The regular meeting of the Board of Health was held on Tuesday, June 18, 2019. Carolyn Rogowski, Chairman, Adrienne DeSantis, Secretary, and Michael LaFever, Member were present with Office Assistant Tim Fontaine recording the minutes. The meeting was called to order at 4:00 p.m. by Ms. Rogowski.

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Cheryl Messer-Lusty, Director of Nurses, came in to meet with the Board. Ms. Messer provided the following updates:

- There will be a Volunteer meeting being held on June 26, 2019 from 6:00p.m.-8:00p.m. A representative from N.E.T.A will be attending. They will be providing information on CBD oil and Cannabis.
- There will be a Nurses in-service training on July 30, 2019. A representative from N.E.T.A. will be attending from 1:00p.m.-3:00p.m. They will be providing information on CBD oil and Cannabis. A representative from Safeharbor will be attending from 3:00p.m.-4:00p.m. to provide information on the services they provide.
- There is a National shortage on Aplisol. It is a derivative in tuberculin which is used for TB testing. Our office uses Tubersol. As of right now there is no shortage on Tubersol. The CDC state that the shortage could continue for 3 to 10 months. Ms. Messer will monitor further to make sure we have enough supply of Tubersol for our residents.
- A TB Meningitis conference will take place on Friday June 21, 2019, 12:00 to 2:00 at Baystate Hospital Conference Room. Dr. Liautaud is requesting that all Public Health TB nurses attend. Board Members approve of Ms. Messer attending this conference.
- A HHAN drill, severe, was called at 1:00 p.m. on June 13, 2019. Our office completed the drill by the end of the day to meet the objectives.
- There will be a National Night Out held on Tuesday August 6, 2019. The Town is asking for participation from our office.
- The application to become a CERT Team has been approved by FEMA. The next step is for Ms. Messer to attend a "Train the Trainer" class.

Ms. Messer asked the Board about placing "No Tipping" signs in the pedicure area, along with mailing letters to our patients. Board Members are not fond of the idea and will table this discussion to the next meeting on July 2, 2019.

There was a Memo e-mailed to the staff from Ms. Messer on Friday, June 7, 2019. It was in regards to procedures not being followed properly. The Board wishes that the memo came to the Board first for approval. Ms. Messer provided copies of the Director of Nurses job description to the Board. It states that the Director is in charge of the daily operations for the nursing staff. Motion made by Ms. DeSantis to allow Ms. Messer to continue to have authority to communicate and oversee the daily operations of the nursing staff and to use the Board as advisors. Seconded by Mr. LaFever. All in favor 3-0.

Septic Inspector Michael Pietras was due to join the meeting at 4:30 p.m. to discuss a Variance request. There is also an enforcement letter that he would like the Board to sign. Unfortunately, Mr. Pietras was called out of the meeting before he could speak to the Board.

There was a request for a Variance for 298 Tower Road, owned by Mr. Dennis Fernandes. Engineer Lori McCool is asking for setback reductions due to lot size restrictions. The Variance was reviewed and approved by Board members.

Mr. Pietras is asking the Board to sign an enforcement letter to be sent to the homeowners at 75 Main Blvd. The septic system at this property is failing and needs to be replaced immediately. Board members approved and signed the enforcement letter.

Board members perused the minutes of the June 4, 2019 meeting. Motion made by Ms. DeSantis to approve the minutes as written, seconded by Mr. LaFever. All in favor 3-0. Minutes were signed by Ms. DeSantis.

Payroll schedules and bills were signed by all Board Members.

Board Members signed letters of extension for Septic Inspectors Mike Pietras and John Kopinsky.

The owners of EZ Shop Convenience and Chapin East Variety came to renew their Tobacco and Milk Licenses. These licenses expired on May 31, 2019. Any licenses renewed after the expiration date is subject to a 50% late fee. The owners are asking to have this fee waived. These businesses are consistently late with applying for the licenses. Board Members feel that because the businesses are habitually late, they are not entitled to a waiver of the late fees. Motion made by Ms. DeSantis to allow EZ Shop Convenience and Chapin East Variety one week to renew the permits. If not renewed, the Board will go and have all tobacco removed until the permits are renewed. Seconded by Mr. LaFever. All in favor 3-0.

A complaint was received regarding questionable business practices at Sewall Street Auto Center and Dan's Small Engine Repair. Board Members do not see anything in the complaint that would pertain to this department. No further action will be taken.

