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TOWN OF LUDLOW

Town of Ludlow, Massachusetts  
Office of the Select Board

**AGENDA**  
**SELECT BOARD**  
**Select Board's Conference Room**  
**November 4, 2025**  
**5:30 p.m.**

*Pursuant to MGL Chapter 30A, section 20(f), after notifying the Select Board chair, any person may record the open session of this Select Board meeting, subject to reasonable requirements of the chair. This meeting is being recorded by Ludlow Community Television. If anyone else is recording, please identify yourself now.*

**5:00 P.M. – EXECUTIVE SESSION – To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member of individual.**

**5:30 P.M. – CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**5:30 – 5:45 P.M. – PUBLIC COMMENT**

**VISITATION**

5:45 P.M. – Karen Blanchard, Michael J. Dias Foundation – Requesting support from the Select Board on a joint grant application for opioid settlement funds.

6:00 P.M. – Patrick Griffin – To be appointed the full-time van driver at the Senior Center.

**CORRESPONDENCE**

25-197 Letter from Sharon Martins, Insurance Advisory Committee – Resigning from the appointment and requesting Melissa Graf be appointed as the LATOSS representative.

25-198 Request from Provisional Police Chief Brennan to appoint Det. Lt. Sean Knox, Det. Sgt. Stephen Ricardi, Det. Ryan Collette, Det. Jordan Liszka & Det. Peter Gallagher as Constables for the Town of Ludlow.



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25-199 Letter from Alan Jeskey – Requesting to be appointed as a Constable.

25-200 Letter from Detective Peter Gallagher – Resigning from the Safety Committee effective immediately. Board to appoint Officer David Krok as replacement.

25-201 MASS DOT – Bridge Inspection of Piney Lane/Broad Brook.

25-202 MASS DOT – Bridge Inspection of West Street/Chicopee River.

25-203 Chief Brennan – Request to charge of medical expenses and lost wages to Chapter 41, Section 111F for an Officer for an incident that occurred on October 19, 2025.

25-204 Letter from Celebrate Ludlow Committee – Requesting Police invoices for “Falling into Fun” in the amount of \$3,861.34 and “Light up Ludlow” to be held on November 30<sup>th</sup> be covered by the Town.

25-205 Letter from Chief Pease – Request to increase the Ambulance billing rate effective January 1, 2026.

25-206 Letter from Town Clerk notifying Board that Audrey Polmanteer from the Ludlow Housing Authority has passed away. Vacancy will be placed on March 2026 ballot.

25-207 Letter from Town of Blandford – Request for Review of potential impact of proposed commercial BESS project near Cobble Mountain Reservoir Watershed.

25-208 Letter from Erin McMurray, MPH Shared Services Coordinator for Mill Towns Public Health – PHE Statement of Commitment Annual Notification.

25-209 Letter of resignation from Darlene (Dolly) Cincone from the Finance Committee.

**UNFINISHED BUSINESS**

Board to approve and sign amended Liquor License for Jai Umiya Ma, Inc/Ludlow Shell. (tabled from October 21, 2025)



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**NEW BUSINESS**

Board to approve and sign one day permit for Hubbard Memorial Library Open House on November 13, 2025, from 5:00 – 8:00 p.m. and waive the fee.

**TOWN ADMINISTRATOR'S REPORT**

**BOARD UPDATES /MISC**

Chairman to approve and sign all bills, warrants and abatements. A record of all warrants is in the Select Board's office for perusal until provided to the Town Accountant's office.

**Event Calendar:**

Town Hall Closed Tuesday, November 11<sup>th</sup> in observance of Veteran's Day.

Town Hall Closed Thursday & Friday, November 27<sup>th</sup> and 28<sup>th</sup> in observance of the Thanksgiving Holiday.

**Visitations for the next meeting on November 6<sup>th</sup>:** Joint meeting with Planning Board to appoint a new member and associate member.

*Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.*



## RIZE Mosaic Municipal Partnership

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### ◆ What This Project Is About

- The Michael J. Dias Foundation is applying for a \$50,000 (which would be a match for the already committed \$75,000) RIZE (Mosaic) Foundation grant to strengthen our peer-led sober living recovery model right here in Ludlow.
  - This grant will expand our staff by hiring a full-time Recovery Coach to provide added support for residents in early recovery and returning from incarceration.
  - Our existing sober homes provide a safe, structured environment for men rebuilding their lives after substance use and/or incarceration.
- 

### ◆ Why Ludlow's Support Matters

- Ludlow is already leading with action by pledging **\$75,000 in opioid settlement funds** toward this initiative.
  - We are seeking a **letter of municipal support** from the Select Board to include in the grant application (due Nov. 7<sup>th</sup>).
  - This partnership highlights Ludlow's commitment to recovery, prevention, and healing for those affected by the opioid epidemic.
- 

### ◆ Continued Outreach

- **Outreach** to schools: MJD will continue engagement with Ludlow High School students, promoting youth prevention education in Ludlow.
- **Community engagement** through Ludlow Cares Coalition and ongoing partnerships with the Sheriff's AISS program.
- **Family support:** We run a free, twice-monthly support group for friends and family impacted by substance use in Ludlow.





## **\$1.25M in One-year Matching Grants Available Through Mosaic Opioid Recovery Partnership**

The Municipal Matching Grant Program application through [Mosaic Opioid Recovery Partnership \(Mosaic\)](#) is now open!

Proposed projects and initiatives must align with the Massachusetts State-Subdivision Agreement and advance non-punitive, health-centered approaches to substance use disorder-related harms and challenges. The funds must support projects and initiatives developed with input from people with lived and living experience, public health experts, municipal leaders, and families affected by the crisis.

The funding for Mosaic comes from the MA Opioid Recovery and Remediation Fund (ORRF), which resulted from the historic legal effort to hold private companies accountable for the harms caused by the opioid overdose crisis. Mosaic is part of a network of programs and initiatives funded by ORRF to address the impact of the opioid overdose crisis in Massachusetts.

**Applications are due November 7, 2025. The grant period will begin in March 2026.**

**\*\*\*Join us for a webinar this [Thursday, October 2 at 10 am](#) to learn more about this funding opportunity. Register at the link below\*\*\***

## INFORMATIONAL WEBINAR

## GRANT GUIDELINES (ENGLISH)

## DIRECTRICES DE SUBVENCIÓN (EN ESPAÑOL)

## APPLICATION

### About RIZE Massachusetts:

RIZE Massachusetts Foundation (RIZE) is solely dedicated to funding and collaborating on solutions to end the overdose crisis. Guided by those with lived and living experience and unafraid of new ideas, RIZE is building networks, designing programming, and supporting community partners who are using novel approaches to preventing overdose and increasing access to treatment and recovery supports. RIZE makes health equity a programmatic priority by addressing root causes such as racism, systemic barriers to care, and power imbalances. Learn more at [www.rizema.org](http://www.rizema.org).

### About Mosaic:

Mosaic Opioid Recovery Partnership (Mosaic), funded by the MA Department of Public Health, Bureau of Substance Addiction Services and powered by RIZE, is a unique, public-private collaboration designed to fund initiatives that are addressing the opioid overdose crisis in communities and populations that have been historically underserved and have experienced a high rate of opioid-related overdose deaths. Guided by people with lived and living experience, Mosaic is a once-in-a-lifetime opportunity to lift up and bring together the best and most promising ideas to save lives, end stigma, and improve quality of life for people living with substance use disorder. Learn more at [mosaic.rizema.org](http://mosaic.rizema.org).



RIZE Massachusetts | 101 Huntington Ave. Suite 1300 | Boston, MA 02199 US

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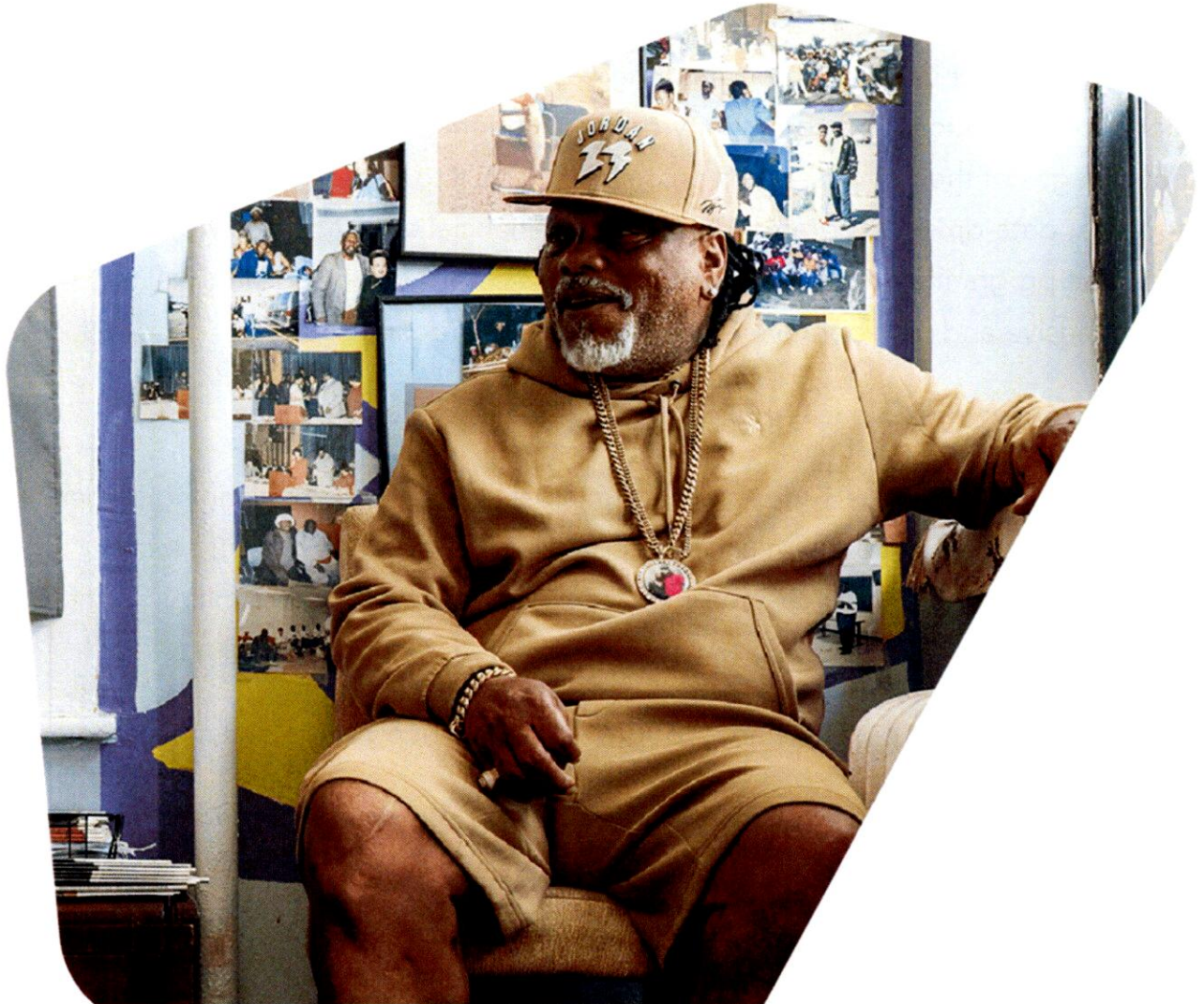




**mosaic**  
opioid recovery partnership



# Apply for a Grant



**OPEN GRANT**



# Municipal Matching Grant

## About the Grant

The Municipal Matching Grant Program is designed to support municipalities in addressing the opioid crisis by providing financial assistance to enhance their initiatives. In 2026, RIZE will allocate \$1,250,000 to municipalities as part of the second round of this one-year matching grant program. The program emphasizes equity, sustainability, regional collaboration, and community-driven solutions. It supports municipalities at various stages of their efforts—from those just starting to those implementing innovative, data-driven programs. By providing financial assistance at two distinct stages, the program aims to build capacity across communities, ensuring a comprehensive and collaborative response to the overdose crisis.

### Track 1: Planning and Capacity-Building for Early-Stage Municipalities

This track provides targeted support for municipalities in the early planning stages or those seeking to enhance their current efforts. It focuses on empowering local governments with the resources needed to develop effective, community-informed strategies while adhering to the SSA.

### Track 2: Sustained Support for Early Adopters Implementing Data-Driven Strategies

This track is aimed at municipalities that have already begun implementing community-informed, data-driven opioid abatement strategies and are ready to initiate, expand, or sustain their efforts.

Proposed projects and initiatives must align with the **Massachusetts State Sub-Division Agreement (SSA) for Statewide Opioid Settlements** and advance non-punitive, health-centered approaches to substance use disorder-related harms and challenges.

## **APPLICATION**

### **Grant Guidelines**

(in English)

### **Directrices de Subvención**

(en Español)

### **Webinar Recording**



**Frequently Asked Questions**

**Office Hours Registration**

**More Resources**



Mosaic Opioid Recovery Partnership (Mosaic), funded by the MA Department of Public Health, Bureau of Substance Addiction Services and powered by RIZE Massachusetts Foundation, is a unique, public-private collaboration designed to support initiatives in communities that have been historically underserved and have experienced a high rate of opioid-related overdose deaths.

## JOIN RIZE'S NEWSLETTER

First name\*

Last name\*

Your email\*

**Submit**

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**mosaic**  
opioid recovery partnership

## MUNICIPAL MATCHING GRANT PROGRAM GUIDELINES

### Background: The Opioid Recovery and Remediation Fund

For the last several years, the Commonwealth of Massachusetts has participated in historic legal efforts to hold private companies accountable for the harms caused by the opioid epidemic. Through settlements with those companies, our state will receive more than \$900 million over 18 years for substance use prevention, harm reduction, treatment, and recovery support. For certain settlements, Massachusetts will dedicate 40 percent of the funds to municipalities and 60 percent to the statewide Opioid Recovery and Remediation Fund (ORRF) to mitigate the impacts of the opioid overdose epidemic.

The Healey-Driscoll Administration selected RIZE Massachusetts Foundation (RIZE) to create and manage the Mosaic Opioid Recovery Partnership (Mosaic), funded by ORRF and the MA Department of Public Health, Bureau of Substance Addiction Services, through a unique public-private partnership that will allow small, community-based organizations (CBOs) and municipalities to apply for a portion of the settlement funds. It is specifically designed to support communities and populations that have been historically underserved and have experienced a higher rate of opioid-related overdose deaths. The grants will be community-led and culturally responsive, aimed at reaching individuals and families affected by the opioid overdose epidemic. The goal of Mosaic is to fund community-led initiatives that use ideas with promise to address the opioid crisis. The grants will strengthen prevention, harm reduction, access to care, recovery, trauma, and family support programs. Through Mosaic, RIZE will distribute approximately \$5 million annually.

Powered by RIZE and the MA Department of Public Health, Mosaic is a grant program like no other. Just like a mosaic is made up of individual materials to create a complete picture, this program brings together the best ideas and initiatives across the Commonwealth to create a comprehensive response to the opioid overdose crisis. Mosaic is a once-in-a-lifetime opportunity to save lives, end stigma, and improve the quality of life for people living with substance use disorder. The Healey-Driscoll Administration chose RIZE because it brings together key players based on trusted relationships and credibility among practitioners, researchers, decision-makers, community leaders, and people affected by addiction. Centering the voices of people with lived and living experience is part of RIZE's DNA and is integral to the success of Mosaic and ensuring the dollars reach the communities most impacted by the opioid crisis.



