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TOWN OF LUDLOW

**Town of Ludlow, Massachusetts
Office of the Select Board**

**AGENDA
SELECT BOARD
Select Board's Conference Room
September 15, 2026
5:30 P.M.**

5:00 P.M. – EXECUTIVE SESSION – To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel – Human Resources Director/Assistant Town Administrator.

Board to approve and sign minutes from meeting of August 4, 2026.

Board to approve and sign minutes from meeting of September 8, 2026.

5:30 P.M. – CALL TO ORDER/PLEDGE OF ALLEGIANCE

Pursuant to MGL Chapter 30A, section 20(f), after notifying the Select Board chair, any person may record the open session of this Select Board meeting, subject to reasonable requirements of the chair. This meeting is being recorded by Ludlow Community Television. If anyone else is recording, please identify yourself now.

5:30 – 5:45 P.M. – PUBLIC COMMENT

VISITATION

5:45 P.M. – Public Hearing – Ludlow Elks Lodge #2448 – Change of Officers/Directors, Change of Manager, Change of Corporate Structure.

CORRESPONDENCE

26-132 Marc Strange, Town Administrator – Letter of Resignation.

26-133 Brian Bylicki – Request to be appointed to the First Meeting House Committee.



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**Town of Ludlow, Massachusetts
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26-134 Elaine Hodgman – Request to be appointed to the First Meeting House Committee.

26-135 Danella Stewart – Request to be appointed as an Election Worker.

26-136 Board to appoint the following to the Community Preservation Act Committee: Bud Ellison – Planning Board, Caroline Suska – Conservation Commission, Joao Alves – Ludlow Housing Authority and Sean McBride – Recreation Commission.

26-137 Juan Rodriguez – Request to use Gazebo for a wedding ceremony on Saturday, September 19, 2026, 11:45 A.M. – 12:30 P.M.

26-138 Donald Longley, Hercworx – Requesting letter of support for installing a sculpture at Whitney Park.

26-139 Eversource – Notification of substation work located at 993 Center Street expected to begin October 2026 and end March 2027.

26-140 Eversource – Liquefied Natural Gas Fact Sheet.

UNFINISHED BUSINESS

Board to discuss and possibly adopt a Fuel-Efficient Vehicle policy (tabled from September 1st).

NEW BUSINESS

Board to approve and sign minutes from meeting of September 1, 2026.

Board to discuss and possibly approve request from the Public Safety Complex for \$5,448.90 from Building Infrastructure Funds for Telephone System Upgrade.

Board to discuss and possibly approve request from Ludlow Clocktower 5K to waive detail fees from Ludlow Police Department.



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Board to approve and sign the application for license to conduct a one-day game commonly known as Beano for the Ludlow Fire Department Social Club Purse Bingo at the Polish American Club on Friday, September 18th from 6:00 – 12:00 P.M.

Board to discuss and possibly vote to release current Town Administrator from notice provision in order to allow for the requested early departure.

Board to discuss and possibly vote on Assistant Town Administrator/HR Director, Carrie Ribeiro, new contract as interim Town Administrator until a permanent Town Administrator is appointed.

Board to close Special Town Meeting Warrant.

BOARD UPDATES /MISC

Chairman to approve and sign all bills, warrants and abatements. A record of all warrants is in the Select Board's office for perusal until provided to the Town Accountant's office.

Event Calendar:

Events on the Library Lawn:

Singing Time Tuesdays 10:30-11:30 am. During the summer and fall, weather permitting.

Ludlow Fire Department Ladies Auxiliary – Designer Handbag Bingo – Friday, September 18th, 2026 – 6:30 p.m. – Polish American Club, 355 East Street.

Pre-Town Meeting Q&A September 26th at the Ludlow High School Auditorium – 6:00 P.M.

Not all topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

☐ For Reconsideration

LICENSING AUTHORITY CERTIFICATION

LUDLOW

City/Town

CL-0632

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- | | | | |
|---|---|---|--|
| ☐ New License | ☐ Change of Location | ☐ Change of Class (i.e. Annual / Seasonal) | ☒ Change Corporate Structure (i.e. Corp / LLC) |
| ☐ Transfer of License | ☐ Alteration of Licensed Premises | ☐ Change of License Type (i.e. club / restaurant) | ☐ Pledge of Collateral (i.e. License/Stock) |
| ☒ Change of Manager | ☐ Change Corporate Name | ☐ Change of Category (i.e. All Alcohol/Wine, Malt) | ☐ Management/Operating Agreement |
| ☒ Change of Officers/
Directors/LLC Managers | ☐ Change of Ownership Interest
(LLC Members/LLP Partners, Trustees) | ☐ Issuance/Transfer of Stock/New Stockholder | ☐ Change of Hours |
| ☐ Outdoor Only
Alteration of Premises | | ☐ Other: <input type="text"/> | ☐ Change of DBA |

APPLICANT INFORMATION

Name of Licensee LUDLOW ELKS LODGE NO. 2448, INC.

DBA

Street Address 69 CHAPIN STREET

Zip Code 01056

Manager KENNETH T. CHAREST

Granted under
Special Legislation? Yes ☐ No ☒

§12 Club

Annual

All Alcoholic Beverages

If Yes, Chapter
of the Acts of (year)

Type
(i.e. restaurant, package store)

Class
(Annual or Seasonal)

Category
(i.e. Wines and Malts / All Alcohol)

DESCRIPTION OF PREMISES

Complete description of the licensed premises

One story cinder block bldg., 12 rooms, one large banquet hall, members lounge, kitchen, walk-in cooler, utility room, two offices, storage room, coat room, two restrooms. Outdoor pavilion

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date: 8/24/2026

Time:

Advertised: Yes ☒ No ☐ Date Published: 9/2, 9/9/2026

Publication: TURLEY PUBLICATIONS

Abutters Notified: Yes ☒ No ☐ Date of Notice: 8/24/2026

Date APPROVED by LLA 9/15/2026

Decision of the LLA Approves this Application

Additional remarks or conditions
(E.g. Days and hours)

For Transfers ONLY:

Seller License Number:

Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director

MARC A. STRANGE, ESQ., ICMA-CM CANDIDATE

September 5, 2026

Ludlow Select Board
Town of Ludlow
488 Chapin Street
Ludlow, Massachusetts 01056

Dear Members of the Select Board:

As an addendum to the resignation letter sent on September 2, 2026 (replicated below) and pursuant to discussions with Town Counsel, I am respectfully requesting that the Select Board waive the 60-day notice provision in my employment agreement and allow my resignation to take effect at the close of business on Friday, September 11. Thank you for your consideration.

~~~~~  
Please accept this letter as my formal resignation from the position of Town Administrator for the Town of Ludlow, effective November 1, 2026.

I am sincerely grateful to the Select Board for the opportunity to serve the Town of Ludlow. It has been a privilege to work on behalf of the community and alongside the many dedicated employees, elected and appointed officials, residents, businesses, and community partners who care deeply about Ludlow and its future.

I am proud of the work we have accomplished together during my tenure and appreciative of the professional relationships and experiences I have gained along the way. Serving as Town Administrator has provided me with the opportunity to contribute to a community with a strong identity, committed employees, and a genuine dedication to providing quality municipal services.

I particularly want to thank the members of the Select Board, both past and present, for entrusting me with the responsibility of serving as Ludlow's Town Administrator. I am grateful for the confidence placed in me and for the opportunity to lead the Town's municipal organization.

During my remaining time with the Town, I will do everything possible to assist the Select Board and Town staff in ensuring an orderly and professional transition. I remain committed to advancing the Town's work and responsibilities through my final day.

Thank you again for the opportunity to serve Ludlow. I wish the Select Board, Town employees, and the entire Ludlow community continued success in the years ahead.

~~~~~  
Respectfully,


Marc A. Strange

Brian D. Bylicki
117 Parker Lane
Ludlow, MA
(413)204-1220
bribylik@yahoo.com

August 28, 2026

William Rosenblum, Chair
Ludlow Select Board
488 Chapin Street
Ludlow, MA

Mr. Rosenblum:

I would like to apply to be a member of the First Meeting House Committee. This volunteer position will be researching ways to preserve Ludlow's First Meeting House.

As a retired thirty five-year History and Government teacher and recently as the chair of Ludlow's 250th Book Committee, I feel that I am qualified to serve the Town of Ludlow on the The First Meeting House Committee. It is important that citizens protect and preserve Ludlow's History.

I am available to meet with you and the Select Board at your convenience to discuss this position.

Thank you for your consideration.

Sincerely,



Brian D. Bylicki

Amy Kurtz

From: Elaine Hodgman <elainehodgman@aol.com>
Sent: Tuesday, September 1, 2026 2:37 PM
To: Amy Kurtz
Subject: EXTERNAL:First Meeting House Comm.

EXTERNAL EMAIL WARNING

This email originated from outside your organization. Please verify the sender's identity before clicking links, downloading attachments, or providing sensitive information. If you were not expecting this email, please call the sender to verify authenticity.

Hi Amy,

I would like to be appointed to the First Meeting House Committee.

Thank you,
Elaine Hodgman

Amy Kurtz

From: Donald Longley <dona1d@hercworx.com>
Sent: Wednesday, September 9, 2026 10:35 AM
To: Select Board
Subject: EXTERNAL:Re: EXTERNAL:Re: Public Sculpture Proposal for Whitney Park – Ludlow Cultural Council
Attachments: APERTURE-Whitney-Park-concept.jpg

EXTERNAL EMAIL WARNING

This email originated from outside your organization. Please verify the sender's identity before clicking links, downloading attachments, or providing sensitive information. If you were not expecting this email, please call the sender to verify authenticity.

