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TOWN OF LUDLOW

*Finance Committee
Town of Ludlow*

**Select Board's Conference Room
Wednesday, April 15, 2026
6:00 p.m.**

Open the Meeting Pledge of Allegiance

Committee to Reorganize after Election

Old Business:

- o Committee to review current fiscal Year-To-Date Munis Expenditures

New Business:

- o Sean McBride, Recreation Commission, to discuss Recreation Director position
- o Public Hearing FY27 Budget
- o Committee to approve and sign the minutes of March 19, 2026, meeting

Correspondence:

- o Letter from Bill Nicoll notifying the Committee of his resignation from the Finance Committee as of March 17, 2026.
- o Letter from Tony Sanches notifying the Committee of his resignation from the Finance Committee as of March 25, 2026.
- o Board of Assessors Reorganization
- o Board of Health Reorganization
- o Board of Library Trustees Reorganization
- o Recreation Commission Reorganization
- o Select Board Reorganization

Closing Comments:

Not all topics listed in this notice may actually be reached for discussion. In addition, the topics that are listed are those which the chairman reasonably expects to discuss on this date of this notice.



*Finance Committee
Town of Ludlow*

March 27, 2026

LEGAL NOTICE:

In accordance with Chapter 1, Section 14 of the Town of Ludlow Bylaws, the Finance Committee has called a Public Hearing on Wednesday, April 15th, at 6:00 p.m. in the Select Board's Conference Room, 488 Chapin Street, Ludlow, MA to discuss the FY27 Budget.

Chad Mullin, Vice Chairman
Ludlow Finance Committee

LUDLOW REGISTER: Please publish as a Legal Notice in the Wednesday, April 1, 2026 & April 8, 2026, editions of the Ludlow Register. If you have any questions, please contact my office at 413-583-5625 Ext. 1402.



Town of Ludlow, Massachusetts
Finance Committee Meeting

Minutes of March 19, 2026

Meeting began at 6:00 p.m.

Members Present: Tony Sanches, Susan Boyea, Michael Kelley, Mike Kelliher, and Chad Mullin

Also Present: Cheryl Allen, Finance Director (Remote)

Members Absent: Aneta Lombardi and Bill Nicoll

First Order of Business: The Pledge of Allegiance

OLD BUSINESS

Committee to review current fiscal YTD Municipal Expenditures:

Mr. Sanches asked if Marc applied for a grant for the Mass Munifin expenses?

Ms. Allen wasn't sure but will check with Marc.

Mr. Kelliher stated that the departments should be around 67% expended and some are already over 70%. These aren't a problem now, but they could be in the future.

Ms. Allen stated that 70% is usually average going into the last quarter of the fiscal year.

Mr. Kelliher stated that the report is from the end of February so there will be a little more than a quarter left.

Mr. Mullin does not want to go into the June meeting with a ton of transfers.

Mr. Kelliher stated that streets and traffic lights are 77% expended last year and there was a large transfer done last year. They may need to increase the budget for next year.

Ms. Allen explained that the budget will depend on the provider and what they are charging. However, looking at the budget for Streetlights, it does look like they will be okay.

Mr. Mullin asked why the 'working out of grade's line item is 230% spent already.

Ms. Allen explained that working out of grade is for employees that work for a higher grade. There is \$59,000 for the next 3 months so it should be okay.

Mr. Mullin asked what the \$11,000 was for in the Hubbard Library repair and maintenance line item?

Ms. Allen would have to confirm with Melissa and then follow up with the committee.

Mr. Mullin was looking for something out of the norm there.

NEW BUSINESS

FY27 Level 2 Review and Discussion:

Mr. Mullin asked what 'other temporary salaries' are for under the Clerks department?

Ms. Boyea stated that it is probably for poll workers.

Mr. Kelliher would like to know more about the Recreation Director's position. He also asked what the P & R stabilization fund transfer article for town meeting is for?

Ms. Allen stated that it is probably something that was already approved by the board to be transferred from the general fund to the stabilization fund.

Mr. Kelliher asked if some of the recurring capital like the trash bins could be paid off instead of putting the money into the stabilization fund?

