Public Safety Facilities Planning and Oversight Committee

Meeting Notice and Agenda
Date: November 30, 2026
Time: 5:00 P.M.
Location: 3rd Floor Conference Room, Town Hall, 488 Chapin St
Remote Access:

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Public Notice

This meeting is conducted in accordance with the Massachusetts Open Meeting Law (M.G.L. c. 30A) and is open to the public. Audio or video recording is permitted upon notification to the Chair, subject to reasonable requirements to prevent interference with the meeting. The Chair will announce any known recordings.

Committee Notice

The Committee may reference Robert's Rules of Order as a guide for orderly discussion and decision-making, consistent with applicable law and Committee requirements.

Agenda

- **Call to Order**
- **Roll Call / Attendance**
- **Approval of Prior Meeting Minutes**
  Review and possible approval of the September 28, 2026, Committee meeting minutes.
- **Correspondence**
  Review correspondence received by the Committee since the prior meeting.
- **Review of Next-Step Framework Handout**
  Discussion of the proposed project framework for moving from committee organization into facility review.
- **Stage 2: Existing Conditions and Shared Facility Problem**
  Initial discussion of the current combined Police and Fire facility, including building condition, mechanical/HVAC issues, shared-space limitations, operational conflicts, parking, public access, security, storage, code or compliance concerns, known repair risks, and information gaps.
- **Existing Documents and Records**
  Review available facility documentation, including the Energy Reduction Plan (ERP) and Energy Audit prepared by NV5, prior studies, cost estimates, facility observations, department records, and correspondence. Discuss relevant findings and identify additional information needed for the Committee's evaluation.
- **Stage 3: Department-Specific Current and Future Needs**
  Discussion of how the Committee may organize future review of Fire Department needs, Police Department needs, and shared public safety needs after facility separation.
- **Assignments and Next Steps**
  Identify information to be gathered before the next meeting and assign follow-up items as needed.
- **New Business Not Reasonably Anticipated by the Chair Within 48 Hours of the Meeting**
- **Next Meeting Date**
- **Adjournment**