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**Town of Ludlow  
Office of the Select Board**

The Meeting of the Select Board held on Tuesday, August 5, 2025, began at 5:30 p.m. in the Select Board's Conference Room.

Members Present: Anthony Alves, James Gennette, William Rosenblum and Manuel Silva.

First order of business: Pledge of Allegiance

Mr. Silva: Pursuant to MGL Chapter 30A, section 20(f), after notifying the Select Board chair, any person may record the open session of this Select Board meeting, subject to reasonable requirements of the chair. This meeting is being recorded by Ludlow Community Television. If anyone else is recording, please identify yourself now. There is no one. We have public comment from 5:30 - We have public comment from 5:30 -5:45 and there is no one, so we can move to the new business.

**NEW BUSINESS**

Board to appoint Daniel Valadas as a Special Police Officer.

Mr. Silva: When is your final day?

Chief Valadas: It will be Friday at midnight, Saturday morning.

**Motion made by Mr. Alves** to appoint Daniel Valadas as a Special Police Officer effective Saturday, August 9<sup>th</sup>. **Mr. Gennette second. All in favor. Motion passed 4-0.**

Board to appoint Lt. Brennan as Provisional Police Chief effective August 9, 2025.

**Motion made by Mr. Rosenblum** to appoint Lt. Brennan as Provisional Police Chief effective August 9, 2025. **Mr. Gennette second.**

Mr. Silva: This comes with a high recommendation of the ex-Chief.

Lt. Brennan: I want to say congratulations to the Chief on his upcoming retirement. It has been a pleasure and privilege to serve with you and your mentorship has meant more to me than you'll know.

**All in favor. Motion passed 4-0.**

**CORRESPONDENCE**

144. Letter from Louis Gilli, EH&S Engineer, informing the Board that Massachusetts Municipal Wholesale Electric Company (MMWEC) will be performing routine inspections and mowing operations on its natural gas pipeline right of way during the third quarter of 2025.

**Motion made by Mr. Rosenblum** to file. **Mr. Alves second. All in favor. Motion passed 4-0.**

145. Letter from Jason Coddington, Ludlow Fire Department – Requesting permission to hold annual “Boot Day” to benefit Muscular Dystrophy Association Friday, August 29, 2025, 1:00 – 6:00 p.m. in front of the Fire Station at Chapin & Center Streets.

Mr. Rosenblum: This is an annual event that we’ve approved every year. It’s awesome.

**Motion made by Mr. Rosenblum** to grant permission to hold annual “Boot Day” to benefit Muscular Dystrophy Association Friday, August 29, 2025, 1:00 – 6:00 p.m. in front of the Fire Station at Chapin & Center Streets. **Mr. Gennette second. All in favor. Motion passed 4-0.**

146. Letter from Anna Pepin – Request to be appointed to the Mobile Home Rent Control Board.

**Motion made by Mr. Gennette** to appoint Anna Pepin to the Mobile Home Rent Control Board. **Mr. Rosenblum second.**

Mr. Rosenblum: She’s not a resident of West Street, correct?

Mr. Strange: Correct.

Mr. Alves: I am not in favor of this based on the correspondence we received from the applicant noting that she had done some work for one of the owners of the mobile home park and I view that as a conflict. The letter sent in from the applicant notes how the applicant performed some work for one of the mobile home park owners and I see that as a conflict.

Mr. Gennette: In that letter, she says she doesn’t know him personally but it looks like she’s done a little bit of clean up work for the parks.

Mr. Alves: If you’re performing work and you’re going to make decisions in amounts that rent is going to be charged, that funnels down to you. That revenue would pay for this type of work being performed.

Mr. Silva: The issue with this Rent Control Board is that we can’t get applicants. I don’t think we’ve had a full board in 15 years so anybody that comes forth and wants to do this is a benefit, whether or not that is a conflict I’m not sure.

Mr. Rosenblum: There is a member that lives at West Street already on the Board. There’s no quorum at this point and this Board should be appointing someone because Tony was on that. I was on it briefly but resigned due to a conflict but we can address it at another meeting.

Mr. Gennette: How many total seats are available right now?

Mr. Strange: There’s 3 available.