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## RIZE Massachusetts Foundation

RIZE is the only public-private partnership solely dedicated to funding and collaborating on solutions to end the overdose crisis. RIZE's goal is to ensure that people suffering from substance use disorder have access to care and experience better quality of life and overall health. Guided by individuals with lived experience and unafraid of new ideas, RIZE is building networks, creating programming, and supporting community partners using novel approaches to preventing overdose. RIZE seeks to increase visibility, expand the evidence base, and inform policy to elevate programs with promise. At the same time, RIZE is amplifying the voices of its community partners to bring greater awareness and urgency to the devastating impact of the overdose crisis. We envision a Massachusetts with zero stigma and zero deaths.

## The Municipal Matching Grant Program

The Municipal Matching Grant Program is designed to support municipalities in addressing the opioid crisis by providing financial assistance to enhance their initiatives. In 2026, RIZE will allocate \$1,250,000 to municipalities as part of the second round of this one-year matching grant program, following the first round in 2025, which awarded a total of \$1,485,042. Additionally, RIZE plans to award another \$1,250,000 in 2027. This program incentivizes cities and towns to utilize opioid abatement funds by requiring them to 1) adopt best practices to combat the overdose crisis, 2) take advantage of [Mosaic's Municipal Training and Technical Assistance](#) resources, 3) meaningfully engage people with lived and living experience (PWLLE), 4) conduct assessments and other strategic planning activities, and 5) collaborate with others, especially those pooling financial resources. The Municipal Matching Grant Program emphasizes equity, sustainability, regional collaboration, and community-driven solutions. It supports municipalities at various stages of their efforts—from those just starting to those implementing innovative, data-driven programs. By providing financial assistance at two distinct stages, the program aims to build capacity across communities, ensuring a comprehensive and collaborative response to the overdose crisis.

Proposed projects and initiatives must align with the [Massachusetts State Sub-Division Agreement \(SSA\) for Statewide Opioid Settlements](#) and advance non-punitive, health-centered approaches to substance use disorder-related harms and challenges.

### Track 1: Planning and Capacity-Building for Early-Stage Municipalities

This track is specifically designed for municipalities in the early stages of planning and those seeking to enhance or improve their current planning efforts. It provides targeted support to help local governments build capacity to design, implement, and evaluate strategies responsive to their communities and adhere to the SSA.

The matching funds can support a more comprehensive approach to planning activities. The goal is to promote strategic, community-informed decisions that maximize the impact of opioid abatement funding for prevention, treatment, recovery, harm reduction, and grief and family support. Furthermore, Mosaic encourages municipalities to leverage their funds through regional



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collaboration. Examples of strategic planning activities based on annual abatement payment amounts can be found [here](#).

**Eligible municipalities may be:**

- In the early stages of assessing and planning their abatement strategies
- Forming regional collaboratives to maximize impact
- Seeking to engage PWLLE and other community partners in planning and decision-making
- Laying the groundwork for future implementation efforts

**Proposed activities for Track 1:**

- Forming steering committees and community advisory boards
- Performing community engagement activities to obtain community input
- Developing mechanisms for regular two-way communication
- Assessing internal capacity and building infrastructure to fill gaps
- Collecting and analyzing qualitative and quantitative data to identify gaps and needs
- Facilitating community forums to prioritize needs
- Adopting formal decision-making processes to ensure inclusivity of PWLLE
- Providing staff training and fostering partnership development
- Formalizing regional collaboratives to share infrastructure, workforce, and services
- Setting priorities, developing logic models
- Drafting strategic plans based on evidence-based practices
- Establishing implementation and budget plans
- Preparing evaluation plans

**Examples of Track 1 projects can be found [here](#).**

This track helps municipalities move from intention to action, ensuring they have the tools, infrastructure, and partnerships to develop and launch responsive opioid abatement initiatives.

**Track 2: Sustained Support for Early Adopters Implementing Data-Driven Strategies**

This track is designed for municipalities that have already established community-informed, data-driven opioid abatement strategies and are ready to initiate, expand, or sustain their efforts.

**Eligible municipalities that have:**

- Conducted a strategic planning process
- Demonstrated success in implementing best practice strategies
- Achieved measurable outcomes or early impact
- Established infrastructure in place to get started with a project



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- Collaborated regionally and have an implementation plan in place
- Embedded community engagement activities into their decision-making process

#### **Proposed activities for Track 2:**

- Starting a strategy that is ready to go but requires additional funding
- Implementing a new project based on planning efforts
- Scaling effective programs
- Sustaining local innovations with demonstrated success
- Expanding access to proven interventions
- Strengthening outcomes tracking and evaluation

**Examples of Track 2 projects can be found [here](#).**

This track ensures that promising local efforts are launched, maintained, and expanded, creating long-term, systemic impact across prevention, treatment, recovery, harm reduction, and support for impacted communities.

## **How Funds Can Be Used**

The funds must support projects and initiatives developed with input from people with lived and living experience, municipal leaders, and subject matter experts. Proposed projects and initiatives must align with the [Massachusetts State Sub-Division Agreement for Statewide Opioid Settlements](#) and advance non-punitive, health-centered approaches to substance use disorder-related harms and challenges. A guidance document for municipal opioid abatement can be found [here](#).

#### **Funds cannot be used for:**

- Care or costs reimbursed by the state, including MassHealth and MA DPH Bureau of Substance Addiction Services, unless they strengthen and supplement these services, not supplant them
- Initiatives and activities that are not considered best practice and cause additional harm and/or trauma for people who use drugs, individuals in recovery and/or treatment, and their family members
- Fundraising pursuits
- Endowments or annual appeals
- Clinical or drug trials
- The promulgation of religious beliefs
- Lobbying or legislative activity



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While some law enforcement, fire, or EMS services may be tailored to the SSA-approved abatement strategies and, therefore, permissible uses of opioid abatement funds under the SSA, others are not. For example, law enforcement activities related to interdiction or criminal investigation, apprehension, or processing (such as search and seizure activities or police equipment) do not fall within the approved abatement strategies. As a further example, fire and EMS-related costs and equipment that are used in response to a wide variety of emergencies unrelated to opioid use disorder (“OUD”), including ambulances, stretchers, cardiac monitors, chest compression devices, and ventilators, do not fall within the approved abatement strategies.

## Who Should Apply

RIZE seeks to award matching funds to local governments and nonprofit organizations across the Commonwealth that work on any aspect of the care continuum, from prevention to recovery, and that work with communities and populations that are diverse, historically underserved, and have experienced a higher rate of opioid-related overdose deaths. Applicants must be one of the following:

- A single **municipality**
- A **group of municipalities**, with one municipality designated as the lead applicant or,
- A **nonprofit** applying **in partnership with** a municipality or a group of municipalities

Municipalities must be in compliance with all expenditure reporting requirements.

## How Much Can You Apply For

Applicants can apply as many times as they like, but RIZE will fund only one project per municipality, regional collaborative, or non-profit CBO. Award amounts are as follows:

- A **single municipality** is eligible to apply for a matching grant of **up to \$50,000**. If a municipality is partnering with a CBO, the CBO can be the lead applicant if doing so improves efficiency in project implementation or administration.
- Municipalities can collaborate by pooling their resources and funds to pursue a **regional grant of up to \$150,000**. For regional collaboratives only, funding may be provided beyond a one-to-one match. This approach is especially valuable for municipalities with limited abatement funds that may not be able to support a project independently. By joining forces as a collaborative group, these municipalities can request more funding than they can individually contribute.
- Funding requests will be carefully evaluated, focusing on how well they align with the goals of the proposed initiative. This strategy is designed to encourage cooperation and increase collective impact.



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## Match Commitment from Municipalities

Applicants must submit proof of the municipality's commitment to earmark their portion of opioid abatement funds to the proposed initiative. Such proof may be a formal recorded budget discussion or a commitment letter signed by the mayor or city/town manager. The letter should be on municipal letterhead with the municipality's address, and must contain (at a minimum) the following text:

*To Whom It May Concern,*

*The City/Town of XYZ confirms its commitment to allocate \$00.00 of its opioid abatement funds to the Mosaic Municipal Matching Grant Program.*

### Funding Commitments from Municipalities Who Are Pooling Funds ONLY

The **lead municipality** must certify that participating municipal partners are committed to contributing funds as outlined in the application.

#### Please note:

- Proof of these funding commitments is highly recommended but **not required at the time of application**.
- However, if the application is recommended for an award, the lead municipality will have **five (5) business days** from the award announcement to submit **written commitment letters** from each contributing municipal partner.

We recognize that securing official commitments can take time, so while they are not required with the application, the **lead municipality should begin collecting these letters immediately after submission** to ensure timely compliance if awarded.

## Application Process, Support & Timeline

If your project meets the guidelines, we invite you to complete an [application](#) and submit it by **11:59 pm EST on November 7, 2025**. The application questions are at the end of this document. Questions are highly encouraged and should be submitted to [grants@rizema.org](mailto:grants@rizema.org). RIZE will post answers to submitted questions on [mosaic.rizema.org](https://mosaic.rizema.org) in an FAQ format. All questions will be de-identified. RIZE may contact applicants for additional information or clarification if needed during the review process.

RIZE is committed to providing ample technical assistance and support during the application process. Some additional resources to assist you in completing the application are:

- Informational webinar and office hours with RIZE staff. (See schedule below.)
- The [Massachusetts Association of Health Boards \(MAHB\)](#) provides training and technical assistance to municipalities interested in formalizing a regional collaborative. MAHB can



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assist municipalities in navigating the fiscal and/or legal considerations associated with forming a regional arrangement, including drafting and amending intermunicipal agreements and memorandums of understanding, complying with municipal finance laws about fund appropriation and utilization, and establishing governance bodies.

- Mosaic's Municipal Training and Technical Assistance Program (Municipal TTA) works alongside cities and towns to use abatement funds to build community-based solutions and strategies through individual TTA, shared resources, and ongoing community learning events.

| Date                                                | Activity                      |
|-----------------------------------------------------|-------------------------------|
| Application Released                                | September 18, 2025            |
| Informational Webinar ( <a href="#">RSVP here</a> ) | October 2, 2025, at 10:00 am  |
| Office Hours ( <a href="#">RSVP here</a> )          | October 20, 2025, at 11:00 am |
| Application Due                                     | November 7, 2025, at 11:59 pm |
| Notifications                                       | February 2026                 |
| Grant Period Begins                                 | March 1, 2026                 |

## Grant Selection Criteria

All proposals will undergo an unbiased, fair, equitable, and timely review process that includes people with lived and living experience and other subject matter experts. RIZE recognizes that not every proposal will address all items below, but in general, seeks to fund initiatives that:

- Address prevention, harm reduction, access to care, recovery, and trauma, grief, and/or family supports
- Have a well-thought-out project and describe the partners engaged (including people with lived and living experience, experts, and professionals) and how their feedback informed the proposal.
- Serve populations and communities with high rates of opioid overdoses and deaths that have been historically underserved
- Deliver programs and services that reflect the input of their communities, centering the voices of those with lived and living experience, and are based on best practices
- Commit to diversity, equity, and inclusion and engage in activities to address existing disparities in services and outcomes and improve equity
- Commit to transparency



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## Evaluation & Reporting

RIZE aims to measure what matters most, not just what is easily measurable. Our evaluations track progress, increase grantee capacity for data-informed decision-making, and develop a community of learning and improvement. This helps grantees understand what works, adjust what doesn't, and create sustainable means to measure success. For example, we may explore questions like:

- To what extent were municipalities and their partners able to implement projects as expected? What challenges did they experience, and how were they resolved?
- How did the matching funds impact municipalities' strategies for using their opioid settlement funds?
- What were the strengths and challenges of municipal-CBO partnerships and collaborations?
- How many community members were reached with the projects, and what were their characteristics?
- What early outcomes did communities experience as a result of the projects? (e.g., shifts in attitudes and perceptions, increased access to care and resources, strengthened cross-sector collaborations, etc.)

We will ask grantees to submit reports sharing their progress, successes, and challenges at the mid and end of the grant period. Our evaluation partner, the Institute for Community Health (ICH), will gather information about program implementation and outcomes. ICH may also invite grantees to participate in interviews at the end of the grant period to speak about their experience and work in more detail. The evaluation process will respect the grantees' limited time and resources.

## Health Equity Statement

RIZE believes that anyone with substance use disorder should have access to a range of substance use treatments, including all types of MOUD, psychosocial interventions, harm reduction, community services, and recovery supports. Yet, gaps in access to care remain, especially for people who identify as Black, Indigenous, and people of color, as well as rural residents, LGBTQ+ persons, youth, and others. RIZE makes health equity a grantmaking priority by investing in programs that increase access to care and address root causes, such as racism, poverty, and power imbalances. RIZE also follows the MA Department of Public Health Principles for Racial Equity and endeavors to meet national Culturally and Linguistically Appropriate Services (CLAS) standards as an additional tool to help achieve health and racial equity.



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## Application Questions

### Contact Information

- Lead municipality or nonprofit partner
- Street Address, City, County, Zip Code
- Geographic region: Please select one response. You can find definitions for the regions [here](#).
  - Region 1: Western MA
  - Region 2: Central MA
  - Region 3: Northeast MA
  - Region 4: MetroWest MA
  - Region 5: Southeast MA
  - Region 6: Boston area
  - Statewide
- If a nonprofit organization, please provide your EIN
- If a municipality, please provide your FEIN
- Contact person at municipality
- Contact person at the nonprofit organization

### Funding Request

- Total amount committed by municipality (or municipalities)
- Total amount requested in matching funds
- Which municipality (or municipalities) is providing funds?

