Board of Health

Meeting Minutes

February 5, 2019

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TOWN OF LUDLOW

Members Present: Dr. Elinor Kelliher, Adrienne DeSantis, Carolyn Rogowski

This was a joint meeting with the Board of Selectman to discuss the request for a Health Director position.

The Board of Health has two requests for the Board of Selectmen. The first request is to change the designation of the two part-time health inspector positions to be re-classified as Special Municipal Employees. The reason is to give more flexibility as Special Municipal Employees to town employees who would want to apply for the position of Inspector. That would be a temporary measure until we obtain approval for a Health Director. Second is the approval to have a full-time Health Director for the department who would act as a health agent and inspector.

Currently the department is not meeting the required twice a year state inspection of all food establishments. In addition to that they are not able to respond to complaints in a timely manner. There are many towns in the surrounding areas that have a Health Inspector, including Agawam, South Hadley, Wilbraham, and Palmer. Dr. Kelliher thinks having a Health Inspector would benefit the town greatly.

Mrs. Villano stated that the Special Municipal Employee designation should be immediate and the Health Director position effective for July 1 with the new budget.

Moved by Mr. DeBarge seconded by Mrs. Fernandes to approve the Special Municipal Employee designation for the Board of Health's part-time Health Inspector position. Vote 3-0 in favor.

Respectfully submitted,

Secretary