Mr. Sanches stated that the issue was brought up in Capital and it is a great idea. He also stated that the budget shows a positive of \$195,000 and the Pond Committee came into one of the Select Board's meetings and requested \$30,000 for their budget for FY27 because last year they utilized 40R and did not have their own budget. Th other issue we may have is the snow and ice budget, which is over.

Mr. Kelliher stated the snow, and ice deficit will come out of free cash.

Mr. Sanches is very pleased that the town is still in the positive compared to the 2 ½ that was being proposed.

Mr. Mullin asked Ms. Allen why the police software and scheduling line item increased from \$27,000 to \$41,000.

Ms. Allen stated they are replacing 12 computers and that is why the budget has increased.

Mr. Mullin would like the entire packet posted with the agenda moving forward.

Mr. Sanches stated that there are certain criteria that need to be met in order to be brought to Capital. The in-depth line items have been requested several times and Cheryl did give the Police Department, Fire Department and the DPW and didn't see anything that stuck out to him. At the public hearing, you need to review level two and capital and be able to answer any questions regarding the budget. Mr. Sanches stated that the Capital Improvement for FY27 has been submitted. Free cash is estimated at \$6.5 million, with \$3 million carried from the year before. However, free cash has not been certified yet. The following has been requested from free cash, digital sign for the gazebo for \$32,000, playground equipment and swings for Whitney, locker room renovations at the community center, fire ladder truck payment 5 of 5 will be done for \$335,000. The new ambulance comes out of the ambulance prescription fund and will be payment 3 of 4 for \$95,000 and does not come from free cash. Two patrol vehicles for the police department for \$155,000 which are every year and cycle out over 8 years. Facilities F-150 4 x 4 with plow \$54,000, DPW F-350 pickup super duty with plow \$81,000, DPW Volvo L60GP Wheel loader payment 3 of 3 so that will complete, \$69,653. DPW trash and recycling bins, payment 2 of 6 for \$152,000. Hubbard Memorial Library parking lot extension \$52,000, library upgraded HVAC pneumatic controls \$50,000, LHS replace cafeteria HVAC \$85,000, exterior wall facade \$362,000. School pick up truck \$52,000. Total free cash is \$2.4 million out of the \$6.5 million that's going to be used. Then Westover Golf for their golf carts which payment 4 of 4 which come out of the golf operating budget, not free cash. There will be approximately \$1.4 million leftover in free cash.

Mr. Mullin asked if Cheryl will be presenting the budget.

Ms. Allen stated that it is probably going to be Marc, but she will double check.

Mr. Mullin asked if the committee would need to make a recommendation for each department or just the bottom line.

Mr. Kelliher said it is for the bottom line only.

Moved by Mr. Kelliher to approve and sign the meeting minutes from February 18, 2026, seconded by Mr. Mullin. Vote 5-0. All in favor.

Mr. Sanches announced the Finance Committee Public Hearing to be held on Wednesday, April 15, 2026, at 6:00 p.m. in the Select Board's Conference Room at Town Hall.

CLOSING COMMENTS

Mr. Sanches thanked everyone for their assistance with the committee and looks forward to hopefully working with them through the Select Board's office. He also thanked Ms. Allen for all of her hard work and getting documents to the committee even at the last minute.

Ms. Allen thanked Mr. Sanches as well.

Mr. Kelliher thanked Mr. Sanches for all his hard work and knowledge with the Finance Committee.

Mr. Mullin encouraged residents to join the Finance Committee, they currently have several vacancies.

Moved by Mr. Kelliher to adjourn, seconded by Mr. Mullin. Vote 5-0. All in favor.

_____ Chairman

Ludlow Finance Committee

From: William A. Nicoll <[REDACTED]>

Sent: Tuesday, March 17, 2026 3:50 PM

To: [REDACTED]; Tony Sanches <[REDACTED]>

Cc: Aneta Lombardi ([REDACTED]); [REDACTED];

[REDACTED]; Susanne Boyea ([REDACTED])

<[REDACTED]>; Cheryl Allen <[REDACTED]>; Marc Strange

<[REDACTED]>; Mike Kelliher <[REDACTED]>; [REDACTED]

Subject: FINCOM Role

Tony,

I am saddened with this but need to inform you that I must step away from the FINCOM this summer for medical reasons effective today 3/17/2026. If I do not resign, I believe there may be issues with ensuring the committee has a quorum, therefore I think its best that I resign. I would like to plan to be reappointed in October but will wait until then to ensure I am ready to return.

