.	0	-4,667,351	-4,667,351	-5,019,059.02	.00	351,708.02	107.5%
146 TOWN COLLECTOR'S DEPT.	0	-52,653,500	-52,653,500	-52,408,951.18	.00	-244,549.23	99.5%
161 TOWN CLERK'S DEPT.	0	0	0	-52,137.00	.00	52,137.00	100.0%
175 PLANNING BOARD	0	0	0	-66,575.50	.00	66,575.50	100.0%
176 BOARD OF APPEALS	0	0	0	-450.00	.00	450.00	100.0%
210 POLICE DEPARTMENT	0	-10,000	-10,000	-81,890.89	.00	71,890.89	100.0%
220 FIRE DEPARTMENT	0	0	0	-22,477.00	.00	22,477.00	100.0%
241 BUILDING INSPECTOR'S DEPT.	0	-400,000	-400,000	-370,119.96	.00	-29,880.04	92.5%
244 SEALER OF WEIGHTS & MEASURES	0	0	0	-5,564.00	.00	5,564.00	100.0%
300 SCHOOL DEPARTMENT	0	-13,939,545	-13,939,545	-13,917,798.20	.00	-21,746.80	99.8%
410 DEPARTMENT OF PUBLIC WORKS	0	-646,000	-646,000	-656,422.44	.00	10,422.44	101.6%
510 HEALTH DEPARTMENT	0	0	0	-67,343.00	.00	67,343.00	100.0%
541 COUNCIL ON AGING	0	0	0	-63,658.17	.00	63,658.17	100.0%
610 HUBBARD MEMORIAL LIBRARY	0	0	0	-248.00	.00	248.00	100.0%
630 RECREATION COMMISSION	0	0	0	-50,952.60	.00	50,952.60	100.0%
990 TRANSFERS IN/OUT	0	0	0	-335,797.94	.00	335,797.94	100.0%
GRAND TOTAL	0	-72,316,396	-72,316,396	-73,224,754.90	.00	908,358.49	101.3%

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YTD BUDGET VS ACTUALP  
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FOR 2021 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
114 MODERATOR	549	0	549	549.00	.00	.00	100.0%
122 SELECTMEN	314,092	10,773	324,865	290,577.78	.00	34,287.70	89.4%
131 FINANCE COMMITTEE	3,336	80,000	83,336	3,141.00	.00	80,195.00	3.8%
135 TOWN ACCOUNTANT'S DEPT.	194,367	0	194,367	193,230.88	.00	1,136.12	99.4%
141 BOARD OF ASSESSORS DEPT.	284,041	30,603	314,644	240,507.82	.00	74,135.74	76.4%
145 TOWN TREASURER'S DEPT.	277,546	0	277,546	257,569.99	.00	19,976.01	92.8%
146 TOWN COLLECTOR'S DEPT.	264,520	9,079	273,599	261,902.67	.00	11,696.33	95.7%
151 TOWN COUNSEL'S DEPT.	176,000	-11,500	164,500	125,587.45	.00	38,912.55	76.3%
152 HUMAN RESOURCES	119,818	0	119,818	119,396.91	.00	421.09	99.6%
155 INFORMATION TECHNOLOGY	393,822	9,440	403,262	379,875.03	.00	23,386.77	94.2%
161 TOWN CLERK'S DEPT.	128,809	3,610	132,419	131,703.33	.00	715.67	99.5%
162 ELECTIONS & REGISTRATIONS DEPT	118,036	-3,610	114,426	103,510.20	.00	10,915.80	90.5%
171 CONSERVATION COMMISSION	35,617	0	35,617	32,920.38	.00	2,696.62	92.4%
175 PLANNING BOARD	147,369	400	147,769	141,881.98	.00	5,887.02	96.0%
176 BOARD OF APPEALS	5,176	0	5,176	.00	.00	5,176.00	.0%
192 PUBLIC BUILDINGS/PROPERTIES	692,785	7,380	700,165	608,137.67	.00	92,026.85	86.9%
193 PROPERTY & LIABILITY INSURANCE	550,000	16,795	566,795	556,706.23	.00	10,088.43	98.2%
210 POLICE DEPARTMENT	3,849,865	153,533	4,003,398	3,790,726.72	.00	212,671.53	94.7%
211 POLICE DISPATCH SERVICES	446,914	-9,600	437,314	403,734.80	.00	33,579.20	92.3%
220 FIRE DEPARTMENT	3,059,294	-55,671	3,003,623	2,854,410.57	.00	149,212.18	95.0%
231 AMBULANCE - EMT DIVISION	1,037,136	32,892	1,070,028	982,847.17	.00	87,180.57	91.9%
241 BUILDING INSPECTOR'S DEPT.	234,477	1,991	236,468	214,787.47	.00	21,680.09	90.8%
244 SEALER OF WEIGHTS & MEASURES	4,403	0	4,403	4,403.36	.00	-.36	100.0%
291 EMERGENCY MANAGEMENT	18,000	0	18,000	17,505.19	.00	494.81	97.3%
292 ANIMAL CONTROL DEPT.	25,208	0	25,208	22,022.03	.00	3,185.97	87.4%
299 SAFETY COMMITTEE	2,487	0	2,487	2,287.00	.00	200.00	92.0%
300 SCHOOL DEPARTMENT	17,242,520	353,828	17,596,348	17,671,619.34	7,002.41	-82,273.77	100.5%
301 CENTRAL DISTRICT	5,400	-990	4,410	4,410.00	.00	.00	100.0%
310 HIGH SCHOOL	5,685,344	-175,218	5,510,126	5,410,365.07	1,081.18	98,680.21	98.2%
311 ATHLETICS	411,183	11,530	422,713	397,281.29	.00	25,431.71	94.0%
320 BAIRD MIDDLE SCHOOL	314,536	13,276	327,812	297,143.61	.00	30,668.88	90.6%
330 CHAPIN ST. ELEMENTARY SCHOOL	412,114	135,252	547,366	476,050.09	.00	71,316.05	87.0%
340 EAST ST. ELEMENTARY SCHOOL	688,513	154	688,667	692,712.47	.00	-4,045.41	100.6%
350 VETERAN'S PARK ELEM. SCHOOL	462,227	64,325	526,552	510,285.63	.00	16,266.37	96.9%
360 TECHNOLOGY	504,307	19,023	523,330	488,874.22	.00	34,455.40	93.4%
370 SPECIAL EDUCATION	6,899,608	-244,759	6,654,849	6,472,941.72	4,971.23	176,936.42	97.3%
390 TRANSITIONAL BI-LINGUAL	3,161,135	-44,342	3,225,942	3,392,767.19	926.72	8,963.27	97.8%
410 DEPARTMENT OF PUBLIC WORKS	240,000	0	240,000	3,015,196.93	.00	310,745.13	90.7%
423 DPW - SNOW & ICE REMOVAL DIV.	291,000	0	291,000	280,553.79	.00	-40,553.79	116.9%
424 STREET & TRAFFIC LIGHTING	352,909	0	352,909	274,747.49	.00	16,252.51	94.4%
510 HEALTH DEPARTMENT	432,480	0	432,480	306,056.48	.00	46,852.52	86.7%
541 COUNCIL ON AGING	398,038	-55,000	343,038	325,044.23	.00	107,435.77	75.2%
543 VETERAN'S SERVICES DEPT.	521,321	3,833	525,154	330,113.95	.00	12,924.05	96.2%
610 HUBBARD MEMORIAL LIBRARY				501,494.15	.00	23,659.35	95.5%

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TOWN OF LUDLOW  
YTD BUDGET VS ACTUAL

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FOR 2021 13

630	RECREATION COMMISSION	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
630	RECREATION COMMISSION	324,119	200	324,319	231,552.02	.00	92,766.98	71.4%
691	HISTORICAL COMMISSION	1,420	0	1,420	.00	.00	1,420.00	.0%
701	GENERAL DEBT AND INTEREST	3,972,283	0	3,972,283	3,897,282.59	.00	75,000.41	98.1%
801	GOVERNMENT ASSESSMENTS	0	1,057,381	1,057,381	1,067,903.70	.00	-10,522.70	101.0%
910	FRINGE BENEFITS FOR EMPLOYEES	15,703,488	45,212	15,748,700	14,764,504.11	.00	984,195.41	93.8%
990	TRANSFERS IN/OUT	0	435,042	435,042	541,041.66	.00	-105,999.49	124.4%
	GRAND TOTAL	70,854,611	2,059,668	72,914,279	70,089,864.36	13,981.54	2,810,432.97	96.1%

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**TOWN OF LUDLOW  
STABILIZATION FUND ANALYSIS  
JUNE 30, 2017**

DATE	DESCRIPTION	ACTIVITY	ENDING BALANCE AT JUNE 30TH
6/30/2007	BEGINNING BALANCE		\$ 1,897,661
ATM MAY 2017	TRANSFER IN	\$ 250,000	
6/30/2008	FY08 INVESTMENT INCOME	\$ 98,428	\$ 2,246,089
ATM MAY 2009	TRANSFER OUT - TAX LEVY	\$ (500,000)	
6/30/2009	FY09 INVESTMENT INCOME	\$ 22,874	\$ 1,768,963
ATM MAY 2010	TRANSFER IN	\$ 343,000	
6/30/2010	FY10 INVESTMENT INCOME	\$ 31,030	\$ 2,142,993
6/30/2011	FY11 INVESTMENT INCOME	\$ 22,298	\$ 2,165,291
STM OCT 2011	TRANSFER OUT - SCHOOL CEILING	\$ (75,000)	
	FY12 INVESTMENT INCOME	\$ 12,936	
6/30/2012	ATM JUN 2012 TRANSFER IN	\$ 606,000	\$ 2,709,227
STM OCT 2012	TRANSFER OUT - BUILDING INFRASTRUCTURE	\$ (161,000)	
STM OCT 2012	TRANSFER OUT - EMERG PREPAREDNESS	\$ (90,000)	
ATM JUN 2013	TRANSFER IN	\$ 500,000	
6/30/2013	FY13 INVESTMENT INCOME(LOSS)	\$ (3,258)	\$ 2,954,969
ATM MAY 2014	TRANSFER IN	\$ 250,000	
6/30/2014	FY14 INVESTMENT INCOME	\$ 31,994	\$ 3,236,963
6/30/2015	FY15 INVESTMENT INCOME	\$ 22,193	\$ 3,259,156
STM JUN 2015	TRANSFER OUT - TAX LEVY	\$ (450,000)	
6/30/2016	FY16 INVESTMENT INCOME	\$ 54,913	\$ 2,864,069
ATM MAY 2016	TRANSFER IN	\$ 100,000	
6/30/2017	FY17 INVESTMENT INCOME	\$ 6,779	\$ 2,970,848
ATM MAY 2017	TRANSFER IN	\$ 762,710	
STM NOV 2017	TRANSFER OUT - TAX LEVY	\$ (1,600,000)	
6/30/2018	FY18 INVESTMENT INCOME	\$ (15,543)	\$ 2,118,015
ATM MAY 2018	TRANSFER IN	\$ 415,000	
6/30/2019	FY19 INVESTMENT INCOME	\$ 103,968	\$ 2,636,983
ATM MAY 2019	TRANSFER IN	\$ 400,000	
STM JUNE 2020	TRANSFER IN	\$ 550,000	
6/30/2020	FY20 INVESTMENT INCOME	\$ 88,904	\$ 3,675,887
6/30/2021	FY21 INVESTMENT INCOME	\$ 71,344	\$ 3,747,231

TOWN OF LUDLOW  
FREE CASH ANALYSIS  
FY2008-FY2021

	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
DOR CERTIFICATION	\$ 2,286,384	\$ 898,228	\$ 1,295,250	\$ 984,493	\$ 679,656	\$ 2,283,970	\$ 1,996,749	\$ 1,133,119	\$ 1,569,736	\$ 1,171,659	\$ 1,038,159	\$ 1,001,537	\$ 1,529,578	\$ 1,993,943.00
PY UNPAID BILLS	\$ 5,775				\$ 9,551	\$ 2,903	\$ 1,501	\$ 2,633			\$ 177	\$ 18,764	\$ 2,212	\$ 436.55
PY DEFICITS						\$ 23,786	\$ 51,254	\$ 21,042						
CAPITAL BUDGET	\$ 238,623					\$ 351,044	\$ 473,186	\$ 30,000	\$ 179,867	\$ 170,065	\$ 158,000	\$ 271,000	\$ 359,880	\$ 402,419.29
RESERVE FUND	\$ 125,000			\$ 150,000	\$ 125,000	\$ 125,000	\$ 125,000		\$ 100,000	\$ 100,000	\$ 125,000	\$ 100,000	\$ 100,000	\$ 100,000.00
STABILIZATION FUND			\$ 343,000			\$ 500,000	\$ 15,000		\$ 100,000	\$ 762,710	\$ 415,000	\$ 400,000	\$ 550,000	\$ 700,000.00
OPEB TRUST FUND						\$ 50,000								
BUILDING INFRASTRUCTURE						\$ 100,000						\$ 25,000	\$ 25,000	\$ 25,000.00
REDUCE TAX LEVY	\$ 1,375,000	\$ 875,000	\$ 825,000	\$ 800,000	\$ 500,000	\$ 500,000	\$ 800,000	\$ 900,000	\$ 1,100,000					
SEWER INDIRECT ADJ			\$ 20,000											
FIRST MEETING HOUSE						\$ 83,000	\$ 250,000							
EAST ST - PHASE IV	\$ 40,000													
FIREFIGHTERS GRANT - 10% MATCH							\$ 25,000							
AFL-CIO RAISES					\$ 10,866					\$ 118,884				
IBPO DISPATCHERS					\$ 2,806					\$ 20,000				
LATOS RAISES					\$ 16,119									
FIRE, AMB, LIB RAISES			\$ 67,516			\$ 90,890			\$ 25,000			\$ 75,000	\$ 100,000	\$ 120,000.00
POLICE OVERTIME						\$ 90,000								
FIRE SALARIES						\$ 5,000								
POLICE DETAIL DEFICIT														
SENIOR CTR BUILDING COMMITTEE														
DEPARTMENTAL DEFICITS														
RECLASSIFICATION PLAN													\$ 15,000	\$ 15,000.00
SENIOR CTR FIBEROPTICS													\$ 40,000	\$ 25,000.00
250th Bicentennial														\$ 150,000.00
COVID Article														
TOTAL TRANSFERS OUT	\$ 1,784,398	\$ 875,000	\$ 1,255,516	\$ 950,000	\$ 664,342	\$ 1,921,623	\$ 1,740,941	\$ 953,675	\$ 1,504,867	\$ 1,171,659	\$ 1,023,877	\$ 912,264	\$ 1,192,093	\$ 1,537,855.84
BALANCE	\$ 501,986	\$ 23,228	\$ 39,734	\$ 34,493	\$ 15,314	\$ 362,347	\$ 255,808	\$ 179,444	\$ 64,869	\$ -	\$ 14,282	\$ 89,273	\$ 337,485	\$ 456,087.16
EXCESS LEVY CAPACITY	\$ 965,046	\$ 71,850	\$ 823,546	\$ 79,861	\$ 702,343	\$ 1,717,222	\$ 2,139,662	\$ 1,193,662	\$ 1,135,352	\$ 1,326,803	\$ 775,657	\$ 11,338	\$ 22,814	\$ 1,153,472

# **TOWN COLLECTOR**

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## **Real Estate & Personal Property**

Real estate and personal property bills for the Town of Ludlow continue to be due on a quarterly basis: August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup>. The 2021F tax rate was set by the Board of Assessors in December of 2020. The Board of Selectmen voted to adopt a single tax rate of \$21.08 per thousand for both residential and commercial properties. The amount of \$41,783,089.69 was committed to us for collection. Over 9400 real estate bills were printed, processed and mailed by December 31, 2020. By the end of the fiscal year, we had collected or abated approximately \$41,309,878.20 or 99% of the amount committed leaving a balance of \$473,211.49. Additionally, we received \$420,717.74 in payments for 2020F real estate; \$68,689.08 for 2019F leaving balances of \$106,237.20, and \$850.56 respectively.

Approximately 800 personal property bills totaling \$4,577,603.30 were committed to us for collection. By the end of the fiscal year, we collected or abated \$4,567,226.46 or 99% of the amount committed to us leaving a balance of \$10,376.84. Additionally, we collected \$6,695.38 for prior years dating back to 2016F.

To accommodate our residents, real estate and personal property taxes for the Town of Ludlow may be paid online. We realize the importance of keeping with the times and offering this online payment option. This payment method serves to accommodate those Ludlow residents who want the convenience of paying their taxes online, anytime day or night. We are fortunate to have found a banking partner, who has years of financial experience and who adheres to strict security methods to protect our residents' personal information. UniBank uses state-of-the-industry encryption methods which safely handle these transactions so that town employees never gain access to bank account information. The process for residents to pay online is simple: with your bill and checkbook in hand,

- 1) Go to: [www.ludlow.ma.us](http://www.ludlow.ma.us)
- 2) Click on: **Taxes & Sewer**
- 3) Complete each screen to process payment

If paying from a checking account a nominal fee of 25 cents will be charged. If using a credit card (master card, visa or discover), a fee will be assessed by the credit card service provider.

## **Motor Vehicle Excise**

Over 24,000 vehicle excise bills totaling \$2,941,655.81 million dollars were printed, processed and mailed from the Collector's Office throughout the fiscal year. Payments of auto excise are due 30 days from the date the tax notice is mailed. 90% of the committed bills are paid by their due date. For calendar year 2021, the amount of \$2,669,943.71 was committed to us for collection. By the end of the fiscal year, we had collected or abated \$2,456,578.27 or 92% of the

amount committed leaving a balance of \$213,365.44. Automobile owners are advised not to ignore their bills for a \$5.00 tax bill can jump to \$70.00, loss of license and registration within two months if late notices go unanswered. According to Chapter 60A of the Massachusetts General Laws, “failure to receive a notice shall not affect the validity of the excise”. Thus, a person who does not receive a bill is still liable for the tax plus interest and charges accrued. Therefore, it is important to keep the Registry and Post Office informed of your current name and address so that your tax bills can be delivered promptly. The Registry will be notified of any excise bill that remains outstanding. The Registrar then marks the individual’s registration preventing the renewal of his (hers) motor vehicle registration and the owner’s driver’s license until such time as the Registrar is notified that full and final payment has been made to the Town of Ludlow. During fiscal year 2021, over 500 licenses and registrations were marked for non-payment of their excise tax. This continues to be a successful collection tool as monies were collected for delinquent accounts dating back to calendar year 2000.