If you are applying as a regional collaborative, please answer the following:

- Name of the regional collaborative
- Participating cities and towns
- Lead municipality

Select the most appropriate continuum of care category for your proposed project (**select one**)

- Prevention; harm reduction; access to care, recovery; trauma, grief, and family supports; planning/capacity building

Which track are you applying for? (**Select one**)

- Track 1 – Planning and Capacity-Building for Early-Stage Municipalities



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- Track 2 – Sustained Support for Early Adopters Implementing Data-Driven Strategies

## Track 1 – Planning and Capacity-Building for Early-Stage Municipalities

### Project Description & Implementation

1. Project Title: If awarded, this description will be used in publicly facing materials. (25 words max)
2. Project Summary: Briefly describe the primary goal of your planning/capacity-building project (e.g., conduct a community needs assessment, develop a strategic plan, establish a Community Advisory Board). This description will be used in publicly facing materials if awarded. (50 words max)
3. Full Project Description (500 words max)  
Fully describe the proposed project and include:
  - Proposed activities (e.g., forming an advisory council, conducting a strategic planning process, analyzing population health data, developing a logic model).
  - How will this planning process center the voices of people with lived and living experience (PWLE) and lead to strategic, community-informed decisions for future opioid abatement spending?
  - Please describe the proposed project timeline, including the anticipated start date and end date, and what activities will occur in each phase of the project.
  - If applicable, describe your regional collaborative and how you pool funds with other municipalities.
4. Budget: Please provide a detailed budget narrative. Be specific and include amounts allocated to categories such as contractor/consultant fees, contracts (e.g., facilitating assessments or strategic planning), community engagement costs (e.g., stipends for participants, focus group costs, translation services), personnel costs, and other direct costs. (250 words max)
5. Project Team & Planning Partnerships: Describe who will lead this planning/capacity-building process. Identify key partners (e.g., an organization to help conduct a survey, a university to perform data analysis, a community-based organization to establish a Community Advisory Board) and their specific roles. (250 words max)
6. Funds Management: Explain how the funds will be managed and disbursed, particularly for participant stipends and contractor payments. How will you ensure transparency, compliance with grant guidelines, and that funds are not supplanted? (250 words max)
7. Communication: Explain what steps you will take to keep the public informed and respond to questions and concerns to ensure transparency. (250 words)

### Identifying Needs & Measuring Results

8. Community & Partner Engagement in Planning: Describe your initial outreach strategy to identify and recruit diverse community members, including people with lived and living

- experience, to participate in the project. How will you ensure their input is genuinely integrated? (250 words max)
9. Identifying the Need for Planning: What specific gap or challenge has led you to apply for Track 1 funding? (e.g., "We lack data on local service gaps," "We have no formal mechanism for community input," "We need a regional strategy"). How will this project directly address that initial gap? (250 words max)
  10. Expected Outcomes of the Planning Process: What key deliverables will you produce by the end of this one-year grant (e.g., completed needs assessment report, finalized strategic plan, established a functioning Community Advisory Board, logic model for future implementation)? How will this create capacity for effective action in the future? (250 words max)

## **Track 2 – Sustained Support for Early Adopters Implementing Data-Driven Strategies**

### **Project Description & Implementation**

1. Project Title: If awarded, this description will be used in publicly facing materials. (25 words max)
2. Project Summary: Briefly describe the primary goal of your project (e.g., hire a staff person, deliver mobile services, scale an effective program, sustain a local innovation with demonstrated success). If awarded, this description will be used in publicly facing materials. (50 words max)
3. Full Project Description (500 words max)  
Fully describe the proposed project and include proposed activities (e.g., hiring a staff person, purchasing a van, scaling an effective program).
4. Budget: Please provide a detailed budget narrative. Explain how funds will be spent. Be specific and include amounts allocated to categories such as contractor/consultant fees, contracts, community engagement costs, personnel costs, equipment, and other direct costs. (250 words max)
5. Project Team & Planning Partnerships: Describe who will execute your project, including the specific roles and responsibilities of municipal agencies, CBOs, and other key partners. (250 words max)
6. Funds Management: Explain the process for managing and disbursing funds. How will you ensure the funds are used specifically for the approved project activities, in compliance with the grant guidelines, and not supplanting other funds? (250 words max)
7. Communication: Explain what steps you will take to keep the public informed and respond to questions and concerns to ensure transparency. (250 words)

### **Identifying Needs & Measuring Results**



8. **Community & Partner Engagement:** Describe the partners engaged in developing this project (e.g., people with lived and living experience, public health experts, municipal leaders, CBOs). How did their input directly inform your proposal? (250 words max)
9. **Needs Assessment:** Describe the data, community outreach, needs assessments, or other methods used to identify the specific need for this project. Explain how your project will address these identified needs and/or service gaps. (250 words max)
10. **Expected Outcomes & Impact:** Detail the results and outcomes you hope to achieve through your project during the one-year grant period. How will this project strengthen prevention, harm reduction, access to care, recovery, trauma, grief, and family supports in your community? (250 words max)

## Uploads

Proof of a municipality's commitment to allocate opioid abatement funds for the proposal. Such proof may be 1) a formal recorded budget discussion or 2) a commitment letter signed by the mayor or city/town manager. The letter should be on municipal letterhead with the municipality's address and must contain (at a minimum) the following text:

*To Whom It May Concern,*

*The City/Town of XYZ confirms its commitment to allocate \$00.00 of its opioid abatement funds to the Mosaic Municipal Matching Grant Program.*

HOWEVER: **IF** the applicant is a regional collaborative **OR** a nonprofit partnering with a regional collaborative **AND** the proof is not available when the application is submitted, a letter certifying the intent of the collaborative to commit matching funds is sufficient to submit with the application. **If a letter of intent is submitted with the application, proof of the above commitment must be submitted within 5 days of receiving notice of a grant award.**

October 21, 2025

Manuel Silva, Chairman  
Select Board  
Town of Ludlow  
488 Chapin Street  
Ludlow, MA 01056

**RE: Insurance Advisory Committee**

Dear Chairman Silva:

I was appointed to the Insurance Advisory Committee on April 3, 2024, to represent the LATOSS Union as the current President. Unfortunately, due to recent scheduling conflicts, at this time I wish to resign from my appointment.

The LATOSS Union Treasurer, Melissa Graf, has expressed interest in joining the Insurance Advisory Committee. I respectfully ask the Select Board to consider adding Ms. Graf to the Committee as my replacement.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Sharon M. Martins". The signature is fluid and cursive, with a small dot above the 'i' in Martins.

Sharon M. Martins

cc: Melissa Graf



## Amy Kurtz

---

**From:** Michael Brennan <mbrennan@Ludlowpolice.com>  
**Sent:** Wednesday, October 22, 2025 8:07 AM  
**To:** Amy Kurtz; Marc Strange  
**Cc:** S Knox  
**Subject:** EXTERNAL:RE: EXTERNAL:RE: Constable

### EXTERNAL EMAIL WARNING

This email originated from outside your organization. Please verify the sender's identity before clicking links, downloading attachments, or providing sensitive information. If you were not expecting this email, please call the sender to verify authenticity.

Ms. Kurtz,

I would recommend that the Select Board appoint the following members of the Ludlow Police Department as Constables for the Town of Ludlow:

1. Det. Lt. Sean Knox
2. Det. Sgt. Stephen Ricardi
3. Det. Ryan Collette
4. Det. Jordan Liszka
5. Det. Peter Gallagher

Very Respectfully,

Michael N. Brennan  
Provisional Chief of Police  
Ludlow Police Department  
612 Chapin St.  
Ludlow, MA 01056  
Phone: 413-583-8305  
Fax: 413-583-8283  
Email: [mbrennan@ludlowpolice.com](mailto:mbrennan@ludlowpolice.com)  
LPD Website: <https://ludlowpolice.com/>

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---

**From:** Amy Kurtz <akurtz@Ludlow.ma.us>  
**Sent:** Tuesday, October 21, 2025 5:31 PM  
**To:** Michael Brennan <mbrennan@Ludlowpolice.com>; Marc Strange <mstrange@Ludlow.ma.us>  
**Subject:** RE: EXTERNAL:RE: Constable

Thanks Chief,

Do you want to put something in writing so the SB can appoint a replacement for Det. Kornacki.

**Amy Kurtz**

Executive Assistant  
Town of Ludlow  
Select Board  
488 Chapin Street  
Ludlow, MA 01056  
(413) 583-5600 Ext. 1202

---

**From:** Michael Brennan <[mbrennan@Ludlowpolice.com](mailto:mbrennan@Ludlowpolice.com)>  
**Sent:** Tuesday, October 21, 2025 3:14 PM  
**To:** Amy Kurtz <[akurtz@Ludlow.ma.us](mailto:akurtz@Ludlow.ma.us)>; Marc Strange <[mstrange@Ludlow.ma.us](mailto:mstrange@Ludlow.ma.us)>  
**Subject:** EXTERNAL:RE: Constable

**EXTERNAL EMAIL WARNING**

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Ms. Kurtz,

Yes, I'm thinking we should have at least two. Traditionally, I believe the Select Board has used members of the LPD Detective Bureau to serve as constables; or at least since I've been with the Department. We could certainly maintain the two detectives, or even add if necessary.

Very Respectfully,

Michael N. Brennan  
Provisional Chief of Police  
Ludlow Police Department  
612 Chapin St.  
Ludlow, MA 01056  
Phone: 413-583-8305  
Fax: 413-583-8283  
Email: [mbrennan@ludlowpolice.com](mailto:mbrennan@ludlowpolice.com)  
LPD Website: <https://ludlowpolice.com/>

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---

**From:** Amy Kurtz <[akurtz@Ludlow.ma.us](mailto:akurtz@Ludlow.ma.us)>  
**Sent:** Tuesday, October 21, 2025 3:07 PM  
**To:** Michael Brennan <[mbrennan@Ludlowpolice.com](mailto:mbrennan@Ludlowpolice.com)>; Marc Strange <[mstrange@Ludlow.ma.us](mailto:mstrange@Ludlow.ma.us)>  
**Subject:** Constable



Hello

We received this in the mail and will be on the November 4<sup>th</sup> agenda.

In April, the SB appointed Dave Kornacki & Steve Ricardi as constables for the Town. With Det. Kornacki's retirement that leaves a vacancy. Did the PD have any interest in filling it internally?

I could not find anything in the bylaws about how many constables we should have.

**Amy Kurtz**

Executive Assistant

Town of Ludlow

Select Board

488 Chapin Street

Ludlow, MA 01056

(413) 583-5600 Ext. 1202

RECEIVED

OCT 17 2025

SELECT BOARD  
LUDLOW, MA 01056

## Alan R Jeskey

1010 Maple St, Palmer, MA 01069  
ajeskey@maconstable.com | (774) 230-0623

Town Administrator Marc Strange  
Town Administrator's Office  
488 Chapin St  
Ludlow, MA 01056

October 13, 2025

Re: Request for Appointment as Constable

Dear Marc Strange,

I respectfully submit this letter to request appointment as a Constable for the Town of Ludlow. While I am not a resident of Ludlow, I already serve clients within the Town and would like to bring my established experience and professionalism directly to its residents, businesses, and courts.

I have served as a Massachusetts Constable since 1999, beginning in Sturbridge when I was appointed to succeed a long-serving Constable. I was later elected and re-elected there before moving to Southbridge in 2005, where I continue to serve. Over the years, I have also held appointments in Webster, West Brookfield, and Oxford, where I additionally served as Communications Center Supervisor for the Oxford Police Department.

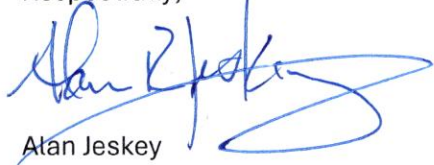
My background includes:

- **Over 25 years of active service** as a Constable across multiple communities.
- **Membership in the Massachusetts Bay Constable Association (MBCA)**, the Commonwealth's largest association, with completion of their intensive seminar on statutory responsibilities and service procedures.
- **Supplemental legal training**, including instruction from Attorney Patrick Rogers, a respected law enforcement trainer.
- **Graduation from the Massachusetts Reserve Police Officer Academy (1997)**, providing a strong foundation in both civil and criminal law.
- **Additional professional experience** in human services, property management, and both armed and unarmed security.

Through this combination of training and practical fieldwork, I have built a wide client base of attorneys, landlords, and property managers throughout western Massachusetts. Many of these clients operate within Ludlow, and this appointment would allow me to expand and formalize the services I already provide locally, ensuring prompt, professional, and accountable process service for your community.

It would be an honor to meet with you to further discuss how my background and dedication align with the needs of the Town of Ludlow. Thank you for your time and for considering my request.

Respectfully,



Alan Jeskey



RECEIVED

OCT 22 2025

SELECT BOARD  
LUDLOW, MA 01056

Detective Peter Gallagher

Ludlow Police Department

612 Chapin Street

Ludlow, MA 01056

October 22, 2025

Chief Michael Brennan

Ludlow Police Department

612 Chapin Street

Ludlow, MA 01056

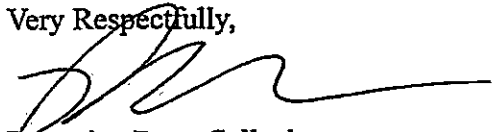
Dear Chief Brennan,

I hereby tender my resignation as Vice Chairperson to the Ludlow Safety Committee, effective immediately.

As my duties, responsibilities, and commitment to the Detective Bureau have continued to grow, I have found that the needs of the Safety Committee would be better suited for someone who serves on the patrol side of our operations. My time on this committee has been both informative and rewarding, and I am grateful for the opportunity to have represented the Ludlow Police Department in this capacity.

I will remain available to you for any further questions or consideration you may have regarding the Safety Committee or future representatives from the Ludlow Police Department, should you ever need it.

Very Respectfully,

A handwritten signature in black ink, appearing to be "P. Gallagher", written over a horizontal line.

Detective Peter Gallagher

RECEIVED

OCT 21 2025



Maura Healey, Governor  
Kimberley Driscoll, Lieutenant Governor  
Phillip Eng, Interim MassDOT Secretary  
Jonathan L. Gulliver, Undersecretary and Highway Administrator

SELECT BOARD  
LUDLOW, MA 01056



October 21, 2025

Town of Ludlow  
Town Selectboard  
488 Chapin Street  
Ludlow, MA 01056

Attn: Jamie Tomas, Director

SUBJECT: NATIONAL BRIDGE INSPECTION STANDARDS (NBIS)  
BRIDGE INSPECTION REPORT

L-16-026 (0QX)

PINEY LN / BROAD BROOK

Dated: 08/28/25

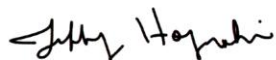
Dear Mr. Tomas:

As part of the Massachusetts Bridge Inspection Program, MassDOT - Highway Division performs the inspection of municipally owned bridges that have a clear span of 20 feet or greater. These bridges are scheduled to be inspected every two years or less.

For your records is a copy of recent bridge inspection field report for the referenced municipally owned bridge. Repair, rehabilitation, or reconstruction of any bridges to address the deficiencies reported is the owner/custodian's responsibility. Chapter 90 funds may be used for these purposes.

Questions regarding the content of the report may be directed to the District Bridge Inspection Engineer, Matthew Barrett, at 857-368-2081.