You don't often get email from dona1d@hercworx.com. [Learn why this is important](#)

Hi Allison,

Thank you for getting back to me. I am proposing APERTURE, an original, one-off permanent outdoor steel sculpture created specifically for Ludlow, for potential placement at Whitney Park. The image below is the concept rendering for the proposed sculpture.

APERTURE — Proposed Original Sculpture for Whitney Park



APERTURE would be fabricated from individually formed circular and oval weathering-steel elements arranged around a central opening. The final piece would remain very similar to the rendering in its overall form, materials, and character. I would work with the Town on the exact scale, orientation, finish, foundation, and location within Whitney Park so the installation fits the site and its existing uses.

I am seeking partial funding through the Ludlow Cultural Council to fabricate and install the sculpture as a lasting public-art asset for the Town. The application is due October 15, 2026, and the project would be completed during 2027 if funded. Final placement and installation would remain subject to the Town's normal review and approval process.

At this stage, I am asking whether the Select Board would be willing to provide a brief Letter of Support. The letter would not commit the Town to funding or constitute final approval. It could simply confirm support for exploring APERTURE at Whitney Park and openness to working with me on the final design, location, engineering, foundation, installation, and maintenance details if the grant is awarded.

Please let me know if you need any additional information or a different format before 4:30 p.m. today.

Thank you,

Donald Longley
Hercworx
Belchertown, Massachusetts
donald@hercworx.com
<https://hercworx.com>

Amy Kurtz

From: Marc Strange
Sent: Tuesday, September 1, 2026 2:28 PM
To: mannysilva@charter.net; James Gennette; pgapro05@gmail.com; Anthony Alves; Tony Sanches
Cc: Amy Kurtz
Subject: Fw: EXTERNAL:Ludlow Substation
Attachments: SOC Letter Security- Ludlow.pdf

FYI

From: Gulluni, Leslie <leslie.gulluni@eversource.com>
Sent: Tuesday, September 1, 2026 1:53 PM
To: Marc Strange <mstrange@Ludlow.ma.us>
Cc: M Brennan <Mbrennan@ludlowpolice.com>; Baker, Katie E <katie.baker@eversource.com>
Subject: EXTERNAL:Ludlow Substation

EXTERNAL EMAIL WARNING

This email originated from outside your organization. Please verify the sender's identity before clicking links, downloading attachments, or providing sensitive information. If you were not expecting this email, please call the sender to verify authenticity.

Good afternoon,

I hope this message finds you well.

I am reaching out to inform you of some work that will be done within the substation location at 993 Center Street. There will be no disruption to electric service during this time. Work is expected to start October 2026 and end March 2027.

Please don't hesitate to reach out if you have any questions or concerns.

Thank you,

Leslie Gulluni | Eversource
Community Relations Specialist | Western MA
413-885-7303 | leslie.gulluni@eversource.com

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START OF CONSTRUCTION

Ludlow Substation Security Upgrade

As part of our everyday effort to deliver reliable energy to our customers and communities, we want to let you know that in the coming weeks we will be starting construction at the Eversource substation site. Please be assured that this work will not interrupt your electric service, and that all people working on this project are Eversource-approved contractors and carry proper identification.

What You Can Expect

- The work hours for the project are expected to be between 7 a.m. to 6 p.m. from Monday to Friday.
- All the work will be conducted within the substation fence line.
- All equipment and materials will be staged and stored within the substation fence to minimize noise, equipment mobilization, and site preparation.
- This phase of upgrades will be starting in October 2026 and completed by March 2027.

Thank you for your patience and partnership in ensuring the reliability and security of the community's electric service.

QUESTIONS OR CONCERNS? CONTACT US!

1-833-836-0302 | ProjectInfoMA@Eversource.com

Eversource is committed to being a good neighbor and doing our work with respect for you and your property. Keeping open lines of communication is important to us. **If you'd like more information about the Project, don't hesitate to reach out using the contact information listed above.**

Amy Kurtz

From: Gulluni, Leslie <leslie.gulluni@eversource.com>
Sent: Tuesday, September 8, 2026 8:42 AM
To: Marc Strange
Cc: M Brennan; LFDC1
Subject: EXTERNAL:LNG Fact Sheet
Attachments: LNG Fact Sheet Aug 2026-7.pdf

EXTERNAL EMAIL WARNING

This email originated from outside your organization. Please verify the sender's identity before clicking links, downloading attachments, or providing sensitive information. If you were not expecting this email, please call the sender to verify authenticity.

Good morning, Marc,

I hope you had a restful long weekend.

I've attached an LNG fact sheet for your reference.

Please reach out if you receive any questions or concerns. Thank you!

Thank you,

Leslie Gulluni | Eversource
Community Relations Specialist | Western MA
413-885-7303 | leslie.gulluni@eversource.com

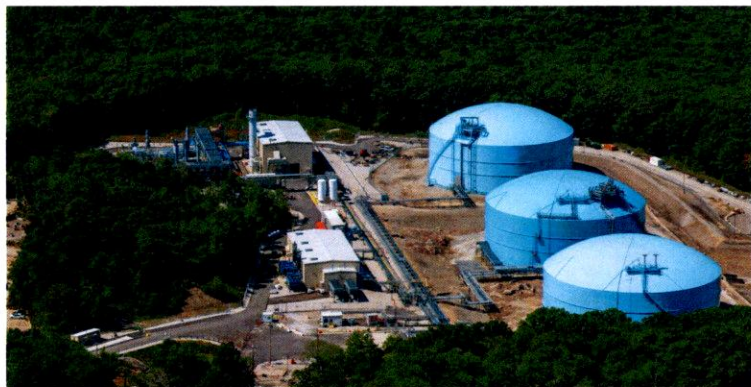
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Liquefied Natural Gas

Ever since new interstate pipelines begin bringing geologic natural gas to New England in the 1950s to replace gas manufactured from coal or oil, millions of customers have relied on natural gas to heat their homes and businesses during winter.

While the gas supply from interstate pipelines is sufficient on most days, the pipeline capacity to bring sufficient quantities of natural gas has not kept pace with the growth in winter gas demand during periods of extreme cold.

This is why Eversource operates liquefied natural gas (LNG) facilities that store natural gas during periods of low demand. That stored fuel supplements the available gas supply on the coldest days of the year by about 40 percent. LNG facilities additionally contribute to price stability for Eversource customers.



What is Liquefied Natural Gas?

Liquefied natural gas, or LNG, is natural gas that has been cooled to a liquid state, at about -260° Fahrenheit, for shipping and storage. The volume of natural gas in its liquid state is about 600 times smaller than in its gaseous state, which makes it possible to store sufficient quantities in highly specialized LNG tanks.

During periods of high energy demand, the LNG plants convert the liquid back to natural gas (vaporize) and send it out to flow into Eversource pipelines to serve gas customers in the area. The plants can also offload LNG into special tanker trucks for delivery or receipt to or from other LNG facilities.

Our LNG Facilities

Eversource operates six LNG facilities in Massachusetts and one in Connecticut. We regularly invest in improvements at each facility to ensure continued safe operation, plant reliability and efficiency, and equipment maintenance.

LNG Safety

Liquefied natural gas is clear, colorless, odorless, non-toxic, and non-corrosive. As liquid, LNG cannot combust. To reach an ignition point, LNG must be vaporized back into gas and then mixed with air to a range of 5% to 15% gas-to-air ratio.

Safety features include impoundment structures to prevent the spread of liquid in the unlikely event of a release, gas and fire detectors, fire and vapor suppression systems, emergency shutdown valves, and highly trained and experienced staff.

Eversource and local emergency responders conduct training and exercises to ensure a safe and effective response in the unlikely event of an LNG emergency.

All Eversource LNG facilities comply with standards, rules, and regulations of the Federal Energy Regulatory Commission (FERC), the U.S. Pipeline and Hazardous Facilities Administration (PHMSA) and the National Fire Protection Association, as well as either the Massachusetts Department of Public Utilities (DPU) or the Connecticut Public Utilities Regulator Authority (PURA).

About Eversource Gas

Eversource serves approximately 897,700 customers in Connecticut and Massachusetts with reliable and safe natural gas to heat their homes and businesses. Customers receive natural gas to their appliances through service lines on their property fed by main lines in the street. Gas fed to main lines comes from interstate pipelines that transport natural gas from producing areas in the United States and Canada into New England.

Liquid Petroleum Gas (Propane) Facilities

In addition to the LNG facilities, Eversource also operates three liquid petroleum gas (LPG) facilities to supplement natural gas supply on days of extreme cold.

LUDLOW FUEL-EFFICIENT VEHICLE POLICY

Town of Ludlow	
FUEL EFFICIENT VEHICLE POLICY	
Effective Date	[insert here]
Revisions	
Board of Selectman Approval Date	[insert here]
School Superintendent Approval Date	[insert here]

DEFINITIONS

Combined city and highway MPG (EPA Combined fuel economy): Combined Fuel Economy means the fuel economy from driving a combination of 55 percent city and 45 Percent highway miles and is calculated as follows:

$$=1/((0.55/\text{City MPG})+(0.45/\text{highway MPG}))$$

Drive System: The manner in which mechanical power is directly transmitted from the drive shaft to the wheels. The following codes are used in the drive field:

- AWD = All Wheel Drive: 4 -wheel drive automatically controlled by the vehicle power train system
- 4WD = 4-Wheel Drive: driver selectable 4-wheel drive with 2-wheel drive option
- 2WD = 2-Wheel Drive

Heavy-duty vehicle: Vehicles with a manufacturer's gross vehicle weight rating (GVWR) of more than 8,500 pounds

POLICY STATEMENT

In an effort to reduce the Town of Ludlow's fuel consumption and energy costs the Select Board hereby adopts a policy to purchase only fuel efficient vehicles to meet this goal.

