The regular meeting of the Board of Health was held on Tuesday, August 20, 2019. Carolyn Rogowski-Duarte, Chair, Adrienne DeSantis, Secretary, Michael LaFever, Member and Andrea Crete, Health Agent were present with Office Assistant Tim Fontaine recording the minutes. The meeting was called to order at 4:00 p.m. by Ms. Rogowski.

RECEIVED
2019 SEP 11 A 11:13

Ms. Rogowski introduced Health Agent Andrea Crete to the Board. Ms. Crete joins the Town with over 12 years experience in Public Health. Ms. Crete is a Registered Sanitarian and holds a Master's Degree in Public Health with a concentration in Environmental Health.

Board members reviewed the minutes of the August 6, 2019 meeting. Motion made by Ms. DeSantis to approve the minutes as written, seconded by Mr. LaFever. All in favor 3-0. Minutes were signed by Ms. DeSantis.

Payroll schedules and bills were signed by all Board Members.

Cheryl Messer-Lusty, Director of Nurses, provided the Board with the following updates from the last meeting:

- DPW is aware of the ramp for the shed needing repair. We have not heard anything yet though.
- The equipment being stored under the stairwell needs to be removed. Most of the equipment will be stored out in the shed. The broken printers are not part of our department and are waiting to be removed by an outside company.
- Uniform policy changes have been made. The Board was looking to add language in regards to jewelry and wristwatches.
- We have started doing the clinic at Keystone Commons. Patients will be brought into a single location. Once a month we will enter the Cottage to take care of patients located there.
- Ms. Messer will be attending ICS-400 training on September 12, 2019 and September 14, 2019. These trainings will be held in Chesterfield, MA. Ms. Messer will be attending these trainings outside of work hours. Ms. DeSantis would like to see Ms. Messer be reimbursed for her mileage. Ms. Rogowski would like to receive more information before making a decision. This will be tabled until the next meeting.

Ms. Anna Rodrigo was due to meet with the Board at 4:30 p.m. to discuss the current trash situation at 39-41 West St. Ms. Rodrigo never showed for her appointment. A letter will be sent to Ms. Rodrigo to provide more trash receptacles for 39-41 West Street.

Health Agent Crete and Inspector Fontaine appeared in Housing Court on August 20, 2019 regarding the possibility of mold and electrical issues at 241B and 247 Winsor Street. These are part of the same apartment building. Both tenants agreed in Housing Court to dismiss the Board of Health. No further action will be required at this time.

A complaint was received regarding an unkempt property located at 299 Fuller Street. Health Agent Crete and Inspector Fontaine found the property was overgrown. The property has been abandoned and recently sold at auction. The new owner will try to be located and if known, a Certified letter will be written allowing the owner ten (10) days to correct all violations.

RECEIVED
2019 SEP 11 A 11: 13

A complaint was received regarding chickens and roosters located at 258 Fuller St. Health Agent Crete and Inspector Fontaine visited the property and visualized three (3) roosters and two (2) chickens housed in a pen in the back of the house. The homeowners were informed of the need to apply for a permit from the Board. There was also a large dumpster overflowing in the driveway. This is to be emptied within the upcoming week. A follow up inspection will take place to ensure compliance.

A letter was received requesting an extension on a Disposal Works Construction Permit for Lot 3A – Avelino Way. The homeowners are looking to file a deed restriction for the property to allow for the use of a 3-bedroom design. The house will contain a bonus room that could be used as a 4th bedroom. Health Agent Crete recommends a change in the design to accommodate the 4th bedroom. Motion made by Ms. DeSantis to allow the extension of the permit with the submittal of revised plan with Mr. LaFever seconding the motion. All in favor 3-0. The homeowner will be charged a plan review fee of $85.00.