I have really enjoyed this time on the committee and think this team has been great to work with.

If allowed - I'd love to stay on the distribution if its possible but will let you all decide if thats acceptable.

Sincerely,
Bill

March 25, 2026

To the Members of the Ludlow Finance Committee
and the Town Moderator:

It is with both gratitude and mixed emotion that I submit my resignation as Chair and member of the Ludlow Finance Committee, effective upon my election to the Ludlow Select Board.

Serving on FINCOM has been one of the most meaningful and rewarding experiences of my public service. I am deeply proud of the work we accomplished together, always guided by the shared goal of fiscal responsibility, transparency, and doing what is best for the residents of Ludlow. The dedication, professionalism, and integrity of my fellow committee members made this role an absolute privilege.

While I am honored by the confidence voters placed in me to serve on the Select Board, I fully respect the importance of maintaining clear and appropriate governance boundaries. Stepping away from the Finance Committee is required, but it is not easy, as this committee holds a special place in my heart.

I leave knowing that FINCOM is in capable hands and will continue to play a critical role in safeguarding the town's financial future. I look forward to continuing to work collaboratively in my new role and supporting the committee's efforts wherever appropriate.

Thank you for the trust, camaraderie, and opportunity to serve. I am truly grateful.

With sincere appreciation,

Tony Sanchez

Tony Sanchez
Chair, Finance Committee (resigning)
Town of Ludlow

Memorandum

To: Town Clerk, All Departments
From: Joe Alves, Assistant Assessor
Date: March 26, 2026
Subject: Reorganization

Please be advised that at their meeting of March 25, 2026, the Board of Assessors voted to reorganize as follows:

Michael O'Rourke - Chairman

Antonio Rosa - Clerk

John Urban - Member



TOWN OF LUDLOW
HEALTH DEPARTMENT

488 Chapin Street
Ludlow, MA 01056
(413) 583-5600 ext. 1271 TEL.
(413) 583-5689 FAX



Public Health
Prevent. Promote. Protect.

DATE: April 7, 2026

TO: Town Clerk/All Departments

FROM: Ludlow Board of Health

SUBJECT: Reorganization

Please be advised that at the **Ludlow Board of Health** meeting on Monday April 6, 2026, the Board revised as follows:

Lauren Yelinek – Chair

Tony Taveres – Secretary

Kelly Lamas – Member



DATE: April 8, 2026

TO: Town Clerk/All Departments

FROM: Hubbard Memorial Library Board of Trustees

SUBJECT: Reorganization

Please be advised that at the Hubbard Memorial Library Board of Trustees meeting on Tuesday, April 7, 2026, The Board reorganized as follows:

Ruth Saunders – Chair

Antonia Golinski-Foisy – Secretary

Linda Collette - Member



**TOWN OF LUDLOW
RECREATION COMMISSION
488 CHAPIN STREET
LUDLOW, MA 01056**

*Phone: 413-583-8856
Fax: 413 583-5603*

To: Town Clerk
All Departments

From: Recreation Department

Date: April 9, 2026

RE: Reorganization

The Recreation Commission, at their meeting scheduled on April 7, 2026 reorganized as follows:

Sean McBride – Chairman

Shawn Lebeau – Vice Chairman

Edward Garbocik - Member



Town of Ludlow, Massachusetts
Office of the Select Board

Memorandum

To: Town Clerk, All Departments
From: Amy Kurtz
Date: April 8, 2026
Subject: Reorganization

Please be advised that at their meeting of April 7, 2026, The Select Board voted to reorganize as follows:

William Rosenblum, Chairperson

Anthony Alves, Vice Chairperson

James Gennette, Member

Tony Sanches, Member

Manuel Silva, Member