

RECREATION COMMISSION
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LUDLOW, MA 01056
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TOWN CLERK'S OFFICE
2026 JAN 30 A 11:32

AGENDA: 2/3/2026 TOWN OF LUDLOW
PLACE OF MEETING: Whitney Park Clubhouse
TIME OF MEETING: 7:00 pm
APPROVAL OF MINUTES: 11/18/2025
APPOINTMENTS: Kelly Lamas BOH Chairperson and Paulina Matusik MPH, Health Director

APPROVE & SIGN BILLS

January 2, 2026

NOTES

Not all the topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed on the date of this notice.

OLD BUSINESS/NEW BUSINESS – Discuss the Whitney Park Summer Program 2026 inspection form completion with updated policies and attention to key areas such as

- **1.Licensing and Inspections**
 - Reviewing the schedule for pre-operational inspections and the necessary documentation for our 2026 license applications.
- **2.Health Care Oversight**
 - Finalizing our Health Care Policy, including the designation of our Health Care Consultant and on-site Health Care Supervisors as required by 105 CMR 430.00.
- **3.Medication Administration**
 - Reviewing protocols for the storage and administration of prescription medications, including updated standards and epinephrine auto-injectors and diabetes management.
- **4.Emergency and Safety Plans**
 - Updating our emergency contingency plans, including protocols for communicable disease reporting, injury reporting and extreme heat prevention.
- **5.Staffing and Background Checks**

- Confirming current requirements for staff immunizations and the CORI/SORI background check process for 2026 personnel

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NEXT MEETING 2/17/2026