As with real estate and personal property bills, to accommodate our residents, timely motor vehicle excise payments are now being accepted online. Additionally, there is a Night/Weekend drop off box in the back of the Town Hall.

## **Sewer Usage Fees**

The Board of Public Works, in March 2021 set the rate of \$3.80 per 100 cubic feet of water used. Approximately 4,300 sewer usage bills totaling \$1,988,776.38 were printed, processed and mailed from the Collector’s Office on March 5<sup>th</sup>, 2021. By the end of June 30, 2021, we had collected or abated \$1,825,590.18 or 92% of the amount committed to us for collection leaving a balance of \$163,186.20. Any amounts outstanding for previous years were certified to the Board of Assessors in November of 2020 and added to the owner’s 2021F real estate bills. All sewer usage accounts for 2019F and prior years have now been collected in full as reflected by the -0- balance for those accounts. Sewer bills are due 60 days from the mailing date. Sewer payments received after their due date are assessed a \$10.00 demand plus a 10% penalty in accordance with Town By-Laws. Sewer Usage bills may be paid online similar to real estate, personal property and motor vehicle excise bills.

## **Departmental Accounts**

Each year the Collector is responsible for the collection of over 1.5 million dollars in “In Lieu of Taxes” and the following departmental accounts:

CEMETERY  
TRAILER PARKS  
ROLL BACK TAXES

BOARD OF HEALTH – NURSING  
BOARD OF SELECTMEN

During the past fiscal year \$1,601,051.62 in additional billings were committed to us for collection by the above departments. By June 30, 2021, we collected or abated \$1,561,967.98 or 98% of

the amount committed. Effective July 1, 2015, the Ambulance Billing has been outsourced to "COMSTAR". The Collector's Office is no longer responsible for the collection of these accounts.

## **Municipal Lien Certificates**

Upon written request from attorneys, banks, mortgage companies and real estate agencies, the Collector shall furnish a certificate of all outstanding taxes and other assessments and charges which constitute a lien on a parcel of land. The Collector consults with the Board of Assessors, DPW and other departments to secure required information. In accordance with Mass General laws, a \$25.00 fee is charged for each certificate prepared. Once again, many hours were spent researching and preparing these certificates. During fiscal year 2021, we received over 500 written requests bringing in over \$14,000 of additional revenue. We ask attorneys and other agencies requesting such information to cooperate and mail their application to us as early as possible so that we can complete and return them in a timely manner. Many towns now charge a \$50.00 fee for Municipal Lien Certificates and the Town of Ludlow will look to update this fee at a future town meeting.

Office hours continue to be 8:30 to 4:30, Monday through Friday. This year was a very difficult year for town employees and taxpayers alike as the pandemic forced the town hall to close its doors for four months. As a result, payments were accepted at the window in the back of town hall. Additionally, to accommodate those Ludlow residents who want the convenience of paying their taxes online, day or night, we continue to offer an online payment option. Once again, I am grateful to Mrs. Janice Ouimette, Lori Leduc and Carmen Desrochers for their assistance. Additionally, I'd like to express my gratitude to all department heads, town employees and residents for their support and cooperation. For more up to date information, please visit the Town of Ludlow website at [www.ludlow.ma.us](http://www.ludlow.ma.us).

Respectfully submitted  
Fred Pereira, Town Collector

**Town Collector's Report - July 1, 2020 to June 30, 2021**

<u>ACCOUNT</u>	<u>COMMITTED</u>	<u>OUTSTANDING</u>	<u>REFUNDS</u>	<u>PAYMENTS</u>	<u>ABATEMENTS</u>	<u>TAX TITLES</u>	<u>BALANCE</u>
2019 real estate		111,405.94		68,679.08		41,876.30	850.56
2020 real estate		591,526.88	3,980.24	420,717.74		68,552.18	106,237.20
20 21real estate	41,783,089.69		123,052.37	41,229,099.68	65,399.07	138,431.82	473,211.49
2016 personal porperty				26.15*			0.00
2017 personal property		3,883.00			3,883.00		0.00
2018 personal property		4,600.01	122.09	141.10			4,581.00
2019 personal property		3,497.69		471.67			3,026.02
2020 personal property		11,953.98	81.42	6,056.46			5,978.94
2021 personal property	4,577,603.30		9,514.69	4,571,600.37	5,140.78		10,376.84
<b>GO</b>							
2000 motor v excise				28.75*			0.00
2003 motor v excise				218.75*			0.00
2004 motor v excise				145.00*			0.00
2005 motor v excise				11.46*			0.00
2006 motor v excise				40.00*			0.00
2007 motor v excise				40.00*			0.00
2012 motor v excise				188.44*			0.00
2013 motor v excise				256.14*			0.00
2014 motor v excise				512.92*			0.00
2015 motor v excise				536.15*			0.00
2016 motor v excise		10,501.70		558.14	9,943.56		0.00
				405.00*			0.00

Town Collector's Report - July 1, 2020 to June 30, 2021

ACCOUNT	COMMITTED	OUTSTANDING	REFUNDS	PAYMENTS	ABATEMENTS	TAX TITLES	BALANCE
2017 motor v excise		14,889.38		2,758.65	177.19		11,953.54
2018 motor v excise		22,103.55		7,425.69			14,677.86
2019 motor v excise	37.50	53,612.44	2,002.30	34,415.31	703.85		20,533.08
2020 motor v excise	271,674.60	169,446.44	18,422.69	389,792.87	15,140.00		54,610.86
2021 motor v excise	2,669,943.71		18,908.66	2,449,862.99	25,623.94		213,365.44
2017 boat excise		33.00					33.00
2018 boat excise		96.00					96.00
2019 boat excise		10.00					10.00
2020 boat excise		241.00		93.00			148.00
2021 boat excise	3,965.00		53.33	3,747.33	188.00		83.00
2019 sewer usage		148,235.89	3,603.63	55,496.74	1,033.92		0.00
CERT TO ASSESSORS					95,308.86		0.00
2020 sewer usage	1,988,776.38		10,248.22	1,781,471.55	54,366.85		163,186.20
2019 sewer usage lien		2,319.26		1,402.89		916.37	0.00
2020 sewer usage lien		29,549.59		23,669.30		1,096.33	4,783.96
2021 sewer usage lien	106,279.91			73,458.35		9,174.62	23,646.94



## TOWN TREASURER

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The Town Treasurer is pleased to report that over five million dollars of General Fund monies remain invested in term investments with good interest yields. This is over and above the investments, which occur during tax payment receipts. This excellent cash flow remains possible due to the cooperation of both the Assessors and Tax Collector's offices. The Treasurer has collected as of December 31, 2021 the total of \$320,285.87 on Tax Titles.

### General Fund as of December 31, 2021

Bank	Account	Balance
TD BankNorth	Master	\$ 9,724,641.95
	Sewer	\$ 1,251,632.06
	Golf Course	\$ 577,486.85
	Golf Course Merchant	\$ 10,413.32
	Money Market	\$ 2,021,108.91
	Cafeteria	\$ 347,531.24
	Student Activity (HS)	\$ 70,414.75
	Student Activity (MS)	\$ 28,248.87
Citizens	Master	\$2,294,501.08
	Guaranty Deposits	\$ 147,693.54
Easthampton Savings	County Jail	\$ 75,506.27
	Water/Cops	\$ 243,502.76
	Money Market	\$ 1,803,301.35
People's Bank	Money Market	\$ 15,000.01
M.M.D.T.	Money Market	\$ 59,281.14
Unibank	Money Market	\$ 316,699.95
<b>TOTAL</b>		<b>\$18,986,964.05</b>

### Payroll Distribution

Gross Payroll	\$42,445,515.74
Fica	\$576,231.62
Federal Withholding	\$3,719,286.75
State Withholding	\$1,841,080.08

Retirement	\$3,971,944.74
United Fund	\$546.00
Annuities	\$493,820.62
Health Insurance	\$1,505,308.96
Life Insurance	\$35,605.67
Credit Union & Banks	\$28,734,526.65
Union Dues	\$311,994.58
Deferred Compensation	\$592,211.73
Dental	\$161,480.84
Aflac	\$17,843.53
American Fidelity	\$412,569.20
Other Withholdings	\$71,064.77

### Trust Funds as of December 31, 2021

All trust funds are invested and receiving maximum interest:

Citizens Stabilization Fund	\$ 903,906.97
Bartholomew (Comm. Financial)	\$4,465,922.29
Bartholomew (Comm. Fin. OPEB)	\$ 569,746.39
Bartholomew (Cemetery)	<u>\$1,563,667.53</u>
Total	\$7,503,243.18

### Health and Life Insurance

The Town of Ludlow, through the Board of Selectmen, entered into a contract with Boston Mutual Life Insurance Company for one more year and HMO Blue New England, Blue Care Elect-PPO, Managed Blue for Senior, Medex II and Dental Blue contracts were signed with effective dates running from July 1, 2021 to June 30, 2022. The following rates prevail:

Monthly Premiums			
	Town's Share	Employee's Share	Total
<b>Network Blue</b>			
Individual	\$ 587.12	\$137.71	\$ 724.83
2 Person	\$1,174.24	\$275.43	\$1,449.67
Family	\$1,608.70	\$377.35	\$1,986.05

<b>Blue Care Elect-PPO</b>			
Individual	\$ 718.30	\$168.48	\$ 886.78
2 Person	\$1,436.56	\$336.96	\$1,773.52
Family	\$1,968.09	\$461.65	\$2,429.74
<b>Senior Plans (Effective 1/1/2021 – 12/31/2021)</b>			
Medex III	\$199.51	\$199.51	\$399.02
Managed Blue for Seniors	\$264.72	\$ 62.09	\$326.81

\*Medicare HMO Blue was eliminated on 08/01/2015

<b>Boston Mutual Life Insurance</b>			
\$10,000.00 coverage for active employees	\$2.56	\$2.56	\$5.12
\$2,000.00 coverage for retirees	\$.51	\$.51	\$1.02

<b>Dental Blue</b>			
Individual	\$12.62	\$12.62	\$25.24
Family	\$36.69	\$36.68	\$73.37

Respectfully submitted,  
Elsa Barros, Treasurer

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## HUMAN SERVICES

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### BOARD OF HEALTH

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The Board of Health reorganized in 2021 with Michael LaFever, Chairman; Adrienne DeSantis, Secretary; and Kelly Lamas, Member.

On March 22<sup>nd</sup>, Kelly Lamas was elected to serve a three (3) year term on the Board of Health.

On February 22<sup>nd</sup>, we said goodbye to Sheila Andre. She has been the Town Animal Inspector for the past 18 years. Good luck in your future endeavors.

On March 16<sup>th</sup>, Sandra Table, RN resigned from her position as Public Health Nurse. Good luck in your future endeavors.

On November 4<sup>th</sup>, Marianne Moura, RN retired from her position as Public Health Nurse. Ms. Moura was a nurse within the Town for 20 years. May she enjoy a happy and healthy retirement.

On November 15<sup>th</sup>, the Town welcomed a new Public Health Program Coordinator, Paulina Matusik.

Andrea Crete, Health Agent, witnessed forty-one (41) percolation tests, reviewed thirty-one (31) septic system plans and conducted twenty-seven (27) final inspections of septic systems when installed.

During 2021, Ms. Crete responded to and investigated twenty-eight (28) citizen complaints concerning housing violations, debris, rodents, chickens, etc. One hundred (100) food establishment inspections were also conducted in 2021. Seven (7) body art establishment, three (3) semipublic pool inspections, and one (1) recreational camp for children inspection were also conducted during 2021.

Sub-surface disposal system permits for new construction issued in 2021 totaled fourteen (14). Permits to perform repairs and replacements to existing systems totaled thirty-six (36).

One (1) Beaver permit was issued in our Town to remove beavers from where dams were built.

The Department had a major focus on COVID mitigation within the Town during 2021. The Health Department was consistently working throughout the year with local businesses to help stop the spread. Some of the efforts were through signage, advertisement, and robocalls to residents. Roughly 3400 rapid antigen tests were received and distributed through the department to residents who had a financial need or who were 65 years or older.

The Department has created a Ludlow Health Department Facebook page. Residents can find a lot of extremely important information on this site by searching “Ludlow Health Department” on Facebook.

In looking forward to 2022, this Department has some exciting goals. We will be continuing with COVID mitigation with an objective of increasing education around vaccination. The Board of Health would like to strengthen the workforce by hiring a full-time Health Inspector for the Department. This would allow the Department to meet the minimum public health inspections that are required by the Massachusetts Department of Public Health. Streamlining department administrations like permits and fees electronically would allow for convenience for customers as well as saving time and trees. Our Public Health Program Coordinator is focusing on mental health and substance abuse programs for the upcoming year with a focus on increasing communication and outreach to the community and building stronger connections and partnerships within the community. The Health Department has a great group of emergency preparedness volunteers. The goal is to increase participation and interest with the volunteers by doing trainings, workshops, and engaging activities.

<b>MONEY COLLECTED BY THE BOARD OF HEALTH IN 2021</b>	
Nursing Services	\$ 9,770.00
Immunizations	\$ 180.00
Sharps Containers/Disposal	\$ 448.00

2021 Flu Clinic Reimbursement	\$ 2,730.35
Trailer Park Assessments	\$ 18,072.00
Body Art Establishment Permit	\$ 2,000.00
Body Art Practitioner Permits	\$ 600.00
Food Service Licenses	\$ 10,235.00
Retail Food Permits	\$ 4,770.00
Trailer Park Licenses	\$ 600.00
Mobile Food Server Permits	\$ 1,920.00
Bakery Licenses	\$ 300.00
Piggery Licenses	\$ 80.00
Frozen Dessert Licenses	\$ 300.00
Hotel/Motel License	\$ 100.00
Funeral Director Licenses	\$ 450.00
Non-Alcoholic Beverage License	\$ 100.00
Milk & Cream Licenses	\$ 40.00
Tobacco Permits	\$ 6,400.00
Tobacco Fines	\$ 10,000.00
Removal of Garbage Permits	\$ 2,125.00
Dumpster Permits	\$ 4,480.00
Well Construction Permits	\$ 1,245.00
Disposal Works Construction Permits	\$ 5,285.00
Septic Repair Permits	\$ 1,190.00
Septic Plan Reviews	\$ 2,010.00
Septic Inspections	\$2,390.00
Septic Installer's Permits	\$ 2,750.00
Septic Tank Pumping Licenses	\$ 1,250.00
Permit/License Late Fees	\$ 225.00
Percolation Test Fees	\$ 12,000.00
Title 5 Inspection Report Filing Fees	\$ 2,650.00
<b>TOTAL</b>	<b>\$ 106,695.35</b>

Respectfully submitted,  
Andrea Crete, MPH, RS  
Health Agent

## **BOARD OF HEALTH – PUBLIC HEALTH NURSES**

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Staff Full Time: Angela Kramer, MS, RN  
Staff Full Time: Sandra Table, BSN, RN (Resigned March 16, 2021)  
Staff Part Time: Marianne Moura, BSN, RN (Retired November 4, 2021)

The Ludlow Public Health Nurses continue to do home visits to assist residents with pedicures and administer injections/vaccines which we then report to their physician as needed. A physician's order is required before the nurse can visit the client. Due to COVID and short staffing, many home services have been put on hold at this time.

In 2021, a total of four hundred fifteen (415) client services/visits were made to our residents by the Public Health Nurses. Between our homebound residents and in-house appointments, we have administered one hundred thirty-five (135) flu vaccines this year. A total of ten (10) Johnson and Johnson COVID vaccines were administered at the Board of Health.

Our nurses have been continuously busy due to COVID. A total of one hundred seventeen (117) Mask Advisory Information with COVID protocols were delivered to our local businesses. The Public Health Nurses also performed fifteen (15) compliance checks throughout 2021 when a complaint was received.

Our services extend to all our Ludlow residents regardless of age or mobility status. TB Testing and sharps containers (and disposal) is for anyone to utilize. Due to COVID, we performed limited pedicures in the office and stopped seeing pedicure patients in house as of June, 2021. Only home pedicures were performed from June to December 2021.

The Public Health Nurse, Angela Kramer, began performing pedicures at the Senior Center on Thursdays from 8:30am to 11:30am. The first Thursday of each month pedicures are performed from 1:00pm to 3:00pm. Appointments can be made by contacting the Senior Center.

There is a fee of twenty dollars (\$20.00) for all our services including: home visits, pedicures, and TB skin tests.

The Public Health Nurses were very active with Contact Tracing following up on COVID-19 patients giving them guidance and support. The nurses were continuously working with the Ludlow Schools, Boys and Girls Club, St. John the Baptist School and area daycare facilities assisting with guidance when exposures occur. Public Service Announcements were also performed educating our residents on the safety of the COVID vaccines. The department issued a total of three (3) Public Service Announcements along with articles in The Register.

The Ludlow Board of Health Nursing Department held its first COVID-19 vaccine Clinic in collaboration with Big Y Pharmacy on December 14, 2021, administering all 3 vaccines (Pfizer, Moderna, and J&J) for first, second and booster doses. Flu Shots were also given at the clinic. A total of one hundred twenty-two (122) residents were serviced including children.

