



RECEIVED
TOWN CLERK'S OFFICE
2026 OCT 13 A 10:20
TOWN OF LUDLOW

Town of Ludlow, Massachusetts
Office of the Safety Committee

Provisional Lt. Brad Tierney
Chairperson

Capt. Zac Ellison
Vice Chairperson

Amy Kurtz
Secretary

MINUTES

Thursday September 10, 2026 - 5:00 pm
Ludlow Town Hall, Hearing Room #1

Members present: Jeff Lavoie, David Krok, Sharon Martins, Mike O'Rourke

Members absent: Brad Tierney, Zac Ellison, Jamie Tomas, BJ Church, Chris Coelho

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Motion made by Mr. Krok to appoint Mr. Lavoie as temporary chair for this meeting, due to chair and vice chair being unable to attend. **Mr. O'Rourke second. All in favor. Motion passed 4-0.**

VISITATIONS

Joanne Stoeber, Parkview Street, in attendance to discuss speeding and cars parking on the street. She asked that any missing Stop signs, Speed Limit signs and No Parking signs be replaced. Will reach out to DPW. Also, LPD will continue to monitor this area, especially before and after school.

CORRESPONDENCE

26-82 Planning Board – Legal Notice – Special Permit/Home Occupation – Home Office for Uber Lyft Business – 65 Waters Edge Drive. **Motion made by Mr. Krok** to file. **Ms. Martins second. All in favor. Motion passed 4-0.**

26-83 Planning Board – Legal Notice – Special Permit/Home Occupation – Home Bakery – 23 May Road. **Motion made by Mr. Krok** to file. **Ms. Martins second. All in favor. Motion passed 4-0.**



Town of Ludlow, Massachusetts
Office of the Safety Committee

26-84 Planning Board – Legal Notice – Special Permit/Home Occupation – Soap Making Business – 128 Williams Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-85 Planning Board – Legal Notice – Special Permit/Estate Lot – 0 & 329 Holyoke Street and 0 Athol Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-86 Planning Board – Legal Notice – Special Permit/Home Occupation – Interior Design Office – 115 Prospect Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-87 Planning Board – Legal Notice – Special Permit/Home Occupation – Home Office for Concrete Business – 28 Harlan Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-88 Planning Board – Legal Notice – Special Permit/Home Occupation – Home Office for Construction Business – 492 Miller Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-89 Planning Board – Legal Notice – Special Permit/Home Occupation – Jewelry Crafting – 97 Prokop Avenue. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-90 Planning Board – Memorandum – Approval of Change of Occupancy – Bank – 431 Center Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-91 Planning Board – Memorandum – Approval of Change of Occupancy – Bus Repair/Operations – 165 Carmelina's Circle. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**



Town of Ludlow, Massachusetts
Office of the Safety Committee

26-92 Planning Board – Memorandum – Approval of Change of Occupancy – Auto Repair – 37 Letourneau Lane. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-93 Planning Board – Memorandum – Approval of Change of Occupancy – Med Spa – 476 East Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-94 Planning Board – Memorandum – Approval of Change of Occupancy – Liquor Store – 12 Cady Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-95 Planning Board – Memorandum – Approval of Change of Occupancy – Landscaping Business – 1131 East Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-96 Planning Board – Memorandum – Approval of Change of Occupancy – Towing Business – 473 Holyoke Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-97 Planning Board – Memo – Approval of Updated Site Sketch – Auto Sales – 37 Letourneau Lane. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-98 Planning Board – Memo – Approval of Site Sketch – Towing/Used Car Sales Lot – 23 Oregon Avenue. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-99 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office Limousine Business – 50 Stevens Terrace. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**



Town of Ludlow, Massachusetts
Office of the Safety Committee

26-100 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office Uber Lyft Business – 65 Waters Edge Drive. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-101 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office for Transportation Services – 521 Center Street, Apt. 14. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-102 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office Bakery – 23 May Road. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-103 Planning Board – Notice of Decision – Special Permit/Home Occupation – Soap Making Business – 128 Williams Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-104 Planning Board – Notice of Decision – Special Permit/Home Occupation – Landscaping Business – 147 Kendall Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-105 Planning Board – Notice of Decision – Special Permit/Home Occupation – Interior Design Office – 115 Prospect Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-106 Planning Board – Site Plan Approval with Waivers – Accessory Dwelling Unit – 648 Chapin Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-107 Planning Board – Site Sketch Approval with Modifications – Modification to Original Site Plan – 0 East Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-108 Planning Board – Site Sketch Approval with Conditions – 23 Oregon Avenue. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**