Mr. Gennette: There would still be 1 open after. If a member of the Board of Selectmen got put on there it would fill another slot.

Mr. Rosenblum: Putting this person on is still not a quorum because the person that lives there is non-voting.

Mr. Strange: There’s one gentleman on the Board who lives at West Street Village so he conflicts out of any hearings with regard to West Street Village.

Mr. Rosenblum: This will put us at 2 of 5.

Mr. Gennette: Would Ms. Pepin disqualify herself from a lot of voting because she is an employee?

Mr. Strange: If she is still an employee, it’s not really clear.

Mr. Silva: Did she do paid work?

Mr. Stange: Yes.

Mr. Rosenblum: She cleaned a couple trailers. I get from this that she's not doing anything for him now.

Mr. Silva: We could also make the stipulation that if she is to become a member that she won't be able to work for Mr. Lennon.

Mr. Gennette: I don't know that we could stop them legally from doing that.

Mr. Strange: It would be a personal conflict of interest for her and she would have to deal with it directly with the State if somebody complained.

Mr. Rosenblum: She'd have to go to ethics and submit what she's doing and they would say either yes or no.

Mr. Alves: You could run into the issue that the individual would rather have the work.

Mr. Silva: This has been an ongoing situation.

Mr. Gennette: We do have to have people on this Board and much to what Mr. Silva was saying, people aren't knocking our door down to get on this Board.

Mr. Rosenblum: There is litigation going on right now with West Street and until the Rent Control Board has a quorum then it can't be put to bed.

Mr. Strange: The court remanded the case back to the Rent Control Board for a new hearing and that is being held up until the Board has a quorum.

Mr. Silva: The Rent Control Board has requirements that the State requires a 5-member Board.

Mr. Strange: There's a bylaw.

Mr. Silva: We should probably look at amending it to a 3-member board because we can't get 5 members.

Mr. Strange: I'll take a look.

Mr. Rosenblum: I hold my second because we have to put litigation to bed.

**Motion passed 3-1.**

147. Letter of resignation from Joseph Wlodyka – Zoning Board of Appeals. Board to post vacancy.

Mr. Silva: I'm not sure if they have enough members. Are they short members?

Mr. Strange: I'm not sure.

**Motion made by Mr. Gennette** to accept the resignation of Joseph Wlodyka from the Zoning Board of Appeals and to post the vacancy. **Mr. Rosenblum second. All in favor. Motion passed 4-0.**

148. Charter Communications/Spectrum – Pole work to be conducted throughout Town August 7<sup>th</sup> – August 19<sup>th</sup>. List of streets and dates available.

**Motion made by Mr. Rosenblum** to file. **Mr. Alves second. All in favor. Motion passed 4-0.**

Mr. Rosenblum: What we get in our packets is loaded on the website. There's a 4-5-page street listing with the dates on it. In the essence of getting more information out to the people if you look at the packet that comes with today's agenda you'll see the street listing and dates.

149. Chief Pease – Request to charge off medical expenses and lost wages to Chapter 41, Section 111F for injuries sustained by a Firefighter as a result of an incident that occurred on July 24, 2025.

**Motion made by Mr. Alves** to approve the request from Chief Pease to charge off medical expenses and lost wages to Chapter 41, Section 111F for injuries sustained by a Firefighter as a result of an incident that occurred on July 24, 2025. **Mr. Rosenblum second. All in favor. Motion passed 4-0.**

150. Chief Pease – Request to charge off medical expenses and lost wages to Chapter 41, Section 111F for injuries sustained by a Firefighter as a result of an incident that occurred on July 26, 2025.

**Motion made by Mr. Alves** to approve the request to charge off medical expenses and lost wages to Chapter 41, Section 111F for injuries sustained by a Firefighter as a result of an incident that occurred on July 26, 2025. **Mr. Rosenblum second. All in favor. Motion passed 4-0.**

## **UNFINISHED BUSINESS**

Board to approve and sign the Select Board Meeting Minutes of July 8, 2025.

**Motion made by Mr. Rosenblum** to approve and sign the Select Board Meeting Minutes of July 8, 2025, with all members present except James Gennette. **Mr. Alves second. Motion passed 3-1-0.**

Board to approve and sign the Select Board Meeting Minutes of July 15, 2025.