TB skin testing and administration of State regulated vaccines are also available at the Board of Health. Vaccine for Children (VFC) is a division of the Massachusetts Department of Public Health Immunization Program and provides children through eighteen (18) years of age with State supplied vaccine. Currently the only State supplied vaccines that we carry is Td (tetanus) and Flu. This vaccine is usually given to children transferring into the Ludlow School System. Children are

evaluated for their insurance coverage and their vaccine record is documented on the State website, Massachusetts Immunization Information System (MIIS). Adults must be uninsured or underinsured to be eligible for State supplied vaccine. TB skin testing is available to anyone in the public. We administered fourteen (14) TB (Mantoux/PPD) skin tests from our department to residents and others from surrounding communities.

The Department of Public Health's reduced budget continues to affect the amount of State supplied flu vaccine we receive. The State recognizes the fact that many people are going to local pharmacies for their vaccines, which is reducing the number of State supplied vaccines now available at the Boards of Health. This year, our allocation from the State was ten (10) doses of flu vaccine to be given to children and anyone without insurance. We were able to purchase one hundred seventy (170) doses of flu vaccine. We still have Flu Vaccine available.

Residents continue to purchase and dispose of sharps containers at the Health Department. The cost is four dollars (\$4.00) to purchase a quart size container and the disposal fee is also four dollars (\$4.00). Larger containers can also be purchased for an additional fee – 1 gallon is eight dollars (\$8.00) and the 2 gallon is twelve dollars (\$12.00).

The Massachusetts Virtual Epidemiologic Network, MAVEN is the web-based surveillance system for infectious disease. Confirmed cases are investigated by the Public Health Nurses in the Town of Ludlow. Surveillance was done on the following diseases:

- Babesiosis – 1 case
- Giardiasis – 1 case
- Hepatitis C – 23 cases
- Influenza – 16 cases
- Legionellosis – 1 case
- Novel Coronavirus SARS – 2789 cases
- Shigellosis – 1 case

Angela Kramer, MS, RN, was the Regional MAVEN Nurse who served the following Towns: Blandford, Granville, Ludlow, Montgomery, Monson, Palmer, Tolland, and Wilbraham. Angela worked with the computer program from the Massachusetts Virtual Epidemiologic Network (MAVEN) by doing the disease surveillance for the communities not having a Public Health Nurse. This Shared Nurse contract ended on June 30, 2021.

Latent tuberculosis has continued to remain low this year in our Town. Ludlow has had one (1) Latent TB case and no (0) Active TB cases.

Ludlow residents donate gently used and clean durable medical equipment to our "Lending Closet". Due to the limited storage space, please contact the Board of Health prior to bringing in any equipment (to return or donate). Most requested items are: shower benches/chairs, wheelchairs, transport wheelchairs, commodes, walkers, walkers with seats, and canes. Our three (3) transport wheelchairs that were donated to the Board of Health are available for short

periods of time to our residents and are very appreciated by all that use them. Thank you to all who have given us equipment. Your donations are really valued!

All our Public Health Nurses have a common goal: to carry on services and to provide education for our Ludlow residents on how to maintain healthy living and safe practices. We must acknowledge our devoted nurses (Angela Kramer, Marianne Moura, and Sandra Table) who take excellent care of all of our residents and especially our aging residents with compassion, grace and dignity. This dedication by all our staff is recognized by many grateful residents and their families.

Respectfully submitted,  
Angela Kramer, MS, RN  
Public Health Nurse

## **COMMISSION ON DISABILITY**

Federal law defines a disability as “any physical or mental impairment that substantially limits one or more of the major life activities of an individual”. The 2000 Ludlow census revealed that many Ludlow residents are disabled. The figures showed that among those ages 5 – 20, 9.3% are disabled, among those ages 21 – 64, the rate increases to 19.2% and then further rises to 39.8% in those ages 65 and over. These numbers are staggering and are gradually increasing every year. The latest 2010 Census figures, however, no longer track disability. We can only assume the numbers have increased in Ludlow.

The Ludlow Commission on Disability was established by the Board of Selectmen, in accordance with the Americans with Disabilities Act, to help ensure that those individuals with disabilities are considered and included in all aspects of community life, including access to all municipal services, programs, meetings and employment opportunities.

In addition to receiving complaints and suggestions regarding accessibility throughout the Town, the Commission remains busy throughout the year reviewing plans submitted to the Planning Board for new construction or additions to determine accessibility for all new public buildings by all patrons. Working closely with the Building Commissioner, compliance issues are reviewed with suggestions for possible improvements. We also investigate grievances regarding the access to public buildings and services and can help facilitate problem resolution to achieve reasonable accommodations.

Two major goals of the Commission on Disability are education and increasing public awareness. Commission members continue to review new construction plans for public buildings to be constructed in Town. Not only must they meet ADA requirements, but suggestions are sometimes made by commission members to help make the building more user friendly to those with disabilities. This may include parking that is in close proximity to the entrance.

Members also continue to work in "getting the word out" regarding the Commission on Disability and how we can help the citizens of Ludlow in accessing programs, services and buildings. Access to recreational activities sponsored in the Town or by the Town is a key priority for the commission.

As we serve our community, we welcome, and encourage you, the citizens, to enlighten us on possible physical or service related barriers in Town. We are here to assist wherever we can in making Ludlow's services available to all. If you would like to join us as a member, please contact the Selectmen's office at 583-5600.

In closing, I would personally like to thank those on the Commission and welcome new commission member, Tara Bronner, Julie DeCesare, Harry Mills, Michael Jarzabek, Kerry Hotaling, Diane Walton and Margaret Scott, who share their time, knowledge and dedication in helping Ludlow grow to be a community that is equally accessible to all.

Respectfully submitted  
Beverly Barry, Chairman

**Members:**

Beverly Barry, Chairman  
Joanne Odato-Staeb, Secretary  
Julie DeCesare – member  
Margaret Scott – member  
Kerry Hotaling – member

Tara Bronner, Vice Chairman  
Diane Walton - member  
Harry Mills – member  
Michael Jarzabek – member  
Eric Segundo, ADA Coordinator

## **COUNCIL ON AGING**

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### ***...What we do matters!...***

2021 started off like no other year. We were still in the middle of a pandemic and our doors remained closed although we were far from "closed". The Senior Center continued to think outside the box to provide information, support, nutrition and activity. We were the central life line for many of our older adults who were so desperate for information, assistance and human contact. Many days we answered the phone and people just needed talk. We realized that we do matter!

We continued our Grab and Go meal program and served 3 days a week. From April 2020 to August of 2021, we served over 27,000 meals to our older adults. It was an amazing feat and we continued Grab and Go on Wednesdays throughout 2021. Our indoor meal program resumed in August and our numbers have only continued to grow! Although we had some minor restrictions, many new friends dined with us and continue to do so. Many of our Grab and Go participants

joined us inside as well. We were very excited to welcome Christine Toelken as our new Cook in October of 2021. She has been a wonderful addition and brings a cheerfulness to the kitchen that is infectious!

Meanwhile the new Senior Center was completed at the beginning of 2021. We waited eagerly to move in and after some delays, the staff moved to 228 State Street on February 19, 2021! It was such an exciting time but also a sad time because we could not share our new home with the public. We could not let people in to see what all of our hard work had produced. The new building is beautiful and we just wanted to share it. In April of 2021, we began to have tours by appointment. The looks on people's faces was worth the wait! We also got to see many of our friends for the first time since March of 2020 and were able to hug those that needed one. We finally got to meet those that we had been serving Grab and Go to as well. It was all so exciting! Meanwhile, we were making hundreds of vaccination appointments. We were the only contact some knew to call for assistance navigating the vaccination world. Once again, we realized what we do matters!

Slowly the new Center opened to the public. We offered tours and the fitness room by appointment and in June we opened our doors! It was a difficult transition for us as we navigated new members, mourned the loss of many friends and began to know our new building. There was a lot to learn but we had a new Senior Center with fresh air, sunlight, an amazing atmosphere and a parking lot! We added new programming each month and by September we were back to where we were before the pandemic. We welcomed Heather Jolicouer as the new Program Coordinator in July. Heather came with 20+ years of working in the elder service industry. Heather and Maria have worked together to add programs and events each month. We added a Memory Café, grief support, a memory enhancement course and a host of other fun events. We found that our exercise classes were very popular and expanded the number and types of classes. There are more great events to come!

Once the Center opened, transportation became extremely busy once again. David Snyder came on board in June of 2021 as our new Dispatcher and together with Jack and John, scheduled thousands of appointments around Town for our older adults. Debbie Johnson, Outreach Coordinator, remained busy through COVID and 2021 with providing older adults with application assistance, insurance information, wellness checks, protective services and any other issue that our members may have had. Thank you to the rest of the staff that have continued to stick by my side through 2021 and beyond. Yes, what we do really does matter!

2021 was an interesting year but it was a time of excitement, a fresh start and just a start of all the amazing memories to come! I have to thank all the residents of Ludlow for this amazing new building. Opening a new building during a pandemic wasn't easy but it could not have happened at a better time! We have had so many new members join us. Older adults have taken advantage of all that we have offered and began to feel a bit normal again. Without this new building, many of our older adults would still be isolated. It was so great that what we do does matter and that was recognized by the Town with our new building. Thank you, Ludlow! As always, our members

continue to be resilient, ever changing and most of all, SeniorStrong! If you haven't come to see us yet, now is the time. See you at 228 State Street!

Respectfully submitted,  
Jodi Zepke, Director

Staff of the Ludlow Senior Center - Debbie Johnson, Maria Ardolino, Naomi White, Heather Jolicoeur, Jorge Fialho, Jack Alves, John Garcia, Deb Borecki, David Snyder and Christine Toelken

**Council on Aging Members:**

Fred Lafayette	Rosalind Forti	Debbie Johnson
Kara Ribeiro	Sheena Santolini	
Helen Grabowski	Janice Grimaldi	
Karen Martin	Diane Peacey	
John DaCruz	Frank Krzanik	

**Senior Center Building Committee:**

Fred Lafayette	Michael Szlosek
Richard Moskal	Matias Goncalves
Derek DeBarge	Jodi Zepke
Steve Santos	

## **FIRST MEETING HOUSE COMMITTEE**

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The First Meeting House Committee was appointed by the Board of Selectmen for the purpose of overseeing the maintenance of the Meeting House building and premises. The Meeting House, built in 1783-84, will eventually be available for groups wishing to schedule their meetings and other functions. The building is a centrally situated historic town property located in Ludlow Center and is one of the few surviving examples remaining in the Connecticut River Valley of New England barn-type meeting houses. Historic objects and collections, important to the towns history, will be displayed and be available for public viewing when restorations are completed.

The town has installed a new security system this year. Also, the DPW plans to apply for a historical grant to fund improvements to make the building useable.

In 2021, the Department of Public Works continues to maintain the physical integrity of the building and grounds.

Members of the committee are Marilyn Paul-Lewis, Thomas Haluch, Donald and Betty Kibbe, Bert Ramage and Jerry Kavka. The committee will continue to work to promote, maintain, and improve our town's historic Meeting House.

Respectfully submitted,  
Jerry Kavka, Chairman

## HUBBARD MEMORIAL LIBRARY

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2021 saw the Hubbard Memorial Library open to our patrons once again on a fulltime basis. The library strives to provide as safe of an environment as possible. To that end, we have continued to provide curbside pickup of materials, as well as in-person services, and virtual programming for all our patrons regardless of location.

The library also has a wide collection of electronic databases with new content such as Comics Plus. Comics Plus provides unlimited, simultaneous access to thousands of digital comics, graphic novels, and manga from 100+ library-friendly publishers — without worrying about holds, wait lists, or monthly limits. A valuable resource for online learning is Universal Class which offers over 500 courses on topics ranging from Writing Skills to Psychology to Entrepreneurship! These resources are free and provide access from home to a wealth of knowledge and entertainment available from the convenience of your home.

The library staff has been instrumental in a wide range of programming for children, young adults and adults. In 2021, we offered 261 children's programs with 3554 attendees. Young adults were offered 183 programs with 1314 attendees. Adults had 65 programs with 541 attendees.

Some highlights of our programming include a return of our 6<sup>th</sup> Annual Car Show which hosted over 37 cars with over 175 visitors.



Thanks to our partner All Faze Auto for their support and expertise in judging the program.

The Youth Services Department partnered with the Ludlow Cultural Council to offer the Ludlow Community Market providing over 40 vendors offering a wide variety of crafts and goods for sale.



These programs along with ongoing adult and youth craft activities really allow for the patrons of Ludlow to release their creative energies!!

A historical note of importance – the library has recently acquired a whole group of historic photos and material relating to the Ludlow Manufacturing Associates and the Town of Ludlow in the late 19<sup>th</sup> Century and early 20<sup>th</sup> Century.



Digitizing these unique historical resources will help to preserve them while making them accessible for all to see. Please keep an eye out on our website [www.hubbardlibrary.org](http://www.hubbardlibrary.org) for announcements and access to this vital part of our history.

The library is also excited to have begun to support the planning and development of the activities and events surrounding the yearlong 250<sup>th</sup> Anniversary Celebration of the town. We look forward to sharing our resources and expertise to ensure that the work of 250<sup>th</sup> Semi-Quintennial Committee creates amazing experiences commemorating this important event.

We at the Hubbard Memorial Library are proud to collaborate with the Ludlow Area Adult Learning Center to host classes and ESL conversation groups to members of the community to provide an opportunity for the exchange of ideas while learning about American culture.

Thank you to the staff and all our patrons for your hard work, patience, and understanding during these difficult times!

The Hubbard Memorial Library is dedicated to making your lives more enriched, informed, and interesting. We look forward to continuing to serve you and to helping you to have a safe and prosperous future.

Respectfully Submitted,  
Patrick McGowan, Director  
Linda Collette, Chair,  
Board of Trustees

## **INFORMATION TECHNOLOGY DEPARTMENT & COMPUTER ADVISORY COMMITTEE**

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### **Overview**

The Computer Advisory Committee meets to discuss large-scale projects as necessary.

The Information Technology Department manages and supports the Town's technology systems including: the fiber Wide-Area-Network (WAN), fiber, copper and wireless Local-Area-Networks (LANs), servers, PCs, printers, phones, security cameras, security & access control systems, websites and new technologies as they are implemented. The goal of the IT Department is to maintain a dependable, secure environment for processing the Town's data, voice and video.

### **Year in Review**

Due to the COVID-19 pandemic, 2020 was a year of quickly implementing new technologies and attempting to be as flexible and reactive as possible. 2021, on the other hand, was spent honing our skills on all of the technologies that were implemented the year before. Additionally, network security and disaster recovery planning were high on our list of priorities in a world where ransomware attacks and other cyber threats are a daily concern. One of the more proactive efforts was our participation in the state-run cyber security training course which included on-line training and fake phishing threats in an effort to inform all Town employees how they can help keep themselves and the Town safe.

The most challenging part of this year was due to the supply chain issues. The inability to source many of the parts we need as well as the drastic increase in costs has slowed many of our open projects to a crawl. The work-from-home policies adopted by many of our vendors has also been a hinderance as it seems it impede communications as well as the understanding of situational urgency when looking for support with their products.

As usual, the need to maintain the existing Town and public safety networks is the department's top priority on a daily basis. This includes keeping all of the computer up-to-date with the latest security patches and versions of Windows as well as replacing older equipment as necessary.

Respectfully submitted,  
Jose Alves, Chairman, CAC  
Gary J. Blanchard, IT Director

## **LUDLOW COMMUNITY TELEVISION**

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### **Overview**

Ludlow Community Television is a public access television station located inside Ludlow High School. We provide resources for the town to communicate to its citizens through cable television. LCTV broadcasts on channels 191, 192, and 193 on Spectrum cable in Ludlow and provides live streaming and video-on-demand at [www.ludlowtv.org](http://www.ludlowtv.org).

### **Year in Review**

In 2021 we filmed 227 government meetings and 63 programs and other videos, for a total of approximately 324 hours of original local programming. This year we again had to adjust our operations due to the pandemic. The number of programs produced declined while the number of meetings we broadcast increased greatly. In an effort to make more of our broadcast available via the internet we added a live stream of channel 192 to our website, along with the already streaming channel 191. This also gives us the capability of streaming two meetings at once.

The Ludlow Cable Committee completed negotiations for a cable franchise license renewal with Spectrum in 2021. Our department will now receive the funding needed to grow and improve over the course of the next 10 years.

### **The Future**

As always, we will continue to look at ways in which we can grow, improve, and increase the number of local programs we produce. We hope that the future will also bring an expanded video production program at the high school, as well as the other schools.

Respectfully submitted,  
Michael Hill, LCTV Manager

## **LUDLOW HOUSING AUTHORITY**

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The Ludlow Housing Authority, formed in 1959, provides affordable housing to eligible seniors, handicapped and families. The Ludlow Housing Authority has one hundred fifty (150) units of state-aided elderly/handicapped housing and includes two congregate living units, Colonial Sunshine Manor located on Wilson Street, State Street Development, and Chestnut Street Development. The Ludlow Housing Authority also owns eight (8) single family homes located on scattered sites within Town, one (1) duplex on Howard Street and six (6) units called the John Thompson Manor located on Benton/Butler Streets.

The Commonwealth of Massachusetts, Department of Housing and Community Development (DHCD), fund public housing programs and establish eligibility rules and guidelines. Applicants who meet the qualification and eligibility guidelines are placed on appropriate waiting lists for their households.

- Elderly/handicap applicants must be sixty (60) years of age or disabled to apply for housing. Residents who work or live in the Town of Ludlow may receive a preference when reviewed and verified by the Authority. Rents for elderly/handicap units are based on 30% of the tenant's net adjusted gross income and includes heat, hot water, and electricity.
- Family units are based on 27% of the tenant's net adjusted gross income and tenants are responsible for their own utilities.
- 760CMR (5) Local Resident regulation: a person who has a principal residence or a place of employment in a city or town at the time of application to the housing authority in that city or town and at the time of final determination of eligibility and qualification. Temporary residence with relatives or friends in the city or town is not sufficient unless the person's last residence and domicile was in the city or town. In the case of an applicant determined by the housing authority to be homeless, the applicant may select one community for local preference, either the community from which he or she was displaced through no fault of his or her own, or the community in which he or she is temporarily placed.
- Veteran: Any veteran applying for elderly/handicap housing also receives a preference when they provide a DD214 Form.

