The regular meeting of the Board of Health was held on Tuesday, July 16, 2019. Carolyn Rogowski-Duarte, Chair, Adrienne DeSantis, Secretary, and Michael LaFever, Member were present with Office Assistant Tim Fontaine recording the minutes. The meeting was called to order at 4:01 p.m. by Ms. Rogowski.

RECEIVED
TOWN CLERK'S OFFICE
2019 AUG -7 P 1:25
TOWN OF LUDLOW

Board members reviewed the minutes of the July 2, 2019 meeting. Motion made by Ms. DeSantis to approve the minutes as written, seconded by Mr. LaFever. All in favor 3-0. Minutes were signed by Ms. DeSantis.

Payroll schedules and bills were signed by all Board Members.

Kelly Ann Adams, 18 Ampere Ave., came in to talk with the Board regarding her chickens. Ms. Adams presented the Board with letters from her abutters showing no complaints or issues with the chickens. Ms. Adams also brought in proof of the roosters being collared to avoid crowing. These collars are working. There was an expansion coop that has since been torn down. All the brush and overhang has been cleared. The compost pile has been removed. The Building Department has no issues with the coop and does not require any permits. Board Members are impressed in how much Ms. Adams has done to satisfy the requirements. Motion made by Ms. DeSantis to allow Ms. Adams no more than fourteen (14) chickens and two (2) collared roosters. Seconded by Mr. LaFever. All in favor 3-0.

The Board discussed dates for the August Board of Health meetings. The meetings have been scheduled for August 6, 2019 and August 20, 2019 at 4:00 p.m.

Carrie Ribeiro, Director of Human Resources, came in to discuss with the Board the recent interviews for Health Agent. There was a total of 5 applications received. Of the 5 received, only 2 had all the requirements needed. Both applicants were well qualified but, Applicant 1 seemed to have a broader range of experience. Applicant 1 also had more managerial experience. Board Members would like to move forward with reference and background checks for Applicant 1. Board Members are hoping to have someone in the position by the beginning to mid-August.

A complaint was received regarding trash in front of 241-245 Winsor Street. Inspector Fontaine did not find anything upon inspection of the property. No further action will be taken at this time.

A complaint was received regarding the possibility of rats behind Galo Rei at 313 East St. An inspection was performed by Inspector Fontaine. The dumpster is overfilled, and a strong odor was present. There was 1 rat witnessed by the concrete wall in the rear. The owner of the property was contacted, and Premier Pest Control has been contacted to remedy the area. A follow up inspection will be performed.

The MAVEN timesheet was discussed by the Board. Board Members read through the timesheets that were created and were pleased that everything had been sent in.

There was a question as to why Ms. Messer had to travel to the TB Clinic in Springfield to pick up medication. Ms. Messer provided the Board with a letter explaining the reasoning behind it. Board Members were satisfied with the information presented.

RECEIVED
TOWN CLERK'S OFFICE

There was a question presented to the Board about Serv-Safe requirements for local establishments. Ludlow Central Bakery presented a Food Handler certification. The Food Handler Certification is a Basic course designed more for servers and staff. Board Members feel that the owner/manager of an establishment should be certified as a Food Manager. This is a more thorough class. Motion made by Mr. LaFever that requires Food Manager certification by an owner/manager of any local establishment. Seconded by Ms. DeSantis. All in favor 3-0.

2019 AUG -7 P 1:25
TOWN CLERK'S OFFICE

An email was received from Sherman & Frydryk regarding the septic system at Villa Rose, 1428 Center Street. They are asking for information regarding the loading rate of a new septic design. Septic Inspector Mike Pietras will be notified.

Food Establishment Inspection Report for Chin's Kitchen, 12 Lakeview Ave., was reviewed by the Board.

The following water samples taken from Haviland Pond, reviewed by Board members, were found to be safe for swimming:

- July 1, 2019 – 55 CFU's of E. Coli per 100 ml
- July 8, 2019 – 65 CFU's of E. Coli per 100 ml
- July 15, 2019 – 5 CFU's of E. Coli per 100 ml

Notice of Decision - Special Permit/Home Occupation submitted by the Planning Board for 52 Skyridge Street, was reviewed by the Board. The Permit is for a Home Office – law office (Law Offices of Sarah M. Pascale).

Notice of Decision - Special Permit/Home Occupation submitted by the Planning Board for 217 Church Street, was reviewed by the Board. The Permit is for a Home Office – home remodeling business (Gary Manuel General Contracting).

Change in Occupancy submitted by the Planning Board for Gary Scagliarini, 733 Chapin St. Suite 203, was reviewed by Board Members.

Site Sketch approval submitted by the Planning Board for property located at 345 West Street was reviewed by the Board.

The following Notices of Casualty Loss were reviewed by the Board:

- James P. & Linda J. Quenneville, 135 Letendre Ave.
- Joseph A. Goncalves, 43 Watson Lane
- Nancy & Evelyn Rogers, 355 West Ave
- David & Maureen Beauregard, 26 Aldo Drive
- New England Equities LLC Jeffrey Parent, 313-319 East Street

Pool testing reports for June 1, 2019 to June 30, 2019 for Ludlow Boys & Girls Club were reviewed by the Board. Board Members would like to see a report showing that these results are reviewed by a supervisor instead of receiving all of the month's results. They would also like to have the facility name on the test results.

Septic pumping reports submitted by Clean Septics and Modern Septics was reviewed by the Board.

The following Food Recalls were read by the Board:

- Fieldsource Food Systems, Inc. Recalls Beef and Poultry Products Due to Misbranding and Undeclared Allergens.
- Salmonella Uganda Likely Linked to Whole, Fresh Papayas, June 2019
- Fairmont Foods, Inc. Recalls Ready-To-Eat Pork and Beef Gravy Products Due to Possible Foreign Matter Contamination

Public Health Dispatch presented by NACCHO was read by the Board.

Motion made by Ms. DeSantis to adjourn the meeting with Mr. LaFever seconding the motion. All in favor 3-0.

Meeting adjourned at 5:27 p.m.

Respectfully submitted,

Adrienne DeSantis
Secretary

AD/tf

RECEIVED
TOWN CLERK'S OFFICE
2019 AUG -7 P 1:25
TOWN OF LUDLOW