Sincerely,

 for

Patricia A. Leavenworth, P.E.  
District 2 Highway Director

MB/  
cc: BIE (2), DHD D-2, DBIE D-2  
Enclosure

2-DIST  
02B.I.N.  
0QX**STRUCTURES INSPECTION FIELD REPORT**  
**CLOSED/REHABILITATION INSPECTION**BR. DEPT. NO.  
L-16-026

|                                              |                                       |                                                                  |                                                         |                                      |
|----------------------------------------------|---------------------------------------|------------------------------------------------------------------|---------------------------------------------------------|--------------------------------------|
| CITY/TOWN<br>LUDLOW                          | 8-STRUCTURE NO.<br>L16026-0QX-MUN-NBI | 11-Kilo. POINT<br>000.129                                        | 90-ROUTINE INSP. DATE<br>FEB 10, 2025                   | 93*- INSPECTION DATE<br>AUG 28, 2025 |
| 07-FACILITY CARRIED<br>HWY PINEY LN          | MEMORIAL NAME/LOCAL NAME              | 27-YR BUILT<br>1952                                              | 106-YR REBUILT<br>0000                                  | YR REHAB'D (NON 106)<br>0000         |
| 06-FEATURES INTERSECTED<br>WATER BROAD BROOK | 26-FUNCTIONAL CLASS<br>Urban Local    | DIST. BRIDGE INSPECTION ENGINEER M. Barrett<br><i>M. Barrett</i> |                                                         |                                      |
| 43-STRUCTURE TYPE<br>319 : Steel Culvert     | 22-OWNER<br>Town Agency               | 21-MAINTAINER<br>Town Agency                                     | TEAM LEADER J. Roy<br><i>J. Roy</i>                     |                                      |
| 107-DECK TYPE<br>N : Not applicable          | WEATHER<br>Clear                      | TEMP. (air)<br>16°C                                              | TEAM MEMBERS<br>Tony Mazzaferro<br><i>T. Mazzaferro</i> |                                      |

| ITEM 58 DECK                                      | N  | ITEM 41 STRUCTURE OPEN, POSTED OR CLOSED                                                                                                                                                                                                                                                                                                                                                                                        |     |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
|---------------------------------------------------|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--|----|------|-----|-------------------|---|---|---|----------------|---|---|---|-----------------------|---|---|---|----------------------------|---|---|---|
| ITEM 59 SUPERSTRUCTURE                            | N  | K:CLOSED Date : 08/25/2025                                                                                                                                                                                                                                                                                                                                                                                                      |     |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| ITEM 60 SUBSTRUCTURE                              | N  | ITEM 36 TRAFFIC SAFETY                                                                                                                                                                                                                                                                                                                                                                                                          |     |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| ITEM 60 - (From U/W Report)                       | N  | <table border="1"> <thead> <tr> <th></th> <th>36</th> <th>COND</th> <th>DEF</th> </tr> </thead> <tbody> <tr> <td>A. Bridge Railing</td> <td>0</td> <td>N</td> <td>-</td> </tr> <tr> <td>B. Transitions</td> <td>0</td> <td>N</td> <td>-</td> </tr> <tr> <td>C. Approach Guardrail</td> <td>0</td> <td>N</td> <td>-</td> </tr> <tr> <td>D. Approach Guardrail Ends</td> <td>1</td> <td>N</td> <td>-</td> </tr> </tbody> </table> |     |  | 36 | COND | DEF | A. Bridge Railing | 0 | N | - | B. Transitions | 0 | N | - | C. Approach Guardrail | 0 | N | - | D. Approach Guardrail Ends | 1 | N | - |
|                                                   | 36 | COND                                                                                                                                                                                                                                                                                                                                                                                                                            | DEF |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| A. Bridge Railing                                 | 0  | N                                                                                                                                                                                                                                                                                                                                                                                                                               | -   |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| B. Transitions                                    | 0  | N                                                                                                                                                                                                                                                                                                                                                                                                                               | -   |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| C. Approach Guardrail                             | 0  | N                                                                                                                                                                                                                                                                                                                                                                                                                               | -   |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| D. Approach Guardrail Ends                        | 1  | N                                                                                                                                                                                                                                                                                                                                                                                                                               | -   |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| ITEM 61 CHANNEL                                   | 3  | TOTAL HOURS 10                                                                                                                                                                                                                                                                                                                                                                                                                  |     |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| ITEM 61 - (From U/W Report)                       | N  | PLANS (Y/N) N                                                                                                                                                                                                                                                                                                                                                                                                                   |     |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| ITEM 62 CULVERT                                   | 2  | (V.C.R.) (Y/N) N                                                                                                                                                                                                                                                                                                                                                                                                                |     |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| ITEM 62 - (From U/W Report)                       | N  | TAPE#:                                                                                                                                                                                                                                                                                                                                                                                                                          |     |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| Pedestrian Access (If YES please explain) (Y/N) N |    | Barricades In Place (Y/N) Y                                                                                                                                                                                                                                                                                                                                                                                                     |     |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |
| Roadway Abandoned (Y/N) N                         |    | TYPE: JERSEY BARRIERS AND FENCING                                                                                                                                                                                                                                                                                                                                                                                               |     |  |    |      |     |                   |   |   |   |                |   |   |   |                       |   |   |   |                            |   |   |   |

|         |                                            |                                               |                                                                                                                                    |         |   |   |   |     |     |                                                                                                                                    |   |   |   |   |     |     |
|---------|--------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|---------|---|---|---|-----|-----|------------------------------------------------------------------------------------------------------------------------------------|---|---|---|---|-----|-----|
| SIGNS   | Not Applicable                             | Signs In Place (Y=Yes, N=No, NR=Not Required) | At bridge                                                                                                                          | Advance |   |   |   |     |     |                                                                                                                                    |   |   |   |   |     |     |
| Legend: | Dead end road, East Advanced not required. | Legibility/Visibility                         | <table border="1"> <tr> <td>E</td> <td>W</td> </tr> <tr> <td>Y</td> <td>Y</td> </tr> <tr> <td>7/7</td> <td>7/7</td> </tr> </table> | E       | W | Y | Y | 7/7 | 7/7 | <table border="1"> <tr> <td>E</td> <td>W</td> </tr> <tr> <td>N</td> <td>Y</td> </tr> <tr> <td>7/7</td> <td>7/7</td> </tr> </table> | E | W | N | Y | 7/7 | 7/7 |
| E       | W                                          |                                               |                                                                                                                                    |         |   |   |   |     |     |                                                                                                                                    |   |   |   |   |     |     |
| Y       | Y                                          |                                               |                                                                                                                                    |         |   |   |   |     |     |                                                                                                                                    |   |   |   |   |     |     |
| 7/7     | 7/7                                        |                                               |                                                                                                                                    |         |   |   |   |     |     |                                                                                                                                    |   |   |   |   |     |     |
| E       | W                                          |                                               |                                                                                                                                    |         |   |   |   |     |     |                                                                                                                                    |   |   |   |   |     |     |
| N       | Y                                          |                                               |                                                                                                                                    |         |   |   |   |     |     |                                                                                                                                    |   |   |   |   |     |     |
| 7/7     | 7/7                                        |                                               |                                                                                                                                    |         |   |   |   |     |     |                                                                                                                                    |   |   |   |   |     |     |

To be filled out by District Bridge Inspection Engineer

1) This bridge is scheduled for:

Replacement (X) Rehabilitation ( ) Repair ( ) Removal ( ) Unknown ( )

2) If under construction please answer the following:

|                                         |                                       |                                |
|-----------------------------------------|---------------------------------------|--------------------------------|
| Contract Number:<br>128033              | Amount:<br>\$5,290,800                | Completion Date:<br>10/31/2027 |
| Contractor:<br>Tully Construction       | Resident Engineer:<br>Adrian Richmond |                                |
| Scope of Work:<br>Structure Replacement |                                       |                                |
| Remarks:                                |                                       |                                |

**ACCESSIBILITY (Y/N)**

|                 | Needed | Used |
|-----------------|--------|------|
| Lift Bucket     | N      | N    |
| Ladder          | N      | N    |
| Boat            | N      | N    |
| Wader           | Y      | Y    |
| Inspector 50    | N      | N    |
| Rigging         | N      | N    |
| Staging         | N      | N    |
| Traffic Control | N      | N    |
| RR Flagger      | N      | N    |
| Police          | N      | N    |
| Other:          | N      | N    |

X=UNKNOWN

N=NOT APPLICABLE

H=HIDDEN/INACCESSIBLE

R=REMOVED



|                     |                |                           |                                         |                                 |
|---------------------|----------------|---------------------------|-----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>00QX | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-00QX-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|----------------|---------------------------|-----------------------------------------|---------------------------------|

## REMARKS

### **BRIDGE ORIENTATION**

Culvert carries Piney Lane, east and west, over the Broad Brook which flows north to south.

The 3 barrels are numbered west to east. The man made Alden Pond is on the downstream end of the culvert.

### **GENERAL REMARKS**

Structure BIN 00QX is closed to highway and pedestrian traffic. An adjacent ACROW panel bridge with a pedestrian way now carries Piney Lane.

At the time of this inspection Broad Brook still flows through the pipes. **See Photos 1 & 2.**

Pedestrian and Highway traffic is blocked by fencing, jersey barriers and signage.

### **SI&A Notes:**

The following Items apply to the ACROW panel:

- Item 51 - Bridge Roadway Width Curb to Curb = 4.1m
- Item 32 - Approach roadway width = 4.1m
- Item 47 - Inventory Route Total Horiz. Clear = 4.1m
- Item 102 - Direction of Traffic = 1 Lane Alternating, 3

### **Traffic Management:**

Piney Lane is a dead end; a detour is not required.

Alden St has 2 VMBs.

- The south board states "BRIDGE WORK PINEY LN & USE CAUTION". **See Photo 3.**
- The north board is not functioning.

East & West Advanced signage states speed limit (25mph), one lane road ahead, and speeding fines doubled. **See Photo 4.**

East & West At-Bridge signage states road closed with barrels and ladder barriers. **See Photo 5.**

### **Access:**

Wintertime, Dam Control Downstream keeps the stream level low and water velocity higher, from the November Inspection to the February inspection. Both ends of the pipes can be accessed with chest waders.

Summertime, Dam Control Downstream keeps the stream at a higher level and water velocity slow, from the May inspection to the August inspection. Water level is too high for the chest waders and a boat would not be helpful to inspect the floor of the pipes.

### **Inspection of ACROW panel:**

Report is an initial inspection. **See Photos 9 - 12.**

ACROW panels are labelled south and north trusses, panels are numbered west to east. Abutments are labeled west and east.

Overall Rating of Items 58, 59 & 60 is 7 - 7 - 7. Item 61 is 7.

|                     |               |                           |                                        |                                 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>0QX | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-0QX-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|

### REMARKS

#### ITEM 58 - DECK 7:

##### **Item 58.1 - Wearing Surface 7:**

Wearing surface consists of Epoxy Aggregate Non-Skid Coating on the 24 steel prefabricated deck units.

Wearing surface has minor sand and debris. **See Photo 13.**

##### **Item 58.2 - Deck Condition 7:**

Deck consists of 24 prefabricated deck units. **See Photo 10.**

##### **Item 58.6 - Sidewalks 7:**

The sidewalk is cantilevered off the south side of the bridge. **See Photo 14.**

##### **Item 58.8 - Railing 7:**

Railing consists of square steel tubes on t-beams.

#### APPROACHES

##### **Approaches a - Appr. Pavement Condition 8:**

East & West Approaches, Hot Mix Asphalt (HMA) is new.

##### **Approaches b - Appr. Roadway Settlement 8:**

#### ITEM 59 - SUPERSTRUCTURE 7:

##### **Item 59.5 - Trusses - General 7:**

##### **Item 59.5.a - Upper Chords 7:**

Upper Chords throughout have minor surface corrosion.

##### **Item 59.5.b - Lower Chords 7:**

Lower Chords throughout have minor surface corrosion.

##### **Item 59.5.c - Web Members 7:**

Web Members throughout have minor surface corrosion. **See Photo 7.**

##### **Item 59.5.d - Lateral Bracing 7:**

##### **Item 59.5.e - Sway Bracings 7:**

##### **Item 59.5.g - End Posts 7:**

End Post throughout have minor surface corrosion.

##### **Item 59.7 - Conn Plt's, Gussets & Angles 7:**

Connection Plates have minor surface corrosion

##### **Item 59.9 - Bearing Devices 7:**

Bearings are comprised of 3 rocker bearings, one for each of the 3 courses of web panels.

**East Bearings** (expansion) do not have anchor bolts. **See Photo 15.**

|                     |               |                           |                                        |                                 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>00X | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-00X-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|

### REMARKS

**West Bearings (fixed)** have anchor bolts.

**Item 59.13 - Member Alignment 7:**

No misalignment or settlement was noted.

**Item 59.14 - Paint/Coating 7:**

**Item 59.15 - Transoms 7:**

Transoms have minor corrosion. **See Photo 10.**

**ITEM 60 - SUBSTRUCTURE 7:**

**Item 60.1 - Abutments 7:**

**Item 60.1.b - Bridge Seats 7:**

East & West Bridge Seats consist of reinforced concrete.

Both seats, at the centerline, have timber cribbing. Per the plans these act as "bolsters," a material is not called out.

**East Bridge Seat** has sand accumulation. **See Photo 16.**

**Item 60.1.c - Backwalls 7:**

Backwalls consist of reinforced concrete.

**Item 60.1.f - Slope Paving/Rip-Rap 7:**

**East Slope** is behind sheet piles.

**West slope** consists of sand and clay.

**Item 60.1.i - Piles H:**

Each abutment has 8 micropiles.

**Item 60.1.k - Settlement N:**

**ITEM 61 - CHANNEL AND CHANNEL PROTECTION 7:**

**Item 61.1 - Channel Scour N:**

At the time of inspection, Alden Pond was drained to winter levels. The 3 pipes have been disturbed during construction, slowing water velocity. Sand and silt are filling the previously noted scour downstream of the pipes. **See Photo 17.**

**Item 61.3 - Debris 7:**

Upstream of the ACROW panel is the remnants of the 3 barrel culvert. **See Photo 17.**

**Item 61.4 - Vegetation N:**

**TRAFFIC SAFETY**

**Item 36a - Bridge Railing 7:**

See Item 58.8 - Railing.



|                     |               |                           |                                        |                                 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>0QX | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-0QX-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|

### REMARKS

**Item 36b - Transitions 8:**

Transitions consist of a 3 barrel Sentry Longitudinal Energy Dissipater (SLED) system. **See Photo 18.**

**Item 36c - Approach Guardrail 8:**

North Approach guardrail consists of sidewalk handrail and chain-link fence.

South Approach guardrail consists of sidewalk handrail and jersey barriers.  
**See Photo 19.**

**Item 36d - Approach Guardrail Ends N:**

Approach guardrails have no end treatments.