The New State Centralized Waiting List for applicants (CHAMP), is fully active. Applicants can go to [www.mass.gov/applyforhousing](http://www.mass.gov/applyforhousing) and apply online, retrieve their application and/or make any changes necessary to their current application.

The Department of Housing and Community Development (DHCD) revises income limit guidelines. Effective April 1, 2021, the income limits for Ludlow Housing Authority are:

One-person family:	\$47,150	Four-person family:	\$67,300
Two-person family:	\$53,850	Five-person family:	\$72,700
Three-person family:	\$60,600	Six-person family:	\$78,100

Our sincere thanks go out to the Board of Health, for distributing COVID home test kits, that we were able to offer to our elderly, disabled and family tenants.

Ludlow Housing Authority would like to thank the Ludlow Fire Department, Ambulance crew and the Ludlow Police Department for their support and dedicated responses to the needs of our residents at all hours of the day or night and under all circumstances and weather conditions.

Ludlow Housing Authority is always seeking further funding from DHCD and other programs to become energy efficient, improve outdated units and maintain its commitment to affordable housing.

The LEAN program has approved Ludlow Housing Authority to replace many of our hot water heaters and boilers in our Elderly/Disabled units to high efficiency units at no cost to the Housing Authority.

In 2021 most of our projects have been placed on hold because of Covid-19. We have strived to keep our residents safe. Late 2021 and into 2022 we have many capital improvements scheduled.

We have handed out free masks when we received PPE supplies. We sponsored a COVID vaccine clinic giving 100 vaccines.

We are going to be upgrading some of our family unit roofs, upgrading bathroom vanities at our State Street Development, and upgrading vacant apartments with kitchen cabinets, and higher accessible toilets.

Ludlow Housing Authority Board of Commissioners would like to thank all our Town Agencies for their help whenever we need or request it and working together to make our Town of Ludlow a safe and healthy place to live.

Respectfully submitted,  
Robin Carvide, Executive Director

**Ludlow Housing Authority Board of Commissioners:**

Susan Stanek, Chairperson

David Sepanek

Audrey Polmanteer

Joshua Carpenter

Raymond Anderson

02/02/2022

## **RECREATION COMMISSION**

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The Recreation Department offers most programs for Ludlow resident children only. This allows parents of Ludlow an affordable place for their children to go that is safe and well supervised. In 2021 we ran a Summer Program from June to August, a Before/Afterschool Program, Campership Fund, hired Lifeguards for the Thompson Memorial State Pool, hired an assistant Pool Manager, scheduled the use of all parks/athletic fields and the sign at the Town Gazebo. Due to the pandemic, Haviland Pond was not opened this year, and the Easter Egg Hunt returned in April.

### **Gazebo**

The Gazebo is utilized for prom photos, wedding ceremonies/photos, family portrait sittings, preschool graduations, Christmas Caroling, Tree Lighting, church services, and Concerts in the Park. This facility must be booked through the Recreation Department to eliminate any obstacles on that special day.

The Recreation Department wishes to express their appreciation to the Parks Department and their employees: Mike Almeida, Mike Hastings, Barry Haber and the rest of the park employees for their excellent up-keep of all the town fields and parks.

We would also like to thank the DPW/Park Department for always being there to help when needed. Thanks also go out to the participants in the Concerts in the Park series which runs from June – September. These concerts are performed by various artists who either put on a free concert or obtain sponsors to promote themselves and/or band. These concerts are very entertaining and enjoyed by all who attend. A thank you also goes out to the Ludlow Cultural Council for making sponsorships available to entertainers to be able to perform at the Mack Donnelly Gazebo.

### **Summer Recreation Program**

The 2021 Whitney Park Summer Program continued with both the All Day and Preschool Programs being combined. This year the Summer Program hours for both programs were from 9:00am to 5:00pm. The same time frame applied to drop off, no earlier than 8:30am and pick up must be by 5:00pm.

Another change that was made to these programs was their availability to non-residents that “work” in Ludlow. Parents are required to provide the same information as a resident in addition to providing their 2 most recent pay stubs as proof of employment in town.

The pandemic wasn’t quite as strenuous on the programs this year. We did not have to take everyone’s temperature nor close the park to the public as was the case last year. The guidelines and restrictions that needed to be in place still required mask wearing but only inside buildings. All equipment, arts and crafts, and playground equipment was still washed and sanitized after

each use. The children and staff washed and sanitized their hands after every activity and before and after lunch.

The 4-6 year olds still had the option of signing up for the ½ day program with the full day program being available also for those ages. Those parents who still wished to only send their 4-6 year old ½ day had the choice of signing them up for the 9:00am to 1:00pm session or 1:00pm to 5:00pm session.

In any event both programs had participated in a variety of fun, safe and recreational activities. The all day program operated from 9:00 a.m. to 5:00 p.m., Monday through Friday, June 21<sup>st</sup> to August 6<sup>th</sup>, 2021. Both programs were under the direct supervision of Alissa Easton and Chelsea Morris. The counselor staff for these programs included: Trista Auclair, Brian Beem, Jacob Dias, Imani Doyle, Morgan Faria, Isabella Fernandes, Joseph Goncalves, Ryan Goncalves, Husamettin Ibas, Ibrahim Ibas, Grace McBride, Victoria Melanson, Max Mortimer, Darren Peabody, Sofia Ribeiro, Carlie Smith, Danielle Smith, and Ethan Schwartz.

The enrollment for the 2021 program was 92 children with an average daily attendance of 55. The daily activities included arts and crafts, outdoor sports, co-operative games, and swimming. There were no field trips or special events this year due to the pandemic and the restrictions/guidelines that needed to be followed.

The closing ceremony began with the lowering of the flag and ended with a summary of the events of the day.

### **Preschool Summer Program**

The summer of 2021 was the 23<sup>rd</sup> year for the Preschool Program at Whitney Park, it served children ages 4 to 6. Preschool program was also under the direct supervision of Alissa Easton and Chelsea Morris. The ratio of 1 counselor for every 5 children is imperative to the success of the program (the ratios are mandated by the State) which also makes it easier to provide the extra attention needed for the younger children.

The intent of the Preschool Program is to provide recreation for children ages 4 to 6 that normally would not have a program to attend until the age of 6. The program combined recreational activities with academic games, arts and crafts, swimming and physical education. Again, there were no field trips taken nor any special events held due to the pandemic and the restrictions/guidelines in place that needed to be followed. Mask only needed to be worn if inside any building.

We also have a Health Care Provider on staff from 10:00am to 4:00pm. This position was held by Jennifer Monson-Bishop. Jennifer is an invaluable asset to our program who did an excellent job in training our staff and the parents and campers that attended our programs as to what was to be expected of them to make sure the park remained safe for everyone.

## **Thompson Memorial State Pool**

In a joint effort between Senator Gale Candaras, Representative Thomas Petrolati, the State (DCR), Recreation Commission, Board of Selectmen and the BPW, the Thompson Memorial State Pool was reopened in June of 2010. The pool is a partnership between the State (DCR) and the Town which means that the State remains the owner of the facility but the town (Recreation Department) is in charge of operations.

The hours of operation were back to the original times. Public swim hours were Mon-Fri 12:00-7:00; Sat & Sun 10:00-7:00; Mon, Thurs, Fri 9:30-11:30 (senior swim). Seniors were also allowed to swim for free this year during senior swim days/hours (only) as there were no pool passes available. We also reinstated swim lessons on Wednesday and Thursdays.

We did not offer pool passes or birthday parties as we tried to keep attendance at a safe capacity. The pool also offers a concession stand with drinks, ice cream and snacks. This year the pool was visited 1,679 times. Not included in that amount is the Whitney Park Summer Program which visits the pool daily for the 7 weeks that it is in operation and the seniors that attended for free. The daily entry fee for the pool is included in the enrollment fee for the Summer Program.

The Headguards were Jacob Fialho (who also acted as the assistant pool manager) and Abigail Potorski. The lifeguards were Elizabeth Pearson, Thompson Pearson, Ethan Quill, Alexandra Silva, Arianna Silva, Laura Tomlinson and Peter Mentekidis.

The main responsibility of the lifeguards is for the safety of all swimmers. Secondary duties are to keep the facility and its grounds clean and free of all debris and trash. Headguards are to perform weekly skill trainings and rescue trainings with the lifeguards to keep them aware of incidents that could happen during the course of the day. In addition to these duties, a daily report is to be filled out with such information as weather conditions, number of bathers, accidents and incidents and any other pertinent information or comments that they feel is necessary to be brought to the attention of the Pool Manager and Recreation Commission.

The Assistant Pool Manager position this year was held by Jacob Fialho. The Assistant Pool Manager has the responsibility for the safety and control of all persons in and around the pool as well as managerial, administrative, and facility duties. This position works under the direct supervision of the Recreation Commission and the Certified Pool Operator Manager. This year due to the pandemic, the assistant manager also had the added responsibility of making sure that the staff followed the guideline/restrictions in place for the pool to be operational. The staff was trained on how, what and how often equipment was to be cleaned and sanitized. All pool equipment and bathrooms were cleaned and sanitized before and after the summer program and whenever a safety check was called.

## **Haviland Beach**

Due to the pandemic, the summer of 2021 Haviland Pond was not opened. This was a decision

not made easily by the Recreation Commission.

## **Campership Fund**

The Campership Fund is a program in need of donations. These donations allow children of low-income families to attend the program even though they are unable to pay the one time registration fee.

## **Whitney Park Before & Afterschool Program**

The Ludlow Recreation Department offered a **Before & After School Program** for the 2021/2022 year. Our programs are able to have an enrollment of 40 children, we had a total enrollment of 32. The **Before school** program had an attendance of 20 children. The hours of operation are 6:15am to 8:05am which is when the bus picks them up to take them to their assigned school. We offer limited breakfast items and a drink for children should it be necessary. Vacation weeks (we are open 9:00-5:00) and holidays.

**Afterschool** program at Whitney Park is growing, but due to the pandemic the enrollment was very low. This year the program had an enrollment of 26 children; (we are licensed for 40 children) through the Department of Early Education and Care. This program is offered to Ludlow residents with children in grades K-5 with busing available through the Ludlow Public Schools Business Office. The hours of operation were Monday through Friday, from 3:00pm to 6:00pm, with the exception of school vacations when the times of operation are 9:00am to 5:00pm and early release days.

Cleaning and sanitizing procedures were in place and the staff was trained on what, how and when to perform each task and how often they were to be done. Staff and children needed to wear a mask unless they were drinking or eating. Mask breaks were in place but if anyone felt they needed to remove their mask there were procedures in place so that could be done safely and as often as they felt it necessary. All equipment, arts and crafts, tables etc. were sanitized after each use including staff and children hands and before and after having snacks and drinks.

The program Director is Morgan Faria, the group leaders are Trista Auclair, Victoria Melanson and Sofia Ribeiro. The Before School Program group leader is Susan James. Being our fourteenth year, we feel that this program is a great success and are confident that in the future our 40 slots will continue to be filled. We offer homework help, use of computers, do arts and crafts, play games, watch movies, and encourage outdoor play as much and whenever possible. The children are also provided with a daily drink and snack. We decorated pumpkins for Halloween, the children made decorations for Thanksgiving and also made a chart of what they are thankful for.

## **Whitney Park Easter Egg Hunt**

For the past 22 years, the Recreation Department has been putting on an Easter Egg Hunt at

Whitney Park for Ludlow children ages 2 to 8. This event is free and scheduled the Saturday before Easter at 11:30 am. The event is held rain or shine. We had approximately 70 children this year who came with their bags, baskets and pails waiting to fill them with eggs. After the hunt all are welcomed back into the clubhouse for a snack and Easter Basket raffle.

The 2021 total revenue from this department is \$51,909.50 consisting of \$10,496.00 from pool entry, \$4,490.00 from pool concession; \$365.00 miscellaneous; \$1,170.00 from swim lessons; collected \$3,908.50 from September to December 2020 and \$14,360.00 from January to June 2021 for Before/Afterschool Program tuition, and \$31,480.00 collected from camp fees.

Respectfully submitted  
Sean McBride, Chairman

## **VETERANS SERVICES**

The Town of Ludlow Veterans' Services mission is to honor and recognize the service and sacrifice of our military Veterans and their families. By serving as their principal advocate, we are ensuring that they receive the care, support and recognition earned in service to their country. It is also our mission to provide them with quality support services, and to direct an emergency financial assistance program for those Veterans and their dependents in need. Massachusetts General Law, Chapter 115, Veterans Benefits, provides benefits in obtaining housing, food, medical reimbursements, and employment services. Veterans are encouraged to visit our office to learn about all local, state, and federal benefits they may be entitled to.

This past year during COVID, our department realized the depth of additional needed services that was exorbitated during the pandemic. As we continue to provide services to not only our veterans' population, but also their families, and their widows, we need to consider the ability of our services expanding to better address the need that the pandemic has brought to light. This will enable our veterans and their families to obtain a full range of benefits. As we move into 2022, will we evaluate these services and how to expand them to meet the need.

The Veterans Service Department provided approximately \$234,083 in benefit payments to veterans and widows in need for fiscal year 2021. 75% of this amount is reimbursed back to the town by the Commonwealth of Massachusetts under Massachusetts General Law Chapter 115.

Federal benefit payments made by the Veterans Administration to Ludlow residents totaled approximately \$582,831.14 this past year. These payments include, VA compensation for a disability due to military service, pensions payments for Non-Service-Connected Disability, which is a benefit paid to wartime veterans with limited income who are no longer able to work, and Dependency and Indemnity Compensation (DIC) payments, which is a tax free monetary benefit paid to eligible survivors of military service members who died in the line of duty or eligible survivors of Veterans whose death resulted from a service-related injury or disease, and Survivors

Pension benefit, which may also be referred to as Death Pension, is a tax-free monetary benefit payable to a low-income, un-remarried surviving spouse and/or unmarried child(ren) of a deceased Veteran with wartime service.

In addition to the above services, the Veterans Services Department is responsible for conducting patriotic events which showcases the town's deep commitment to our military and veterans. These events include, the Annual Memorial Day Parade, Veterans Day Ceremony, and Wreaths Across America. Our department is also responsible for replacing flags at all our Veterans graves just before Memorial Day and as needed throughout the year.

Finally, this past year our department created and mailed a Veterans Services Newsletter to all Veterans living in town who had marked Veteran status on the town census. To be added to the mailing list for future mailings, please ensure you have check off Veteran on your annual town census.

If we can be of any assistance, or have questions concerning any of the above programs and services, please call or email me at 413-583-5600 ext. 1290, or email [esegundo@ludlow.ma.us](mailto:esegundo@ludlow.ma.us), Monday through Friday 8:30 am to 4:30 pm.

Respectfully submitted,  
Eric Segundo  
Director of Veterans' Services



## **WESTOVER MUNICIPAL GOLF COURSE**

The Westover Golf Commission would like to thank our patrons for their continued support and loyalty to Westover Golf Course during the 2021 season. The Golf Commission would like to thank our staff for their continued efforts in keeping everyone who uses the facility safe as we endured another pandemic season.

Throughout the 2021 season we experienced several storms that caused significant damage to the golf course and surrounding areas. Our staff worked tirelessly to make sure the property was

safe and available for play as much as possible. The 19<sup>th</sup> hole in the clubhouse provides a great place to enjoy a meal and drink after a round of golf.

Again, the Commission extends its thanks to the entire staff for their continued hard work and diligence to ensure our patrons have a great experience at Westover Golf Course. Thank you again to everyone who came out to the course last year and to the Town of Ludlow for allowing us to serve the local community. We look forward to seeing everyone this upcoming golf season for another successful year.

Respectfully submitted,  
Sean M. McBride, Chairman  
Westover Golf Commission

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## OUR HERITAGE

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### LUDLOW AGRICULTURAL COMMISSION

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#### Engine of Harmony

The Ludlow Agricultural Commission continues to be an Engine of Harmony for the town. It is a board of 7 Ludlow residents, including farmers, interested in creating and maintaining an amiable environment concerning Ludlow's agriculture and small farms. The board has been in existence since 2007 and has worked to promote local agriculture and small farms. We have been successful in helping to pass a Right to Farm bylaw which helps allow townspeople and farmers to co-exist comfortably.

#### Summary of 2021

2021 was another quiet year for us, as it was for many. The Agricultural Commission did not meet at all this year. The Agricultural Commission is always available to help guide and educate local land owners with issues involving their land or animals; we also are here for land owners that are trying to keep parcels of land within their family. We can show them ways to hang onto their land for enjoyment of future generations. We are always available to give land owners in town direction and information to help them with their intent to farm.

We look forward to a hopefully more active 2022 for our commission.

Respectfully submitted,  
Karen Pilon, Chairman,  
Mike Hogan, Secretary

**Members:**

William Ellison  
Don Roberts  
Jay Chenier

Ann Whitworth  
Betty Kibbe

## **LUDLOW HISTORICAL COMMISSION**

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The Historical Commission's powers and duties are primarily to preserve, protect, and develop the historical and archeological assets of the town. The Commission shall conduct researches for places of historic and archeological value, shall cooperate with the state archeologist, and shall seek to coordinate the activities of unofficial bodies organized for similar purposes. The Commission works very closely with the Massachusetts Historical Commission.

2021, much like 2020, has been a very quiet one for the Historical Commission. We met only once at the end of the year.

Throughout the year, we continue to write letters of support for the various projects concerning the historic buildings in town, especially the Ludlow Mill Complex. We also receive many genealogy questions and also inquiries from former residents of the town. We try to help as best as we can and also direct them to proper research places. We have also received many pleasant comments about the Riverwalk located at the Mill Complex.