PURPOSE

To establish a requirement that the Town of Ludlow purchase only fuel efficient vehicles for municipal/school use whenever such vehicles are commercially available and practicable.

APPLICABILITY

This policy applies to all divisions and departments of the Town of Ludlow. It applies to road-worthy passenger vehicles, pick up and utility trucks, and SUVs. It does not apply to specialized equipment or off-road vehicles.

GUIDELINES

All departments/divisions shall purchase only fuel efficient vehicles for municipal use whenever such vehicles are commercially available and practicable.

The town will maintain an annual vehicle inventory for ALL vehicles and a plan for replacing any non-exempt vehicles with vehicles that meet, at a minimum, the fuel efficiency ratings contained in the most recent guidance for Criterion 4 published by the MA Department of Energy Resources' Green Communities Division.

It is the responsibility of the town to check the Green Communities Division's Guidance for Criterion 4 for updates prior to ordering replacement vehicles.

Exemptions

- Heavy-duty vehicles: examples include fire-trucks, ambulances, and some public works trucks that meet the definition of heavy-duty vehicle.

Inventory

The following information shall be included in a vehicle inventory list and said list shall be updated on an annual basis and provided to the Green Communities Division:

- Department Model Year
- Manufacturer & Model
- GVW > 8500 pounds? (Y or N)
- Exempt or non-exempt
- Drive System: 2 WD, 4WD or AWD
- Propulsion: ICE, EV, HEV or PHEV
- MPG Rating (leave blank for EVs)

NOTE: Departments/Divisions may use EPA combined MPG estimates or actual combined MPG.

FUEL EFFICIENT VEHICLE REPLACEMENT PLAN

All non-exempt vehicles shall be replaced with fuel efficient vehicles that adhere to the most recent Green Communities Criterion 4 Guidance. Vehicles shall be replaced when they are no longer operable and will not be recycled from one municipal department to another unless the recycled replacement is more efficient than the vehicle it is replacing. In addition, when replacing exempt vehicles, the function of the vehicle will be reviewed for potential replacement with a more fuel efficient vehicle, including a fuel efficient non-exempt vehicle.

The Town of Ludlow will review on an annual basis the Vehicle Inventory, along with the Green Communities Criterion 4 Guidance, to plan for new acquisitions as part of planning for the new fiscal year budget.

QUESTIONS / ENFORCEMENT

All other inquiries should be directed to the department/division responsible for fleet management and/or fleet procurement. This policy is enforced by the Chief Administrative Officer and/or his/her designee(s).



**Town of Ludlow
Office of the Select Board**

The Meeting of the Select Board held on Tuesday, September 1, 2026, began at 5:30 p.m. in the Select Board's Conference Room.

Members Present: Anthony Alves, James Gennette, William Rosenblum, Antonio Sanches, and Manuel Silva.

First order of business: Pledge of Allegiance

Mr. Rosenblum: Pursuant to MGL Chapter 30A, section 20(f), after notifying the Select Board chair, any person may record the open session of this Select Board meeting, subject to reasonable requirements of the chair. This meeting is being recorded by Ludlow Community Television. If anyone else is recording, please identify yourself now. There is no one.

5:30-5:45 P.M. – PUBLIC COMMENT

Ms. Barbara Houle of 83 Higher Brook Drive addressed the Board with concerns regarding outdoor amplified music near her home. She stated that loud music and bass vibration from events in the area have affected her and her late husband for years, causing chronic stress, disrupting sleep, and diminishing their quality of life. She said the impact was significant and persistent, not a minor inconvenience, and that no resident should have to struggle for peace inside their own home. Ms. Houle asked the Board to enforce the town's zoning bylaw, Section V3, which she believes is intended to protect residents from such disturbances, and urged the Board to ensure that outdoor amplified music in residential areas is managed in a way that respects the wellbeing of residents. She thanked the Board for hearing her concerns.

Ms. Jill Byrne of 125 Higher Brook Drive addressed the Board with a suggestion related to entertainment license amendments. She recommended requiring a Massachusetts Certificate of Good Standing for new or renewing businesses seeking permits, noting that such certificates are already used in liquor license renewals and transfers. She stated that obtaining the certificate through Mass.gov is a simple 24-hour process and ensures that a business is compliant and legitimate. She encouraged the Board to consider adding this requirement as part of the permit process.

VISITATION

5:45 P.M. – Public Hearing – Nuisance Dog – 129 Lockland Avenue.

Motion made by Mr. Gennette to open the public hearing at 5:45 P.M. for a nuisance dog at 129 Lockland Avenue. **Mr. Silva second.** The Board conducted a dangerous dog hearing. Animal Control Officer Octavia Anderson, after being sworn in, reported that multiple dogs associated with 129 Lockland Avenue have repeatedly been loose in the neighborhood for more than a year. She stated that the dogs are unlicensed, have expired rabies vaccinations, and frequently escape from an inadequately fenced yard or are let out the front door, resulting in ongoing complaints. She described the dogs as displaying aggressive behavior, prompting numerous responses from both animal control and police. She recommended that the Board declare the dogs dangerous and require corrective actions. Several residents testified under oath. Mr. Michael Afonso of 122 Lockland Avenue described repeated incidents involving the dogs entering yards, approaching residents, startling individuals with medical conditions, and causing missed mail deliveries. He stated that the dogs have bitten at least one neighbor and that he has contacted the police numerous times. Ms. Carol Kalita, owner of 144 Lockland Avenue, recounted being approached aggressively by one of

the dogs and expressed fear for her safety, noting that the owners have not taken responsibility or used leashes. ACO Anderson clarified that dogs from another address, 59 Cedar, are also brought daily to 129 Lockland, contributing to the issue. She stated she has observed up to three loose dogs during her visits. Ms. Jasmine Lamas of 129 Lockland Avenue, sworn in, disputed the residents' accounts, denied that dogs were intentionally let out the front door, and stated that only two dogs had lived at the property and that one is licensed. She asserted that some dogs referenced do not belong to her household and challenged portions of the testimony. Board members noted the volume of complaints and the consistency of reports from multiple neighbors, emphasizing that dogs must be licensed, vaccinated, and leashed as required by law. Mr. Silva stated that the Board must rely on the recommendations of the Animal Control Officer. ACO Anderson recommended that the owners be required to install a secure fence, ensure all dogs are licensed and vaccinated, and keep dogs leashed when exiting the home or vehicles. She further recommended that, if compliance is not achieved, the dogs should be surrendered to animal control for assessment and potential rehoming. **Motion made by Mr. Silva to go with the ACO recommendation to make a list and they will have to adhere to it within 2 weeks and if it doesn't happen dogs will have to be removed. Mr. Gennette second. All in favor. Motion passed 5-0. Motion made by Mr. Gennette to close the public hearing at 6:12 P.M. Mr. Silva second. All in favor. Motion passed 5-0.**

6:00 P.M. – David Eisenthal, UniBank – Bond Authorization.

Mr. Eisenthal of UniBank, accompanied by Mr. Oglesby, presented information on the annual renewal of town notes. He explained that this year's issuance for the Harris Brook School project and the abandoned Public Safety HVAC project was completed through the Division of Local Services due to the size of the borrowing and the town's lack of completed audits. Because DLS certified the notes, no Board vote was required, only signatures. He reviewed the bids received: Greenfield Cooperative Bank, True North Bank, and UniBank, with the total Harris Brook note renewed at \$3,113,205 following receipt of the final MSBA grant payment, and \$94,956 renewed for the HVAC project after the required principal payment. He stated that the notes were structured to mature in late May 2027 to allow time for completion of the FY24 and FY25 audits, and to position the town to conduct a permanent bond sale in mid-May 2027. This schedule was chosen to avoid the challenges posed by the absence of recent audits, which have complicated prior financings. Mr. Gennette asked about audit timing and whether an FY26 audit would be required by spring 2027. Mr. Eisenthal said it would be helpful for the auditors to complete the FY26 audit by April 2027. Mr. Gennette also asked whether using a portion of the stabilization fund for a future project would negatively affect the bond rating. Mr. Eisenthal said ratings agencies consider total reserves, including unassigned fund balance, and offered to evaluate the potential impact based on specific details. Board members expressed appreciation for the information provided. Mr. Eisenthal encouraged the Board to reach out through the Town Administrator or Treasurer with any follow-up questions.