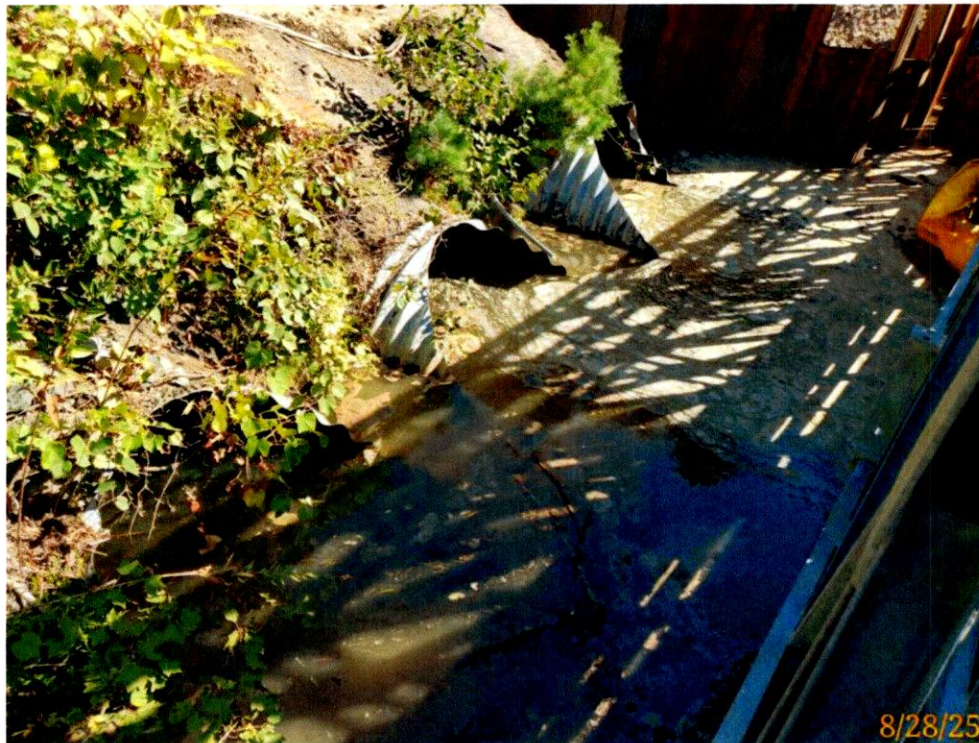
**Photo Log**

- Photo 1 : Pedestrian and Highway traffic is now directed onto and ACROW panel. The culvert and construction site are wrapped in fencing and jersey barriers.
- Photo 2 : Broad Brook still flows through the pipes at the time of this inspection.
- Photo 3 : Advanced Signage, Alden St has 2 VMBs, the north one is not functioning.
- Photo 4 : East Advanced Signage, typical condition.
- Photo 5 : West At-Bridge signage, typical condition. Currently under active construction.
- Photo 6 : East Approach.
- Photo 7 : West Approach.
- Photo 8 : North Elevation.
- Photo 9 : South Elevation.
- Photo 10 : Typical Underside.
- Photo 11 : Looking Downstream.
- Photo 12 : Looking Upstream.
- Photo 13 : Wearing Surface has minor sand and debris.
- Photo 14 : Sidewalk is cantilevered off the ACROW panel.
- Photo 15 : East Bearings (expansion) do not have anchor bolts. Each of the 3 web panels rest on an individual bearing.
- Photo 16 : East Bridge Seat has minor sand accumulation. Both seats have timber blocks that act as bolsters per the plans.
- Photo 17 : Scour, 0QX has been disturbed during sheet pile installation, down stream water velocity and scour has reduced significantly.
- Photo 18 : Transitions consist of a 3 barrel Sentry Longitudinal Energy Dissipater (SLED) system.
- Photo 19 : South Approach guardrail consists of sidewalk handrail and jersey barriers.

|                     |               |                           |                                        |                                 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>0QX | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-0QX-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|

**PHOTOS**

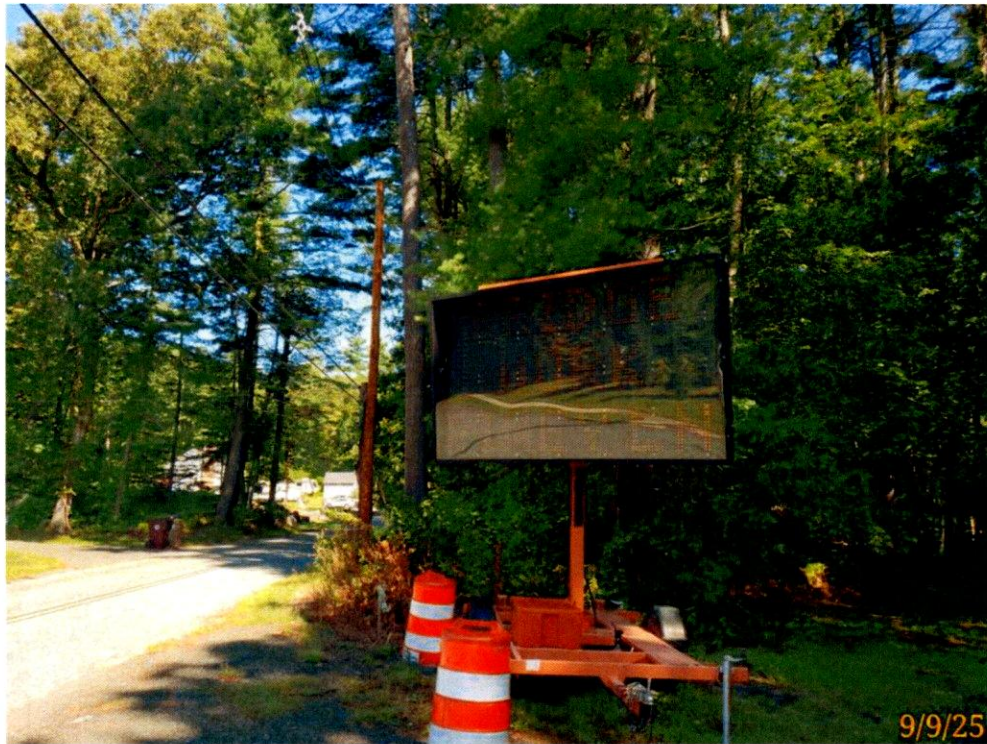
**Photo 1:** Pedestrian and Highway traffic is now directed onto and across the culvert. The culvert and construction site are wrapped in fencing and jersey barriers.



**Photo 2:** Broad Brook still flows through the pipes at the time of this inspection.



|                     |               |                           |                                        |                                 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>0QX | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-0QX-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|

**PHOTOS**

**Photo 3:** Advanced Signage, Alden St has 2 VMBs, the north one is not functioning.



**Photo 4:** East Advanced Signage, typical condition.



|                     |               |                           |                                        |                                 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>0QX | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-0QX-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|

**PHOTOS**

Photo 5: West At-Bridge signage, typical condition. Currently under active construction.



Photo 6: East Approach.



|                     |               |                           |                                        |                                 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>0QX | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-0QX-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|

**PHOTOS**

Photo 7: West Approach.



Photo 8: North Elevation.



|                     |               |                           |                                        |                                 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>0QX | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-0QX-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|

**PHOTOS**

Photo 9: South Elevation.



Photo 10: Typical Underside.



|                     |               |                           |                                        |                                 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>0QX | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-0QX-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|

**PHOTOS**

Photo 11: Looking Downstream.

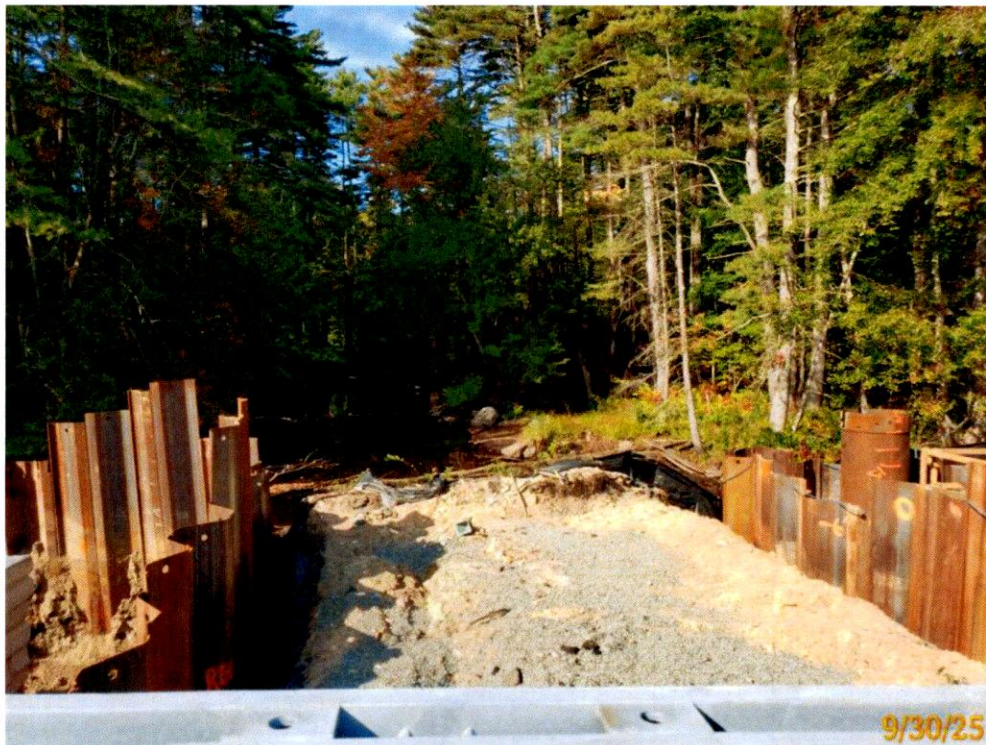


Photo 12: Looking Upstream.



CITY/TOWN  
LUDLOWB.I.N.  
0QXBR. DEPT. NO.  
L-16-0268.-STRUCTURE NO.  
L16026-0QX-MUN-NBIINSPECTION DATE  
AUG 28, 2025

## PHOTOS



Photo 13: Wearing Surface has minor sand and debris.

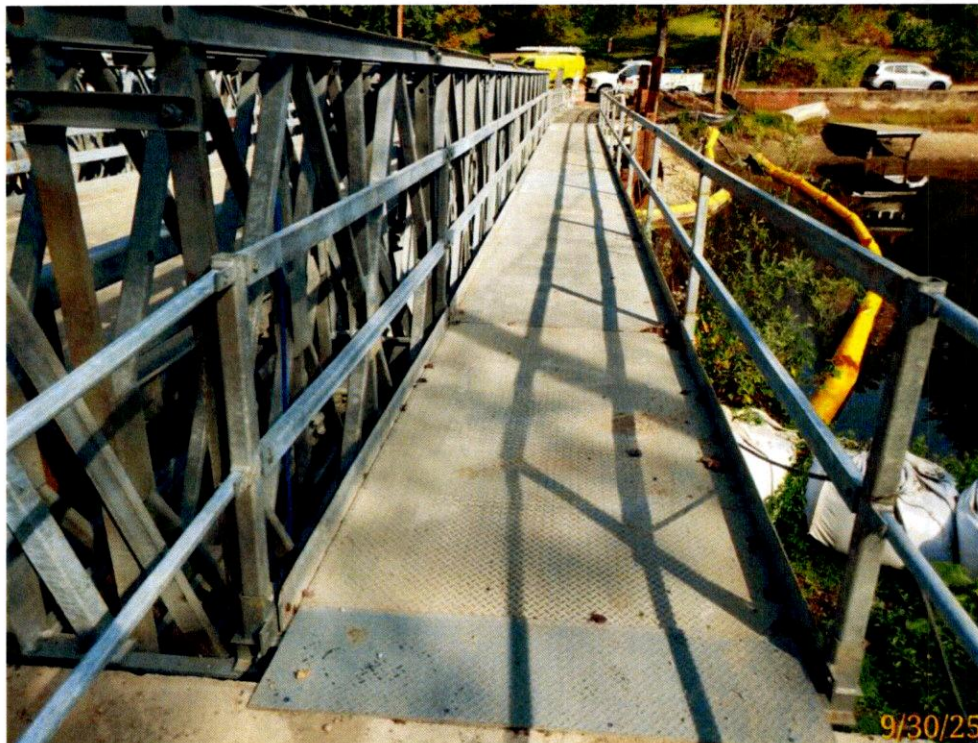


Photo 14: Sidewalk is cantilevered off the ACROW panel.



|                     |               |                           |                                        |                                 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>0QX | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-0QX-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|

**PHOTOS**

**Photo 15:** East Bearings (expansion) do not have anchor bolts. Each of the 3 web panels rest on an individual bearing.



**Photo 16:** East Bridge Seat has minor sand accumulation. Both seats have timber blocks that act as bolsters per the plans.



CITY/TOWN  
LUDLOWB.I.N.  
0QXBR. DEPT. NO.  
L-16-0268.-STRUCTURE NO.  
L16026-0QX-MUN-NBIINSPECTION DATE  
AUG 28, 2025**PHOTOS**

Photo 17: Scour, 0QX has been disturbed during sheet pile installation, downstream water velocity and scour has reduced significantly.



Photo 18: Transitions consist of a 3 barrel Sentry Longitudinal Energy Dissipater (SLED) system.



|                     |               |                           |                                        |                                 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|
| CITY/TOWN<br>LUDLOW | B.I.N.<br>0QX | BR. DEPT. NO.<br>L-16-026 | 8.-STRUCTURE NO.<br>L16026-0QX-MUN-NBI | INSPECTION DATE<br>AUG 28, 2025 |
|---------------------|---------------|---------------------------|----------------------------------------|---------------------------------|

## PHOTOS



Photo 19: South Approach guardrail consists of sidewalk handrail and jersey barriers.





Maura Healey, Governor  
Kimberley Driscoll, Lieutenant Governor  
Phillip Eng, Interim MassDOT Secretary  
Jonathan L. Gulliver, Undersecretary and Highway Administrator



October 28, 2025

Town of Ludlow  
Town Selectboard  
488 Chapin Street  
Ludlow, MA 01056

Attn: Jamie Tomas, Director

SUBJECT: NATIONAL BRIDGE INSPECTION STANDARDS (NBIS)  
BRIDGE INSPECTION REPORT

L-16-016 = S-24-001 (0M7)

WEST ST / CHICOPEE RIVER

Dated: 09/09/25

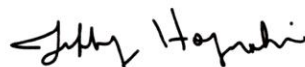
Dear Mr. Tomas:

As part of the Massachusetts Bridge Inspection Program, MassDOT - Highway Division performs the inspection of municipally owned bridges that have a clear span of 20 feet or greater. These bridges are scheduled to be inspected every two years or less.

For your records is a copy of recent bridge inspection field report for the referenced municipally owned bridge. Repair, rehabilitation, or reconstruction of any bridges to address the deficiencies reported is the owner/custodian's responsibility. Chapter 90 funds may be used for these purposes.

Questions regarding the content of the report may be directed to the District Bridge Inspection Engineer, Matthew Barrett, at 857-368-2081.

Sincerely,

 for

Patricia A. Leavenworth, P.E.  
District 2 Highway Director

MB/  
cc: BIE (2), DHD D-2, DBIE D-2  
Enclosure

## STRUCTURES INSPECTION FIELD REPORT

BR. DEPT. NO.  
L-16-016-S-24-0012-DIST  
02B.I.N.  
0M7

## OTHER INSPECTION

|                                                        |                                                     |                                                       |                                                         |                                       |
|--------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------|---------------------------------------------------------|---------------------------------------|
| CITY/TOWN<br><b>LUDLOW=SPRINGFIELD</b>                 | 8-STRUCTURE NO.<br><b>L16016-0M7-MUN-NBI</b>        | 11-Kilo. POINT<br><b>000.016</b>                      | 90-ROUTINE INSP. DATE<br><b>Sep 6, 2023</b>             | INSPECTION DATE<br><b>Aug 4, 2025</b> |
| 07-FACILITY CARRIED<br><b>HWY WEST ST</b>              | MEMORIAL NAME/LOCAL NAME<br><b>VETERAN MEM. BR.</b> | 27-YR BUILT<br><b>1939</b>                            | 106-YR REBUILT<br><b>1993</b>                           | *YR REHAB'D (NON 106)<br><b>2000</b>  |
| 06-FEATURES INTERSECTED<br><b>WATER CHICOPEE RIVER</b> | 26-FUNCTIONAL CLASS<br><b>Urban Minor Arterial</b>  | DIST. BRIDGE INSPECTION ENGINEER<br><i>M. Barrett</i> |                                                         |                                       |
| 43-STRUCTURE TYPE<br><b>310 : Steel Truss - Thru</b>   | 22-OWNER<br><b>Town Agency</b>                      | 21-MAINTAINER<br><b>Town Agency</b>                   | TEAM LEADER Z. C. Wright, P.E.<br><i>Zachary Wright</i> |                                       |
| 107-DECK TYPE<br><b>4 : Closed Grating</b>             | WEATHER<br><b>Clear</b>                             | TEMP. (air)<br><b>27°C</b>                            | TEAM MEMBERS<br><b>J. LENARES</b><br><i>J. Lenares</i>  |                                       |