The Ludlow Historical Commission books on Ludlow's history are available for sale in the Town Clerk's office at Ludlow Town Hall. The books are as follows: A HISTORY OF LUDLOW, MASSACHUSETTS 1774-1974, IMAGES OF AMERICA: LUDLOW, REMEMBERING WORLD WAR II, and COLOR THE ABC'S OF LUDLOW.

Respectfully submitted,  
Agnes (Betty) Kibbe, Chairperson

**Members:**

Karen E. Pilon, Secretary  
John Moll  
Angela Tierney  
James (Chip) Harrington

## **PUBLIC SAFETY**

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### **AMBULANCE ABATEMENT COMMITTEE REPORT**

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The Ambulance Abatement Committee did not meet during fiscal year 2021.

The outsourcing of the Ambulance billing to Comstar started on July 1, 2015. Comstar will work with the Fire Department, the Town Treasurer and the Town Collector during this transition period. This should result in less duplication of work and a more efficient billing and processing procedure for Ambulance bills.

As always, we strongly recommend that all residents of the Town of Ludlow invest in the Ambulance Subscription Service. For the annual cost of \$40.00, when you use the ambulance, your insurance is billed and the balance, after insurance payment, is paid from the town subscription fund. This covers all members of your household.

Respectfully submitted,  
Fred Pereira, Chairman

**Members:**

Ryan Pease, Fire Chief

Anthony Jarvis, Resident

Lori Barbeau, Resident

### **ANIMAL CONTROL**

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The first half of 2021 was a time of change once again. Mrs. DeeAnn Smith began the year as the ACO and Ms. Christy Mamuska served as ACO from April to May. The ACO from Wilbraham responded to emergency calls until June 23, 2021 when Ms. Octavia J. Anderson was appointed to the position of Animal Control Officer. She was also appointed as the Animal Health Inspector, where she is responsible for all animal bites and farm inspections. Ms. Anderson had previously served as an Animal Control Officer with Thomas J. O'Connor Animal Control & Adoption, in Springfield, MA. Ms. Anderson has been involved with animals her whole life, including as a veterinary technician, dog trainer, rescue transporter and breeder/handler of Champion Bullmastiffs. She is licensed and certified by the state of Massachusetts. The Animal Control position is now under the Ludlow Police Department as a part-time on-call position.

Overall, Ludlow Animal Control Officers and Police Officers received and responded to over 597 calls in 2021. This is an increase of 363 from 2020. These calls included Town by-law violations and/or complaints, stray animals, injured and deceased animals, feral cats, animal welfare checks and animal bites.

In 2021, Ludlow had over 1043 dogs licensed. This is an increase of 132 dogs from 2020. According to State and Town bylaws, all dogs six (6) months or older, must be licensed. The

licensing period begins March 1st and expires March 31 the following year. Cost is \$15 per year for spayed/neutered dogs and \$20 per year for intact dogs. Mail in forms for licensing can be found on the Town website and can be handled by mail or dropped off at Town Hall. Owners must provide proof of a current rabies vaccination showing the expiration date and proof of spay/neuter (if necessary). After July 1<sup>st</sup>, a \$10 late fee will be applied per dog. Please put the license tag on your dog's collar, this will help ensure you can be identified as the dog's owner and the dog can be returned to you much faster should he/she become lost. Also, please consider microchipping your pets, this is a very inexpensive way to identify animals and return them home quickly.

If your dog or cat is lost, please begin by posting a picture and all relevant information on local social media platforms. This has proven to be the fastest way to reunite pets and owners. Also report your pet lost by calling LPD non-emergency and the ACO will contact you and help any way that she can.

If you are feeding, or have feral cats in your neighborhood, Dakin Humane Society has a new program that can help by "TNR", Trap, Neuter, Return. This is the best option for controlling the population of feral cats. Eighty (80) percent of kittens born outside, as feral, do not survive to be one year old. Please contact Dakin Humane Society directly or call LPD non-emergency and the ACO will contact you to discuss your options. Your ACO works directly with the Ludlow based Halfway Home Cat Rescue to rescue and rehome as many feral kittens as they can catch with humane traps. If you have feral cats in your neighborhood, please call to discuss what options are available.

Remember, do not approach, attempt to capture or touch wildlife and feral cats. Call the non-emergency police number to be connected with animal control. If you or your pet experience an animal bite or scratch, please report it immediately to the LPD.

Please be a responsible pet owner and a respectful neighbor. Pets are extensions of our families and it is our responsibility as pet owners to keep them safe at all times.

If you find yourself unable to care for your pet, PLEASE do not abandon him/her. There are many options available, your ACO can help find a suitable option with no judgment. Domestic animals are not able to survive on their own, this includes domestic cats.

All calls for Animal Control are now being taken by the Ludlow Police Department Non-Emergency number at 413-583-8305 extension 0.

Respectfully submitted,  
Octavia J. Anderson  
Animal Control Officer  
Animal Health Inspector

## DEPARTMENT OF INSPECTIONAL SERVICES

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Calendar year 2021 saw an increase in permits overall from the year 2020. The feeling is that the COVID-19 Coronavirus Pandemic affected the construction industry in 2020. The construction of new single-family homes increased by three (3) from last year and the construction of new condominium units decreased by six (6). Residents are consistently finding ways to keep their homes energy efficient with the installation of solar panels, insulation, new doors and windows. Additions, alterations and renovations to existing homes saw an increase since 2020.

Our department is projecting 2022 to be a busy year for new residential construction due to the availability of vacant lots and approval of new subdivisions in town. We will continue to strive towards excellence by ensuring that the permit process be as smooth and easy as possible for all contractors, residents and business owners and we look forward to being of service for all of your building and inspectional needs.

The following is a breakdown of the permit activity for the calendar year 2021:

No. of Permits	Type of Permit	Estimated Value
26	Single Family Dwellings	\$8,624,537.17
5	Condominium Dwellings	\$994,080.00
1	Two-Family Dwellings	\$37,000.00
57	Dwelling – Additions & Alterations	\$5,571,000.00
1	Footing & Foundation	\$48,050.00
0	Commercial – New Construction	\$0.00
13	Commercial – Renovations/Additions	\$2,883,401.00
10	Commercial – Demolition	\$128,100.00
2	Commercial – Cell Tower Antennas/Equipment	\$95,000.00
2	Commercial – Fire Suppression Systems	\$42,000.00
1	Commercial – Footing & Foundation	\$1,881,500.03
3	Commercial - Roofing	\$56,600.00
1	Commercial – Solar Panels/Arrays	\$13,379,445.00
13	Commercial – Signs	\$29,198.60
7	Commercial – Temporary Stage & Tents	\$10,275.00
2	Repair of Fire Damaged Structures	\$157,855.50
15	Decks	\$115,845.00
41	Swimming Pools/Hot Tubs	\$597,821.50
0	Fences	\$0.00
93	Re-shingle	\$1,427,330.91
20	Siding	\$237,448.00
110	Window & Door Replacement	\$975,501.46
10	Sheds, Barns, Garages	\$279,957.55
1	Temporary Structures	\$9,000.00

16	Chimneys, Wood-Burning, Pellet Stoves, etc.	\$22,392.62
98	Solar Panels/Arrays	\$7,948,110.79
209	Insulation	\$911,799.52
3	Retaining Walls	\$27,500.00
7	Permits to Demolish	\$7,367.00
772	<b>TOTAL</b>	<b>\$24,033,743.00</b>

1559 Permits Issued at an estimated value of \$24,753,897.11

Total Fees Collected \$349,623.54

Number of ELECTRICAL Permits Issued: 430

Fees Collected \$51,099.00

Number of PLUMBING & GAS-FITTING Permits Issued: 348

Fees Collected \$34,900.00

Number of SHEET METAL permits issued: 9

Fees Collected \$1,889.00

Annual Inspection Fees Collected \$9,058.00

**TOTAL FEES COLLECTED FOR 2021 \$358,681.54**

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
1-Family	13	10	20	24	21	11	24	19	22	23	26
2-Family	0	0	0	0	1	1	0	1	1	0	1
Multi-Family 3+	0	0	29	0	0	0	0	0	0	0	0
Condominium Units	3	23	10	3	10	29	5	8	11	5	5
Additions/Alterations	107	98	92	86	67	77	70	64	60	42	57

I would like to thank all of my inspectors, Mr. John Roda, Inspector of Wires; Mr. Steven Lopes, Plumbing & Gas Inspector; Mr. Paul Adzima, On-Call Local Building Inspector, Mr. Paul Vona, Assistant Plumbing/Gas Inspector, and Mr. David Sedelow, Assistant Inspector of Wires for their extra hard work and extreme dedication.

Respectfully submitted,  
Justin Larivee, Building Commissioner

## **FIRE DEPARTMENT**

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The Fire Department continued to provide the Town with fire and emergency services twenty-four hours a day, seven days a week, with a dedicated staff of Firefighter/EMT's and Paramedics. Services included fire suppression, hazardous materials response, rescue, paramedic level ambulance service, carbon monoxide response, fire prevention and inspection, and fire education.

April of 2021 brought great sorrow to the department following the death of longtime Ludlow Fire Chief Homer Dubois. After his service in World War II, Chief Dubois went on to serve the Ludlow Fire Department for over 40 years. He served as Fire Chief for 26 years, only retiring because he reached the mandatory retirement age of 65. Chief Homer Dubois succeeded his father Chief Rene H. Dubois to become the third Fire Chief in the history of the department. He leaves a legacy behind him at the Ludlow Fire Department with his son, Firefighter Rene Dubois and his grandson Firefighter Ethan Dubois, who both continue to serve the department. Chief Dubois continued to attend meetings with the Western MA Fire Chief's Association and the Hampden County Fire Mutual Aid Association until the COVID pandemic ended in-person meetings. We want to thank Chief Dubois and his family for his leadership and contributions to our department and town during his unwavering tenure with us. He will be missed by all. Chief Dubois was 98 years old.

It was another busy year for the Department. COVID has continued to present many challenges for our department during the past year. I am happy to report that we have been able to continue to provide the town with a fully staffed department throughout this Pandemic. Our call volume dipped slightly in 2020, but in 2021 our call volume bounced back. The Fire Department responded to 4,706 fires, rescue, and emergency medical service calls, reflecting a decrease of 34 fire/rescue responses and an increase of 365 medical responses. This represented a 7.6% increase in our call volume over 2021. Over the past twenty-one years, we have seen a 115% increase to our overall call volume. Keeping up with the increasing demand for service with limited staffing is, and will continue to be, the greatest challenge facing the Department now and into the future.

In July of 2021, the Board of Selectmen appointed three new firefighter/paramedics to the department. Justin Babineau, Nicklaus Chisholm, and Todd Fillion started in August of 2021. On December 17, 2021, Justin Babineau and Nicklaus Chisholm graduated from the Recruit Training Program at the Massachusetts Fire Academy in Springfield, both received certifications of Firefighter I and II and Hazardous Materials Operational Level.

To commemorate the Twentieth Anniversary of the September 11, 2001, terrorist attacks in New York, Washington, D.C., and Shanksville, PA, and to honor all those affected by the events of that day, a Remembrance Ceremony was held on September 11 at the Town's 9/11 Memorial at the Public Safety Complex. Approximately 200 people, including firefighters, police officers, town employees, dignitaries, and members of the public, were present at this annual service.

The Department's Annual Open House was canceled in 2021. We will see everyone again in 2022!

The Fire Department responded to 1075 fire/rescue calls during 2021 – a decrease of 34 calls from the previous year. The breakdown of these calls is as follows:

Structure Fires	22
Other Fires ( <i>vehicle, brush, rubbish, etc.</i> )	13
Rescue, Vehicle Accidents, Assist Ambulance	463
Alarm Activations	238
Hazardous Materials Responses	73
Other Hazardous Responses	5
All Other Responses: ( <i>Carbon Monoxide Incidents, lock-outs, flooded basements, investigations, burning complaints, etc.</i> )	261

The Fire Department remitted a total of \$19,262.00 to the Town Treasurer for fees collected for services, fire reports, donations and permits issued.

## **Ambulance Service**

The Department continued to provide paramedic level ambulance service to the Town. We are currently licensed for, and are operating, three paramedic level transport ambulances, and one paramedic level non-transport ambulance. Staffing is provided by firefighters' cross-trained as EMT's - 34 EMT/Paramedics, and 1 EMT/Basic.

The Department continued its affiliation with Mercy Medical Center; Dr. Matthew Cauchon serves as our Affiliate Hospital Medical Director.

The Department responded to 3,631 emergency medical calls in 2021, an increase of 365 calls over the previous year. Comstar continued to provide the Town's ambulance billing service, collecting a total of \$1,413,368.46. All revenues from ambulance billing are deposited into the Town's General Fund.

The Ambulance Subscription Program continues to be successful. The \$40.00 subscription fee covers balances after insurance company payments are made for emergency ambulance services provided by the Ludlow Fire Department for residents enrolled in the program. All residents living in the same household are covered under one subscription payment. 2,547 households subscribed to the program, resulting in \$101,880.00 being deposited to the Ambulance Subscription Fund. Balances remaining in this fund are used to offset ambulance service capital expenses, including the purchase of new ambulances. Total revenue generated by the Ludlow Fire Department Ambulance Service was \$1,600,966.46 in 2021. Ambulance revenues increased \$21,298.51 over 2020.

## **Emergency Management**

Fire Chief Ryan Pease currently serves as the Town Emergency Management Director. His duties include coordinating all emergency management and response activities during Town-wide emergencies and events; serving on the Town's Emergency Planning Committee; updating the Town's Comprehensive Emergency Response Plan; coordinating mandated National Incident Management Training for employees and officials; and serving as the point of contact between the Massachusetts and Federal Emergency Management Agencies.

The Town renewed its contract with Blackboard Connect, the provider of the Town-wide Mass Notification System. The system allows Town officials to create, and immediately disseminate, important safety and time-sensitive information, including extreme weather warnings, road closures, safety warnings, Amber Alerts, and other important data. The system was utilized in advance of Super Storm Sandy and is employed by numerous Town departments. On a regular basis Fire, Police, Department of Public Works and the Board of Health are able to quickly and efficiently deliver messages to employees, contractors, and volunteers within each agency. Funding for this program is provided by a combination of Grants and Town funds.

The Town's Local Emergency Planning Committee, or LEPC, held regular meetings throughout the year. The committee is certified through the Massachusetts Emergency Management Agency and the State Emergency Response Commission. The committee consists of representatives from all pertinent Town Departments, including Fire, Police, Department of Public Works, Board of Health, Schools, Town Administrator, Cable Access, industry, citizen, and MEMA representatives.

## **Fire Prevention Report**

Captain Seth M. Falconer continued the duties of Fire Prevention Officer for the Ludlow Fire Department. Captain Falconer attended training sessions concentrating on Inspections, Code Enforcement, Blasting, Report Writing, Fireworks, Oil Burners, Plans Review, Smoke Detector Inspections, Sprinkler Systems, Building Code Classes, and Arson Investigation. He conducted fire drills at schools, businesses and institutions, performed fire and life safety inspections, reviewed building and site plans, performed 21-E site assessments, investigated complaints of fire hazards, conducted fire origin and cause investigations, and assisted local residents and businesses with fire code compliance issues. The Fire Prevention Office investigated five structure fires in 2021.

The Student Awareness of Fire Education Program (S.A.F.E.) program that was traditionally delivered in all the Town schools to children in pre-kindergarten through grade five in the fall of each year was postponed due to COVID -19. Firefighters Jan Thornton and Zac Ellison hope to deliver the program with assistance from many members of the fire department in the Spring of 2022. The Fire Department, School Department, Parent Teacher Organization, Ludlow Rotary Club, and the S.A.F.E. program will work together to successfully continue fire safety education in the Spring. Since the inception of the program statewide in 1995 fire deaths have fallen 92% for children under the age of 18. In 1994, 25 children ages 18 and under died in fires in

Massachusetts. In 2006 that number dropped to 1. Unfortunately, there were 45 civilian fire deaths in Massachusetts in 2018, fire deaths decreased by 22% from 58 in 2017. 40 fatal fires killed 45 civilians -24 men, 19 women and 2 people under age 18. In 2018, smoking fires were the leading cause of residential fire deaths; smoking fires caused 13, or 33% of home fire deaths.

One of the most important measures to take to keep your family safe at home is to install and maintain working smoke detectors and carbon monoxide alarms - this cannot be stressed enough. Residents with questions regarding placement or maintenance of smoke detectors may find more information on our website, found under [ludlow.ma.us](http://ludlow.ma.us) or by calling the Ludlow Fire Department at 413-583-8332. In addition to the S.A.F.E. program, additional public fire education efforts continued throughout the year. Fire extinguisher training and fire and life safety education programs were provided to various schools, businesses, and civic organizations.

The following is a list of permits issued by the Fire Prevention Office;

Smoke Detector .....	362
Oil Burners & Tanks.....	42
LP Gas Permits .....	49
Flammables Permits.....	4
Tank Truck Permits.....	19
Black Powder Permits .....	0
Blasting Permits .....	4
Tank Removal Permits .....	22
Sprinkler System Permits .....	6
Storage Tank Permits.....	7
Fire Alarm Permits .....	6
Cannon Permits.....	0
Fire Suppression Permits .....	1
Fireworks Permits .....	1
Vent Free Gas Heater Permits ..	0
Hazardous Process Permits.....	0
Miscellaneous.....	0

A total of 523 permits were issued. Permit fees collected totaled \$15,262.00.

In closing, I would like to take this opportunity to thank the Officers, Firefighters and Staff of the Department for their hard work, dedication, and understanding during what another very challenging year has been. I would like to thank all the members of the Department for their assistance and continued support in delivering exceptional emergency services to the Town under some trying conditions. On behalf of the Fire Department, I would also like to thank the Board of Selectmen, all Town Departments, and members of the community for your cooperation and assistance during the past year.

