

TOWN OF LUDLOW, MASSACHUSETTS
COMMISSION ON DISABILITY

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Ludlow Commission on Disability
Minutes of meeting held on March 26, 2026

Present:

Christopher Harkins, Chairperson
Joanne Odato-Staab, Secretary
Beverly Dudley, Member
Tamara Huntley, Member
Jennifer Wright, Member
Guest: Josh Carpenter

Absent:

Harry Mills, Member (Extended Medical Leave)
Diane Shea Walton, Treasurer

I. Called to Order: 6:07 P.M. Role Call and Signature Attendance Sheet shared.

II. Review and Accept Minutes: Tamara Huntley motioned to accept, Joanne Odato-Staab seconded, 3-0 in favor, Beverly Dudley and Jennifer Wright abstained.

III. Budget/Expense Sheet:

- a. **Budget Status:** Chris and Jenny will contact Diane regarding the budget balance. East Street School loved all of the items previously provided and sent a thank you note.
- b. **Future Purchases:** To be discussed further once Diane can provide the current budget balance, but the desire to support possible items listed in the town ADA Assessment as well as to support the summer camp program at Whitney Park.
- c. **FY 2026 Goals:**
 - i. Jenny will continue to work on a draft for Disclosure Release letter for anyone being presented in the Register via the Commission support as well as reach out to Amanda Munson at the Register regarding the last submission,
 - ii. Accessibly equipment: Joanne will continue to attempt to contact UCP, Stavos and to identify other agencies to discuss their accessibility equipment program. Chris will reach out to Harry to retrieve the Enhanced Listening Device he had borrowed previously.)

IV. Old Business/Correspondence:

a. **Subcommittees:**

i. **Town Accessibility and Services:** (Harry, Tamara and Beverly)

1. **Island Pond Cemetery:** Joanne spoke with Jamie Tomas to address the accessibility issue to the family grave sites. Jamie requires the actual grave site, and Joanne will gather that information to share.
2. **Ludlow ADA Accessibility Report:** Josh Carpenter from the Planning Board attended to share information regarding a grant he is applying for. The grant funds would be used to assist with accessibility and revitalization to Whitney Park. Several members submitted letters of support for the grant. Josh is looking to provide an accessible walking path around the park as well as address upgrades

to park access and activities. It is a small grant from T-Mobile in the amount of \$50,000 however could be used to begin the restoration and accessibility process.

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3. **Accessible Equipment:** The town has identified one of the storage sheds by the back parking lot for placement of the items previously purchased. Jamie will get the items placed and will advise Joanne of how to get a spare key. Jenny will reach out to Diane about checking on the location of the accessible pool chair.

ii. **Disability Commission Policies:** (Joanne, Jenny, Diane)

1. **ADA Web** Chris will continue to follow up with Brittney regarding the ADA Web page that Amy was requesting.

2. **Town Report and Budget:** Chris will submit the request for next fiscal year.

b. **Wayfinder's:** Chris was informed that the information is available virtually however the Commission members would prefer an in-person discussion directly. This will reach out to have a representative attend a meeting.

c. **Conflict of Interest Training:** Joanne reached out to Kim Baptista to assist with members meeting compliance. Beverly needs visual support to complete the training.


d. **Vacancies:** Christopher Harkins made a motion to remove Harry Mills as a member due to his inability to attend in light of his medical status, Jennifer Wright seconded, 5-0 in favor. Significant effort will need to occur to increase membership.

V. **New Business:** Jenny will reach out to James Genette to attend an upcoming meeting.

A motion to adjourn was made by Joanne Odatto-Staeb, seconded by Jennifer Wright, Vote 5-0 in favor.

Meeting adjourned at 7:11p.m. **THE NEXT MEETING DATE: April 23 2026, Town Hall, Room #1, First Floor Conference Room.**

Respectfully submitted,


Joanne Odatto-Staeb, Secretary

Minutes accepted as read:

By Christopher Harkins Date 4/23/26

The Ludlow Commission on Disability will, upon request, provide auxiliary aids and services leading to effective communication for people with disabilities including qualified sign language interpreters, assistive listening devices, documents in readable format, and other ways of making communications accessible to people who have speech, hearing, mobility or vision impairments that may otherwise limit their access.