A complaint was received regarding trees being cleared at 201 West Ave. by The Nunes Companies Inc. Residents surrounding the area are concerned for their land. Board Members reviewed the request, but found nothing that pertains to this department. No further action will be taken.

A complaint was received regarding an unkempt property at 144 Richmond Road. Mr. Fontaine conducted an inspection and found that the property is not overgrown and neat in appearance. No further action is required by the Board.

A complaint was received regarding chickens and roosters at 18 Ampere Ave. Mr. Fontaine conducted an inspection of the property and found numerous birds in the back yard. There was a slight odor present at that time. A Certified letter will be sent to the homeowners requesting them to meet with the Board on July 2, 2019 at 4:00 p.m.

Reorganization of the Zoning Board of Appeals was reviewed by the Board.

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Food Establishment Inspection Report for St. John the Baptist School was reviewed by the Board.

The following Morrell Associates reports were reviewed by the Board:

- Uncle Bob's General Store showing Vanilla Milk Shake 26,000 EPAC APC/g, and 2 Coliform/g
- Midwoods Dairy Barn showing Vanilla Ice Cream 570 APC/g and <1 EHSCC Coliform/g
- Elsie's Creamery showing Pineapple Mango Yogurt <1 EHSCC Coliform/g
- McDonalds #6099 showing Chocolate Milk Shake 6,400 APC/g and <1 EHSCC Coliform/g, Vanilla Ice Cream <250 EPAC APC/g and <1 EHSCC Coliform/g
- Burger King #4224 showing Vanilla Ice Cream 3,800 APC/g and 3 Coliform/g
- McDonalds #3174 showing Chocolate Milk Shake 790 APC/g and 5 Coliform/g, Vanilla Ice Cream <250 EPAC APC/g and <1 EHSCC Coliform/g

Board Members are asking for a retest of Uncle Bob's General Store due to the high count.

Water test results for Westover Golf Course submitted by NETLAB was reviewed by the Board.

The following water sample taken from Haviland Pond reviewed by Board members were found to be safe for swimming:

- June 10, 2019 – 25 CFU's of E. Coli per 100 ml

Recreational Camp Inspection Report for Whitney Park Summer Program submitted by Inspector Fontaine was reviewed by the Board.

Recreational Camp Inspection Report for Challenger Sports/LYSA Soccer Camp submitted by Inspector Fontaine was reviewed by the Board.

Swimming Pool Inspection Report for Thompson Memorial Pool submitted by Inspector Fontaine was reviewed by the Board.

Approval of a Variance granted by the Board of Appeals for 38 Goddu Street was reviewed by the Board.

Notice of Decision - Special Permit/Home Occupation submitted by the Planning Board for 167 Parker Lane, was reviewed by the Board. The Permit is for a Home Office – Baking Business (The Batch).

Change in Occupancy submitted by the Planning Board for The Nunes Companies, Inc., 201 West Ave was reviewed by Board Members.

Notice of Casualty Loss for Andrew Kirkitelos, 68 Briarwood Lane, was reviewed by the Board.

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Pool testing reports for May 1, 2019 to May 31, 2019 for Ludlow Boys & Girls Club were reviewed by the Board.

Septic pumping reports submitted by Clean Septics was reviewed by the Board.

A letter from Mass Dept. of Environmental Protection, 2019 Notice to Local Boards of Health, was reviewed by the Board.

A letter from Omni Environmental Group, Release Notification Form, for 71 Fairway Drive was reviewed by the Board.

The following Food Recalls were read by the Board:

- Pasture Raised Foods, LLC Recalls Raw Whole Poultry Products Produced Without Benefit of Inspection
- Outbreak Investigation of E. Coli 026 Linked to ADM Milling Co. Flour, May 2019
- Ruiz Foods Products Inc. Recalls Bacon Wrapped Breakfast Wrap Products Due to Possible Foreign Matter Contamination
- Table 87 Frozen, LLC Recalls Pork Pizza Products Produced Without Benefit of Inspection
- Taylor Farms Illinois, Inc. Recall Bacon Quiche Products due to Misbranding and Undeclared Allergens
- Tyson Foods, Inc. Recalls Ready-To-Eat Chicken Fritter Products due to Possible Foreign Matter Contamination

Motion made by Mr. LaFever to adjourn the meeting with Ms. DeSantis seconding the motion. All in favor 3-0.

Meeting adjourned at 5:22 p.m.

Respectfully submitted,

Adrienne DeSantis
Secretary

AD/tf