I would like to remind all residents that properly installed and maintained smoke detectors and carbon monoxide alarms play a critical role in reducing related illnesses, injuries, and deaths. To keep you and your family safe, please install and maintain working smoke detectors and carbon monoxide alarms in your home.

Respectfully submitted,  
Ryan M. Pease, Fire Chief





## POLICE DEPARTMENT

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When retrospectively looking at 2021, it continued to be a challenging environment specifically with the perpetuation of the COVID-19 Pandemic. As with 2020, many town residents were affected and some lost their lives. Unfortunately, many were our friends. Hopefully, we have reached a point of managed control of this virulent virus. As I stated at the end of last year –

***We will endure to persevere and hope for a much better 2022!***

The following report was compiled by my dedicated staff, to include, my Command Staff: Lieutenants Michael Brennan and David Irwin which are instrumental in the police department's operations and administration. Detective Sergeant David Kornacki submitted the Detective Bureau's report. Sergeant Sean Knox submitted the Bike Patrol Unit report and the SRT report. My Administrative and Evidence Officer, Officer Jerome Mayou, provided crime analysis data from our department's RMS database software. All of the police department's supervisors manage and contribute to many of the sections in this report and I thank them. I also would like to acknowledge the work and dedication of my Executive Administrative Assistant, Ms. Lisa Halpin, for her tireless work in providing budgetary reports throughout the year and for her work with this annual report.

### Statistical Data

The Ludlow Police Department ended the **2021** year with **17,456** logged requests for service. Of these requests, **1499** involved reports for investigations or incidents, **568** reportable motor vehicle accidents, and **512** arrests. Also, logged into the department were **11** destruction of private property offenses, **19** burglary/breaking and entering, **102** simple assault & batteries, aggravated assaults (see below), **13** thefts from a motor vehicle, **126** larcenies, **31** shoplifting offenses, **22** narcotic/drug offenses, **2** disorderly conducts, **31** operating under the influence, **13** motor vehicle thefts, **2** motor vehicles recovered, and **2** robberies. In addition, there were **1046** traffic citations issued.

Additional crime statistical data:

Assaults involving a Firearm - **2**

Assaults involving a Knife or Cutting Instrument - **6**

Assaults involving another Dangerous Weapon - **12**

Assaults coded as involving a Strong-Arm Component - **14**

Arrests for persons involved in an "Aggravated Assault" – **34**

As with 2020, our statical data has been somewhat affected by the COVID pandemic. Unfortunately, we continue to see the town experiencing some violent crimes that were not so common in previous decades. The police department had one motor vehicle homicide charge related to an accident on Chapin Street in August. We also responded to two barricaded suspect incidents where both suspects were arrested without any injuries sustained by anyone involved in both of these incidents. The police department also responded to a shooting incident off of Russell and West Streets in May, no arrest was made but the situation was made safe and no one was injured. It is certainly concerning to see calls and incidents involving firearms and we continue to prepare through our experience and training for these types of calls for service.

It is also important to note that Western Mass, the Commonwealth, and our nation, continues to experience the continuing proliferation of opiate and opioid incidents and crimes related to the use, distribution, and trafficking of these and other narcotics. The police department will continue to engage in harm reduction programs and through enforcement of Massachusetts criminal statutes.

I must also emphasize the constant threat to our community from impaired drivers. The police department has seen many more drug-impaired drivers than ever before, and we continue to prepare for this ongoing threat to our town. Nationally, the National Highway Traffic Safety Administration now estimates that drugged-driving is at least as prevalent as drunk-driving and we have also seen this trend.

We will continue to serve and prepare for our law enforcement duties as we plan for the aforementioned crimes and incidents that we have seen increasing over the past few years.

## **Personnel**

First and foremost, in 2021 the Police Department saw the Civil Service promotions of four of its police officers and one of its detectives; Detective Sergeant David Kornacki, Sergeant Stephen Ricardi, Sergeant Jason Chelo, and Sergeant Bradford Tierney. Any successful police agency builds its future on its supervisory staff. We build from within and I congratulate all four of these confident, intelligent, and hardworking police officers for having the ambition and dedication to undertake the promotional process. We wish them many years of service to our community.

The Department's School Resource Officer, Officer Gabriel Cordeiro, resigned from the department after six years of service in November of 2021. Officer Cordeiro left the agency for the state of Florida, where he is currently seeking continued employment in the field of Law Enforcement.

The Department saw the addition of two new officers to the Police Department. Our newest member, Officer Mateusz Cieslak, has completed both his basic training at the Western Mass Police Academy and Field Training Program in 2021. He has assumed regular patrol officer duties and currently serves on the midnight shift. The department also accepted the lateral transfer of a veteran officer, Officer Isaac Santana, from the Holyoke Police Department. Officer Santana is

an experienced police officer and is a certified defensive tactics instructor who brings his knowledge and skills to our community. We wish both Officer Cieslak and Officer Santana long and prosperous careers with the LPD.

Lastly, there were two line-of-duty disability retirements from the Ludlow Police Department in 2021. Detective Sergeant Louis Tulik retired after twenty-nine years with the department. Sergeant James Sevine also retired after fourteen years with the department. We sincerely thank these gentlemen for their dedication and commitment to the department and the community, and we wish them the best in recovery from injuries related to the performance of their respective services.

## **MPAC**

In November of 2021, the Department completed an assessment by the Massachusetts Police Accreditation Commission (MPAC) for re-certification. The Ludlow Police Department was initially certified by the MPAC in 2018. Assessments are conducted over a three-year period. As a result of the MPAC assessment, the Ludlow Police Department successfully was awarded with re-certification, as the department is in keeping with the professional standards of the MPAC. The purpose of the certification is to ensure that the delivery of public safety services by the Ludlow Police Department is within professional standards and best-practices of law enforcement agencies.

## **Training**

During 2021, Ludlow Police Officers completed as much professional development and specialized training as possible while utilizing virtual classes, and in-person learning environments when feasible while employing the best practices to mitigate the risk of contracting COVID-19.

All Sergeants appointed in 2021, including Stephen Ricardi and Jason Chelo, completed Incident Command System training through the Massachusetts Emergency Management Agency, to the - 300 level for Expanding Incidents.

Detective Sergeant David Kornacki and Sergeant Bradford Tierney completed the rigorous Command Training: First Line Supervisor Course conducted by the Roger Williams University Justice System Training & Research Institute in partnership with the New England Association of Chiefs of Police.

Detectives Alexander Goncalves and Brandon Vigneault completed the Reid Techniques of Investigative Interviewing and Advanced Interrogation to grow their skill sets.

Interested officers took part in a variety of trainings focused on street level narcotics, gangs and firearms interdiction/investigations that add to their experience for future court room testimony.

Along with in-service training, all police officers and supervisors completed firearms and rifle qualification, firearms and rifle training, CPR/AED certification, Hazardous Materials and Communicable Diseases training, training to maintain Massachusetts Office of Alcohol Breath-Testing certification, and Massachusetts Officer of Emergency Medical Services (OEMS) EMT continuing education.

## **Drug Recognition Expert (DRE)**

In 2021, Officer Andrew Roxo completed the DRE Pre-School (16 hours), the DRE School (56), and the DRE Field Certifications (between 40-60 hours). After successful completion of the course, he became the Ludlow Police Department's second IACP Nationally Certified Drug Recognition Expert. Also, in 2021, Sergeant Bradford Tierney completed the re-certification process to maintain his DRE certification. Both Officers have been actively conducting Drug Enforcement Evaluations for our Police Department, and have assisted other surrounding agencies throughout the past year. We will look forward to another year where we can continue to help keep the roadways safe for the residents of the Town of Ludlow.

## **EMT Program**

The Emergency Medical Technician program continues to operate and currently consists of 10 full-time officers certified at the EMT-Basic level. The Department places great value in the program and seeks to always have the maximum number of EMTs as allowed by the Town. Officer Jhon Wielblad was selected to fill the one vacancy that was open during the 2021 calendar year. EMTs complete all initial training and continuing education per the requirements of the National Registry of Emergency Medical Technicians, and the Commonwealth of Massachusetts's Office of Emergency Medical Services, liaising with Deputy Chief Lavoie of the Ludlow Fire Department to ensure standards are met. Hopefully, we can expand this program and its higher level of service within the police department.

## **Bike Patrol Unit**

The Ludlow Police Department's Bicycle Patrol continues to promote positive community relations and provides a community-immersive approach to patrolling. The Ludlow Police Department's Bicycle Patrol units maintain certification through the International Police Mountain Bike Association, (IPMBA), which is a 32-hour course that combines bike operations for Officers with emphasis on patrol procedures, tactics, night operations, scenario-based training, and basic bike maintenance on and off the road repairs.

Officers assigned to the Bike Patrol typically work in pairs and at a minimum must make several interactions with the general public throughout their shift. Bicycle Patrol operations continued to be utilized in 2021 for community outreach. Officers naturally focus their efforts on areas such

as public parks, schools, sporting events, summer camp facilities, pools, beachfront, walking paths, and bicycle paths.

In 2021, Officers conducted Bike Patrols from July through November. The presence of these Officers was highly viewed in a positive manner through countless citizen interactions. The citizens of Ludlow continue to have positive evaluations of the Bike Patrol program and the Ludlow Police hope to continue this tradition to promote constructive community relationships.

During the course of these patrols in 2021, Officers made countless interactions with community members, conducted over 75 business checks, and cycled nearly 215 miles.

## **Detective Bureau**

The Ludlow Police Department Detective Bureau, has continued to see an increase in the use of technology to commit as well as to investigate and solve crime in 2022. Crime of this nature has continued to grow exponentially as cyber-crime, such as online theft, harassment and fraud, have dominated the investigative landscape; detectives writing and receiving technology-related search warrants has become commonplace.

The Detective Bureau currently consists of Detective Alex Goncalves, whose primary responsibility is criminal investigations, and Melissa Dion-Stokowski who serves as the lead investigator of Sexual Assaults. With the departure of S.R.O Gabe Cordeiro, both Sergeant David Kornacki and Detective Dion-Stokowski share the responsibilities as S.R.O./School Liaisons. Detective Jordan Liszka has been added to the Bureau and works with Detective Brandon Vigneault, both of whom work primarily as a narcotics investigator.

Members of the Detective Bureau continue to receive training in crime scene processing and narcotics investigations to stay current with the latest legal and investigative techniques. The Detective Bureau is supervised by Detective Sergeant David Kornacki, who is also assigned to the United States Secret Service (USSS) - New England Electronic Crimes Task Force (NEECTF).

## **CIT/DART**

The Ludlow Police Department continues to utilize the DART (Drug Addiction and Recovery Team) program throughout the town. Through this program, Officers visit residents who have had recent drug overdoses in an attempt to provide them with direction to programs for help and recovery. Officer Mayou, Detective Goncalves, Officer Wielblad and Officer Goodrow have been assigned to the DART program. In 2021, Officer Wielblad attended a CIMS training seminar at the Hampden County House of Corrections. CIMS is a software that offers a web-based solution that facilitates the maintenance and analysis of all law enforcement data related to overdose incidents, at-risk individuals, and follow-up visit information. In the beginning of 2022, Sgt. Tierney and Officer Santana will be attending the CIMS training as well. The Ludlow Police Department will continue to use this CIMS software going forward in an attempt to provide the

best and most efficient services to the citizens of Ludlow that are affected by drug overdoses and addiction.

## **Prescription Drugs**

The Ludlow Police Department collected approximately 530 lbs. of unwanted or unused medications via its MEDRX Collection Box which is located in the Police Station Lobby. The collection box is provided through a partnership with CVS. The medications are disposed of in an environmentally safe manner via a partnership with Community Eco Power which is located in Agawam, MA. The medication collection box can be accessed by requesting assistance from Central Dispatch.

In addition to the MEDRX collection box, the Ludlow Police Department participated in 2 DEA-sponsored medication collections which were held in April and October of 2021 at the Police Department. 282 lbs. of medication were collected and disposed of through this DEA driven operation. This amount, coupled with the collection box figures, totaled 812 lbs. of unwanted prescriptions which were safely destroyed in 2021.

## **SRT**

In 2021, the HCSRT was activated numerous times in response to critical incidents such as barricaded subjects, high-risk warrants services, assistance with response to civil unrest, and high-profile security escorts. The team also assisted with security analysis and was activated during the Eastern States Exposition. The team continues to co-host National Tactical Officers Association courses that touch on a multitude of technical aspects of SWAT such as; Barricade Resolution, High-Risk Warrant Services, Breaching, Noise Flash Diversionary Devices, and Less than Lethal options. In 2021 The team added 6 new personnel to the team which included officers from Easthampton and West Springfield. The HCSRT has also continued to expand and focus efforts on three additional elements under the umbrella of the HCSRT. The Medical Emergency Response Team (MERT), Crisis Negation Team (CNT), and SNIPER teams continue to grow to deliver critical skills and medical aid during team activations.

The team continues its efforts in building important working relationships with other area teams including, Springfield ERT, Franklin County Regional SRT, Berkshire County Regional SRT, and the UMASS Police Department Tactical Team. We have continued joint training sessions and shared tactics, techniques, and resources. The Hampden County Regional SRT continues to yield great benefits to the safety and security of the citizens in every involved community.

We look forward to another year of training and providing the Town of Ludlow and Hampden County with a highly trained team capable of handling critical incidents and saving lives.

## **K-9**

The Ludlow Police Department's K-9 Unit entered its 20th year in 2021. Officer Whitney and K9 Max continue to serve together as an effective team. This was Max's fourth full year of completed service. Officer Whitney and K9 Max are currently assigned to the 3pm-11pm patrol shift, but are available for call-outs outside of normal working hours and to assist area communities with mutual aid requests. They remain certified in both patrol and narcotics detection through the North American Police Work Dog Association, and attended the NAPWDA Nationals in Oklahoma.

With the continued support of the citizens of Ludlow, the program continues to thrive and is well-supported by our community. Officer Whitney and Max took part in numerous demonstrations this year, including the Whitney Park Summer Camp and Smith Vocational LE program. We take this opportunity to thank everyone for their support!

## **Special Police**

The Special Police ended the calendar year with seventeen members. Lieutenant David Irwin directs the day-to-day operations, and Officers Jerome Mayou and Andrew Roxo serve as advisers and trainers of the unit. They provide training, schedule coordination, and direction for the Special Police Officers (SPOs), and they act as liaisons to the full-time police department staff on any matters involving the use of Special Police Officers.

The Special Police Supervisor Cadre currently consists of Sgts. Armand Saraiva and Jose Branco.

The Special Police Unit added three members during the summer months; SPOs Alan Kipetz, Michael Ulmer, and Nelson Ramos. All three officers have significant prior law enforcement experience and have been an excellent addition to the Department.

SPO David Fernandes and SPO Christian Mendes departed from the Unit in good standing on December 31, 2021 after twelve and seven years of service respectively. We commend them for their dedicated service with the Special Police Unit and we wish them well with their future endeavors. Fernandes continues to serve as the Treasurer for the Special Police Association.

Pursuant to the recent police reforms enacted in *An Act Relative to Justice, Equity and Accountability in Law Enforcement in the Commonwealth*, signed into law by Governor Baker on December 31, 2020, SPOs Beal, Cruz, Fontaine and Harrington are currently enrolled in the Bridge Academy to meet the Police Officer Standards and Training Commission's equivalency requirements of a full-time police officer. The training consists of 80 hours of online instruction on various subjects, as well as 40-hour in-person classes on Defensive Tactics, Firearms, and Emergency Vehicle Operations.

## Central Dispatch

The Ludlow Central Dispatch Center continues to serve the Town of Ludlow as the primary 911 PSAP for both Police and Fire. In 2021, we saw the implementation of Phase I 911 calls stemming from cell phone use. This technology pinpoints call locations enabling a far quicker response to emergency calls. All dispatchers continue to train throughout the year to keep up with any and all certifications required through the State 911 Department. Currently, Central Dispatch is responsible for all communication, computer data entry and the dispatching of Police and Fire apparatus along with personnel to emergency situations.

Dispatchers are required to be certified in emergency Medical dispatch (EMD), CPR and must complete a minimum of 16 hours in continuing education courses each year. Our staffing consists of 9 full time Dispatchers and 4 per diem positions to assist with shift coverage as needed. Central Dispatch added 2 new Dispatchers in 2021 to include; Shaun Andre and Scott Evans who are currently training to be fully certified in all phases of Dispatch.

Ludlow Central Dispatch remains committed to serving our community with honor, integrity and professionalism.

### **Total Fees collected by the Police Department during the year 2021 are as follows:**

Administrative Fees	\$31,116.23
Firearm Permits	9,325.00
Photocopies	4,472.76
Fingerprints, Door-to-Door Solicitation	820.00
RMV Violations	35,921.90
Court Fines	<u>235.00</u>
<b>Total Fees Collected</b>	<b>\$81,890.89</b>

In closing, I thank all of the police department staff: police officers, public safety dispatchers, special police, and civilian personnel, for their dedicated service and hard work through this challenging year. We look ambitiously and optimistically forward to 2022.

We will endeavor to serve the residents of Ludlow with – **Perseverance, Integrity, and Honor!**

Respectfully submitted,  
Daniel J. Valadas, Chief of Police



## **SAFETY COMMITTEE**

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The Committee meets on the second Thursday of the month, at Town Hall, to review requests for Class I, II, and III licenses, site plans, and special permits. This Committee also reviews requests submitted by residents for signs, traffic lights and other traffic issues which they feel are of concern. The Safety Committee in turn makes a recommendation to the Board of Selectmen for further action. Members will sometimes make a request that those applicants applying for licenses, special permits, and/or site plan approvals, appear before the Safety Committee in order to address any issues that may be pertinent for review. This is done in the hope of clarifying any issues that cannot be ascertained by a review of any submitted plans.