|                                                                                                                                  |                                                                                                                                       |                         |                                                                       |                                                                                                                                |                          |
|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <b>WEIGHT POSTING</b>                                                                                                            | <b>Not Applicable</b>                                                                                                                 | <b>X</b>                | At bridge<br>N S<br><input type="checkbox"/> <input type="checkbox"/> | Advance<br>N S<br><input type="checkbox"/> <input type="checkbox"/>                                                            | PLANS (Y/N): <b>Y</b>    |
| Actual Posting<br>N N N N<br><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | Recommended Posting<br>N N N N<br><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | Waived Date: 00/00/0000 | EJDMT Date: 00/00/0000                                                | Signs In Place<br>(Y=Yes, N=No, NR=Not Required)<br>Legibility/Visibility<br><input type="checkbox"/> <input type="checkbox"/> | (V.C.R.) (Y/N): <b>N</b> |
|                                                                                                                                  |                                                                                                                                       |                         |                                                                       | TAPE#:                                                                                                                         |                          |

|                                                                                            |                               |                         |                                                  |                                                             |
|--------------------------------------------------------------------------------------------|-------------------------------|-------------------------|--------------------------------------------------|-------------------------------------------------------------|
| <b>RATING</b>                                                                              | Rating Report (Y/N): <b>Y</b> | Date: <b>04/01/2012</b> | Recommend for Rating or Rerating (Y/N): <b>N</b> | If YES please give priority:<br>HIGH ( ) MEDIUM ( ) LOW ( ) |
| Inspection data at time of existing rating<br>158: 5 159: 5 160: 6 162: - Date: 09/13/2011 |                               |                         | REASON:                                          |                                                             |

| MEMBER(S): |                            | CRACK<br>(Y/N): | WELD'S<br>CONDITION<br>(0-9) | LOCATION OF CORROSION, SECTION LOSS (%), CRACKS,<br>COLLISION DAMAGE, STRESS CONCENTRATION, ETC. | CONDITION         |                  | INV. RATING OF MEMBER<br>FROM RATING ANALYSIS |    |    | Deficiencies |
|------------|----------------------------|-----------------|------------------------------|--------------------------------------------------------------------------------------------------|-------------------|------------------|-----------------------------------------------|----|----|--------------|
| MEMBER     |                            |                 |                              |                                                                                                  | PREVIOUS<br>(0-9) | PRESENT<br>(0-9) |                                               |    |    |              |
| A          | Item 58.2 - Deck Condition | N               | N                            | See remarks in comments section.                                                                 | 5                 | 4                | 50                                            | 91 | 99 | S-A          |
| B          |                            |                 |                              |                                                                                                  |                   |                  |                                               |    |    |              |
| C          |                            |                 |                              |                                                                                                  |                   |                  |                                               |    |    |              |
| D          |                            |                 |                              |                                                                                                  |                   |                  |                                               |    |    |              |
| E          |                            |                 |                              |                                                                                                  |                   |                  |                                               |    |    |              |

|                                |                              |      |      |      |      |   |
|--------------------------------|------------------------------|------|------|------|------|---|
| List of field tests performed: | I-58                         | I-59 | I-60 | I-61 | I-62 |   |
|                                | (Overall Previous Condition) | 5    | 5    | 6    | 6    | - |
|                                | (Overall Current Condition)  | 4    | 5    | 6    | 6    | - |

**DEFICIENCY:** A defect in a structure that requires corrective action.

**CATEGORIES OF DEFICIENCIES:**

**M= Minor Deficiency** - Deficiencies which are minor in nature, generally do not impact the structural integrity of the bridge and could easily be repaired. Examples include but are not limited to: Spalled concrete, Minor pot holes, Minor corrosion of steel, Minor scouring, Clogged drainage, etc.

**S= Severe/Major Deficiency** - Deficiencies which are more extensive in nature and need more planning and effort to repair. Examples include but are not limited to: Moderate to major deterioration in concrete, Exposed and corroded rebars, Considerable settlement, Considerable scouring or undermining, Moderate to extensive corrosion to structural steel with measurable loss of section, etc.

**C-S= Critical Structural Deficiency** - A deficiency in a structural element of a bridge that poses an extreme unsafe condition due to the failure or imminent failure of the element which will affect the structural integrity of the bridge.

**C-H= Critical Hazard Deficiency** - A deficiency in a component or element of a bridge that poses an extreme hazard or unsafe condition to the public, but does not impair the structural integrity of the bridge. Examples include but are not limited to: Loose concrete hanging down over traffic or pedestrians, A hole in a sidewalk that may cause injuries to pedestrians, Missing section of bridge railing, etc.

**URGENCY OF REPAIR:**

**I = Immediate** - (Inspector(s) immediately contact District Bridge Inspection Engineer (DBIE) to report the Deficiency and to receive further instruction from him/her).

**A = ASAP** - (Action/Repair should be initiated by District Maintenance Engineer or the Responsible Party (if not a State owned bridge) upon receipt of the Inspection Report).

**P = Prioritize** - (Shall be prioritized by District Maintenance Engineer or the Responsible Party (if not a State owned bridge) and repairs made when funds and/or manpower is available).

X=UNKNOWN

N=NOT APPLICABLE

H=HIDDEN/INACCESSIBLE

R=REMOVED



|                                 |               |                                    |                                        |                                |
|---------------------------------|---------------|------------------------------------|----------------------------------------|--------------------------------|
| CITY/TOWN<br>LUDLOW=SPRINGFIELD | B.I.N.<br>0M7 | BR. DEPT. NO.<br>L-16-016=S-24-001 | 8.-STRUCTURE NO.<br>L16016-0M7-MUN-NBI | INSPECTION DATE<br>AUG 4, 2025 |
|---------------------------------|---------------|------------------------------------|----------------------------------------|--------------------------------|

## REMARKS

### **BRIDGE ORIENTATION**

Bridge is oriented from south to north and the Chicopee River flows from east to west.

### **GENERAL REMARKS**

#### **Access:**

Inspection of the bridge Deck was limited access inspection due to the requirement for a Harcon Bridge Tracker which was not available on this day.

#### **Warning Signage:**

Signage has been installed at the bridge and approaches by the city to alert traffic to the noticeable bump on the bridge deck.

#### **South Approach:**

"WARNING BUMP ON BRIDGE AHEAD" at corner before bridge approach. **See Photo 1.**

#### **North Approach:**

"Reduce Speed bump ahead" at approach. **See Photo 2.**

"REDUCED SPEED AHEAD" at intersection with Tait Street. **See Photo 3.**

### **ITEM 58 - DECK**

#### **Item 58.2 - Deck Condition**

Steel grid deck is buckled at Floorbeam FB3, up to 8" maximum near the center of the roadway, over a 6' length. **See Photos 4 & 5.**

Vehicle traffic was observed to proceed with caution over the bump.

Steel deck over the top of the hump has impact scrapes and concrete is wearing and breaking up.

#### **Photo Log**

- Photo 1 : Signage at South Approach.
- Photo 2 : Signage at North Approach.
- Photo 3 : Signage at North Approach at intersection with Tait Street.
- Photo 4 : Steel Grid Deck is buckled above Floorbeam FB3.
- Photo 5 : Steel Grid Deck is buckled above Floorbeam FB3.

|                                 |               |                                    |                                        |                                |
|---------------------------------|---------------|------------------------------------|----------------------------------------|--------------------------------|
| CITY/TOWN<br>LUDLOW=SPRINGFIELD | B.I.N.<br>0M7 | BR. DEPT. NO.<br>L-16-016=S-24-001 | 8.-STRUCTURE NO.<br>L16016-0M7-MUN-NBI | INSPECTION DATE<br>AUG 4, 2025 |
|---------------------------------|---------------|------------------------------------|----------------------------------------|--------------------------------|

## PHOTOS



Photo 1: Signage at South Approach.



Photo 2: Signage at North Approach.



|                                 |               |                                    |                                        |                                |
|---------------------------------|---------------|------------------------------------|----------------------------------------|--------------------------------|
| CITY/TOWN<br>LUDLOW=SPRINGFIELD | B.I.N.<br>0M7 | BR. DEPT. NO.<br>L-16-016=S-24-001 | 8.-STRUCTURE NO.<br>L16016-0M7-MUN-NBI | INSPECTION DATE<br>AUG 4, 2025 |
|---------------------------------|---------------|------------------------------------|----------------------------------------|--------------------------------|

**PHOTOS**

Photo 3: Signage at North Approach at intersection with Tait Street.



Photo 4: Steel Grid Deck is buckled above Floorbeam FB3.



|                                 |               |                                    |                                        |                                |
|---------------------------------|---------------|------------------------------------|----------------------------------------|--------------------------------|
| CITY/TOWN<br>LUDLOW=SPRINGFIELD | B.I.N.<br>0M7 | BR. DEPT. NO.<br>L-16-016=S-24-001 | 8.-STRUCTURE NO.<br>L16016-0M7-MUN-NBI | INSPECTION DATE<br>AUG 4, 2025 |
|---------------------------------|---------------|------------------------------------|----------------------------------------|--------------------------------|

**PHOTOS**

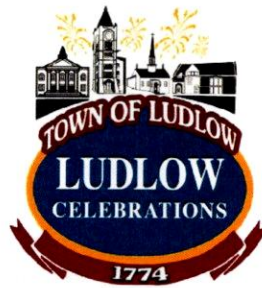
Photo 5: Steel Grid Deck is buckled above Floorbeam FB3.



RECEIVED

OCT 27 2025

SELECT BOARD  
LUDLOW, MA 01056



October 24, 2025

Manny Silva, Chairman  
Ludlow Board of Selectmen  
488 Chapin Street,  
Ludlow, MA 01056

Dear Mr. Silva and Ludlow Board of Selectmen,

The Celebrate Ludlow Committee recently held a very successful town event, "Falling Into Fun" on October 4, 2025 at the Veteran's Memorial Park.

We met with our Police and Fire Chiefs and staff members to discuss the needs of safety for the event and Chief Brennan took care of all of the details for his department.

We have received an invoice for police detail in the amount of \$3,861.34 and would like to ask that this bill be paid for by the town and not the Celebrate Ludlow Committee since it was a town sponsored event.

Additionally, we would like to ask that our next annual event, "Light Up Ludlow", to be held on November 30, 2025, from 4-7 p.m. at Town Hall also be covered by the town for any police detail expenses.

Thank you for your consideration.

Respectfully,

The Celebrate Ludlow Committee



**LUDLOW POLICE DEPARTMENT**

(413) 583-8305  
612 CHAPIN STREET  
LUDLOW, MA 01056

**RECEIVED****OCT 27 2025**

SELECT BOARD  
LUDLOW, MA 01056

**Invoice For Details**

LUDLOW 250TH COMMITTEE  
488 CHAPIN ST  
LUDLOW, MA 01056

|              |            |
|--------------|------------|
| Today's Date | 10/06/2025 |
| Page         | 1 of 2     |
| Billing Date | 10/05/2025 |
| Invoice #    | 25-309-DV  |
| Total        | 3861.34    |

Ludlow Rates: \$63.93 REG. & \$95.89 OT. Questions: LPD (413) 583-8305

|                                                      |                     |                            |                 |                 |               |
|------------------------------------------------------|---------------------|----------------------------|-----------------|-----------------|---------------|
| ID/Name: 0943 - SPECIAL POLICE Armando J Saraiva (A) |                     |                            |                 |                 |               |
| Worked: 10/04/2025                                   | Entered: 10/05/2025 | Comments: FALLING INTO FUN |                 |                 |               |
| Hours: 6.00                                          | Cost Code: XD       | Cost: 383.58               | Admin Fee: 0.00 | Other Fee: 0.00 | Total: 383.58 |
| ID/Name: 5022 - SPECIAL POLICE Troy J Rubner         |                     |                            |                 |                 |               |
| Worked: 10/04/2025                                   | Entered: 10/05/2025 | Comments: FALLING INTO FUN |                 |                 |               |
| Hours: 6.00                                          | Cost Code: XD       | Cost: 383.58               | Admin Fee: 0.00 | Other Fee: 0.00 | Total: 383.58 |
| ID/Name: 0066 - Sergeant Andrew J Roxo               |                     |                            |                 |                 |               |
| Worked: 10/04/2025                                   | Entered: 10/05/2025 | Comments: FALLING INTO FUN |                 |                 |               |
| Hours: 4.00                                          | Cost Code: XD       | Cost: 255.72               | Admin Fee: 0.00 | Other Fee: 0.00 | Total: 255.72 |
| ID/Name: 3057 - Patrol Adam J Roach                  |                     |                            |                 |                 |               |
| Worked: 10/04/2025                                   | Entered: 10/05/2025 | Comments: FALLING INTO FUN |                 |                 |               |
| Hours: 4.00                                          | Cost Code: XD       | Cost: 255.72               | Admin Fee: 0.00 | Other Fee: 0.00 | Total: 255.72 |
| ID/Name: 6236 - SPECIAL POLICE Nelson N Ramos        |                     |                            |                 |                 |               |
| Worked: 10/04/2025                                   | Entered: 10/05/2025 | Comments: FALLING INTO FUN |                 |                 |               |
| Hours: 6.00                                          | Cost Code: XD       | Cost: 383.58               | Admin Fee: 0.00 | Other Fee: 0.00 | Total: 383.58 |
| ID/Name: 6530 - Patrol Oguzhan Karaaslan             |                     |                            |                 |                 |               |
| Worked: 10/04/2025                                   | Entered: 10/05/2025 | Comments: FALLING INTO FUN |                 |                 |               |
| Hours: 8.00                                          | Cost Code: XD       | Cost: 511.44               | Admin Fee: 0.00 | Other Fee: 0.00 | Total: 511.44 |
| ID/Name: 3769 - Lieutenant David R Irwin             |                     |                            |                 |                 |               |
| Worked: 10/04/2025                                   | Entered: 10/05/2025 | Comments: FALLING INTO FUN |                 |                 |               |
| Hours: 6.00                                          | Cost Code: OIC      | Cost: 475.62               | Admin Fee: 0.00 | Other Fee: 0.00 | Total: 475.62 |
| ID/Name: 6028 - Patrol Timothy J Goodchild           |                     |                            |                 |                 |               |
| Worked: 10/04/2025                                   | Entered: 10/05/2025 | Comments: FALLING INTO FUN |                 |                 |               |
| Hours: 4.00                                          | Cost Code: XD       | Cost: 255.72               | Admin Fee: 0.00 | Other Fee: 0.00 | Total: 255.72 |

**LUDLOW POLICE DEPARTMENT**

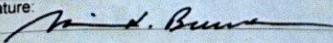
(413) 583-8305  
612 CHAPIN STREET  
LUDLOW, MA 01056

**Invoice For Details**

LUDLOW 250TH COMMITTEE  
488 CHAPIN ST  
LUDLOW, MA 01056

|              |            |
|--------------|------------|
| Today's Date | 10/06/2025 |
| Page         | 2 of 2     |
| Billing Date | 10/05/2025 |
| Invoice #    | 25-309-DV  |
| Total        | 3861.34    |

Ludlow Rates: \$63.93 REG. & \$95.89 OT. Questions: LPD (413) 583-8305

|                                                                                                |                     |                            |                 |                 |                |
|------------------------------------------------------------------------------------------------|---------------------|----------------------------|-----------------|-----------------|----------------|
| ID/Name: 0037 - SPECIAL POLICE Joseph P Fontaine                                               |                     |                            |                 |                 |                |
| Worked: 10/04/2025                                                                             | Entered: 10/05/2025 | Comments: FALLING INTO FUN |                 |                 |                |
| Hours: 6.00                                                                                    | Cost Code: XD       | Cost: 383.58               | Admin Fee: 0.00 | Other Fee: 0.00 | Total: 383.58  |
| ID/Name: 0599 - Sergeant Matthew H Dent                                                        |                     |                            |                 |                 |                |
| Worked: 10/04/2025                                                                             | Entered: 10/05/2025 | Comments: FALLING INTO FUN |                 |                 |                |
| Hours: 4.00                                                                                    | Cost Code: OIC      | Cost: 317.08               | Admin Fee: 0.00 | Other Fee: 0.00 | Total: 317.08  |
| ID/Name: 4598 - Patrol Austin J Blair                                                          |                     |                            |                 |                 |                |
| Worked: 10/04/2025                                                                             | Entered: 10/05/2025 | Comments: FALLING INTO FUN |                 |                 |                |
| Hours: 4.00                                                                                    | Cost Code: XD       | Cost: 255.72               | Admin Fee: 0.00 | Other Fee: 0.00 | Total: 255.72  |
| All Charges For This Invoice                                                                   |                     |                            |                 |                 |                |
| Cost: 3861.34                                                                                  | Admin Fee: 0.00     | Other Fee: 0.00            |                 |                 | Total: 3861.34 |
| Signature:  |                     |                            |                 |                 | Date: 10/6/25  |





Ryan M. Pease  
Fire Chief

# *The Town of Ludlow, Massachusetts*

## *Fire Department*

*574 Center Street • Ludlow, Massachusetts 01056*  
*Telephone 413-583-8332 • Fax 413-583-5635*



October 28, 2025

Mr. Manuel Silva, Chairman  
Ludlow Board of Selectmen  
488 Chapin Street  
Ludlow, MA 01056

RE: Proposed Ambulance Rate Adjustment Effective January 1, 2026

Dear Mr. Silva,

I respectfully request that the Board of Selectmen approve an increase to the Town of Ludlow's ambulance billing rates, effective January 1, 2026. Attached is a survey conducted by the Western Massachusetts Fire Chiefs Association outlining the current rates across our region. The data clearly shows that Ludlow's current rates remain below those of many neighboring communities.

