



Town of Ludlow
Office of the Select Board

RECEIVED
TOWN CLERK'S OFFICE
2026 OCT -7 A 9:14
TOWN OF LUDLOW

The Meeting of the Select Board held on Tuesday, September 15, 2026, began at 5:30 p.m. in the Select Board's Conference Room.

Members Present: Anthony Alves, James Gennette, William Rosenblum, and Manuel Silva.

Members Absent: Antonio Sanches

First order of business: Pledge of Allegiance

Mr. Rosenblum: Pursuant to MGL Chapter 30A, section 20(f), after notifying the Select Board chair, any person may record the open session of this Select Board meeting, subject to reasonable requirements of the chair. This meeting is being recorded by Ludlow Community Television. If anyone else is recording, please identify yourself now. There is no one.

5:30-5:45 P.M. – PUBLIC COMMENT

VISITATION

5:45 P.M. – Public Hearing – Ludlow Elks Lodge #2448 – Change of Officers/Directors, Change of Manager, Change of Corporate Structure.

Motion made by Mr. Alves to open the public hearing at 5:45 P.M. **Mr. Silva second. All in favor. Motion passed 4-0.** Representatives of Ludlow Lodge #2448 appeared before the Board to request approval of several corporate updates. Treasurer Ken Rickson and Secretary Ken Charest explained that, during a recent manager change submission to the ABCC, questions arose regarding the Lodge's status as an unincorporated association. Historically, the Lodge operated under a Charter from the Grand Lodge and was not required to file with the Secretary of State. However, to satisfy ABCC requirements, the Lodge completed the process of incorporating. As part of this transition, they established new bank accounts, updated regulatory filings, and restructured their organization. They requested acknowledgment of the Lodge's new corporate entity name, Ludlow Lodge #2448, Inc., under which they will operate going forward. **Motion made by Mr. Gennette** to approve the license certification for Ludlow Elks Lodge #2448 – Change of Officers/Directors, Change of Manager, Change of Corporate Structure. **Mr. Silva second. All in favor. Motion passed 4-0.** Mr. Rickson announced that the Lodge wished to make charitable contributions to the Town and presented two checks: \$1,000 to the Ludlow Police Department for the K-9 Unit and \$1,000 to the Ludlow Fire Department. The Board thanked the Lodge for its generosity. **Motion made by Mr. Alves** to close the public hearing at 5:50 P.M. **Mr. Gennette second. All in favor. Motion passed 4-0.**

CORRESPONDENCE

26-132 Marc Strange, Town Administrator – Letter of Resignation.

Mr. Rosenblum announced that on Wednesday, September 2, Town Administrator Marc Strange submitted his resignation after accepting a position in another municipality. Mr. Strange requested to amend the 60-day notice period specified in his contract and asked that his final day be set as September 11, 2026. The Select Board will vote on this request under new business. Mr. Rosenblum thanked Mr. Strange for nearly four years of dedicated service to the Town of Ludlow and extended best wishes for his future endeavors. **Motion made by Mr. Gennette** to accept the resignation. **Mr. Silva second. All in favor. Motion passed 4-0.**

10/11/26
Amy

26-133 Brian Bylicki – Request to be appointed to the First Meeting House Committee. **Motion made by Mr. Gennette** to appoint Brian Bylicki to the First Meeting House Committee. **Mr. Silva second. All in favor. Motion passed 4-0.**

26-134 Elaine Hodgman – Request to be appointed to the First Meeting House Committee. **Motion made by Mr. Gennette** to appoint Elaine Hodgman to the First Meeting House Committee. **Mr. Alves second. All in favor. Motion passed 4-0.**

26-135 Danella Stewart – Request to be appointed as an Election Worker. **Motion made by Mr. Gennette** to appoint Danella Stewart as an Election Worker. **Mr. Alves second. All in favor. Motion passed 4-0.**