**Motion made by Mr. Rosenblum** to approve and sign the Select Board Meeting Minutes of July 15, 2025, with all members present. **Mr. Alves second. All in favor. Motion passed 4-0.**

## **VISITATION**

6:00 p.m. – Mike Kennedy, Center for Living & Working, Inc. – Presentation of the Town's ADA Self-Evaluation and Transition Plan.

Mr. Mazik: You have a 368-page report. You have an electronic copy and you typically post it, distribute it to department heads. We've made a couple of small edits since we submitted it you. We ask that over a period of 3-4 weeks if there's any comments you get back to us and we'll finalize any changes in here.

Mr. Kennedy: My name is Mike Kennedy from the Center for Living and Working. I'm their ADA Access Advocacy Coordinator. I've been with them for 19 years. On behalf of CLW in partnership with Jim Mazik Consultant Services, thanks for choosing us to administer your ADA plan. I want to give a shout out to all the Town of Ludlow staff who assisted us during our site visits and Joanne from the Commission on Disability who was also active in assisting us doing the plan.

Mr. Mazik: A little background, 42+ years as a certified planner, I've worked in some cities and towns and the last few years prior to my retirement in 2020 as Director of the Pioneer Valley Planning Commission and the Human Development Department, we would do a plan or so a year mostly in Central Mass to avoid any conflict within the Pioneer Valley. Since my retirement I've taken this on full-time, about 30 plans in the last 5 years, and we have 2 more under contract we have to do this summer. I've done some work in Ludlow in the past. I've worked with Marc at Pioneer Valley and Agawam. A couple of my staff have worked in this Town Hall building, Jim Saloio. When you received the jail money, the \$10 million, you had August 5, 2025

\$4 million dollars you could use at your discretion and \$6 million dollars was for capital improvements and my agency was hired to oversee the capital improvements. There was the public safety complex, work at the DPW, the schools and an array of things. I'm going to go over the format of the presentation and the plan itself and Mike is going to talk about the self-evaluation. The Americans with Disabilities Act was signed into law roughly 35 years ago by President George HW Bush. It's a civil rights law. It's intended to have equal access to all persons to services and programs. It's intended that civil rights be guaranteed to persons regardless of a physical or mental impairment. There are 5 titles under the ADA. There are 2 titles that fall under yourselves as a local jurisdiction. Title 1 is employment, the Equal Employment Opportunity Act, and Title 2 is State and Local Government Accessibility, that there be access to all programs and services and as part of that requirement the Town is required to have one of these in place. The current standards are 2010 standards, which are effective 2012. Massachusetts also has its own specialized separate building code, 521CMR, but it's solely a building code. It's only triggered by construction. Typically, your Building Commissioner is only looking at 521CMR and they typically do not look at the ADA because it doesn't really fall under their jurisdiction; they're bound by the State. Per 521CMR, if work on a building is less than 30% of the value of the building and work is under \$100,000, only the work being done must be accessible compliant. If it's under 30% and more than \$100,000 then the work, access to the building, bathrooms, drinking fountains and other things must be accessible compliant. If the work being done is more than 30% of the value of the building, and that's over a 3-year window, then the whole building must be brought into accessible compliance. That can contribute quite a stiff dollar value. We look at the higher standard of the 2. There are differences, discrepancies and overlap and there are variances. We offer options for the ADA. There's also the option to alter your program or service, change the location of your program or service. On these reports we have 4 sections; the front end, the self eval, the transition plans themselves and the appendices which includes any recommended policies, procedures and a section on funding opportunities. The front end we like to call your one-stop shopping center for ADA. We're constantly revising this as we go to these meetings. We have a chapter that goes into more detail on the ADA and 5 other titles; we have a chapter that goes into the accessibility relations that may be affecting you and contact information; we have a chapter on 521CMR; we have a chapter on alterations to historic properties and the exceptions to those and processes to go through; we have a chapter on EV charging stations that's relatively new. There are regs relative to parking spaces of 2% or less and reach range. We have if you're putting in a charging station what you need to comply with. We have a chapter on emergency preparedness. We have a chapter on AD service animals vs emotional support animals and that can be a problem sometimes. We have a chapter on ADA compliant portable toilets. We've never ever come across an ADA compliant portable toilet. We have a chapter on emergency eye wash stations. We have a chapter on playground surface materials. With that, I'm going to turn it over to Mike. He's going to talk about the areas we looked at and recommendations. I'm then going to talk about the format of the building assessments and then quickly go over general findings.