2021 was another busy but constructive year for the Committee. Decisions and recommendations were made that would help to insure safety to the residents and motorists alike. Some of the recommendations to the Board of Selectmen included, but was not limited to, placing numerous “Stop” signs throughout the town to slow down the flow of traffic, recommendations that traffic studies be done in key areas throughout the town and before new construction sites were allowed to progress.

The Safety Committee wishes to thank the Board of Selectmen and the Board of Public Works for their cooperation in implementing our recommendations and all Town Departments for their assistance in these matters. To the citizens of the Town of Ludlow, we continue to request your input and suggestions. We can be reached by email at [safety@ludlow.ma.us](mailto:safety@ludlow.ma.us).

Respectfully submitted,  
Sgt. Brian Shameklis, Chairman

### **Members:**

Sgt. Brian Shameklis	Chairman	Police Department
Penny Lebel	Vice-Chair	Community
Capt. Seth Falconer	Member	Fire Department
Alexander Simao	Member	Department of Public Works
Justin Larivee	Member	Building Commissioner
Ryan Churchill	Member	Community
Christopher Coelho	Member	Planning Board
Keith Ouellette	Alternate Member	Department of Public Works
Dep. Chief Jeff Lavoie	Alternate Member	Fire Department
Off. Derek Smolinski	Alternate Member	Police Department

## **DEPARTMENT OF WEIGHTS AND MEASURES**

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The purpose of the Weights & Measures Department is to test, adjust and seal or condemn all weighing and measuring devices used for buying or selling. The Department is also involved in consumer protection and checks all scanning devices in all retail establishments.

### **DEVICES CHECKED**

Scales:

Over 10,000 lbs.

5,000-10,000 lbs.

10-5,000 lbs.

Metric Weights

Apothecary Weights

Gasoline Pumps

Oil Trucks

Reverse Vending

Scanners

Amount of fees billed \$5,564.00

## **PUBLIC WORKS**

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### **BOARD OF PUBLIC WORKS**

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The Board of Public Works is pleased to present this Annual Report to the Town of Ludlow which summarizes and describes the activities performed by the Department of Public Works during the 2021 calendar year.

#### **Highway Division**

The DPW provides services to maintain the Town's public ways and streets in a safe, passable condition for the convenience of the community. The administration office utilizes a computerized work order program to electronically record and log all inquiries from the public to systematically respond and address street and infrastructure deficiencies and problems in the public way and/or on public properties. The staff entered 649 inquiries into the system. The Board appreciates and encourages the community to report public improvement or facility problems to the Department of Public Works' Administration Office.

Road maintenance, rehabilitation and reconstruction projects continued throughout the year with funds appropriated by the Town through the annual budget process and with funds received through the Commonwealth Chapter 90 Highway Program. The Chapter 90 funds are generated from gasoline taxes and are distributed to towns annually for the maintenance of accepted public ways. The Town received \$694,010.00 in Chapter 90 funds in 2021. The Town has approximately 135 public road miles to maintain.

During the 2021 calendar year, the road reconstruction projects included the following streets:

<b>STREET</b>	<b>FROM</b>	<b>TO</b>
Reynolds Street	Chapin Street	End
Pondview Drive	Reynolds Street	Posner Circle
Hill Terrace	Reynolds Street	End
May Road	Reynolds Street	End
Parkview Street	Chapin Street	End
Mountainview Street	Parkview Street	Stivens Terrace
Booth Street	Center Street	Lyon Street
Tower Road	James Street	Margaret Lane
Margaret Lane	Tower Road	End

In addition to the street paving projects, the DPW provides routine maintenance and improvements to the infrastructure. For example, the DPW maintains roadway markings, crosswalks and line striping, replaces and installs street signs, performs roadside mowing, and does street sweeping. The Department has continued with a preventative maintenance program including pavement crack sealing to extend the life of the asphalt pavement.

During the 2021 construction season, approximately 234 Construction within the Public Way Permits for projects within the public way were issued, resulting in \$25,183 in permit fees and \$15,200 in bonds collected typically for the construction of new driveways and installation of utility services.

## **Sanitary Sewer Division**

The DPW, through the Sewer Enterprise Fund, is responsible for the operation, inspection and maintenance of the sanitary sewer collection system including three (3) sanitary sewer lift stations located at Chapin Street, Lawton Street, and First Avenue. The three pump stations are equipped with the mission control and communication system to allow staff to monitor pump operation remotely and receive alarm notifications. The DPW has developed a sanitary sewer line maintenance program to flush and clean the sewer collection lines. The division responds on a 24-hour basis for sewer line obstructions and/or other problems with the system.

The Town has awarded sewer extension projects on Motyka Street, Grimard Street, and Tower Road to GEG Construction. Construction started in 2021 and should be completed in 2022.

The DPW issued or renewed eighteen (18) Drain Layer Licenses which generated \$900 in fees and issued eighteen (18) Sewer Service Connection Permits. The division collected a total of \$15,645 in sewer connection fees during 2021.

## **Forestry Division**

The DPW provides tree maintenance for the town shade trees located within the public ways and on select public properties. The Division is responsible for the planting, trimming, pruning and/or removal of damaged, diseased or dangerous town trees. The trees and branches are chipped and stockpiled for use on town projects. Wood chips are available at the compost area for the residents as the supply allows.

## **Park Division**

The DPW is responsible for the maintenance of the town playgrounds, parks, and athletic fields as well as providing routine maintenance to the School Department's athletic fields. The activities consist of lawn maintenance, athletic field striping for various sporting events and the restoration of the fields as funds allow.

DPW personnel assisted at special events during the year which are sponsored by the Town and/or organizations that included the Sunday Concerts in the Park, Veteran's Day activities, Christmas Tree Lighting Ceremonies and other functions conducted throughout the town.

## **Cemetery Division**

The DPW maintains and operates the five cemeteries within the town: the largest cemetery is the Island Pond Cemetery located on Center Street. The other town cemeteries include the Ludlow Center Cemetery, Sikes Cemetery, Fuller Street Cemetery and the East "Ould" Cemetery. DPW continued with landscape betterments at Island Pond Cemetery.

Construction of a new cemetery on Center Street near the reservoir began in late 2021.

The following is a summary of activities and fees collected during FY 2021:

Number of lots sold	11	Income from lots sold	\$11,800
Number of burials	102	Income from burials	\$86,900
Number of monument foundations	54	Income from foundations	\$7,500
		Total Income	\$106,200

## **Engineering Division**

The Engineering Division maintains the records for plans, plots and maps for the community. In addition, this Division maintains plan files for the Planning Board and Assessors Office, including the annual updates of the Town Street Maps, Assessors maps, Zoning maps and Voter Precinct maps. This Division provides engineering and survey assistance and information to other departments, boards and committees upon request. The Engineering staff provides analyses and recommendations to the Planning Board for the various projects during the year including subdivisions and commercial developments. The Division provides site inspections of all public and private improvement projects. They file all necessary state and federal mandated reports as well as file for grants and reimbursement paperwork for declared emergencies. They meet with consultants to discuss and review major projects proposed and ongoing in Town.

We completed the annual Massachusetts Small MS4 General Permit under the National Pollutant Discharge Elimination System with consultant Mott MacDonald to meet the requirements of reporting to the Environmental Protection Agency and Massachusetts Department of Environmental Protection.

We worked with the Planning Department, Conservation Department, Westmass, Board of Selectmen, and consultant Wright Pierce on the development of construction plans for Riverside Drive behind the Ludlow Mills and the extension of the Riverwalk to provide improved access for development on the Mill's property. Ludlow Construction has been awarded the construction contract and work began in 2021.

## **Solid Waste Collection and Disposal, Recycle Center/Transfer Station**

The DPW operates the Solid Waste Transfer Station and Recycling Center for the residential community at the DPW facility on Sportsmen's Road which provides for the collection and disposal of trash and recycle material needs of the community. The DPW yard is accessed from Claudia Way for composting and brush disposal.

Residential curbside collection of trash and recyclables was provided by a private vendor. The recyclables are collected and transferred to the Materials Recycling Facility (MRF) in Springfield. The combination of the curbside trash collection and drop-off at the Transfer Station accounted for 5,239 tons of trash. This recycling program generated 780 tons of paper, 618 tons of mixed containers (glass and cans), 115 tons of scrap metal and approximately 2,100 tons of vegetative material were processed for compost. The compost/loam is used on town projects.

The Solid Waste Collection and Disposal operational costs were augmented by fees generated from the sale of residential permits for the use of the Transfer Station. The DPW issued 3,228 permits to the residents which generated \$25,680 in fees. Also, the DPW provided recycle bins at no charge to residents to encourage the recycling effort by the town. The DPW issued permits

for the disposal of products identified as bulk materials that generated \$33,320 in disposal fees. The DPW issued waste reduction bags that generated \$233,549 in fees.

The Town had to implement an annual rubbish and recycling fee. The rate is \$100.00 per residential unit with a \$25.00 discount for property owners age 62 and over. The trash fee is to offset the trash collection and disposal costs to the Town. The increase in cost is due to the fact that there was a charge for the disposal of recyclable material for the first time to the Town.

## **Grants**

The following is a listing of grant applications and awards made during the past year:

- MassDEP Recycling Dividends Funds under the Sustainable Materials Recovery Program in the amount of \$11,000 to be used on recycling equipment.

## **Acknowledgement**

The Department of Public Works has experienced several staff changes in 2021 and the Board of Public Works wishes to take this opportunity to acknowledge and thank the current and previous staff for their commendable efforts and performance during the year.

On behalf of the Department of Public Works, this Annual Report is submitted to the Town of Ludlow by the Board of Public Works.

Respectfully submitted,  
Stephen Santos, Chairman

### **Members:**

Stephen Santos  
Alexander Simao  
Daniel Soares  
Keith Ouellette  
John Davis

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## **PLANNING AND DEVELOPMENT**

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### **BOARD OF APPEALS**

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The Board of Appeals is charged with hearing appeals or petitions for Variances, Section 6 Findings, and Special Permits according to Massachusetts General Law, Chapter 40A, and the Town of Ludlow Zoning Bylaws. The Board of Appeals meets on an as needed basis at Ludlow

Town Hall in the Selectmen's Conference Room, third floor at 7:00 PM, upon receipt of a request for a Hearing, Appeal, Variance, Section 6 Finding or Special Permit.

The Board of Appeals consists of five regular members and two associate members who are all volunteers appointed by the Board of Selectmen.

During the year of 2021, there were four (4) requests for Special Permits; three (3) special permits were granted and one (1) was withdrawn without prejudice. There was one (1) request for a Variance; and one (1) variance was granted. There was one (1) request for an Appeal of decision by the Zoning Enforcement Officer regarding section 3, 3.02: 3.0.4 of the Town of Ludlow Bylaws. The Appeal was denied.

A special thanks to the Building Department, Board of Selectmen's Office, Planning Board, Assessors Office, and the Town Clerk's Office; without their help the task of obtaining the needed documentation and information would be extremely difficult.

Respectfully Submitted,  
Manuel Lopes, Chairman

**Members:**

Alan Aubin, Vice Chair  
Joseph Wlodyka  
Elaine Hodgman

## **CONSERVATION COMMISSION**

The Ludlow Conservation Commission is a State mandated board comprised of volunteers appointed by the Board of Selectmen for three-year terms. The Conservation Commission works on the Town's behalf in administering the Massachusetts Wetlands Protection Act (M.G.L. Chapter 131, § 40), Rivers Protection Act, and Town of Ludlow Conservation Commission Bylaws (Chapter XV). The Commission is dedicated to the preservation of Ludlow's wetland resources for the benefit of our present and future residents.

Regular meetings of the Conservation Commission were held on the first and third Wednesday evenings of each month at 6:30 p.m. in 2021 and no meeting schedule changes are planned for 2022. Site inspections were scheduled on Saturday mornings prior to each meeting in the winter, and on Wednesday evenings prior to each meeting in the summer and attended by any/all members.

The Commission began 2021 with five (5) members and no vacancies on the Commission. The year ended with five (5) members and no vacancies.

During 2021, the Conservation Commission worked on twenty (20) Notices of Intent. Three (3) Requests for Determination of Applicability were filed with the Commission, all of which resulted in a negative determination. The Commission is also holding one (1) Conservation Restriction. Emergency Certifications are requested when a project must take place immediately to prevent danger to individuals and/or damage to property. The Commission issued five (5) Emergency Certifications in 2021. Wetland Regulations do not require a Public Hearing prior to the issuance of emergency permits. Otherwise, all permits issued by the Commission require a Public Hearing process. Only specific permit requests, however, mandate under the Massachusetts Wetlands Protection Act that abutters are individually notified.

Projects under the Conservation Commission's purview in 2021 continued to range from those as simple as shed installations to single family homes. We also continued to work with Westmass on the Ludlow Mills and the River Walk project. In 2021 the Commission continued the process to bring a dog park to the Town of Ludlow to be located at Camp White on Munsing Street. The total monies collected by the Conservation Commission in 2021 were \$5,482.50, which were collected from application filing fees.

Commissioners continue to enjoy attending MACC Conferences twice each year as well as other training classes that may be offered. These educational conferences assist Commissioners with staying informed about changes in regulations and/or policies and provide us with the necessary training so that we can remain current in our knowledge of conservation/wetland regulations, allowing us to make informed decisions on projects that require our involvement. Additionally, we continue to work with our local office of the Department of Environmental Protection when we need assistance with answering a complicated question or resolving difficult issues. The D.E.P. Circuit Rider Program allows us to have a personal contact at the Department and has provided us with guidance on many such occasions.

Members of the Conservation Commission continue to participate on committees such as the Community Preservation Act Committee, the Master Plan Committee, the Energy Committee, and the Disaster Preparedness Committee. Additionally, we work in conjunction with other town departments to maintain consistency with permitting procedures. We also review all permit applications submitted to the Planning Board, Building Department and Board of Health, some of which require a sign-off from the Commission Office. G.I.S. continues to be a valuable asset to us in this review process.

Respectfully submitted,  
Jason Martowski, Chairman

**Members:**

Penny Lebel

Steve Hicks

Angela Tierney

Scott Urban

# PLANNING BOARD

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## ZONING

### CHANGES TO THE ZONING BYLAW

- SECTION II: Zoning Districts, 2.0 Classification of Districts (remove Industrial B)  
– Passed October Town Meeting
- Replace the words “Building Inspector”, “Building Official”, “Building Commissioner” and “Inspector of Buildings” with “Building Commissioner” throughout the entire Zoning Bylaw  
– Postponed October Town Meeting
- SECTION III: GENERAL USE REGULATIONS, 3.0 GENERAL REGULATIONS. 3.0.3 Obstruction at Street Intersections by adding the words “See Diagram #3”  
– Passed October Town Meeting
- SECTION III: GENERAL USE REGULATIONS, 3.0 GENERAL REGULATIONS. 3.0.4 Fences, (second paragraph) replace “Industrial A, B, and C” with “Industrial A and C”  
– Passed October Town Meeting
- SECTION III: GENERAL USE REGULATIONS, 3.0 GENERAL REGULATIONS. 3.0.4 Fences by adding “For the purpose of property separation on residential property, fencing must be made of wood, vinyl, chain-link, metal and/or aluminum materials. Barbed wire and similar wire type fencing, to include chicken wire, shall not be allowed for residential property separation.”  
– Postponed October Town Meeting
- SECTION III: GENERAL USE REGULATIONS, 3.2.2 TABLE OF PRINCIPAL USES by removing in its entirety from TABLE I, LUDLOW TABLE OF PRINCIPAL USES the Land Classification column entitled “IB”  
– Passed October Town Meeting
- SECTION IV: DIMENSIONAL AND DENSITY REGULATIONS, 4.1 SPECIFIC DISTRICT DIMENSIONAL REQUIREMENTS by removing the following subsection in its entirety: 4.1.3 Industrial B Districts  
– Passed October Town Meeting
- SECTION IV: DIMENSIONAL AND DENSITY REGULATIONS, 4.4 MILL REDEVELOPMENT DISTRICT (MRD) Bylaw, 4.4.10 Site Plan Approval Process, Subsection b. by changing the words “five members” to “six members”  
– Passed October Town Meeting
- SECTION VI: SPECIAL LAND USE REGULATIONS, 6.4 PARKING REQUIREMENTS, 6.4.2 Parking Guidelines by adding new subsection e.  
– Passed October Town Meeting
- SECTION VI: SPECIAL LAND USE REGULATIONS, 6.4 PARKING REQUIREMENTS, 6.4.5 Parking Area Location by changing the words “Industrial A, B, & C” to “Industrial A & C”  
– Passed October Town Meeting

- SECTION VII: SITE PLAN APPROVAL, 7.1.5 Required Site Plan Contents, m. Landscaping Requirements subsection (2) by replacing the words “Section 6.5.2e” with the words “Section 6.5”  
– Passed October Town Meeting
- SECTION III: GENERAL USE REGULATIONS, 3.2.2 TABLE OF PRINCIPAL USES by changing the General Uses row entitled “Earth removal” in TABLE I, LUDLOW TABLE OF PRINCIPAL USES  
– Passed October Town Meeting
- SECTION III: GENERAL USE REGULATIONS, 3.2.2 TABLE OF PRINCIPAL USES by changing the MIXED USE row entitled “MIXED USE” in TABLE I, LUDLOW TABLE OF PRINCIPAL USES  
– Passed October Town Meeting
- SECTION X: DEFINITIONS by inserting the following: MIXED USE DEVELOPMENT: any combination of residential and/or commercial uses on same lot  
– Passed October Town Meeting
- SECTION III: GENERAL USE REGULATIONS, 3.2.2 TABLE OF PRINCIPAL USES by adding the following row entitled “APARTMENTS” to the RESIDENTIAL USES row to TABLE I, LUDLOW TABLE OF PRINCIPAL USES  
– Passed October Town Meeting
- SECTION X: DEFINITIONS by inserting APARTMENT: a dwelling unit in a multi-family dwelling or in a mixed-use building  
– Passed October Town Meeting
- SECTION VI: SPECIAL LAND USE REGULATIONS by adding new section 6.13 CONSERVATION DEVELOPMENT BYLAW  
– Failed October Town Meeting
- SECTION III: GENERAL USE REGULATIONS, 3.0 GENERAL REGULATIONS, Section 3.0.6 Mobile Homes  
– Passed October Town Meeting

## **ZONE CHANGES**

- Jamie & Richard Jacobs – 193 Center Street (Map 12D, Parcel 53) – Residence B to Business B  
Action Taken: Passed – May Town Meeting

## **SUBDIVISION CONTROL**

There were **two (2)** applications for **PRELIMINARY or DEFINITIVE SUBDIVISIONS** submitted.