CORRESPONDENCE

26-122 Notice of Intent to Withdraw Parcel A from 61B – 170-172 Munsing Street. **Motion made by Mr. Silva to not exercise the right of first refusal. Mr. Alves second. All in favor. Motion passed 5-0.**

26-123 Spectrum – Notice of Upcoming Changes. **Motion made by Mr. Gennette to file. Mr. Silva second. All in favor. Motion passed 5-0.**

26-124 Betty Socha – Letter of Resignation as an Election Officer. **Motion made by Mr. Gennette to accept the letter of resignation from Betty Socha as an election officer. Mr. Sanches second. All in favor. Motion passed 5-0.**

26-125 Eversource – Noise Complaints from Ludlow LNG Facility and Update. **Motion made by Mr. Gennette to file. Mr. Sanches second. All in favor. Motion passed 5-0.**

26-126 Nation Grid – Project Information Update. **Motion made by Mr. Alves to file. Mr. Sanches second. All in favor. Motion passed 5-0.**

26-127 Robin Wdowiak – Request to be appointed to the Community Preservation Act Committee. **Motion made by Mr. Alves** to appoint Robin Wdowiak to the Community Preservation Act Committee. **Mr. Silva second. All in favor. Motion passed 5-0.**

26-128 Michael Hogan – Request to be appointed to the Community Preservation Act Committee. **Motion made by Mr. Alves** to appoint Michael Hogan to the Community Preservation Act Committee. **Mr. Silva second. All in favor. Motion passed 5-0.**

26-129 Pamela Hayes – Request to be appointed to the First Meeting House Committee. **Motion made by Mr. Alves** to appoint Pamela Hayes to the First Meeting House Committee. **Mr. Gennette second. All in favor. Motion passed 5-0.**

26-130 Karen Pilon – Request to be appointed to the First Meeting House Committee. **Motion made by Mr. Alves** to appoint Karen Pilon to the First Meeting Housing Committee. **Mr. Gennette second. All in favor. Motion passed 5-0.**

26-131 Ludlow Cultural Council – Reserving the Mack Donnelly Gazebo for the 2027 Summer Concert Series for the following dates: June 27, July 11, July 18, July 25, August 1, August 8, August 15, August 22 and August 29, 2027. **Motion made by Mr. Alves** to approve the Cultural Council's request to reserve the Mack Donnelly Gazebo for the 2027 Summer Concert Series for the following dates: June 27, July 11, July 18, July 25, August 1, August 8, August 15, August 22 and August 29, 2027. **Mr. Silva second. All in favor. Motion passed 5-0.**

UNFINISHED BUSINESS

Board to discuss Entertainment License and possible amendments (tabled from August 18, 2026).

Mr. Rosenblum noted that members had printed copies of all entertainment-license related suggestions submitted by the Board. He reiterated that the discussion concerns the existing entertainment license process, with proposed amendments focused specifically on live outdoor music. Mr. Alves shared examples of expanded applications from other towns and said he supports strengthening the existing application by requiring clearer details such as days, times, indoor/outdoor designation, and descriptions of outdoor setups. Mr. Sanches summarized his draft application, explaining that it mirrors many elements found in other communities' forms. Board members agreed the draft was thorough and offered a good foundation for a final version. The Board discussed whether Sunday outdoor music should be included on annual applications or handled separately by special permit. Members noted that past complaints have been limited, that some long-standing venues operate on Sundays without incident, and that new requirements should not create unnecessary burdens for establishments that have had no issues. After discussion, members agreed that Sunday should be included as an option on the revised application. The Board reviewed additional components of the proposed draft, including describing the location of outdoor music, listing equipment and speaker orientation, and attesting to compliance with the guidelines. A detailed discussion followed regarding whether a decibel guideline should be incorporated. Mr. Sanches noted that including a decibel recommendation could assist enforcement and provide clarity for businesses, while Mr. Alves and Mr. Rosenblum expressed reservations given Town Meeting's prior rejection of a noise bylaw and concerns about setting strict thresholds. Members agreed that any decibel language, if used, should serve as a guideline rather than a strict requirement. Mr. Silva emphasized that the Board must retain discretion to impose tailored conditions where repeated complaints occur. Board members agreed on a process moving forward. Mr. Alves proposed blending Mr. Sanches's draft with elements from other towns, adding a section for applicants to provide any additional information, and circulating a consolidated draft for Board review. He suggested the Board then make decisions section-by-section as needed. Members agreed the updated application should be finalized in advance of the next annual entertainment license cycle and distributed to establishments ahead of renewal so they understand upcoming requirements. Mr. Rosenblum noted that licenses renewed in December or January would have a grace period before outdoor music begins in spring. The Board will revisit the consolidated draft at a future meeting.

Board to discuss and possibly adopt a Fuel-Efficient Vehicle policy (tabled from August 18, 2026).

Mr. Gennette said the town already follows most elements of the proposed fuel-efficiency vehicle policy, regularly rotating police vehicles to other departments such as Inspectional Services and the Board of Health. He explained that the policy is largely a formality required by DOER for the Green Communities application. The School Department must also approve the policy, and he plans to speak with Superintendent Cournoyer to confirm their review. He noted that the Green Communities requirements—such as vehicle efficiency standards and energy-reduction planning—are part of an overall plan and not strict mandates that would jeopardize the application if exact benchmarks are not met. Mr. Alves said he had reviewed the document and was comfortable with it, noting that its language includes flexibility (“when available and practicable”). Mr. Strange stated that the policy still needs an effective date, Select Board approval date, and School Superintendent approval date. Mr. Rosenblum suggested waiting for the School Department’s sign-off before finalizing the policy. The Board agreed to table the item pending school review.

Board to discuss diesel fuel pricing and procurement (tabled from August 18, 2026). Mr. Gennette revisited the discussion on diesel fuel purchasing, emphasizing the need for flexibility due to the volatility of fuel prices and the Board’s two-week meeting schedule. He said waiting for meetings has resulted in missed opportunities to lock in favorable pricing, noting that the town is now paying significantly more per gallon than earlier in the summer. He asked for authorization to secure fixed-price gallons when market conditions fall within parameters set by the Board. He reported current pricing from LPVEC: a spot price of \$4.35 per gallon and a fixed price of \$3.95. He reviewed recent usage data provided to the Board and projected an annual total of approximately 16,540 gallons, with a likely remaining need of about 14,300 gallons for the rest of the fiscal year. He recommended fixing about 60 percent of remaining gallons—approximately 8,000—at the fixed price, allowing flexibility to purchase additional fuel at market rates in the spring if prices decline. He also cautioned against over-fixing because unused fixed-price gallons must be taken or stored at cost.

Mr. Alves agreed with the general approach and said his own calculations placed the recommended fixed amount around 9,000 gallons, within the same range as Mr. Gennette’s estimate. **Motion made by Mr. Sanches** to authorize the Energy Coordinator, James Gennette, through the Town Administrator, to execute purchase of 8,500 gallons of the Town’s existing FY27 fuel contract diesel price not to exceed \$4.00. **Mr. Gennette second. All in favor. Motion passed 5-0**

NEW BUSINESS

Board to approve and sign minutes from meeting of August 11, 2026. **Motion made by Mr. Gennette** to approve the meeting minutes from August 11, 2026, with all members present. **Mr. Alves second. All in favor. Motion passed 5-0.**

Board to approve and sign minutes from meeting of August 18, 2026. **Motion made by Mr. Gennette** to approve the meeting minutes from August 18, 2026, with all members present except for Mr. Sanches. **Mr. Silva second. All in favor. Motion passed 5-0.**

Board to sign the Union agreement between the Town of Ludlow and Ludlow Association of Town Office Support Staff (LATOSS). **Motion made by Mr. Silva** to sign the union agreement between the Town of Ludlow and Ludlow Association of Town Office Support Staff (LATOSS). **Mr. Gennette second. All in favor. Motion passed 5-0.**

Board to sign Wine & Malt License for Ludlow Coffee Co., approved by the ABCC. **Motion made by Mr. Alves** to sign the Wine & Malt License for Ludlow Coffee Co., approved by the ABCC. **Mr. Sanches second. All in favor. Motion passed 5-0.**

Board to sign All Alcohol License for Blue Water Sushi, Inc., approved by the ABCC. **Motion made by Mr. Alves** to sign All Alcohol License for Blue Water Sushi, Inc., approved by the ABCC. **Mr. Sanches second. All in favor. Motion passed 5-0.**

Board to approve and sign (1) one-day permit request for Cottage Melts for Sip & Shop event on Sunday, September 13, 2026, from 10:00 a.m. – 4:00 p.m. **Motion made by Mr. Alves** to approve and sign (1) one-day permit for Cottage Melts for Sip & Shop event on Sunday, September 1, 2026

September 13, 2026, from 10:00 a.m. – 4:00 p.m. **Mr. Sanches second. All in favor. Motion passed 5-0.**

Board to approve and sign (1) one-day permit request for the Ludlow Senior Center/Council on Aging for Oktoberfest event on Tuesday, September 29, 2026, from 4:00 p.m. – 6:00 p.m. and to waive the fee. **Motion made by Mr. Alves** to approve and sign (1) day-permit request for the Ludlow Senior Center/Council on Aging for Oktoberfest even on Tuesday, September 29, 2026, from 4:00 p.m. – 6:00 p.m. and to waive the fee. **Mr. Sanches second. All in favor. Motion passed 5-0.**

Chief Pease – Request to charge off medical expenses and lost wages to Chapter 41, §111F for a Firefighter injured on duty on August 15, 2026. **Motion made by Mr. Sanches** to approve the request to charge off medical expenses and lost wages to Chapter 41, §111F for a Firefighter injured on duty on August 15, 2026. **Mr. Alves second. All in favor. Motion passed 5-0.**

Chief Pease – Request to charge off medical expenses and lost wages to Chapter 41, §111F for a Firefighter injured on duty on August 19, 2026. **Motion made by Mr. Sanches** to approve the request to charge off medical expenses and lost wages to Chapter 41, §111F for a Firefighter injured on duty on August 19, 2026. **Mr. Silva second. All in favor. Motion passed 5-0.**

Board to discuss reactivating the Long-Range Planning Committee.