Mr. Kennedy: I'm going to go over the highlights of the self-evaluation portion of the plan. A town should have an ADA plan and some of the recommendations out there are through Town Meeting accept the provisions of MGL Chapter 40, Section 8J to establish a Commission on Disability. Ludlow already has an active Commission on Disability. Joanne Odat-Staeb was active in helping us while we were administering the plan. The next is to post the name and contact information of the ADA Coordinator on the Town's website and in Town Hall. The Building Commissioner BJ Church is listed as Ludlow's ADA Coordinator at the Mass Office on Disabilities website under find your local ADA Coordinator. BJ Church is also listed as ADA Coordinator on the Commission on Disabilities meeting notice letterhead, the 2024 annual report and the Board of Selectmen appointment letter dated April 30, 2025. Recommendation: if she hasn't already, once BJ Church is sworn in the name and contact information of the ADA Coordinator should be posted on the Town's website and in Town Hall. An ADA Coordinator webpage should also be created in addition to the existing Commission on Disability webpage that would include all the ADA related documents such as the ADA Coordinator appointment, the public notice of non-discrimination and ADA grievance procedure. Next is to adopt a public notice of non-discrimination and post on the town's website and in the Town Hall. There is an equal opportunity employee policy of non-discrimination paragraph at the top of Ludlow's employment application form. In addition, there is both an equal opportunity and Americans

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with Disabilities Act policy contained in the Personnel Policy Manual available on the Human Resources webpage. Recommendations are to remove the word handicapped from the equal opportunity employee policy of non-discrimination paragraph at the top of the town's employment application form but keep the word disability. Reason being is that handicapped is an old term and people with disabilities don't like that term. The only other recommendation is to post a public notice of non-discrimination document on the town's website on the ADA Coordinator page along with the Commission on Disability page. A sample public notice is provided in appendix B. Post the ADA grievance procedure in Town Hall and on town's website on the newly established ADA Coordinator page. The grievance procedure should also be made available to all staff, departments, committees and boards. The town already has a grievance procedure and a disability discrimination complaint form for the complainant to fill out and submit to the Commission on Disability Chair and the ADA Coordinator. The Ludlow Commission on Disability also maintains a disability complaint log used to track the names and address of the complainant, date of the complaint submitted and a brief description of the grievance; however, the grievance procedure is not immediately available on the town's website unless you contact the Commission on Disability or the ADA Coordinator. It's recommended that the grievance procedure be formally adopted, if it has not already, and be posted in the Town Hall and on the town's website where it can be easily located. There is also a sample ADA grievance procedure in appendix C. Next is to adopt a formal, reasonable accommodation policy and develop a reasonable accommodation request form. The Ludlow Disability Commission has already done that. There is a sample reasonable accommodation policy and request form available in appendices D & E. Incorporate non-discrimination language, essential function requirements, reasonable accommodation language and physical requirements and employment postings and job descriptions. Based on what was available for review, a random sample of 5 usable job descriptions submitted during the self-evaluation process were reviewed and all of these job descriptions contained the job environment essential functions and recommended minimum requirements such as education and experience, knowledge, ability and skill and physical requirements. However, 4 out of 5 job descriptions contained physical requirements that the person walk, stand and sit and these 4 job descriptions were for administrative positions, office jobs. That kind of language can be construed as discriminatory. Only the Animal Control Officer's physical requirement was consistent with the type of job that it is. The only other piece to recommend here is that reasonable accommodation language be contained in all the job descriptions. Four of the five job descriptions reviewed contained that language already and that's a good thing. Regularly inspect facilities to ensure compliance with program accessibility and initiate repairs and actions as required. A municipality must maintain operable working conditions that are necessary to provide access to service programs and activities. It's recommended that facilities are inspected regularly to ensure compliance with program accessibility and initiate repairs and actions as required. What I'm talking about for instance is the automatic door opener buttons and make sure that they are on when the building is open and that they're in working order. Another example would be after a snowstorm to make sure accessible routes are cleared so someone with a disability will be able to enter the building after a snowstorm. Adopt auxiliary aid and/or accommodation language in all meeting notice postings. Consideration should be given to printing or ordering some documents, reports, newsletters, minutes, etc. in alternative formats such as large print, braille, audio recordings, and documents stored in electronic formats. It's recommended the Town add a statement to meeting notices that auxiliary aids are available so people can participate in the meeting and who to contact to make their accommodation. Part of that is to purchase a portable assisted listening system that can be used at public meetings that are open to the public and be available as an accommodation. The availability of assistive listening systems, including signage, should also be posted at the venues where they can be used. The availability of assistive listening devices signage should also be posted and we have sample signage. This device should be portable. The most common ones are the type you can plug right into the PA system. Finally, to incorporate the guidance provided in Chapter 7 of the Ludlow Self-Evaluation Transition Plan when developing an emergency management plan. Most specifically that notification and assistance to persons with disabilities included with the emergency management plan.

