The regular meeting of the Board of Health was held on Tuesday, August 6, 2019. Carolyn Rogowski-Duarte, Chair, Adrienne DeSantis, Secretary, and Michael LaFever, Member were present with Office Assistant Tim Fontaine recording the minutes. The meeting was called to order at 4:00 p.m. by Ms. Rogowski.

2019 AUG 21 P

Board members reviewed the minutes of the July 16, 2019 meeting. Motion made by Ms. DeSantis to approve the minutes as written, seconded by Mr. LaFever. All in favor 3-0. Minutes were signed by Ms. DeSantis.

Cheryl Messer-Lusty, Director of Nurses, came in to provide the Board with a Nursing update. Some of the key points that were discussed include:

- On July 30,2019, the Nurses held an in-service with Mikayla Bell from NETA. All the Nurses were intrigued with the training and information.
- There was a meeting of the Town Volunteers held on June 26, 2019. It was attended by 14 members. Ms. Bell from NETA gave an informational talk about the uses of CBD.
- There are 8 chairs in the shed that need to be disposed of. DPW will be contacted.
- DPW has also been contacted to inspect the wooden ramp that leads into the shed outside. The ramp is deteriorating and needs to be replaced.
- The Emergency Preparedness trailer outside needs to be taken out for a ride to ensure that the tires are not flat. DPW will be contacted.
- The back hallway has been reorganized and some of the items have been moved to the shed.
- Asked the Board if the staff could wear jeans on Christmas Eve. Board Members have no objection to this.
- Informed the Board of "Wear RED Friday's", this was asked by the Veterans Dept. to show support until ALL Service Men and Women return home. Board Members have no objection.
- Asked the Board about the Nurses attending Operation Stand Down in Boston. This is a one-day event where Veterans are given free pedicures, boots, and flu shots. Nurses with pedicure experience are being asked to volunteer. Board Members feel this is a great event but feel it could be costly for mileage. Ms. Messer has offered to drive with no mileage reimbursement. Board Members agreed and will allow the Nurses to attend.
- There will be a December luncheon for all MAPHN members held on December 18, 2019.
- There was a CPR class held on July 26, 2019 from 9am – 12:30pm.
- Ms. Messer discussed the upcoming uniform policy. Ms. DeSantis would like to see language in the policy to cover piercings.
- There is a questionnaire for the annual census that needs to be printed. Ms. Messer has received 2 quotes for 10,000 copies double sided. Ludlow printing's quote was for $684.00. Masscor came back with a quote of $448.92. These will be printed by Masscor.
- Hubbard Library will be holding a Red Cross blood drive on Tuesday, November 26, 2019, 1pm – 6pm. The Library is asking for representation from the Board of Health.

- There has been communication with Keystone Commons regarding the pedicure clinic. Pedicures will now be done in a designated area on Fridays from 8am – 12pm.

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2019 AUG 21 P 2:

Ms. Rogowski informed Ms. Messer and the Board that the new Health Agent, Andrea Crete will be starting on August 19, 2019. The day to day operations of the nursing staff will be overseen by Ms. Crete going forward. Ms. Messer will still oversee the clinical operations.

Robert Thrasher, 15 Crest Street, came in to ask the Board for permission to have a pet pig. The Town by-laws do not allow for a pig to be kept as a pet. Board Members recommend Mr. Thrasher approach the Planning Department for a special permit.

Payroll schedules and bills were signed by all Board Members.

A complaint was received regarding an unkempt property located at 299 Winsor Street. Inspector Fontaine found the property was overgrown. The bushes on the left side were growing over the neighbor's fence. There is a red pickup in the rear that looks to be abandoned. A Certified letter will be written allowing the owner ten (10) days to correct all violations.

A complaint was received regarding the possibility of mold and electrical issues at 241B and 247 Winsor Street. These are part of the same apartment building. The tenants have filed paperwork in Housing Court. A member from this department will be attending a hearing on Wednesday, August 7, 2019 at 9:00am.

A complaint was received regarding trash bags being left on the tree belt being torn open and trash littering the road was reviewed by Board members. A Certified letter will be written allowing the owner ten (10) days to correct all violations. The Board is asking for the landlord's appearance on August 20, 2019 at 4:30pm.

A complaint was received regarding the overall conditions at 132 Barna Street. Inspector Fontaine found numerous violations within the house. A Certified letter will be written allowing the owner ten (10) days to correct all violations. A copy of the inspection will also be forwarded to the Building Department.

A complaint was received regarding people living inside CT Towing, 125 Carmelinas Circle. The complaint also states Building Code violations. This complaint was forwarded to the Building Department. Justin Larivee C.B.O, did an inspection of the property and found numerous violations. The Building Department will follow up with these. No action will be taken by the Board at this time.