Town of Ludlow, Massachusetts
Office of the Safety Committee

26-109 Planning Board – Special Permit & ANR Withdrawal – 0 & 329 Holyoke Street and 0 Athol Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-110 Planning Board – Site Sketch Approval – Update Existing Site Plan to Show Proper Parking – 37 Letourneau Lane. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-111 Planning Board – Site Plan Approval – Update Existing Site Plan – 108-122 Sewall Street/120-122 Hubbard Street. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-112 Planning Board – Site Plan – Proposed Towing Company – 23 Oregon Avenue – COMMENTS DUE BY JULY 8, 2026. **Motion made by Mr. Krok to file No Comment. Mr. O'Rourke second. All in favor. Motion passed 4-0.**

26-113 Planning Board – Site Plan – Modification to Original Site Plan – 0 East Street – COMMENTS DUE BY JULY 8, 2026. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-114 Planning Board – Special Permit/Estate Lot – 0 & 329 Holyoke Street and 0 Athol Street – COMMENTS DUE BY JULY 22, 2026. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-115 Planning Board – Site Plan – Update Site Plan – 120 Hubbard Street – COMMENTS DUE BY AUGUST 11, 2026. **Motion made by Mr. Krok to file. Ms. Martins second. All in favor. Motion passed 4-0.**

26-116 Planning Board – Site Sketch – Update Site Plan to Show Parking – 37 Letourneau Lane – COMMENTS DUE BY AUGUST 11, 2026. **Motion made by Mr. Krok to file No Comment. Mr. O'Rourke second. All in favor. Motion passed 4-0.**

26-117 Planning Board – Site Plan – Site Plan to Show Updated Parking – 114 Wilson Street – COMMENTS DUE BY AUGUST 25, 2026. **Motion made by Mr. Krok to file. Mr. O'Rourke second. All in favor. Motion passed 4-0.**



Town of Ludlow, Massachusetts
Office of the Safety Committee

NEW BUSINESS

Resident Request – Speeding on Motyka Street. LPD was in the area recently and did not catch any speeders. Possible location for a temporary speed sign.

Planning Board Request – Storage Containers at 321 Center Street. Storage containers have been removed. This is no longer an issue.

Planning Board Request – No Parking Signs on Center Street. No specific area indicated, but if it is in front of Convenient MD, there have been no other issues reported. LPD will continue to monitor the area.

Resident Request – Traffic Safety on Highland Avenue/East Street. We will reach out to DPW to see if a No Parking Here To Corner sign should be installed.

Resident Request – Missing Street Sign & Traffic on Swan Avenue. A work order has been put in by the DPW to replace the sign.

Resident Request – Crossing Guard at Napoleon Avenue and Fuller Street. There is no sidewalk here, so a crosswalk cannot be installed. Will check with DPW on the status of a potential fix.

LPD Request – Roadside mirror in the area of 528 Miller Street. This will be sent to DPW to see if a mirror is possible.

LPD Request – Speeding on Ventura Street. Will reach out to DPW to see if the speed limit signs on the street are correct, and if more are missing.

Committee to approve and sign minutes from meeting of June 11, 2026. **Motion made by Mr. Krok** to approve and sign minutes from meeting of June 11, 2026. **Ms. Martins second. All in favor. Motion passed 4-0.**

OPEN DISCUSSION



Town of Ludlow, Massachusetts
Office of the Safety Committee

Next meeting scheduled for Thursday, October 8, 2026

Harold M. Martini
DK
Michael R. Raker

NOT ALL TOPICS LISTED IN THIS NOTICE MAY ACTUALLY BE REACHED FOR DISCUSSION. IN ADDITION, THE TOPICS LISTED ARE THOSE WHICH THE CHAIR REASONABLY EXPECTS WILL BE DISCUSSED AS OF THE DATE OF THIS NOTICE.