Mr. Gennette: Who did that evaluation?



Mr. Mazik: There was a survey form that was submitted to all departments. All of these are requirements.

Mr. Gennette: My first action as a Board of Selectman was to revitalize the Commission on Disability and we ended up giving them some budget money. If by law this is something we're required to do, I want to make sure we're not tacking on without knowing we're tacking on.

Mr. Mazik: Back to 521CMR is a building code and that's triggered by construction and ADA civil rights. It is intended to be a capital plan. It's meant to make the changes feasible as a jurisdiction. You're not expected to make all these changes at once. You're expected to make a reasonable attempt. Let's say you have a 2-story building and you have services on the 2<sup>nd</sup> floor and there's only stairs; are you going to put a \$200,000 elevator or would it make more sense to relocate those programs in another building or on the first floor? As you can afford to do so, chip away at it. You've already done a couple things since we did our assessment. The parking lot wasn't done; the bathrooms weren't done. It's not something you do all at once. You do it as you have the means to do it.

Mr. Kennedy: The beauty of the individual ADA plans is you can check off all the accessibility improvements that you made. The Commission on Disability has been doing things with the money you have given them.

Mr. Gennette: This is the book we're going to put forth to Town Meeting?

Mr. Mazik: You don't have to put it forth to Town Meeting.

Mr. Gennette: Do we have to make a vote to accept the code?

Mr. Mazik: You can. It's not required but you have the plan on file.

Mr. Gennette: Are the self-evaluations included in the plan?

Mr. Mazik: Yes, there is a chapter on self-evaluation. Every facility has its own separate report. We like to put a general description of all the areas of non-compliance. There are historic exceptions. In the detail portion, we provide the general description or obstacle, we provide the ADA Federal Code Citation, we cite the code and Mass code and we have the recommended action based on the stricter standard of the 2. We have prioritization, feasibility, a time frame and a rough cost. The time frame we look at is immediate, 2 years near term, 3-5 years long term or 6-9 years. Every single facility, building, rec area and school has its own report and we have a general one for the curbs and sidewalks. There are industry standard tolerances that are allowed. General findings on the building side: parking indicates there is no designated accessible parking, signs were too low or too high, running slopes were more than 2%. Stair railings must be round or oval in shape. Non-compliant door hardware. Office and staff sinks are governed by ADA and often too high. In some areas there is not enough knee clearance under desks for a wheelchair. Service counters were being replaced in Town Hall while we were here. Recreation facilities had lack of areas for wheelchair accessibility. Picnic tables often lacked the knee depth required. ADA requirements on chain link gates must be smooth at the base. The majority of playground equipment was not accessible and had non-compliant surface material. Harris Brook is compliant but there was a lot of wear and tear already. Sidewalks and curb ramps on Chapin & East Street lacked warning strips. In many cases there was sidewalk deterioration. Everything in this report is detailed and specifically identified and with exact recommendation on how to proceed.

Mr. Gennette: You keep mentioning flipping between 521 code and ADA compliance; are they identified in this which one is compliant?

