

**Board of Library Trustees of
Hubbard Memorial Library
24 Center Street Ludlow, MA 01056**

**Meeting Notice: BOARD OF LIBRARY TRUSTEES
Date: Tuesday, May 12, 2026 @ 4 pm**

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TOWN OF LUDLOW

AGENDA

- Call to order / Pledge of Allegiance
- Public comment
- Approval of minutes of April 7 meeting
- Director's report
- Unfinished business
 - National Library Workers Day observance and Employee Wellness Day was a great success
 - Window restoration project update
 - Signage update- arrived 4/30 at Chuck's. There is some prep work to be done and then they will install the signs.
 - Youth Services Librarian Job Applications Received, Interviews begin week of 5/11
 - Miscredited wi-fi grant funds, emailed Cheryl Allen and Marc Strange.
 - Discuss contents of a letter to be drafted and sent to Marc Strange to invite him to the June 9 Library Trustee's meeting.
- New business
 - Board vote to accept \$1,000 donation from Carol Przybycien.
 - Received a quote for priming and painting the metal work near the old library entrance including the corner accent, the metal railing along the walkway (may need rust treatment), 6 lamp posts, 2 affixed lamps, and 2 metal doors on the north side of the building. Vote to hire Northeast Paint in the amount of \$5,870 to complete the project.
 - I have been speaking with Grodsky and James Gennette about the condition and possible funding of our antiquated HVAC system. We need to be prepared incase some mechanicals that are running on borrowed time fail.
 - We added DigiGOGO books to our collection. They are new type of book with a video in it.
 - Applied for a Sustainable Libraries Initiative Community Resilience grant for rural and small libraries. It is a \$750 grant that would allow us to incorporate Green Infrastructure & Landscaping to add tree islands, pollinator gardens, and/or rain gardens in and around our parking lot in an attempt to decrease the effect that an urban heat island potentially caused by adding the new parking lot.
- Open Discussion
- Announcements
- Correspondence
- Adjournment.

Note: The topics listed are those which the Chair reasonably anticipates will be discussed as of the date of this posted notice. Not all the topics listed in this notice may actually be reached for discussion.