

**Board of Library Trustees of
Hubbard Memorial Library
24 Center Street Ludlow, MA 01056**

Meeting Notice: BOARD OF LIBRARY TRUSTEES
Date: Tuesday, June 9, 2026 @ 4 pm

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TOWN OF LUDLOW

AGENDA

- Call to order / Pledge of Allegiance
- Visitations – Marc Strange
- Public comment
- Approval of minutes of the May meeting
- Director's report
- Unfinished business
 - Window restoration project update
 - Signage update- Prep work is being done and then they will install the signs.
 - Youth Services Librarian: Kirsten Rasmussen will begin 6/15. Community welcome party to be held 6/29 11:30 am.
 - Exterior priming and painting will begin late summer, after the summer reading program.
 - Melissa meeting with DPW to discuss the parking lot to be done this summer.
 - Melissa and Carla attended the Massachusetts Library Association Conference May 18-19. It was nice to connect with other library workers and vendors.
 - Megan attended the Digital Navigator Conference on May 13
- New business
 - Coin-op for the copier went out of service on 5/20. Xerox is waiting for a replacement part. People can print but not copy since we can't put the coin-op in bypass.
 - Our main phone line # went out and was noticed on Friday, May 20. Verizon repaired the line on 5/26.
 - Megan made a USA 250th website with a reading list, programs and links.
 - Summer Reading Programs are ready to go.
 - Amy will represent the library at the LB&G Club Slide Into Summer Safety event.
 - CWMARS FY 27 Membership agreement and eCommerce form have been completed.
 - Our first promotional video recording partnership with LCTV has been aired and shared.
 - Summer Trustee meeting schedule 7/14 and /or 8/11?
- Open Discussion
- Announcements
- Correspondence
- Adjournment.

Note: The topics listed are those which the Chair reasonably anticipates will be discussed as of the date of this posted notice. Not all the topics listed in this notice may actually be reached for discussion.