Mr. Mazik: Yes. We also put in there the difference between the adult and children's bathroom specific codes. Because there was so much we felt we needed to provide these tables for future use.

Mr. Kennedy: There was a lot of properties that we surveyed.

Mr. Gennette: The timing is pretty good. We did an energy survey today.

Mr. Mazik: There were a lot of things that were in process and luckily it was caught in time and was an easy fix. What we recommended be done is something that facilities could do and they did.

Mr. Kennedy: There are some consultants out there that will only cite the accessibility guidelines. Massachusetts has their code so it only makes sense to include 521CMR.

Mr. Mazik: MOD does use our format in their presentations.

Mr. Gennette: Do we need a motion to adopt the plan?

Mr. Mazik: Some do and some just accept it.

**Motion made by Mr. Gennette to accept ADA Self-Evaluation and Transition Plan. Mr. Rosenblum second. All in favor. Motion passed 4-0.**

Mr. Mazik: We have a couple of type-o's we found so we will need to send you a new electronic version and hard copies.

Mr. Gennette: Will you be updating the Commission on Disability when there are changes to this?

Mr. Mazik: No. Once this is done, we are done.

Mr. Gennette: The Commission on Disability will have the resources to know when there's changes to this? Like code compliance. If they change a handrail from one height to another. If it's done by the State.

Mr. Mazik: The 2010 ADA standards will remain in effect. Mike sits on the subcommittee for the access board.

Mr. Kennedy: Currently 521CMR's last update was 2006. Needless to say, we need to bring those closer to the ADA accessibility guidelines. Hopefully in a couple years, 521CMR will be substantially equivalent to the ADA accessibility guidelines. That means 1 book instead of 2.

Mr. Mazik: As an example, the reach range for ADA for adults is 48" above a finished floor but for bathroom dispensers its 42" above a finished floor.

Mr. Gennette: Does 521CMR override ADA compliance or does ADA override 521CMR?

Mr. Kennedy: Whichever is more stringent. Some of those things we're ironing out now sitting on this subcommittee.

Mr. Alves: On that topic, laws evolve, regulations change and clearly there's a multitude of issues through the evaluation. Is it fair to say that some of those issues could have risen because a building was built 50 years ago? Or you spoke a little bit about sidewalks so deterioration over time rather than a poor plan of a building?

Mr. Mazik: Yes it's a combination of things. If it was built years ago it was under those regs I bet no one has made a record of all the changes. Even the brand-new school building things can fall through the cracks. The architect didn't follow up on inspection. The Building Commissioner didn't follow up on inspection. The OPM didn't follow up on inspection. This provides you with some level of protection under federal jurisdiction. I think that MOD would recognize you have this plan done now so this is your capital plan for accessibility compliance and it's a good faith effort. So as long as you make a good faith effort and chip away at some things you have protection in a federal lawsuit. In years past you received CDBG funds. You're eligible for funding for next year's cycle of MOD grants which will be next May or June. You could get up to \$250,000 of improvements you could apply for next year. I don't think you're eligible for USDA or other sources because of your population and

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demographics, but there are some federal funding sources that you cannot get approved for these funding sources until you get a rec plan and your ADA Self Transition Plan. We addressed all the areas.

Mr. Rosenblum: How did Harris Brook grade out?

Mr. Mazik: There were problems. I did mention the bubblers and they're aware that's an issue. There were also issues in the student bathrooms. The estimated is about \$105,000. I mentioned standards being different for adults and children.

6:30 p.m. – Joe Alves & Board of Assessors – To discuss billing practices and the FY26 tax classification hearing target dates.

Mr. Strange: It doesn't look like they're going to show up.

## **UNFINISHED BUSINESS**

Board to discuss and possibly vote to accept draft Strategic Planning Committee bylaw to be included in October Town Meeting Warrant (tabled from July 22, 2025).

Mr. Gennette: At the last meeting, Mr. Alves wanted to review it.

Mr. Alves: I did. It was because of the last changes that were made.

Mr. Gennette: I made a request to Marc to send it over to the Planning Board, since they would have a member on it but they haven't talked about it at their meeting yet. I want to make sure we have all the departments invested in this. I would like to table it again so the Planning Board has an opportunity.

## **NEW BUSINESS**

Board to discuss and possibly vote on minimum bid requirements for pending auction.