The Board discussed upcoming dates for the Board of Health meetings. The meetings have been scheduled for the following:

- September 10, 2019 and September 24, 2019
- October 8, 2019 and October 22, 2019
- November 12, 2019
- December 10, 2019

All meetings will begin at 4:00 p.m.

Legal Notice - Special Permit/Accessory Apartment submitted by the Planning Board for 21 Mineral Spring Avenue, was reviewed by the Board. The public hearing is scheduled for Thursday, September 12, 2019, at 7:00 p.m.

A letter received from the Building Department regarding an unkempt property located at 12 Bristol Street was reviewed by the Board.

A letter received from Atty. Bradford Martin regarding his client located at 236 West Street was reviewed by the Board.

A letter received from the Building Department regarding no permits issued for 237 West Street was reviewed by the Board.

A letter from the Selectmen informing Our Lady of Fatima Church of conditions set forth by the Town for Festa 2019 was reviewed by the Board.

The following Food Establishment Inspection Reports were reviewed by the Board:

- Our Town Variety, 259 Fuller St.
- Subway, 477 Center St.
- Ludlow Pizza, 257 Fuller St.
- Pride Convenience, 478 Center St.
- Starbucks, 456 Center St.

RECEIVED
TOWN CLERK'S OFFICE
2019 SEP 11 A 11:13
TOWN OF LUDLOW

The following Morrell Associates reports were reviewed by the Board:

- Midwood's Dairy Barn showing Vanilla Ice Cream 930 APC/g and 1 Coliform/g
- Elsie's Creamery showing Black Raspberry Yogurt <1 EHSCC Coliform/g
- McDonalds #6099 showing Chocolate Milk Shake 21,000 APC/g and <1 EHSCC Coliform/g, Vanilla Ice Cream <250 EPAC APC/g and <1 EHSCC Coliform/g
- Burger King #4224 showing Vanilla Ice Cream 5,500 APC/g and 2 Coliform/g
- McDonalds #3174 showing Chocolate Milk Shake 12,000 APC/g and 5 Coliform/g, Vanilla Ice Cream <250 EPAC APC/g and <1 EHSCC Coliform/g

The following water samples taken from Haviland Pond, reviewed by Board members, were found to be safe for swimming:

- August 5, 2019 – 5 CFU's of E. Coli per 100 ml
- August 12, 2019 – 20 CFU's of E. Coli per 100 ml

These are the last tests for the 2019 season.

Ms. Crete asked the Board for Inspector Fontaine to attend a few trainings. They are Certified Pool Inspector class and MAPHIT Housing. Board Members agree to the trainings.

The following Notices of Casualty Loss were reviewed by the Board:

- Tony Sousa, 58 Warsaw Ave.
- Jeffery Newman, 141 Edgewood Road
- Nadine Strahs, 72 Chapin Greene Dr.

Water test results for Church of Jesus Christ of LDS submitted by Quabbin Analytical Laboratory was reviewed by the Board.

A letter from MassDEP to Cumberland Farms, 105 West Street, regarding Release Notification and Notice of Responsibility, was read by the Board.

Septic pumping reports submitted by Clean Septics were reviewed by the Board.

The following Food Recalls were read by the Board:

- Tyson Foods, Inc. Recalls Weaver Brand Ready-To-Eat Chicken Patty Products due to Possible Foreign Matter Contamination
- Outbreak Investigation of Cyclospora Illnesses linked to Imported Fresh Basil, July 2019

- Taylor Farms Illinois Inc. Recalls Chicken Products due to Possible Processing Defect

Public Health Dispatch provided by NACCHO for August 2019 was reviewed by the Board.

RECEIVED
TOWN CLERK'S OFFICE
2019 SEP 11 A 11: 13
TOWN OF LUDLOW

Motion made by Ms. DeSantis to adjourn the meeting with Mr. LaFever seconding the motion. All in favor 3-0.

Meeting adjourned at 5:00 p.m.

Respectfully submitted,

Adrienne DeSantis
Secretary

AD/tf