26-136 Board to appoint the following to the Community Preservation Act Committee: Bud Ellison – Planning Board, Caroline Suska – Conservation Commission, Joao Alves – Ludlow Housing Authority and Sean McBride – Recreation Commission. **Motion made by Mr. Gennette** to appoint the following to the Community Preservation Act Committee: Bud Ellison – Planning Board, Caroline Suska – Conservation Commission, Joao Alves – Ludlow Housing Authority and Sean McBride – Recreation Commission. **Mr. Silva second. All in favor. Motion passed 4-0.**

26-137 Juan Rodriguez – Request to use Gazebo for a wedding ceremony on Saturday, September 19, 2026, 11:45 A.M. – 12:30 P.M. **Motion made by Mr. Gennette** to approve the request for Juan Rodriguez to use the Gazebo for a wedding ceremony on Saturday, September 19, 2026, 11:45 A.M. – 12:30 P.M. **Mr. Silva second. All in favor. Motion passed 4-0.**

26-138 Donald Longley, Hercworx – Requesting letter of support for installing a sculpture at Whitney Park.

Mr. Rosenblum said he had seen a photo of the proposed art installation but was unsure whether Whitney Park was an appropriate location. Mr. Alves recalled a similar request, possibly from the same individual, that had come through the Cultural Council's grant process the previous year and noted that the Select Board had referred that request to the Cultural Council and consulted DPW regarding placement. Mr. Rosenblum agreed, noting that last year's installation was ultimately approved for the Riverwalk. Mr. Silva expressed concern about the material and potential sharp edges on the proposed piece, emphasizing the need to ensure it is safe for children, particularly if sited in a playground. The Board agreed to refer the request to the Cultural Council for review. If approved, it will return to the Select Board and DPW for evaluation of appropriate placement.

26-139 Eversource – Notification of substation work located at 993 Center Street expected to begin October 2026 and end March 2027. **Motion made by Mr. Silva** to file. **Mr. Alves second. All in favor. Motion passed 4-0.**

26-140 Eversource – Liquified Natural Gas Fact Sheet.

Mr. Silva informed residents that additional information on the discussed items is available in the Select Board office. He encouraged anyone with questions or concerns to come in and review the fact sheets. **Motion made by Mr. Silva** to file. **Mr. Alves second. All in favor. Motion passed 4-0.**

UNFINISHED BUSINESS

Board to discuss and possibly adopt a Fuel-Efficient Vehicle policy (tabled from September 1st).

Mr. Gennette said the fuel-efficient vehicle policy had been tabled at the prior meeting because Board members needed more time to review it. He clarified that the policy is one of the final requirements for Green Communities designation and must be approved by both the Select Board and the School Committee. He emphasized that the town already follows the practices outlined in the policy, such as rotating vehicles from police to other departments, and that the policy serves mainly as a formal requirement for submission to DOER. Mr. Alves recalled that the Board delayed action to allow time for School Committee review. Mr. Gennette noted that the School Committee has the policy on its upcoming agenda and that representatives from the Pioneer Valley Planning Commission will attend September 15, 2026

to assist with the review. Mr. Rosenblum asked whether the School Committee had voted yet, and Mr. Gennette confirmed they would address it at their next meeting. **Motion made by Mr. Gennette** to adopt Fuel-Efficient Vehicle Policy (tabled from September 1st). **Mr. Alves second. All in favor. Motion passed 4-0.**

NEW BUSINESS

Board to approve and sign minutes from meeting of September 1, 2026. **Motion made by Mr. Gennette** to approve and sign minutes from meeting of September 1, 2026, with all members present. **Mr. Alves second. All in favor. Motion passed 4-0.**

Board to discuss and possibly approve request from the Public Safety Complex for \$5,448.90 from Building Infrastructure Funds for Telephone System Upgrade.