To maintain consistency and fiscal responsibility, I recommend that our rates be adjusted to align with the average rates of the communities surveyed. The last rate adjustment occurred in February 2023, and since then, the cost of operating and maintaining our ambulance service, including equipment, fuel, and medical supplies, has continued to rise significantly. Updating our rates will help offset these operational increases and reduce the financial impact on the Town's budget.

It is important to note that Ludlow residents who participate in the Ambulance Subscription Program will continue to be protected from any increase in ambulance fees, ensuring that this adjustment does not create an additional burden for those residents.

Please feel free to contact me if you have any questions or would like additional information regarding this request. I appreciate the Board's continued support of the Ludlow Fire Department and its emergency medical services to our community.

Respectfully,

  
Ryan M. Pease  
Fire Chief

# Ambulance Fee Survey

| DEPARTMENT          | CLING PROVID | RATES IN EFFECT | BLS RATE   | ALS 1 RATE* | ALS 2 RATE* | MILEAGE | O2      | AIRWAY | DRUG/ THERAP | CARDIAC MONITOR | DEFIB    | ALS INTERCEP |
|---------------------|--------------|-----------------|------------|-------------|-------------|---------|---------|--------|--------------|-----------------|----------|--------------|
| AGAWAM              | Comstar      | 1/15/2024       | \$1,300.00 | \$2,100.00  | \$3,100.00  | \$37.00 |         |        |              | \$ 145.00       |          | \$270.00     |
| Amherst             |              | 12/1/2022       | \$1,250.00 | \$2,100.00  | \$2,800.00  | \$35.00 |         |        |              |                 |          | \$300.00     |
| ATHOL               | Comstar      | 2/1/2020        | \$1,477.00 | \$2,329.00  | \$3,420.00  | \$36.12 |         |        |              |                 |          | \$500.00     |
| BELCHERTOWN         | Comstar      | 3/1/2024        | \$1,694.00 | \$2,464.00  | \$3,608.22  | \$39.00 |         |        |              |                 |          | \$500.00     |
| CHICOPEE            | Comstar      | 3/1/2022        | \$1,035.00 | \$1,679.00  | \$2,800.00  | \$25.00 |         |        |              |                 |          | \$300.00     |
| EASTHAMPTON         | Coastal      | 11/1/2021       | \$1,200.00 | \$1,800.00  | \$2,500.00  | \$40.00 |         |        |              |                 |          | \$300.00     |
| E. LONGMEADOW       | Comstar      | 7/1/2025        | \$1,403.00 | \$2,242.00  | \$3,374.47  | \$37.85 |         |        |              |                 |          | \$312.00     |
| GRANBY              | Comstar      | 2/1/2018        | \$1,137.52 | \$1,877.11  | \$2,897.51  | \$30.19 |         |        |              |                 |          | \$292.47     |
| GRANVILLE           |              | 1/1/2023        | \$1,500.00 | \$2,300.00  | \$3,500.00  | \$36.00 |         |        |              |                 |          |              |
| GREENFIELD          | Coastal      | 10/1/2015       | \$1,021.00 | \$1,620.00  | \$2,500.00  | \$30.00 | \$49.00 | \$0.00 | \$106.00     | \$0.00          | \$104.00 | \$275.00     |
| HATFIELD            |              | 1/1/2019        | \$1,402.00 | \$2,223.00  | \$3,390.00  | \$35.00 |         |        |              |                 |          | \$300.00     |
| LENEX               | Comstar      | 3/1/2024        | \$1,694.00 | \$2,464.00  | \$3,571.00  | \$39.00 |         |        |              |                 |          | \$235.00     |
| LONGMEADOW          | Comstar      | 1/1/2026        | \$1,383.79 | \$2,210.70  | \$3,358.95  | \$38.45 |         |        |              |                 |          | \$300.00     |
| LUDLOW              | Comstar      | 2/1/2023        | \$1,000.00 | \$1,844.27  | \$2,832.97  | \$31.25 |         |        |              |                 |          | \$300.00     |
| MONSON              |              | 7/21/2025       | \$1,769.00 | \$2,583.00  | \$3,684.00  | \$41.00 |         |        |              |                 |          | \$250.00     |
| NORTHAMPTON         | Comstar      | 1/3/2024        | \$1,605.00 | \$2,650.00  | \$3,988.00  | \$45.00 |         |        |              |                 |          | \$375.00     |
| Northfield EMS      |              | 7/1/2024        | \$2,000.00 | \$3,200.00  | \$4,300.00  | \$48.00 |         |        |              |                 |          | \$350.00     |
| ORANGE              |              | 1/1/2024        | \$2,000.00 | \$3,200.00  | \$4,300.00  | \$48.00 |         |        |              |                 |          | \$300.00     |
| SOUTH HADLEY DIST#2 | Comstar      | 7/1/2025        | \$1,375.00 | \$2,275.00  | \$3,350.00  | \$36.00 |         |        |              |                 |          |              |
| SOUTHWICK           | Comstar      | 1/1/2020        | \$927.53   | \$1,687.25  | \$2,613.21  | \$33.63 |         |        |              |                 |          | \$275.00     |
| TURNERS FALLS       | Coastal      | 7/1/2013        | \$967.44   | \$1,774.52  | \$2,798.59  | \$34.22 |         |        |              |                 |          | \$275.00     |
| WARE                | NEMB         | 9/1/2021        | \$1,582.20 | \$1,878.88  | \$2,719.44  | \$30.48 |         |        |              |                 |          | \$450.00     |
| WARREN              | Comstar      | 8/10/2022       | \$1,700.00 | \$1,700.00  | \$2,500.00  | \$37.00 |         |        |              |                 |          |              |
| WESTFIELD           | Comstar      | 1/1/2023        | \$1,200.00 | \$1,900.00  | \$2,800.00  | \$36.00 |         |        |              |                 |          | \$275.00     |
| WEST SPRINGFIELD    | Coastal      | 1/1/2023        | \$1,100.00 | \$1,600.00  | \$2,600.00  | \$31.00 |         |        |              |                 |          | \$250.00     |
| WILBRAHAM           | Comstar      | 1/1/2025        | \$1,125.00 | \$1,995.00  | \$2,960.00  | \$35.00 |         |        |              |                 |          | \$300.00     |

|                               |  |       |            |            |            |         |  |  |  |  |  |          |
|-------------------------------|--|-------|------------|------------|------------|---------|--|--|--|--|--|----------|
| W. MA Average Rates           |  |       | \$1,378.79 | \$2,142.18 | \$3,164.09 | \$36.35 |  |  |  |  |  | \$316.72 |
| 2025 Medicare Allowable Rates |  | Rural | \$479.39   | \$569.28   | \$823.95   | \$9.24  |  |  |  |  |  |          |
| 2025 Medicare Allowable Rates |  | Urban | \$474.74   | \$563.75   | \$815.95   | \$9.15  |  |  |  |  |  |          |



# ***Town of Ludlow***

## ***Office of the Town Clerk***

***Kim M. Batista, CMMC, Town Clerk***



October 27, 2025

Mr. Manuel Silva, Chairman  
Select Board  
488 Chapin Street  
Ludlow, MA 01056

Re: Housing Authority Member, Audrey Polmanteer

Dear Mr. Silva and Select Board Members:

It is with deep sadness and a heavy heart that I announce the passing of Audrey Polmanteer who served as a Ludlow Housing Authority Member since 2019. Audrey passed away October 15, 2025.

This term expires at the next election of March 2026 for the Ludlow Housing Authority. No vote from the Select Board is needed to place this term on the ballot since this will not be an unexpired term.

If you have any questions and/or concerns, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Kim M. Batista". The signature is written in a cursive, flowing style.

Kim M. Batista, CMMC  
Town Clerk

cc: Robin Carvide, Ludlow Housing Director

***488 Chapin Street  
Ludlow, MA 01056  
(413) 583-5600 Ext. 1  
TTY (413) 583-5668***



## TOWN OF BLANDFORD

Office of the Select Board

1 Russell Stage Road  
Blandford, MA 01008  
413.848.4279 x206

[www.townofblandford.com](http://www.townofblandford.com)

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OCT 29 2025

SELECT BOARD  
LUDLOW, MA 01056

### Town of Blandford – Selectboard

1 Russell Stage Road  
Blandford, Massachusetts 01008

October 21, 2025

Joshua D. Schimmel, Executive Director  
Springfield Water and Sewer Commission  
250 M Street  
Springfield, MA 01105

**Subject:** Request for Review of Potential Impact of Proposed Commercial BESS Project Near Cobble Mountain Reservoir Watershed

Dear Mr. Schimmel,

On behalf of the Blandford Selectboard, I am writing to request that the Springfield Water and Sewer Commission review the potential impact of the proposed Commercial Battery Energy Storage System (BESS) Project in Blandford, located near the Cobble Mountain Reservoir watershed.

As the Commission is the owner and operator of the Cobble Mountain Reservoir — a vital drinking water source for Springfield and the surrounding communities — we believe it is our civic responsibility to raise concerns regarding the proposed Commercial Battery Project located in close proximity to the reservoir's watershed. Given the sensitivity and importance of this watershed, it is essential that the project be thoroughly evaluated for any potential impacts on water quality, hydrology, and overall watershed integrity. We respectfully request that the Commission give careful consideration to these concerns and conduct a comprehensive assessment of the associated environmental risks along with the project's location in relation to watershed boundaries and drainage patterns. Areas to consider:

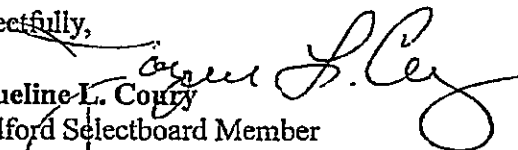
- Potential chemical, fire, or spill hazards and their pathways to surface or groundwater.
- The adequacy of proposed containment, stormwater, and emergency response measures; and
- Any cumulative or long-term impacts on watershed stability and water quality.

We respectfully request that the Commission review all available project materials and share its findings or recommendations regarding potential impacts on the Cobble Mountain Reservoir. The Selectboard would also welcome an opportunity to meet with Commission staff to discuss this review and introduce the Commission to the leaders of the project.



Thank you for your continued leadership in protecting the region's water supply and for your attention to this important matter.

Respectfully,

  
Jacqueline L. Coury  
Blandford Selectboard Member  
On behalf of the Blandford Selectboard  
jcoury@townofblandford.gov

cc:

Senator Paul W. Mark 24 Beacon Street, Room 504, Boston, MA 02133  
Mayor Dominic J. Sarno, 39 Court Street, Room 214, Springfield, MA 01103  
Mayor Michael A. McCabe, 59 Court Street, Room 202, Westfield, MA 01085  
Mayor John L. Vieau, 17 Springfield Street, Office 17, Chicopee, MA 01013  
Mayor William C. Reichelt, 26 Central Street, West Springfield, MA 01089  
Mayor Christopher Johnson, 30 Main Street, Agawam, MA 01001  
Town Manager, Lyn N. Simmons, 231 Maple Road, Longmeadow, MA 01106  
Town Manager, Thomas D. Christensen, 60 Center Square, East Longmeadow, MA 01028  
Town Administrator Marc Strange, 488 Chapin Street, Ludlow, MA 01056



To: Town Administrator  
Chief Financial Officer  
Select Board Chair  
Board of Health Chair

From: Erin McMurray, MPH Shared Services Coordinator for Mill Towns Public Health

Date: October 29, 2025

Subject: PHE Participating Municipality Statement of Commitment Annual Notification

Dear Town Leaders,

As you are likely aware, the Town of Ludlow is a member of a Shared Service Arrangement [Mill Towns Public Health](#) funded through Public Health Excellence for Shared Services (PHE) Grant from the Office of Local and Regional Health (OLRH). Each participating community signed a Statement of Commitment affirming that your municipality understands and intends to:

- Work with the lead municipality/agency to ensure compliance with the scope of services for the Public Health Excellence Grant Program for Shared Services.
- Use funds provided under this program only to augment rather than replace current municipal funding for public health staff or services.
- Join only this one public health shared service arrangement.

Participating municipalities shall not use services and resources provided by the Public Health Excellence to supplant municipal funding to public health. However, municipalities may reallocate public health funds across budget-line items within the health department or board of health budget.

We thank you for your participation in the Public Health Excellence for Shared Services Grant Program and for helping your community expand and improve public health services. If you have any questions about the grant or the requirements, please do not hesitate to contact Erin McMurray at [emcmurray@ludlow.ma.us](mailto:emcmurray@ludlow.ma.us) or Paulina Matusik at [pmatusik@ludlow.ma.us](mailto:pmatusik@ludlow.ma.us).



**Darlene H. Cincone**  
**177 Poole Street**  
Ludlow, MA 01056-1654

October 30, 2025

Michael Szlosek, Town Moderator  
c/o Marc Strange, Town Administrator  
488 Chapin Street  
Ludlow, MA 01056

VIA EMAIL

Dear Mr. Szlosek:

It is with deep regret that I must leave my position as a member of the Town of Ludlow Finance Committee. This town has been of interest and concern to me since my teenage years at Ludlow High School. I have served this town in many positions and committees for years but, I believe, it is time for the next group of voters and residents to become part of the process.