Mr. Strange: We just wanted to put it in front of the Board to see if you had thoughts on it.

Mr. Alves: Can the auctioneer give input?

Mr. Strange: Yes. There's nothing in place right now but we just wanted to cover our bases.

Mr. Gennette: Does Posnik have any recommendation?

Mr. Strange: We can ask them.

Board to approve and sign the Licensing Authority Certification for Iron Duke Brewing, LLC dba Sole Syndicate change of address which was reassigned by the Zoning Enforcement Officer.

**Motion made by Mr. Rosenblum** to approve and sign the Licensing Authority Certification for Iron Duke Brewing, LLC dba Sole Syndicate change of address which was reassigned by the Zoning Enforcement Officer. **Mr. Gennette second. All in favor. Motion passed 4-0.**

Mr. Alves: Are we having our other visitation?

Mr. Strange: Joe has been sick. We'll reach out to reschedule.

## **BOARD UPDATES/MISC**

Chairman to approve and sign all bills, warrants and abatements. A record of all warrants is in the Select Board's office for perusal until provided to the Town Accountant's office.

Mr. Gennette: Former Representative asked me today about Turnpike Liquors license; we finished that transition right? Did it go through? Are they done?

Mr. Strange: They have to go to the Planning Board.

Mr. Gennette: We had the building assessment plan today that we started launching with the Pioneer Valley Planning Commission. Kyle was very knowledgeable. We did the high school, East Street School, Baird and the Boys & Girls Club and it was a wealth of knowledge. Seeing the infrastructure and where we are and where we need to be and we have not been alerted to yet that are problems. This is part of the problem being proactive vs reactive. We're waiting on people to give us information that they are not necessarily giving us. It was really insightful and I can't wait to see what the report is that comes back. We still have to do other buildings, the public safety complex and Town Hall. It was a great day and I appreciate Pioneer Valley Planning Commission for setting this up.

Mr. Rosenblum: In case people didn't know, last night we had a Strategic Planning meeting. It was for goals for the next couple of years in relation to facilities, some bylaws, finance and budget, Parks & Rec and economic development. That should be on Ludlow cable TV. Anything that was on the list we kept on the list. I've seen it on the news about the West Street Bridge that has the big bump in it because it's buckling. It's the responsibility of Ludlow and Springfield; however, the bump is on the Springfield side. Springfield has gone ahead and looked into getting an engineer to see how they can remedy it. There are 2 entities involved and you have to involve the State. Springfield is moving on that because it falls on their side of the bridge. You can always send an email to the Select Board to alleviate a lot of confusion. If people reach out to me I reach out to Marc to make sure I'm correct before I do anything.

Mr. Gennette: If I remember correctly, it was a collaborative funding project between Springfield and Ludlow. We're not involved in the maintenance or repair. Springfield is taking the lead.

Mr. Alves: August 10<sup>th</sup> the Ludlow Cultural Council concert series continues with SPF4 and food cart by Rustic Fusion. Festa is coming up August 31<sup>st</sup> through September 2<sup>nd</sup>. We have a notice from Mr. Pedro about uniting the community in prayer event at Our Lady of Fatima Parish being held outside at the shrine, Sunday, September 14<sup>th</sup> at 3:00 p.m. I'd also like to thank our Fire Department for their response to a home fire that I saw on the news about 2 weeks ago. I was at the Senior Center prior to this meeting. Congratulations to Debbie Johnson on 25+ years. A couple weeks ago I was at the DPW catching up and they shared an email with me that I wanted to share. It was a good collaboration between the DPW and schools, specifically Ms. Lekarczyk who is a guidance counselor at the high school. She sent an email to the DPW thanking them for providing a student with an opportunity to do an internship at the DPW. She notes the DPW support made a meaningful impact. The student gained valuable hands-on experience and developed professional skills that will serve them well beyond the classroom. Great work with the counselor and DPW.

**Motion made by Mr. Rosenblum to adjourn their meeting at 7:11 p.m. Mr. Alves second. All in favor. Motion passed 4-0.**

  
Chairman  
Ludlow Select Board

*All related documents can be viewed at the Select Board's Office during regular business hours.*