Mr. Gennette revisited the discussion about creating a Strategic Planning Committee and acknowledged that the existing Long-Range Planning Committee may already serve that purpose. He noted that the committee appeared dormant but had not been formally dissolved. Mr. Silva, a former chair, explained that the Long-Range Planning Committee had been active years ago and was useful during a period of financial strain, helping prioritize major projects such as school construction. Mr. Rosenblum suggested that long-range planning be combined with long-term investment planning, given the overlap in forecasting, budgeting, and capital considerations. He recommended including major stakeholders such as the Town Accountant, Town Administrator, a Select Board liaison, residents, and representatives from departments with significant budgets. Board members agreed that reviewing the committee's charter is necessary to determine membership and scope. Mr. Gennette volunteered to serve as the Select Board liaison, and Mr. Rosenblum supported this, noting that the effort aligns with initiatives Mr. Gennette had previously championed. The Board agreed to place the Long-Range Planning Committee charter on the September 15 agenda for review, determine whether the committee should be reactivated, and identify any required public postings or appointments. Tabled.

Board to authorize \$2,860 from Building Infrastructure Funds for Town Hall renovations. **Motion made by Mr. Silva** to authorize \$2,860 from Building Infrastructure Funds for Town Hall renovations. **Mr. Sanches second. All in favor. Motion passed 5-0**

Board to consider adopting a policy related to appropriating expenditures from the Building Infrastructure Fund.

Mr. Rosenblum explained that he and Mr. Strange had previously discussed establishing a spending authorization threshold for the Town Administrator, aligned with Massachusetts procurement law. He noted that small-scale maintenance-type expenditures under \$10,000 typically do not require bids, and the proposed policy would allow the Town Administrator to approve certain building-related expenses while still notifying the Board and the public. Mr. Strange said Town Counsel provided a draft policy, with a suggested threshold of \$20,000, consistent with the capital threshold. Mr. Gennette described the authorization as functioning similar to a small-scale building infrastructure fund. Mr. Alves requested additional time for review, and the Board agreed to table the item until the next meeting.

Board to review the draft Special Town Meeting warrant.

Mr. Rosenblum asked whether placeholders for Planning Board articles were still included in the Special Town Meeting warrant. Mr. Strange confirmed they were and provided a brief overview of the draft warrant. Article 1 is the annual unpaid bills authorization. Articles 2 and 3 were submitted by the Board of Health: one to join the Pioneer Valley Mosquito Control

District and another to create a revolving fund for regional public health services. Mr. Alves asked about the process for approving the warrant when some articles originate from other boards. Mr. Strange explained that the Select Board votes to place the warrant, and it is within the Board's discretion to include or remove articles. He added that the warrant must be closed on September 15. He will follow up with the Planner to ensure draft Planning Board articles are ready for Select Board review before that deadline so they can be included and distributed by the Town Clerk. Mr. Rosenblum confirmed that warrant materials are typically mailed out two weeks prior to Town Meeting and recommended tabling further discussion until Planning placeholders are finalized.

Board to discuss long-term investment planning strategy.

Mr. Gennette led a discussion on long-term investment planning, referencing earlier conversations about the Primary and Cole School buildings. He noted that maintaining the vacant buildings is costly due to insurance, heating, and repairs, and suggested evaluating demolition as a potential one-time investment that could reduce ongoing expenses. He proposed considering the use of stabilization funds for such projects, emphasizing that stabilization is currently above the recommended 7–9 percent range and that using a portion for one-time costs could relieve pressure on the operating budget. Board members discussed the appropriate use of stabilization funds and the importance of maintaining required reserve levels. Mr. Rosenblum cautioned that stabilization had not been seeded in the most recent budget cycle, and potential increases in insurance costs could tighten reserves further. He noted that stabilization should not fall below the 7 percent threshold outlined in the town's financial policies. Mr. Silva recommended obtaining a preliminary estimate for demolition to determine whether bonding, stabilization, or another approach would be appropriate. Members also discussed bidding requirements, prevailing wage impacts, and the increasing cost of municipal projects. Mr. Silva suggested exploring whether any options exist to reduce bid-related costs, while noting the structural regulatory constraints. Mr. Sanches said stabilization could be used when it produces long-term savings but should not be applied to recurring expenses. The Board agreed that further analysis is needed, including confirmation of demolition feasibility, cost ranges, and whether alternative uses for the property would add value. The discussion will continue once more information is available and in conjunction with the upcoming review of the Long-Range Planning Committee charter.

TOWN ADMINISTRATOR'S REPORT

Mr. Strange provided updates on Whitney Park. He reported that the new playground equipment has been ordered and is expected to arrive later in the week. He noted that the town encountered an issue with the low bidder previously awarded the installation contract, and that he is working with Town Counsel to resolve it, with a follow-up call scheduled for the next day. He also stated that staff are evaluating security camera needs; Brittany and IT staff member Matt inspected existing wiring and camera locations to ensure new cameras will adequately cover the upgraded equipment. Work on the camera plan will proceed alongside installation of the new park equipment.

BOARD UPDATES/MISC

Chairman to approve and sign all bills, warrants and abatements. A record of all warrants is in the Select Board's office for perusal until provided to the Town Accountant's office.

CLOSING COMMENTS

Mr. Gennette reported that the Public Safety Facilities Committee met the previous night with full attendance. He described the group as highly capable and said the discussion was productive and inspiring, noting that the scope of the project will require a long and challenging process but that the committee is well-suited for the work ahead.

Mr. Silva reminded residents that Festa week is beginning and asked the community to be patient with noise from entertainment, which may run until midnight. He encouraged everyone attending to enjoy the event responsibly.

Motion made by Mr. Gennette to close the September 1, Select Board meeting at 7:32 p.m.
Mr. Silva second. All in favor. Motion passed 5-0.

____Chairman

Ludlow Select Board

All related documents can be viewed at the Select Board’s Office during regular business hours.

Amy Kurtz

From: Michael Brennan <mbrennan@Ludlowpolice.com>
Sent: Thursday, September 10, 2026 9:38 AM
To: Carrie Ribeiro
Cc: Amy Kurtz; LFDC1; Melissa Rickson; Brittany Beaumier; tmartowski
Subject: EXTERNAL:Public Safety System Telephone System Upgrade Request
Attachments: Verizon - Centrex disconnect letter.pdf

Importance: High

EXTERNAL EMAIL WARNING

This email originated from outside your organization. Please verify the sender's identity before clicking links, downloading attachments, or providing sensitive information. If you were not expecting this email, please call the sender to verify authenticity.

Ms. Ribeiro,

Just to bring you up to date on the ongoing issue with the non-emergency telephone system for the Public Safety Complex:

Both the FD and PD's non-emergency telephone lines (as well as the Library) are included on the Verizon Account that is under the Ludlow Public Schools. Apparently it has been this way for decades. In any event, we received notice from Verizon through the School Department that there are a number of telephone lines that are still on old copper lines (POTS / Centrex lines) that will be disconnected after 10/28/26 (see attached), and that Departments will need to update their respective telephone systems. In that notice, were all of the non-emergency numbers for both the Police and Fire Departments (and some or all phone numbers for the Hubbard Library).

I've contacted the Vendor we have been using for our business lines, **Connectivity Point**. The Connectivity Point representative, Mr. Rob Aloï, has advised that to update our telephone system to get off of the old copper lines, we will first need to update our software (which has reached end-of-life support) and then upgrade to a SIP trunk system. He has provided a quote for the upgrade for both totaling, **\$5,448.90** (see quote directly below).

I am requesting the use of building infrastructure funds to upgrade our system so that we don't lose our non-emergency phone lines on **10/28/26**.

On a side note, we are currently working with Verizon to separate the Public Safety Complex (PD and FD) into its own account. Currently, we have no direct visibility with this account except through the School Department, including all billing. I believe the School Department is currently working with another vendor to upgrade their system, I'm not sure if that also includes the Library.

Very Respectfully,

Michael N. Brennan
Chief of Police
Ludlow Police Department
612 Chapin St.
Ludlow, MA 01056
Phone: 413-583-8305
Fax: 413-583-8283
Email: mbrennan@ludlowpolice.com
LPD Website: <https://ludlowpolice.com/>

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From: Rob Aloï <raloi@connectivitypoint.com>
Sent: Wednesday, September 2, 2026 11:08 AM
To: Michael Brennan <mbrennan@Ludlowpolice.com>
Cc: Angela Navaroli <anavaroli@connectivitypoint.com>
Subject: RE: [EXT] RE: Important End of Life Notice Regarding Your NEC SV9100 Phone System

Hi Chief, Brennan,

Good to speak with you this morning.

Please see below the pricing for both the NEC SV9100 CP20 upgrade and the SIP trunk quote to move the copper lines over to the SIP trunks as we discussed.

Rob Aloï
Telephony Sales Engineer
Connectivity Point Design & Installation
866.782.0200 x111 Office
978.874.2298 Direct/SMS
978.874.2298 Cell/SMS



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Need to request service or cabling work? TechDispatch@ConnectivityPoint.com

connectivitypoint.com

From: Rob Aloï
Sent: Tuesday, August 25, 2026 11:07 AM
To: 'Michael Brennan' <mbrennan@Ludlowpolice.com>
Cc: Angela Navaroli <anavaroli@connectivitypoint.com>
Subject: RE: [EXT] RE: Important End of Life Notice Regarding Your NEC SV9100 Phone System

Hi Chief, Brennan,

To ensure your software remains secure, current, and fully supported, below is the cost for the required upgrade.