Mr. Gennette noted that the proposed telephone system upgrade does not meet the threshold for consideration by the Capital Improvement Planning Committee. He said the town has generally treated telephone systems as a building-infrastructure expense since the school department migrated to its new system. He asked whether the system under consideration would be compatible with the one planned for the future Public Safety Complex. Ms. Ribeiro stated that the Public Safety Complex will use a different system designed specifically for public safety needs. **Motion made by Mr. Gennette** to approve the request from the Public Safety Complex for \$5,448.90 from Building Infrastructure Funds for Telephone System Upgrade. **Mr. Alves second. All in favor. Motion passed 4-0.**

Board to discuss and possibly approve request from Ludlow Clocktower 5K to waive detail fees from Ludlow Police Department.

Mr. Rosenblum asked whether the fee had been waived in past years. Mr. Devine confirmed that it had. Mr. Alves noted that the amount to be waived is just over \$500 and stated he had no concerns with doing so. **Motion made by Mr. Alves** to approve the request from Ludlow Clocktower 5K to waive detail fees from Ludlow Police Department. **Mr. Gennette second. All in favor. Motion passed 4-0.**

Board to approve and sign the application for license to conduct a one-day game commonly known as Beano for the Ludlow Fire Department Social Club Purse Bingo at the Polish American Club on Friday, September 18th from 6:00 P.M. – 12:00 P.M. **Motion made by Mr. Alves** to approve and sign the application for license to conduct a one-day game commonly known as Beano for the Ludlow Fire Department Social Club Purse Bingo at the Polish American Club on Friday, September 18th from 6:00 – 12:00 P.M. **Mr. Gennette second. All in favor. Motion passed 4-0.**

Board to discuss and possibly vote to release current Town Administrator from notice provision in order to allow for the requested early departure. Action taken already.

Board to discuss and possibly vote on Assistant Town Administrator/HR Director, Carrie Ribeiro, new contract as interim Town Administrator until a permanent Town Administrator is appointed. **Motion made by Mr. Gennette** to appoint Assistant Town Administrator/HR Director, Carrie Ribeiro, new contract as interim Town Administrator until a permanent Town Administrator is appointed. **Mr. Silva second. All in favor. Motion passed 4-0.**

Board to close Special Town Meeting Warrant.

Article 1, appropriate funds for unpaid bills from previous fiscal years. **Motion made by Mr. Alves** to include article 1 in the warrant. **Mr. Gennette second. All in favor. Motion passed 4-0.** Article 2, to see if the Town will vote to transfer and appropriate a certain sum of money estimated \$5,250 from the Health Department to fund membership in the Pioneer Valley Mosquito Control District pursuant to MGL Chapter 252, Section 5A, and other applicable sections of said law. **Motion made by Mr. Alves** to include article 2 on the warrant. **Mr. Silva second. All in favor. Motion passed 4-0.** Article 3, to see if the Town will vote to amend the general bylaws of the Town of Ludlow by adding a new departmental revolving fund pursuant to MGL Chapter 44, Section 53E ½, to be known as the Mill Towns Vaccine Revolving Fund pursuant to the Mill Town Shared Public Health Services Intermunicipal Agreement into which shall be deposit fees, charges, insurance reimbursements, vaccine administration reimbursements and other receipts received by the Town of Ludlow in connection with vaccine programs and clinics conducted by the town including programs and clinics conducted by Ludlow in it's capacity as lead municipality under the Mill Towns Shared