This town has changed over time and, for the most part, am very proud of what it has become, my involvement in it and what this town has become. It will always be a continuing interest to me.

Thank you for the opportunity to serve my hometown.

Sincerely,

Darlene (Dolly) Cincone



# LICENSE

## ALCOHOLIC BEVERAGES

THE TOWN OF LUDLOW, MASSACHUSETTS  
HEREBY GRANTS A

### RETAIL PACKAGE GOODS STORE

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

***Not To Be Drunk On The Premises***

To JAI UMIYA MA, INC.  
DBA/LUDLOW SHELL CONVENIENCE PLUS

DINESH PATEL, MGR.

**Described premises:** 227 Center St. – One floor with retail, storage and office rooms. Closed former maintenance bays of the store and use that space for storage only – 1,508 SF. Total square feet of store area 3,600.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires December 31<sup>st</sup>, 2025, unless earlier suspended, cancelled or revoked.

**The Hours during which Alcoholic  
Beverages may be sold are:**

Monday - Saturday

8:00 a.m. – 11:00 p.m.

Sunday

10:00 a.m. – 11:00 p.m.

LICENSE 90972-PK-0632

October 21, 2025

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**SELECT BOARD**

Licensing Board

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ



Email: [joshlevine@levinelawma.com](mailto:joshlevine@levinelawma.com)

NUMBER 263-25

FEE Waived

THE COMMONWEALTH OF MASSACHUSETTS

Town of Ludlow

This is to Certify that Hubbard Memorial Library, 24 Center Street, Ludlow, MA

**IS HEREBY GRANTED A SPECIAL LICENSE**

**FOR THE SALE OF WINES AND MALT BEVERAGES ONLY, TO BE DRUNK ON THE PREMISES**

**Under Chapter 138, Section 14, of the Liquor Control Act**

FOR: Hubbard Memorial Library Open House to be held on November 13, 2025, from 5:00 p.m. to 8:00 p.m.

The license is granted in conformity with the Statutes and ordinances relating thereto, and  
Expires: 11/13/2025 at 8:01 p.m. unless sooner suspended or revoked.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: 11/4/2025

SELECT BOARD



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OCT 22 2025

ONE DAY PERMIT APPLICATION

SELECT BOARD  
LUDLOW, MA 01056

TYPE OF ACTIVITY: Hubbard Mem. Library Open House

PERMITS REQUESTED (check all that apply):

LIQUOR: Beer & Wine ☒ All Alcoholic ☐ MUSIC & DANCE ☒ OTHER ☐

NAME OF ORGANIZATION: Hubbard Memorial Library

CONTACT PERSON: Melissa Rickson, Dir. TELEPHONE NO.: 583-3408 x 6

ADDRESS: 24 Center St.

EVENT BEING HELD AT: Hubbard Memorial Library

ADDRESS: 24 Center St

DAY/DATES REQUESTED: 11/13/25

RAIN DATE IF NECESSARY: none

EXPECTED TIME: BEGINNING 5:00 pm ENDING 8:00 p.m.

NUMBER OF ATTENDANCE EXPECTED: 75

Ludlow Police Chief, on behalf of the Select Board, has the right to determine the amount of police protection for each event to ensure proper crowd control.

Ludlow Fire Chief, on behalf of the Select Board, has the right to determine if a fire watch or ambulance detail is needed at the event.

Where liquor is being served and crowds exceed 1,000 people:

- Crowds that are over 1,000 requires four (4) officers assigned at detail rate
- Crowds that exceed 2,000 requires six (6) officers assigned at detail rate
- Crowds that exceed 4,000 additional officers will be assigned at the discretion of the Chief of Police.
- There will be clearly posted signs stating "no weapons allowed" and "all bags are subject to search".

Where liquor is served, every applicant must submit an Insurance Certificate in the amount of one million dollars for each event.

All forms must be complete and submitted to the Select Board at least four (4) weeks prior to the event date requested.

Application must be signed by a duly authorized officer of the corporation.

Payment of Police Officers and/or Firefighters is the responsibility of the organization requesting the permits and must be paid in full three (3) days prior to the event.

Applicant agrees to release and hold the Town of Ludlow harmless from any liability arising out of the use herein described.

SIGNED: Linda J. Collette DATE: 10.21.25

INFORMATION



RECEIVED

OCT 17 2025

**LUDLOW PLANNING BOARD**  
**488 CHAPIN STREET**  
**LUDLOW, MA 01056**  
**583-5600 Ext. 7**

SELECT BOARD  
LUDLOW, MA 01056  
**RECEIVED**  
TOWN CLERK'S OFFICE  
2025 OCT 16 A 8:52  
TOWN OF LUDLOW

**LEGAL NOTICE – SPECIAL PERMIT / HOME OCCUPATION**

The Ludlow Planning Board will hold a public hearing in Ludlow Town Hall, Select Board's Conference Room on **Thursday, November 13, 2025, at 7:00 p.m.** on the application of Yani Baez de Marichal of 61 Homestretch Drive, Ludlow, MA (Assessors' Map 10, Parcel 73) for: **facials & lashes.**

If for any reason this hearing is cancelled, it will be rescheduled to Thursday, December 11, 2025.

Raymond Phoenix  
Chairman

Register – Please publish as a legal notice in the **10/29/25 & 11/05/25** editions.

cc: Town Clerk – Please post.  
Applicant  
Abutters  
Surrounding Communities

Assessors  
Building Department  
Conservation Commission  
Board of Health  
Department of Public Works  
Fire Department  
Safety Committee  
Select Board

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OCT 17 2025

SELECT BOARD  
LUDLOW, MA 01056

**LUDLOW CONSERVATION COMMISSION**

488 CHAPIN STREET  
LUDLOW, MA 01056  
(413) 583-5600 Ext. 1282

RECEIVED  
TOWN CLERK'S OFFICE

2025 OCT 16 A 8:53

TOWN OF LUDLOW

**LEGAL NOTICE**

The Ludlow Conservation Commission has scheduled a Public Meeting under W.P.A. (M.G.L. Ch. 131, § 40) in Ludlow Town Hall, 3<sup>rd</sup> floor, Select Board's Conference Room, for **Wednesday, November 5, 2025, at 6:30 p.m.** for the Request for Determination of Applicability application of Andrew & Mary Nocrasz, for the property located at 0 & 1093 Lyon Street (Assessors' Map 19, Parcels 17 & 16). The subject of the meeting is: determination of resource area boundaries as shown on plan, and approval of a proposed driveway within buffer zone to a Bordering Vegetated Wetland.

If for any reason this meeting is cancelled, it will be rescheduled to Wednesday, December 10, 2025.

Angela Tierney  
Chair

**LUDLOW REGISTER:** Please publish as legal notice on **Wednesday, October 29, 2025.**

Cc: Town Clerk – Please post.  
Applicant/Representative  
Board of Health  
Building Commissioner  
Department of Public Works  
Planning Board  
Select Board



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OCT 07 2025

SELECT BOARD  
LUDLOW, MA 01056

**LUDLOW PLANNING BOARD**  
**488 CHAPIN STREET**  
**LUDLOW, MA 01056**  
**583-5600 Ext. 7**

RECEIVED  
TOWN CLERK'S OFFICE

2025 OCT -3 A 10:43

**LEGAL NOTICE – SPECIAL PERMIT / HOME OCCUPATION**

TOWN OF LUDLOW

The Ludlow Planning Board will hold a public hearing in Ludlow Town Hall, Selectmen's Conference Room on **Thursday, October 23, 2025, at 7:00 p.m.** on the application of Joshua Edward Picard of 23 Adams Street Ludlow, MA (Assessors' Map 16A, Parcel 24) for: **online book sales.**

If for any reason this hearing is cancelled, it will be rescheduled to Thursday, November 13, 2025.

Raymond Phoenix  
Chairman

Register – Please publish as a legal notice in the 10/08/25 & 10/15/25 editions.

cc: Town Clerk – Please post.  
Applicant  
Abutters  
Surrounding Communities

Assessors  
Building Department  
Conservation Commission  
Board of Health  
Department of Public Works  
Fire Department  
Safety Committee  
Select Board

58.  
TOWN OF LUDLOW  
PLANNING BOARD  
488 CHAPIN STREET  
LUDLOW, MA 01056

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OCT 16 2025

SELECT BOARD  
LUDLOW, MA 01056

**NOTICE OF DECISION  
SPECIAL PERMIT**

DATE: October 10, 2025  
APPLICATION: SPECIAL PERMIT / HOME OCCUPATION  
APPLICANT: Marcella McAneany  
107 Stivens Terrace, Ludlow, MA

Following a duly advertised public hearing held on **October 9, 2025** the Planning Board, acting as the Special Permit Granting Authority, at its meeting on **October 9, 2025** with the following members present: ***Raymond Phoenix, Christopher Coelho, Joel Silva, Kathleen Houle,*** **voted 4-0 to GRANT** a Special Permit in accordance with Section 7.0 of the Ludlow Zoning Bylaws for: **Home Office – independent contractor of physical therapy.**

REQUIRED FINDINGS:

Upon motion duly made and seconded, the Board finds that the Special Permit application as presented meets and/or exceeds all of the requirements imposed under Section 7.0-4 of the Zoning Bylaws:

- 2025 OCT 10 AM 10:18  
TOWN OF LUDLOW  
RECEIVED
- a. The Planning Board finds that the proposal is suitably located in the neighborhood in which it is proposed and/or the total town, as deemed appropriate by the Special Permit Granting Authority;
  - b. The Planning Board finds that the proposal is compatible with existing uses and other uses permitted by right in the same district;
  - c.. The Planning Board finds that the proposal would not constitute a nuisance due to air and water pollution, flood, noise, dust, vibrations, lights, or visually offensive structures and accessories;
  - d. The Planning Board finds that the proposal would not be a substantial inconvenience or hazard to abutters, vehicles, or pedestrians;
  - e. The Planning Board finds that adequate and appropriate facilities would be provided for the proper operation of the proposed use;
  - f. The Planning Board finds that the proposal reasonably protects the adjoining premises against any possible detrimental or offensive uses on the site, including unsightly or obnoxious appearance;
  - g. The Planning Board finds that the proposal ensures that it is in conformance with the sign regulations of the bylaw. (See Section 6.5)



- h. The Planning Board finds that the proposal provides convenient and safe vehicular and pedestrian movement within the site, and in relation to adjacent streets, property or improvements;
- i. The Planning Board finds that the proposal ensures adequate space for the off-street loading and unloading of vehicles, goods, products, materials, and equipment incidental to the normal operation of the establishment or use;
- j. The Planning Board finds that the proposal provides adequate methods of disposal and/or storage for sewage, refuse, and other wastes resulting from the uses permitted or permissible on the site, and methods of drainage for surface water;
- k. The Planning Board finds that the proposal ensures protection from flood hazards, considering such factors as the following: elevation of buildings; drainage, adequacy of sewage disposal; erosion and sedimentation control; equipment location; refuse disposal; storage of buoyant materials; extent of paving; effect of fill, roadways or other encroachments on flood runoff and flow;
- l. The Planning Board finds that the proposal is in general harmony with the general purpose and intent of this bylaw;
- m. The Planning Board finds that the proposed use complies with any and all additional Special Permit Criteria or special use regulations imposed on individual uses in Section VI of this bylaw.

CONDITIONS SEE ATTACHED

**VOTED FOR:**

**AGAINST:**

**ABSENT:**

**Raymond Phoenix  
Christopher Coelho  
Joel Silva  
Kathleen Houle**

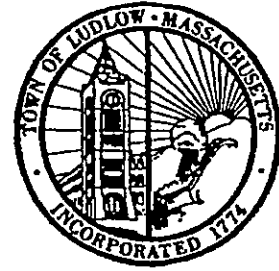
**ANY APPEAL FROM THE DECISION OF THE PLANNING BOARD CAN BE MADE ONLY TO THE COURT AND MUST BE MADE PURSUANT TO SECTION 17, CHAPTER 40A OF THE GENERAL LAWS OF THE COMMONWEALTH OF MASSACHUSETTS, AS AMENDED, AND MUST BE FILED WITHIN TWENTY (20) DAYS AFTER THE DATE OF FILING OF THE DECISIONS WITH THE TOWN CLERK.**

Filed with Town Clerk On: **October 10, 2025**

  
Susan Urban, Administrative Assistant

***Town of Ludlow***  
***Office of the Planning Board***

RECEIVED  
OCT 16 2025  
SELECT BOARD  
LUDLOW, MA 01056



October 15, 2025

Cleide Dos Santos  
9 Porter Drive  
Wilbraham, MA 01095

RE: Site Sketch – 8 White Street

Dear Ms. Dos Santos:

Please be advised that at their meeting of October 9, 2025, the Planning Board voted (4-0) to approve the site sketch for a sandwich/ice cream shop (Acai Lovers), to be located at 8 White Street.

If you have any questions, please do not hesitate to contact this office.

Sincerely,

A handwritten signature in cursive script that reads "Susan Urban".

Susan Urban  
Administrative Assistant

cc: Town Clerk  
Assessor  
Building  
Fire  
DPW  
Conservation  
BOH  
Safety  
Select Board  
Ali Bulut

***488 Chapin Street***  
***Ludlow, MA 01056***  
***(413) 583-5600 Ext. 7***



***Town of Ludlow***  
***Office of the Planning Board***

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OCT 16 2025

SELECT BOARD  
LUDLOW, MA 01056



October 10, 2025

Mr. Peter La Pointe  
c/o Colvest/Wilbraham, LLC  
1295 East Columbus Avenue  
Springfield, MA 01105

RE: Change of Occupancy  
456A Center Street

Dear Mr. La Pointe:

At their meeting of October 9, 2025, the Planning Board approved the Change of Occupancy for Jersey Mike's, to be located at 456A Center Street with the contingency that you submit a site sketch with an updated chart within one (1) month. The Board also suggested that you can request a waiver of the public hearing. An application is enclosed for your convenience. You can now apply for a business certificate (if required) with the Town Clerk's Office.

Please check with the Building Department for any building code requirements that may be needed in conjunction with your new business.

If you have any further questions, please do not hesitate to contact this office.

Sincerely,

Susan Urban  
Administrative Assistant

cc: BOH  
Building  
DPW  
Select Board  
Town Clerk

***488 Chapin Street***  
***Ludlow, MA 01056***  
***(413) 583-5600 Ext. 7***

***Town of Ludlow***  
***Office of the Planning Board***

RECEIVED

OCT 16 2025

SELECT BOARD  
LUDLOW, MA 01056



October 10, 2025

Glen Sullivan  
c/o Duro-Last Roofing  
84 Westover Road  
Ludlow, MA 01056

RE: Change of Occupancy  
84 Westover Road

Dear Mr. Sullivan:

At their meeting of October 9, 2025, the Planning Board approved the Change of Occupancy for Duro-Last Roofing, to be located at 84 Westover Road. You can now apply for a business certificate (if required) with the Town Clerk's Office.

Please check with the Building Department for any building code requirements that may be needed in conjunction with your new business.

If you have any further questions, please do not hesitate to contact this office.

Sincerely,

A handwritten signature in cursive script, appearing to read "Susan Urban".

Susan Urban  
Administrative Assistant

cc: BOH  
Building  
DPW  
Selectmen  
Town Clerk

***488 Chapin Street***  
***Ludlow, MA 01056***  
***(413) 583-5600 Ext. 7***