- **Software Assurance Renewal (1 year):** \$735.00
- **SV9100E CP20 CPU/SD-B2 Bundle:** \$1,746.50
- **Labor (Remote prep & on-site work):** \$650.00
- **Trip Charge:** \$48.00

Total: \$3,179.50

- **12 – SIP trunk and Resource licenses:** \$1,049.40
- **Labor (Remote prep & on-site work):** \$1,220.00

Total: \$2,269.40

Rob Aloï

Telephony Sales Engineer

Connectivity Point Design & Installation

866.782.0200 x111 Office

978.874.2298 Direct/SMS

978.874.2298 Cell/SMS



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Need to request service or cabling work? TechDispatch@ConnectivityPoint.com

connectivitypoint.com

From: Michael Brennan <mbrennan@Ludlowpolice.com>

Sent: Wednesday, August 19, 2026 4:09 PM

To: Rob Aloï <raloi@connectivitypoint.com>

Cc: Angela Navaroli <anavaroli@connectivitypoint.com>

Subject: RE: [EXT] RE: Important End of Life Notice Regarding Your NEC SV9100 Phone System

Mr. Aloï,

That sounds good. Please let me know about pricing. Thanks!

Very Respectfully,

Michael N. Brennan
Chief of Police
Ludlow Police Department
612 Chapin St.
Ludlow, MA 01056
Phone: 413-583-8305
Fax: 413-583-8283
Email: mbrennan@ludlowpolice.com
LPD Website: <https://ludlowpolice.com/>

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From: Rob Aloï <raloi@connectivitypoint.com>
Sent: Wednesday, August 19, 2026 3:03 PM
To: Michael Brennan <mbrennan@Ludlowpolice.com>
Cc: Angela Navaroli <anavaroli@connectivitypoint.com>
Subject: RE: [EXT] RE: Important End of Life Notice Regarding Your NEC SV9100 Phone System

Hi Chief Brennen,

The most cost-effective and straightforward solution is to upgrade your system to the NECSV9100 CP20 with Software Assurance.

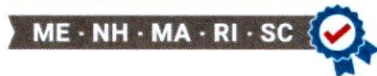
This upgrade requires only a software update, so no other changes to your current system are needed.

We'd be happy to put together pricing details for you.

Rob Aloï
Telephony Sales Engineer
Connectivity Point Design & Installation
866.782.0200 x111 Office
978.874.2298 Direct/SMS
978.874.2298 Cell/SMS



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Need to request service or cabling work? TechDispatch@ConnectivityPoint.com

connectivitypoint.com

From: Michael Brennan <mbrennan@Ludlowpolice.com>
Sent: Wednesday, August 19, 2026 12:58 PM
To: Angela Navaroli <anavaroli@connectivitypoint.com>
Cc: Rob Aloï <raloi@connectivitypoint.com>
Subject: RE: [EXT] RE: Important End of Life Notice Regarding Your NEC SV9100 Phone System

Ms. Navaroli,

Just looking at updating to system that is similar to what we are using, as it seems to work very well. The easier the transition, the better.

Very Respectfully,

Michael N. Brennan
Chief of Police
Ludlow Police Department
612 Chapin St.
Ludlow, MA 01056
Phone: 413-583-8305
Fax: 413-583-8283
Email: mbrennan@ludlowpolice.com
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From: Angela Navaroli <anavaroli@connectivitypoint.com>
Sent: Wednesday, August 19, 2026 12:31 PM
To: Michael Brennan <mbrennan@Ludlowpolice.com>
Cc: Rob Aloï <raloi@connectivitypoint.com>
Subject: RE: [EXT] RE: Important End of Life Notice Regarding Your NEC SV9100 Phone System

Chief Brennan,

Your current system is operating on the NEC SV9100 CP10 platform, which is now an unsupported platform. To maintain compatibility and position your organization for future support options, you have the opportunity to upgrade to the CP20 software platform. This is a software-based upgrade that allows you to retain your existing system configuration and user experience while moving to the currently supported platform.

In addition to upgrading to CP20, we can also discuss alternative solutions, including the NEC Bridge Application, which combines on-premises and hosted capabilities, or a fully cloud-based phone system designed to provide long-term scalability and support.

Rob, who is copied on this communication, would be happy to discuss these options with you in greater detail and help determine the best fit for your organization's needs.

Please let us know which options you would like to explore, and we will be happy to prepare pricing and recommendations for your review.

Angela Navaroli

Connectivity Point Design & Installation

866.782.0200 ext. 102 Office

207.753.0200 Fax

774.289.0572 Cell

Office Hours 7:00am – 3:00pm

PTO 8/21, 10/12, 11/25-27, 12/23-25, 12/31, 1/1



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Need to request service or cabling work? TechDispatch@ConnectivityPoint.com

connectivitypoint.com

From: Michael Brennan <mbrennan@Ludlowpolice.com>

Sent: Wednesday, August 19, 2026 11:54 AM

To: Angela Navaroli <anavaroli@connectivitypoint.com>

Cc: Rob Aloï <raloi@connectivitypoint.com>

Subject: [EXT] RE: Important End of Life Notice Regarding Your NEC SV9100 Phone System

Ms. Navaroli,

Ok, I guess we'll have to start planning now for future replacement.

Any possibility of getting quotes from you on replacement system options?

Very Respectfully,

Michael N. Brennan
Chief of Police
Ludlow Police Department
612 Chapin St.
Ludlow, MA 01056
Phone: 413-583-8305
Fax: 413-583-8283
Email: mbrennan@ludlowpolice.com
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From: Angela Navaroli <anavaroli@connectivitypoint.com>
Sent: Wednesday, August 19, 2026 11:47 AM
To: Angela Navaroli <anavaroli@connectivitypoint.com>
Cc: Rob Aloï <raloi@connectivitypoint.com>
Subject: Important End of Life Notice Regarding Your NEC SV9100 Phone System

The Connectivity Point Telephony Team would like to inform you of an important update regarding your NEC SV9100 phone system.

NEC has officially announced the End of Life (EoL) of the SV9100 platform. As a result, hardware availability, software support, and manufacturer services will be phased out according to NEC's technology lifecycle schedule.

What This Means for You

- **Hardware Sales Ended:** December 31, 2024
- **Limited Replacement Options:** Only refurbished or aftermarket hardware may be available
- **Licensing Availability:** Through March 31, 2030
- **Manufacturer Support:** Requires an active Software Assurance agreement. Without an active Software Assurance agreement, NEC Technical Support will not provide manufacturer support.

In addition, the NEC SV9100 CP10 platform officially reached End of Life on December 31, 2023, and is no longer manufactured. NEC support for the CP10 platform ended on December 31, 2025. If your system is operating on the CP10 platform, it is now considered unsupported by the manufacturer.

Upgrade Option: Migrate to the CP20 Platform

To maintain manufacturer support and extend the life of your phone system, Connectivity Point recommends upgrading to the NEC SV9100 CP20 platform. This migration can typically be completed through a straightforward hardware and software upgrade.

Benefits of upgrading to the CP20 platform include:

- Continued manufacturer support
- Access to new features and enhancements
- Improved system performance and reliability
- Integration capabilities with cloud-based communication solutions
- Eligibility to maintain Software Assurance coverage

CP20 licenses will remain available through December 31, 2030, and upgrading to the CP20 platform is currently the only path to maintain Software Assurance eligibility for the SV9100 system.

Connectivity Point's Ongoing Commitment

Connectivity Point remains committed to supporting your business and your communication systems.

We can continue to provide assistance with:

- System programming
- Moves, adds, and changes (MAC work)
- General troubleshooting and support

Please note:

- Support capabilities may be limited when replacement hardware is no longer available.
- Refurbished replacement equipment may be available in limited quantities and may carry limited or no warranty.
- Issues requiring NEC manufacturer escalation will require an active Software Assurance agreement.

The Importance of Software Assurance

Maintaining Software Assurance is critical to ensuring:

- Access to NEC manufacturer support resources
- Receipt of critical software updates and security patches
- Continued system stability, reliability, and performance

Without Software Assurance, Connectivity Point will be unable to escalate advanced technical issues directly to NEC.

Looking Ahead: Modern Communication Solutions

With the SV9100 platform approaching the end of its lifecycle, now is an ideal time to evaluate future communication solutions.

Modern cloud-based VoIP platforms offer a variety of benefits, including:

- Reduced risk of technology obsolescence
- Lower upfront infrastructure costs
- Greater scalability as your organization grows
- Advanced features such as mobility, integrations, analytics, and collaboration tools
- Increased business continuity during local power outages and other disruptions
- The ability to work remotely during inclement weather or unexpected events

Next Steps

Connectivity Point is here to help you plan and ensure a smooth transition. Our team can assist with:

- Evaluating your current phone system
- Reviewing upgrade and replacement options
- Developing a migration strategy to a cloud-based solution
- Identifying opportunities to reduce monthly telecommunications expenses

If you have any questions or would like to schedule a consultation, please contact us. We look forward to continuing to support your organization and helping you prepare for the future of business communications.

Sincerely,

Connectivity Point Telephony Team

Angela Navaroli

Connectivity Point Design & Installation

866.782.0200 ext. 102 Office

207.753.0200 Fax

774.289.0572 Cell

Office Hours 7:00am – 3:00pm

PTO 8/21, 10/12, 11/25-27, 12/23-25, 12/31, 1/1



A GREAT PLACE TO WORK



CABLING / AUDIO VISUAL / SECURITY / TELEPHONY / SOUND MASKING / WIRELESS / CELL BOOSTERS / SERVICE

Need to request service or cabling work? TechDispatch@ConnectivityPoint.com

connectivitypoint.com



Action Required: Notice of service disconnection on October 28, 2026

June 30, 2026



L1-*****AUTO**ALL FOR AADC 060 T16 P1 PAL 2 03799
TOWN OF LUDLOW SCHOOL DEPT
24 CENTER ST
LUDLOW, MA 01056-2740



Dear Valued Customer,

Account Number: 413-583-5612-717

Vision ID: 351381188

As we previously communicated, Verizon is withdrawing ISDN PRI and Engineered Centrex services, including Foreign Served Centrex (CLNAs). The state-specific names for these services are shown in Attachment 1 and 2.