There was a request for a Variance for 132 James Street, owned by Mr. Sergio Dias. Engineer Bob Sheehan is asking for a 1-foot reduction to groundwater. Septic Inspector John Kopinsky could not attend the meeting but gave his approval of the variance. The Variance was reviewed and approved by Board members.

A letter received from the Building Department regarding an unkempt property located at 12 Bristol Street was reviewed by the Board.

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TOWN CLERK
2019 AUG 21 P 1:47

A letter received from Atty. Bradford Martin regarding his client located at 236 West Street was reviewed by the Board.

A letter received from the Building Department regarding no permits issued for 237 West Street was reviewed by the Board.

The following Food Establishment Inspection Reports were reviewed by the Board:

- Uncle Bob's, 967 East Street
- Randall's Farm and Elsie's Creamery, 631 Center Street
- McDonalds, Mass pike

The following Morrell Associates reports were reviewed by the Board:

- Uncle Bob's General Store showing Chocolate Ice Cream 130,000 EPAC APC/g and >150 EHSCC coliform/g
- Uncle Bob's General Store showing Chocolate Ice Cream (Retest) 40,000 EPAC APC/g, and 85 Coliform/g
- Midwood's Dairy Barn showing Chocolate Ice Cream 2,400 APC/g and <1 EHSCC Coliform/g
- Elsie's Creamery showing Vanilla Ice Cream (2R) 30,000 EPAC APC/g and <1 EHSCC Coliform/g
- McDonalds #6099 showing Vanilla Milk Shake 3,700 APC/g and <1 EHSCC Coliform/g, Vanilla Ice Cream <250 EPAC APC/g and <1 EHSCC Coliform/g
- Burger King #4224 showing Vanilla Ice Cream 3,100 APC/g and <1 EHSCC Coliform/g
- McDonalds #3174 showing Vanilla Milk Shake 23,000 APC/g and 16 Coliform/g, Vanilla Ice Cream <250 EPAC APC/g and <1 EHSCC Coliform/g

Uncle Bobs has since shut down their ice cream machine and will no longer be selling soft serve ice cream.

The following water samples taken from Haviland Pond, reviewed by Board members, were found to be safe for swimming:

- July 22, 2019 – 5 CFU's of E. Coli per 100 ml
- July 29, 2019 – 20 CFU's of E. Coli per 100 ml

Notice of Decision - Special Permit/Home Occupation submitted by the Planning Board for 52 Skyridge Street, was reviewed by the Board. The Permit is for a Home Office – law office (Law Offices of Sarah M. Pascale).

Notice of Decision - Special Permit/Home Occupation submitted by the Planning Board for 217 Church Street, was reviewed by the Board. The Permit is for a Home Office – home remodeling business (Gary Manuel General Contracting).

The following Changes in Occupancy submitted by the Planning Board were reviewed by Board Members:

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2019 AUG 21 P 1:47

- Todd Hanks, 135 Carmelinas Circle, Discount Auto Repair
- Erin Roch, 326 West Avenue, Esthetics by Erin @ Spa West
- Michelle Vargas, 114 Sewall Street, Coco Lush Studios (eye lash studio)

Site Sketch approval submitted by the Planning Board for property located at 345 West Street was reviewed by the Board.

The following Notices of Casualty Loss were reviewed by the Board:

- Alan Siok, 115 Miller Street
- William & Elizabeth Koscher, 51 Bridle Road
- Teresa Machado, 12 Merrimac Street
- Thomas Maruca, 323 Munsing Street
- Carol Libiszewski, 484 Poole Street

Pool testing reports for July 1, 2019 to July 31, 2019 for Ludlow Boys & Girls Club were reviewed by the Board.

Water test results for Westover Golf Course submitted by NETLAB was reviewed by the Board.

Water test results for Church of Jesus Christ of LDS submitted by Quabbin Analytical Laboratory was reviewed by the Board.

A letter received from ATC, 73 William Franks Drive West Springfield, MA 01089, regarding Cumberland Farms was read by the Board.

Septic pumping reports submitted by Clean Septics were reviewed by the Board.

The following Food Recalls were read by the Board:

- Outbreak Investigation of Cyclospora Illnesses Linked to Imported Fresh Basil, July 2019
- CM & R Inc. recalls Beef Stick Products due to Misbranding and Undeclared Allergens
- US Foods Recalls Raw Beef and Pork Products due to Possible Product Contamination
- Koch Foods Recalls Breaded Poultry Products Due to Misbranding and Undeclared Allergens
- Kent Quality Foods, Inc. Recalls Ready-to- Eat Sausage Products due to Possible Foreign Matter Contamination
- Premium Foods USA, Inc. Recalls Siluriformes Products Produced Without Benefit of Import Inspection

Motion made by Ms. DeSantis to adjourn the meeting with Mr. LaFever seconding the motion. All in favor 3-0.

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2019 AUG 21 P 1:47

Meeting adjourned at 5:48 p.m.

Respectfully submitted,

Adrienne DeSantis
Secretary

AD/tf