Public Health Services Intermunicipal Agreement. To authorize expenders from the fund for vaccines purchases and other costs associated with the operation. Such programs and clinics and to amend Section 2-42 from the general bylaws entitled Departmental Revolving Funds Table Revolving Funds to establish one, the department, board, committee, agency, or other authorized to spend from fund. Two, the fees, charges, or other receipts accredited to the fund. Three, the program or activity expenses payable from fund. Four, the restrictions or conditions on expenses if any payable from fund. Five, any other requirements, reports. Six, applicable fiscal years. And seven, the spending limit from such fund. **Motion made by Mr. Alves** to include article 3 on the warrant. **Mr. Gennette second. All in favor. Motion passed 4-0.** Article 4, to see if the Town will vote to amend the existing Zoning Bylaws of the Town of Ludlow by making certain recodifications, revisions, amendments, and restructuring as shown on the proposed version on file with the Town Clerk entitled Reorganize Ludlow's Zoning Bylaws or take any action relative there to. **Motion made by Mr. Silva** to include article 4. **Mr. Gennette second. All in favor. Motion passed 4-0.** Article 5, Zoning Bylaw Amendment, Data Centers. To see if the Town will vote to amend the zoning bylaws of the Town of Ludlow by one, inserting into the table of principle use is a new row under the category of industrial uses which row shall correspond to the use of large scale data centers and to insert the letter n in each resulting column to signify that the use of large scale data centers is prohibited in every zoning district within the Town of Ludlow and two, inserting the following definitions of data centers and large scale data centers into the definitions article of the zoning bylaws to be inserted alphabetically by the Town Clerk. **Motion made by Mr. Gennette** to approve article 5 in the warrant. **Mr. Silva second. Motion passed 3-0-1.** Article 6, Zoning Bylaw Amendment Accessory Dwelling Units. To see if the Town will vote to amend zoning bylaws of the Town of Ludlow as follows: deleting the text marked with a strike through and adding the bolded text. One, off street parking space must be provided for all ADUs, unless any portion of the lot is located within a 0.5-mile radius of a transit station as specified in 760 CMR 71.00 et sequence in which case no additional on street or off-street parking is required. Parking when required may be in a driveway or a garage. **Motion made by Mr. Alves** to include article 6 in the warrant. **Mr. Gennette second. All in favor. Motion passed 4-0.** Article 7, to see if the Town will vote pursuant to General Law Chapter 59, Section 38H, and/or any other applicable statute to authorize the Select Board to negotiate and enter into a personal property tax agreement with the owner currently known as Ludlow MASS West Street Solar, LLC. of the 2.7-megawatt solar photovoltaic energy generating facility located at 155 West Street, Ludlow, Map 2D, Parcel One, Massachusetts, upon such terms and conditions as the Select Board shall deem to be in the best interest of the Town and to authorize the Select Board to take all action as necessary or appropriate to administer and implement such agreement including but not limited to passing any vote or taking any other action relative thereto. **Motion made by Mr. Silva** to approve article 7. **Mr. Alves second. All in favor. Motion passed 4-0. Motion made by Mr. Alves** to close the special town meeting warrant. **Mr. Gennette second. All in favor. Motion passed 4-0.**

TOWN ADMINISTRATOR'S REPORT

BOARD UPDATES/MISC

Chairman to approve and sign all bills, warrants and abatements. A record of all warrants is in the Select Board's office for perusal until provided to the Town Accountant's office.

CLOSING COMMENTS

Mr. Gennette noted that the Board had received a letter from Chief Brennan requesting recognition for individuals who assisted during a recent incident. Mr. Rosenblum said he had spoken with the Chief at the September 11 ceremony and that the timing of any formal recognition would be at the Chief's discretion. The Board agreed to hold off until the Chief determines when he would like to proceed. Mr. Gennette reported that the Public Safety Facilities Committee met and is making progress, beginning to outline long-term plans for the project. He said the committee faces a lengthy process but is off to a strong start.

Mr. Silva addressed residents regarding the recent resignation of Town Administrator Marc Strange. He asked for patience as the Town enters a challenging transition period with limited staffing, noting that Interim Town Administrator and HR Director Carrie Ribeiro will be leading operations. He emphasized that departments still have significant work ahead as

the fiscal year closes and preparations for the new tax rate begin. Mr. Rosenblum reiterated that the Town is in capable hands and asked residents to remain patient during the transition to a permanent replacement.

Motion made by Mr. Alves to close the meeting at 6:12 P.M. **Mr. Gennette second. All in favor. Motion passed 4-0.**

William Alves

Chairman

James T. Gennette

Ludlow Select Board

All related documents can be viewed at the Select Board's Office during regular business hours.