- Hundred Acre Wood Phase III (Ventura Street) (Map 30, Parcel 112)  
Whitetail Wreks, LLC c/o Armand Deslauriers - APPROVED
- Twin Peak Summit (Miller Street) (Map 25, Parcel 24 & Map 26, Parcels 36A, 36B, 36C)  
Daniel’s Gravel Bank - DENIED

**Fourteen (14)** applications for **APPROVAL NOT REQUIRED SUBDIVISIONS** were endorsed:

- |   |  |
|---|--|
| • 30 Bridle Road  | Paul Marta                                 |
| • Lot 2 First Avenue (Map 14B, Parcel 142)                              | Westmass Area Development Corp.            |
| • 498, 504 Fuller Street  | Huxley Solar, LLC                          |
| • 615 Fuller Street   | Lupa Development Company, LLC              |
| • 564-570 Holyoke Street  | Judith Chiasson, Estate of Ronald Chiasson |
| • Knollwood Drive/Bondsville Road<br>(Map 39, Parcels 56-59, 23E & 23F) | Matt Cloutier                              |
| • 0 Miller Street (Map 25, Parcel 48A)                                  | Paul Adzima                                |
| • 111-113 Miller Street   | Casey Siok                                 |
| • 125 Munsing Street  | Mary Rarogiewicz                           |
| • 0 Pine Glen Drive/0 Center Street<br>(Map 24, Parcels 73D & 72)       | John A. O’Keefe Jr.                        |
| • 201 Pine Street/Kirkland Avenue<br>(Map 15B, Parcels 97 & 110)        | Marl-Lene Properties, Nominee Trust        |
| • 286 & 336 Poole Street  | Joseph Deponte                             |
| • 0 West Street (Map 8, Parcel 1A)                                      | John C. Farr, Executor                     |
| • 185 & 191 West Street   | Partyka Partners Limited Partnership       |

## SPECIAL PERMITS

**Twenty-four (24)** applications for **SPECIAL PERMITS** were approved except as noted:

- |  |  |
|--|--|
| • 39 Andrew Street                     | Home Occupation                                  |
| • 50 Andrew Street                     | Home Occupation                                  |
| • 0 Center Street (Map 13C, Parcel 11) | Wireless Communications Tower                    |
| • 114 Coolidge Avenue                  | Home Occupation                                  |
| • 99 Edgewood Road                     | Home Occupation (Withdrawn)                      |
| • 38 Franklin Street                   | Home Occupation                                  |
| • 117 Fuller Street                    | Home Occupation                                  |
| • 264B Fuller Street                   | Home Occupation                                  |
| • 299 Fuller Street                    | Home Occupation                                  |
| • 615 Fuller Street                    | Estate Lot                                       |
| • 51 Libby Street                      | Home Occupation                                  |
| • 14 Lillian Street                    | Home Occupation                                  |
| • 31 Maple Street                      | Home Occupation                                  |
| • 185 Miller Street                    | Business in AGMD Overlay District<br>(Withdrawn) |
| • 43 Minechoag Heights                 | Home Occupation                                  |
| • 28 Mountainview Street               | Home Occupation                                  |
| • 66 Mountainview Street               | Home Occupation                                  |
| • 125 Munsing Street                   | Estate Lot                                       |
| • 7 Nash Hill Road                     | Home Occupation                                  |

- |                        |                                   |
|------------------------|-----------------------------------|
| • 150 Ridgeview Circle | Home Occupation                   |
| • 30 Valley View Drive | Home Occupation                   |
| • 390 West Street      | Business in AGMD Overlay District |
| • 30 Woodland Place    | Home Occupation                   |
| • 30 Woodland Place    | Home Occupation                   |

## **SITE PLANS**

**Seven (7)** applications for **SITE PLANS** were approved except as noted:

- |  |                                      |
|--|--------------------------------------|
| • 0 Center Street (Map 13C, Parcel 11) | Town of Ludlow                       |
| • 0 Center Street (Map 33, Parcel 1A)  | Town of Ludlow                       |
| • 859 Center Street                    | Alex Hillis (First Church in Ludlow) |
| • 291-293 Moody Street                 | Don Cameron                          |
| • 327 Moody Street                     | MMWEC                                |
| • 1 State Street                       | Winn Development                     |
| • 390 West Street                      | Annunziata Cardaropoli               |

**Fourteen (14)** applications for **SITE PLAN ADDENDUMS** were approved except as noted:

- |                          |   |
|--------------------------|---|
| • 24 Center Street       | Hubbard Library / Town of Ludlow                                      |
| • 433 Center Street      | Big Y Foods Inc. (Lori Bryant)  |
| • 14 Chestnut Place      | Peter F. Morris (Everest Recovery Center – Massachusetts, LLC)        |
| • 257 East Street        | Jorge Lares (Primavera Restaurant)                                    |
| • 353 Fuller Street      | Mark Manganaro for Atwater Investors (Withdrawn)                      |
| • 564-570 Holyoke Street | Judith Chiasson, Estate of Ronald Chiasson                            |
| • 185 Miller Street      | Katherine S. Dias (Withdrawn)   |
| • 1 Moody Street         | Lyon Offices, LLC   |
| • 291-293 Moody Street   | Don Cameron (Ludlow Storage LLC)(Denied)                              |
| • 291-293 Moody Street   | Don Cameron (Ludlow Storage LLC)                                      |
| • 336 Poole Street       | Dish Wireless LLC (Darryl Gresham, Agent)                             |
| • 730 Randall Road       | John P. DaCruz (Autohaus of Ludlow, Inc.)                             |
| • 183 Ravenwood Drive    | Dish Wireless LLC (Darryl Gresham, Agent)                             |
| • 44 Sewall Street       | Richard Kelleher & Barbara Kelleher, Trustees (Suburban Realty Trust) |

**Thirty-nine (39)** applications for **CHANGES OF OCCUPANCY** were approved except as noted:

- |                   |                   |
|-------------------|-------------------|
| • 251 Cady Street | Ludlow Barbershop |
| • 279 Cady Street | Tree413 Inc.      |

- 433 Center Street, Suite 3
- 456 Center Street, Suite C
- 1428 Center Street
- 733 Chapin Street, Suite 200B
- 733 Chapin Street, Suite 300
- 14 Chestnut Place
- 34 East Street
- 36 East Street
- 64 East Street
- 135 East Street
- 169 East Street
- 192 East Street
- 194 East Street
- 274 East Street
- 285 East Street
- 287 East Street
- 289 East Street
- 297 East Street
- 393 East Street
- 393 East Street
- 84 Hubbard Street
- 26 Kirkland Avenue
- 264 Moody Street
- 291-293 Moody Street
- 679 Moore Street
- 44 Sewall Street, Suite 1
- 44 Sewall Street, Suite 2
- 44 Sewall Street, Suite 2
- 44 Sewall Street, Suite 3
- 44 Sewall Street, Suite 4
- 330 Sewall Street
- 356B Sewall Street
- 100 State Street, Building 110
- 100 State Street, Building 113/213
- 185 West Ave, Suites 301, 302, 303, 304, 102, 104, & ½ of 101
- 40 Westover Road
- Shwe Sushi
- T-Mobile Store
- Villa Rose Restaurant and Creative Cuisine Catering
- Piece of Mind Quality Home Health Care LLC
- Simply Orthodontics of Ludlow, PLLC
- Everest Recovery Center - Massachusetts, LLC
- Subway
- Cristina Afonso (salon booth rental)
- Heavenly Inspirations Flowers & Gifts
- The East Street Coffee Company
- Hillside Builders & Remodelers Inc.
- Basics Mini Mart
- Ludlow Nutrition Spot
- JR Butcher Shop
- KH Salon Suites (booth rental)
- Melissa McArdle (cosmetic tattooing)
- LaTonya Marsh (event space) (Denied)
- Strength by Sami (nutrition advice)
- The Beauty Studio Boutique (microblading) (Marsia Nogueira)
- The Beauty Studio Boutique (microblading) (Tricia Herring)
- B.K. Lumber Inc.
- Baldwin Auto Repair
- Chase Property Services Inc.
- Don Cameron (office/storage space)
- J. King Property Maintenance
- St. Steven Orthodox Church
- Waves Energy & Wellness
- FT Custom Printing
- Hair Haven
- It Makes Scents by Michelle (gift shop)
- Sewall Street Top Car, LLC
- MMK Virtual Solutions
- Westnet Inc.
- Hampden County Sheriff's Office
- Psych Care Associates, PC
- B & R Machine

- 4-6 White Street

Inter Produce (Denied)

## OTHER NEWS

During the March election, Planning Board member Raymond Phoenix ran unopposed and was elected for a five-year term on the Planning Board, bringing him to his twenty-eighth year of service. Planning Board member Ralph Quiterio resigned in September. Mr. Quiterio was on the Board for three years and the Board thanks him for his time and service to the Planning Board. In October, the Planning Board and the Board of Selectmen met jointly and appointed Associate Planning Board member Joshua Carpenter to replace Mr. Quiterio until the next election in March 2022. The Associate Planning Board member position was advertised, and Mr. Joel da Silva was selected by the Planning Board to be the new Associate Planning Board member. The Board would like to also acknowledge and thank their staff, Town Planner Douglas Stefancik and Administrative Assistant Susan Urban for all their efforts and hard work.

The Mill #8 (the clock tower building) at the Ludlow Mills has received a total of \$1,600,000 in historic tax credits from the state. The funding will help the developer, Winn Development, complete a \$50,000,000 restoration project that is expected to add ninety-five residential units and create up to one hundred construction jobs. The tax credits would be used to offset various state business taxes such as corporate excise, employee withholding, sales and use taxes. The potential tax revenue is forecast to be between \$600,000 to \$900,000 once the housing and commercial units are filled. The Planning Board and the Administrative Review Committee met jointly to approve a mixed-use development in Mill #8 (the clock tower building) featuring approximately 48,000 square feet of commercial space on the first floor and the creation of ninety-five residential units for tenants aged fifty-five and over. Fifty-five units will be affordable to households earning less than 60% of Area Median Income (AMI), with twelve units further restricted for households earning less than 30% of AMI, including some households making the transition from homelessness.

Construction has started on the development of the new roadway connecting the Ludlow Mills main entrance on East Street to First Avenue. The Riverside Drive Infrastructure Project will open up over sixty contiguous acres of pre-permitted light industrial property in the eastern most section, consisting of undeveloped acreage that is in high demand within the New England region. The construction of Riverside Drive will consist of approximately 4,500 linear feet of roadway and associated utility and infrastructure improvements connecting the main entrance to the Ludlow Mills on State Street to First Avenue, located along the Chicopee River. Redevelopment of this historic mill complex over the next fifteen years is projected to create 2,000 jobs, leverage \$200,000,000 to \$300,000,000 in private investment, and increase annual municipal property tax revenues to the Town of Ludlow by \$2,000,000 at buildout.

January also saw the approval of a Definitive Subdivision plan for Santana Drive, an eight-lot subdivision. The developer is Sodi, Inc., aka Ralph Capua. The subdivision is located on Chapin Street across from Harris Lane. The property is zoned Residential A and the developer is going to build single-family homes. Land clearing has been completed and the infrastructure, utilities, and

the base coat of the roadway has been installed during the year. The base coat of the roadway will have to over winter before the topcoat of the roadway is completed. The project construction costs are \$250,330.97

In March, the Planning Board approved Definitive Subdivision plans for Hundred Acre Wood, Phase III, Turning Leaf Lane, Balsam Hill Road, and Ventura Street. The developer is Whitetail Wreks, LLC, aka Armand Deslauriers. Eighteen lots were approved and will further be subdivided out to create an additional thirty-four lots in the future. The property is zoned Agriculture. The developer plans to build single-family homes. The cost of the project is \$1,728,000. Clearing and blasting have occurred on the property.

In March, the Planning Board approved a site sketch for Big Y located at 433 Center Street. Big Y is proposing a My Picks Online Ordering location, where patrons can stop by and pick up their groceries in reserved storage lockers. There will be dedicated parking for the My Picks patrons in the Big Y parking lot.

During April, the Planning Board approved a site sketch for Autohaus of Ludlow, located at 730 Randall Road for the purpose of used motor vehicle sales. Daniel Rae is the property owner and Attorney John DaCruz was handling the matter for him.

June saw the Planning Board approve a site sketch for Everest Recovery Center to be located at 14 Chestnut Street, the former Health South Rehabilitation Facility. The proposed use will be for recovery treatment programs. Also, a site plan and special permit was approved for Annunziata Cardaropoli, to convert 390 West Street into an office/call center, which is located in the Agriculture Moderate Density Overlay District. There will be twelve employees.

In July, the Town was awarded a Municipal Vulnerability Preparedness program grant in the amount of \$31,000 from the Executive Office of Energy and Environmental Affairs, to complete a community resiliency and hazard mitigation planning process that will examine the community's vulnerabilities and strengths and identify priority actions to build resilience as the climate changes. The Pioneer Valley Planning Commission will work as the consultant with the Town on developing both plans. The first start up meeting was in December.

In August, the Planning Board met with Massachusetts Municipal Wholesale Electric Company (MMWEC) to discuss permitting for a 6.9 MW photovoltaic/ solar generation system to be built on thirty-four acres within the 285-acre MMWEC campus, located at 327 Moody Street. This is the eighth large-scale, ground-mounted, solar photovoltaic system to be approved by the Planning Board. The Planning Board approved the project at the September meeting.

In September and October, the Planning Board approved site sketches for Dish Wireless, LLC, at 183 Ravenwood Drive and 336 Poole Street for collocation of antennas and equipment on existing wireless communications towers and ground equipment installed in the existing lease area. Also, in October, the Planning Board approved a site sketch for Lyon Offices, LLC which changed the existing medical offices into a group home for up to twenty-two children, to provide

educational services on a short-term basis for youth experiencing behavioral health challenges. The Board also approved a site sketch for a sign and a shed to be located at the Hubbard Memorial Library at 24 Center Street.

In November, the Planning Board approved a site plan and a special permit for the Town of Ludlow, for a new communications tower to be located on Center Street, adjacent to the Nick Silva field. The communications tower will help with emergency radio communications in areas where the communications is poor. This was a project approved by May 14, 2018 Town Meeting at a cost not to exceed \$4,800,000.

In December, the Planning Board approved a site plan for Don Cameron for fifty-seven storage trailers, warehousing, and office space to be located at 291 Moody Street. The existing building is 9,755 square feet.

Total fees generated by the Planning Board were **\$66,651.00**

Respectfully Submitted,  
Christopher Coelho, Chairman

**Members:**

Joseph Queiroga  
Raymond Phoenix  
Kathleen Houle  
Joshua Carpenter  
Joel da Silva, Associate Member

# TELEPHONE NUMBERS

<b>TO REPORT AN EMERGENCY</b>	<b>911</b>
<b>Appeals, Board of</b>	<b>589-9678</b>
<b>Community TV</b>	<b>583-5654</b>
<b>Department of Public Works</b>	<b>583-5625</b>
<b>Fire Department</b>	<b>583-8332</b>
<b>To Report a Fire</b>	<b>911</b>
<b>Hubbard Memorial Library</b>	<b>583-3408</b>
<b>Ludlow Community Center/Randall Boys &amp; Girls Club</b>	<b>583-2072</b>
<b>Ludlow Housing Authority</b>	<b>589-7272</b>
<b>Police Department</b>	<b>583-8305</b>
<b>Emergency Calls</b>	<b>911</b>
<b>Recreation Commission</b>	<b>583-8856</b>
<b>Sealer of Weights &amp; Measures</b>	<b>626-0091</b>
<b>Senior Center</b>	<b>583-3564</b>
<b>Town Engineer</b>	<b>583-5625</b>
<b>TTY Phone</b>	<b>583-5668</b>
<b>Westover Golf Course</b>	<b>583-8456</b>
<b>Pro Shop</b>	<b>547-8610</b>
<b><u>School Department:</u></b>	
<b>Superintendent's Office</b>	<b>583-8372</b>
<b>Business Office</b>	<b>583-5663</b>
<b>Instructional Services</b>	<b>583-5665</b>
<b>High School</b>	<b>589-9001</b>
<b>Middle School</b>	<b>583-5685</b>
<b>Chapin Street School</b>	<b>583-5031</b>
<b>East Street School</b>	<b>589-9121</b>
<b>Veterans Park School</b>	<b>583-5695</b>
<b><u>Ludlow Town Hall Main Number:</u></b>	<b>583-5600</b>
<b>Accounting Department</b>	<b>x1240</b>
<b>Board of Assessors</b>	<b>x1220</b>
<b>Board of Health / Nursing</b>	<b>x1270</b>
<b>Board of Selectmen / Town Administrator</b>	<b>x1200</b>
<b>Building &amp; Inspectional Services</b>	<b>x1210</b>
<b>Conservation Commission</b>	<b>x1285</b>
<b>Human Resources</b>	<b>x1237</b>
<b>Information Technology Department</b>	<b>x1295</b>
<b>Planning Board</b>	<b>x1280</b>
<b>Town Clerk</b>	<b>x1230</b>
<b>Town Collector</b>	<b>x1260</b>
<b>Town Treasurer</b>	<b>x1250</b>
<b>Veterans' Services / ADA Coordinator</b>	<b>x1290</b>