Our records indicate that you subscribe to one or more of these services at an affected location.

Under Verizon's FCC authorization, disconnection of these services, and all associated features, in your area will begin on or after **October 28, 2026**. This letter serves as your notice of service disconnection for circuit(s) associated with the Account number referenced above.

Please review your applications that use these services and determine whether you wish to migrate those applications to an alternative Verizon product or to another provider. We are happy to work with you to find alternative solutions. Verizon offers several services which may suit your needs, including, IP Trunking, VoIP Services, or Verizon wireless services. If you intend to transition to another Verizon service, we urge you to contact Verizon immediately to ensure you have sufficient time to migrate to the new service.

Whether you choose an alternative Verizon service or move to another provider, you must submit a disconnect order for this circuit by **October 21, 2026**. Failure to do so may result in Verizon disconnecting the service.

To discuss replacement options or to submit a disconnect order, please contact your assigned account executive or authorized Verizon partner. If you do not have an assigned representative, you can email VZProductWithdrawal@verizon.com or call the phone number listed on your invoice.

Important Additional Information

- All changes are subject to any applicable contractual obligations and regulatory approvals
- For existing Federal, state, and local Government agencies and educational institutions, modifications to service offerings will continue to be subject to the terms of their contract, the tariff, or the Product Guide.
- Customers previously notified of any circuit disconnections with earlier dates will still have services disconnected on those earlier dates.

We value your business and look forward to helping you realize the benefits that our advanced offerings can unlock for you.

Sincerely,

Kevin Organ

Director - GN&T

Verizon

25 4th Ave. Bay Shore, NY 11706

Note: Massachusetts customers can also contact the MA Department of Telecommunications and Cable Hotline, 800.392.6066.

Attachment 1 - Engineered Centrex Services

[illegible]

Intellipath Digital Centrex Service			X					X		
Intellipath II Digital Centrex Disaster Recovery Service						X				
Intellismart Service	X									
Intellipath II Digital Centrex Service	X		X			X				
NOVA Centrex Service			X					X		
NYNEX Digital Centrex Plus Service (Dial 9)	X					X		X		
Station Message Detail Recording (SMDR)									X	
Student Residence Center (SRC)								X		
Superseded Analog Centrex Services (Centrex I)			X					X		
Superseded Analog Centrex Services (Custom Centrex Service)			X					X		
Wide Area Centrex Service (NYNEX)						X			--	

Attachment 2 - ISDN PRI Services

PRODUCTS BY STATE TO BE DISCONTINUED IN SELECT OFFICES										
PUC INTRALATA LOCAL TARIFF/PRODUCT GUIDE	CT	DE	MA	MD	NJ	NY	PA	RI	VA	DC
Basic Intelliling PRI Service - ISDN PRI Plus Only		X					X			
Integrated Services Digital Network (ISDN) Services - ISDN Primary Service	X	X	X			X	X	X	X	
Intelliling PRI Plus Service				X	X		X		X	X
Intelliling PRI Service		X		X	X		X		X	X
ISDN Primary (PRI) Plus Service	X		X			X		X		
ISDN Primary Disaster Recovery Service						X				

Amy Kurtz

From: T Martowski <tmartowski@Ludlowpolice.com>
Sent: Thursday, September 10, 2026 1:08 PM
To: Amy Kurtz; M Brennan
Subject: EXTERNAL:RE: Clocktower 5K

EXTERNAL EMAIL WARNING

This email originated from outside your organization. Please verify the sender's identity before clicking links, downloading attachments, or providing sensitive information. If you were not expecting this email, please call the sender to verify authenticity.

Hi Amy,

The detail cost for two officers, 4 hours each, will be \$537.28. Chief Brennan has stated that he will provide two cruisers at no fee. The Select Board in the November 4, 2025 meeting made the decision to pay the invoice out of the Police Department's overtime (12621W check 248509).

Please let me know if you need more information.

Tracey Martowski
Executive Assistant
Ludlow Police Department

From: Amy Kurtz <akurtz@Ludlow.ma.us>
Sent: Thursday, September 10, 2026 12:04 PM
To: Michael Brennan <mbrennan@Ludlowpolice.com>; T Martowski <tmartowski@Ludlowpolice.com>
Subject: Clocktower 5K

Good Morning

The SB has approved the application for the 2nd annual Clocktower 5K in October @ the Riverwalk. He will be asking the Board for assistance with details.

Do you know how much it was last year, or if there is an estimate for this year? And do you know what account it came out of?

Amy Kurtz

Executive Assistant
Town of Ludlow
Select Board
488 Chapin Street
Ludlow, MA 01056
(413) 583-5600 Ext. 1202

Massachusetts State Lottery Commission

CHARITABLE GAMING DIVISION
P.O. BOX 859012
BRAINTREE, MASSACHUSETTS 02185-9012
TEL: 781-849-5555



DEBORAH B. GOLDBERG
Treasurer and Receiver General

APPLICATION FOR LICENSE TO CONDUCT A ONE DAY GAME COMMONLY CALLED "BEANO"

PLEASE TYPE OR PRINT IN BLACK INK

IMPORTANT: PLEASE FILL OUT FORM COMPLETELY AND ACCURATELY. FAILURE TO DO SO WILL DELAY PROCESSING OF YOUR LICENSE APPLICATION

NAME OF ORGANIZATION:

LUDLOW FIRE DEPT SOCIAL CLUB

DATE ORG. CHARTERED:

8/6/2024

STREET ADDRESS:

574 CENTER ST.

ORGANIZATION F.I.D.:

99-4311341

CITY/TOWN:

LUDLOW

OCCASION DAY:

SEPT 18, 2026

OCCASION ADDRESS:

POLISH AMERICAN CLUB 355 EAST ST.

ORG. TELEPHONE:

413-583-8332 X 2309

CITY/TOWN/ZIP:

LUDLOW MA 01096

BEANO HALL PHONE:

(413) 583-6385

MAILING AND SHIPPING ADDRESS:

P.O. BOX 58 LUDLOW MA

CITY/TOWN/ZIP:

LUDLOW MA 01056

NAME OF HEAD OF ORGANIZATION:

JASON CODDING

HOME PHONE:

MAILING ADDRESS:

P.O. BOX 58

CITY/TOWN/ZIP:

BUSINESS PHONE:

EMAIL ADDRESS:

NAME OF MEMBER IN CHARGE:

HOME PHONE:

MEMBER IN CHARGE OF BEANO ADDRESS:

BUSINESS PHONE:

CITY/TOWN/ZIP:

EMAIL ADDRESS:

NAME OF BOOKKEEPER:

KIEFFER KALESNIK-ORSZULAK

HOME PHONE:

MAILING ADDRESS:

P.O. BOX 58

CITY/TOWN/ZIP:

LUDLOW MA 01056

BUSINESS PHONE:

EMAIL ADDRESS:

Check one:
6:00 P.M. TO 12:00 MID. ☒

1:00 P.M. TO 6:00 P.M. ☐
LICENSE FEE - \$50.00

FOR MASSACHUSETTS STATE LOTTERY COMMISSION USE ONLY

EFFECTIVE DATE

INVEST.

COUNTY	CITY/TOWN	TYPE	LICENSE NUMBER

APPLICATION FOR LICENSE TO SELL LOTTERY TICKETS CALLED "THE CHARITY GAMES"

IN ADDITION TO A LICENSE TO OPERATE BEANO, IT IS REQUESTED THE ABOVE ORGANIZATION BE LICENSED TO SELL SPECIAL LOTTERY TICKETS FOR CHARITABLE, RELIGIOUS AND EDUCATIONAL PURPOSES PURSUANT TO SECTION 37 OF CHAPTER 10 OF THE GENERAL LAWS. SUCH LOTTERY TICKETS MAY BE SOLD ONLY AT AND DURING LICENSED BEANO GAMES AND OTHER EVENTS HELD ON THE PREMISES AND PURSUANT TO THE RULES AND REGULATIONS OF THE COMMISSION.



CHECK

PLEASE CHECK () WHICH BEST DESCRIBES YOUR ORGANIZATION:

001 ☐ FRATERNAL ORGANIZATION

006 ☐ NON-PROFIT ORGANIZATION FOR THE INTEREST OF DIFFERENTLY ABLED CITIZENS

002 ☐ CHURCH OR RELIGIOUS ORGANIZATION

007 ☐ NON-PROFIT ATHLETIC ASSOCIATION

003 ☐ VETERANS ORGANIZATION

008 ☐ NON-PROFIT SENIOR CITIZENS ORGANIZATION

004 ☐ VOLUNTEER NON-PROFIT FIRE COMPANY OR VOLUNTEER NON-PROFIT AMBULANCE SERVICE

009 ☐ NON-PROFIT SOCIAL WELFARE ORGANIZATION

005 ☐ BOSTON FIREMAN'S RELIEF FUND

010 ☐ OTHER _____

UNDER PENALTIES OF PERJURY, HAVE ANY MEMBERS OF YOUR ORGANIZATION WHO WILL BE ASSISTING IN THE GAME OF BEANO BEEN CONVICTED OF AN OFFENSE OTHER THAN A TRAFFIC INFRACTION? ☐ NO ☐ YES - IF YES, SPECIFY ON SEPARATE SHEET.

HAS YOUR ORGANIZATION EVER HAD A BEANO LICENSE BEFORE?

☐ YES ☐ NO IF YES, WHAT YEAR _____

I HEREBY CERTIFY that the information provided herein is true to the best of my knowledge and belief. I authorize the Commission to obtain credit or other information about me or my organization which may assist the Commission in making a decision on this application(s). I am aware that false or misleading statements, or failure to abide by the rules and regulations of the Commission will be cause for rejection of this application(s) or revocation of my License(s). Violation of General Laws, Chapter 10, Sections 37 through 40, or of Commission Regulations may result in a fine or imprisonment or both.

SIGNATURE & TITLE HEAD OF ORGANIZATION

SIGNATURE OF MEMBER IN CHARGE OF BEANO

DATE
MONTH DAY YEAR

BELOW THIS LINE FOR MUNICIPAL AUTHORITIES ONLY

THIS APPLICATION IS APPROVED AND IS CERTIFIED TO BE IN CONFORMITY WITH CHAPTER 10 OF THE MASS. GENERAL LAWS BY, BOARD OF SELECTMEN, OR CITY COUNCIL AND MAYOR, OR LICENSING BOARD OF THE CITY OF BOSTON

INDICATE DAY OF WEEK AND PERMITTED HOURS OF BEANO OPERATION RECOMMENDED: Friday 6 PM 12 PM
DAY HOURS

DATE: _____

DATE: 9/3/26

[Signature]
CHIEF OF POLICE

FOR MASSACHUSETTS STATE LOTTERY COMMISSION USE ONLY

DISPOSITION:

AUTHORIZED DEFERRED DENIED

DIRECTOR OR DESIGNEE

DATE

INFORMATION

Ludlow Planning Board
488 Chapin Street
Ludlow, MA 01056
583-5600 ext. 7

Memorandum

To: ASSESSORS, BOARD OF HEALTH, BUILDING COMMISSIONER, DPW,
FIRE DEPARTMENT, SAFETY COMMITTEE, **SELECT BOARD**, TOWN CLERK

From: PLANNING BOARD

Date: August 31, 2026

Subject: APPROVAL OF CHANGE OF OCCUPANCY / DBA APPLICATION

NAME OF OWNER OF NEW BUSINESS: Interstate Road Holdings LLC

NAME/TYPE OF NEW BUSINESS: Interstate Road Holdings LLC dba Interstate Towing
(towing business)

NAME OF OWNER OF BUILDING: Gray Bae Group LLC

ADDRESS OF BUSINESS: 473 Holyoke Street

APPROVAL DATE: August 27, 2026

Susan Urban
Administrative Assistant



Town of Ludlow
Office of the Planning Board
ludlow.ma.us/planning
488 Chapin St., Ludlow, MA 01056

Phone: (413) 583-5600 ext. 7

Master Application

Date submitted to Planning Board: 8 / 19 / 2026

Location of Property: (address) 473 Holyoke St, Assessors' Map 3, Parcel 95A

Zoning of Property: Business A

Is this property in the East Street Revitalization Overlay District? YES (NO)

Is this property in the Aircraft Overlay? YES / NO

Name of Business (if any): Interstate Road Holdings LLC dba Interstate Towing

Type Of Application (Check All That Apply):

* denotes supplemental application sheet required

Site Plan Control:

☒ Change of Occupancy

☐ Site Sketch

☐ Site Plan Approval

Other:

☐ Zone Change *5

Subdivision Control:

☐ ANR *3

☐ Preliminary Subdivision Plan *3

☐ Definitive Subdivision Plan *3

☐ Waiver of Frontage *4

Special Permitting:

☐ Special Permit

☐ Home Occupation *1

☐ Home Professional Office

☐ Accessory Apartment *2

☐ Comprehensive Plan (MRD)

Please note that incomplete submittals are subject to denial without any further review and any fee paid will be considered forfeit. Completeness is the responsibility of the applicant. Please check all forms and plans for completeness prior to submission. Signing this application indicates your understanding of this policy.

Contact Information:

Applicant:

Name: Interstate Road Holdings LLC
Address: 11660 Westover Rd, Chicopee, MA 01020
Phone: 413-593-1900
Fax: 413-593-9111
E-Mail: Jeremy@interstatetowing.com
Signature: [Signature]

I have read the above statement and have personally verified both the completeness of this entire application and all supporting documents.

from towing to towing

Contact Person (if different):

Name: _____
Address: _____
Phone: _____
Fax: _____
E-Mail: _____
Signature: _____

Property Owner (if different):

Name: Gray Box Group LLC
Address: 283 Somers Rd, Hampden, MA 01036
Phone: 413-626-4444
Fax: N/A
E-Mail: jeremy@interstatetowing.com
Signature: [Signature]

Building Owner (if different):

Name: _____
Address: _____
Phone: _____
Fax: _____
E-Mail: _____
Signature: _____

Detailed Description of Proposal: Continued use of a towing & storage facility, to be occupied by Interstate Towing. No on-site repair.

All applications require a completed certificate of ownership / authority.

Publication cost for any public hearings required is the responsibility of the applicant.

All applications requiring a public hearing with newspaper publication and notification of abutters (all special permits, site plans and sketches, zone changes, waivers of frontage, and definitive subdivision plans, unless waived) must be received and reviewed for completeness by the Planning Board or its agent by the fourth Thursday prior to a hearing date.

Applications NOT requiring a public hearing (all changes of occupancy, ANRs, preliminary subdivision plans) must be received and reviewed for completeness by the Planning Board or its agent at least 10 days prior to a meeting date.

Persons wishing to discuss issues with the Planning Board outside the application process must submit a letter of explanation at least seven (7) days in advance of a meeting date.

The Planning Board or its agent shall determine the actual completeness of an application and reserves the right to schedule applications based on the Planning Board's workload within the obligations of the Ludlow Zoning Bylaw, Subdivision Rules and Regulations, and MGL Chapter 40A (State Zoning Act.)

For Office Use Only:

Building Commissioner Approval:

[Signature]

Fee Amount Received: 100 Fee Doubled: No
Supporting Documents? YES / NO CASH
Verified By: JL
Date Received: 8/19/19 JL

LUDLOW PLANNING BOARD
488 CHAPIN STREET
LUDLOW, MA 01056
583-5600 Ext. 7

LEGAL NOTICE – SPECIAL PERMIT / HOME OCCUPATION

The Ludlow Planning Board will hold a public hearing in Ludlow Town Hall, Select Board's Conference Room on **Thursday, September 24, 2026, at 7:10 p.m.** on the application of Amy E. Murphy of **97 Prokop Avenue**, Ludlow, MA (Assessors' Map 11C, Parcel 22) for: **jewelry crafting**.

If for any reason this hearing is cancelled, it will be rescheduled to Thursday, October 8, 2026.

Raymond Phoenix
Chairman

Register – Please publish as a legal notice in the **09/09/26 & 09/16/26** editions.

cc: Town Clerk – Please post.
Applicant
Abutters
Surrounding Communities

Assessors
Building Department
Conservation Commission
Board of Health
Department of Public Works
Fire Department
Safety Committee
Select Board

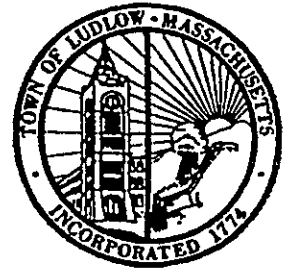
RECEIVED
TOWN CLERK'S OFFICE
2026 AUG 31 P 3:57
TOWN OF LUDLOW

NOTICE OF PLANNING BOARD HEARING

Relative to

PROPOSED ZONING BYLAW AMENDMENTS

Pursuant to G.L. c. 40A, § 5



RECEIVED
TOWN CLERK'S OFFICE
LEGAL NOTICE - ZONING BYLAW
2026 SEP -2 1:40:00

The Planning Board of the Town of Ludlow will hold a public hearing to discuss proposed amendments to the town's zoning bylaw. The public hearing will be held as follows:

Place: Ludlow Town Hall, Select Board's Conference Room, 3rd floor
Date: Thursday, September 24, 2026
Time: 7:20 p.m.
Applicant: Planning Board
Location: 488 Chapin Street, Ludlow, MA

If for any reason this hearing is cancelled, it will be rescheduled to Thursday, October 8, 2026.

The subject matter of the proposed amendments is as indicated below. The complete text relative to the proposed amendments is available for inspection in the Planning Department Office and Town Clerk's Office during regular business hours. Proposed zoning bylaw revisions are in draft form and are subject to change.

Proposed zoning bylaw revisions to include the following:

1. Organizational amendments: Replacing the entire existing zoning bylaw with a rewritten version intended to improve organization, readability and syntax and without changing content or meaning
2. Accessory Dwelling Units: Adding language to the provisions governing Accessory Dwelling Units and related parking requirements, as previously directed by the Massachusetts Attorney General's Office, so as to bring the bylaw into full compliance with the requirements of current state law and regulations
3. Data Centers: Amendment and/or additions to the existing zoning bylaw to regulate the location, siting, or to establish the possible prohibition of Data Centers within the Town of Ludlow.

Raymond Phoenix
Chairman

Register - Please publish as legal notice in the 9/09/26 & 9/16/26 editions.

CC: Town Clerk - Please post
PVPC, Surrounding Communities, DHCD,
Assessors, Board of Health, Building Department, Conservation Commission
DPW, Fire Department, Safety Committee, Select Board