October 1, 2019

RECEIVED
TOWN CLERK'S OFFICE
2020 FEB 19 P 4:12
TOWN OF LUDLOW

The Meeting of the Board of Selectmen held on Tuesday, October 1, 2019 began at 6:00 p.m. in the Selectmen's Conference Room, Town Hall.

Members Present: Chairman Mr. DeBarge, Mrs. Fernandes, Mr. Silva, Mr. Goncalves and Mr. Rosenblum

First Order of Business: The Pledge of Allegiance

**Visitations:**

**Shawn Ryan Howe, American Legion Post 52 Commander**

Mr. Howe discussed seeking the Board's approval for the American Legion Post 52 parade route for the 100-year Anniversary Celebration to be held on a weekend in August 2021; the use of the roads; and nominating a Board member to be on the parade committee.

Mr. Howe is in the process of discussing various parade routes with the Police Chief, Fire Chief and the Director of the Department of Public Works. Mr. Howe stated passing the memorial on East Street would be included in the parade route and anticipates this parade would be larger than the annual Memorial Day parade. Mr. Howe stated he will also be asking the Veterans' Agent, Eric Segundo to be a part of parade committee.

Chairman DeBarge stated he is an American Legion Post 52 member. Chairman DeBarge also stated his concerns are the date in August to be chosen; the heat of August; and the use of first responders during the tight window between Celebrate Ludlow and the start of school. Mr. Howe stated August was chosen since Post 52 will be turning 100 on August 21, 2021.

Mr. Silva moved and seconded by Mrs. Fernandes to approve the parade to be held by American Legion Post 52, use of the roads in 2021, and nominated Chairman DeBarge to be on the parade committee. Vote 4-0-1 abstention.

**Correspondence**:

226. Brian Shameklis, Safety Committee Chairman – recommending to the Board that an additional street light be added to existing light pole #4S on Arch Street.

Mr. Silva moved and seconded by Mr. Rosenblum to approve the Safety Committee's recommendation and add an existing light pole #4S on Arch Street. Chairman DeBarge would like Mr. Shameklis to discuss all recommendations listed on this Agenda with the Board. Mr. Silva moved to withdraw his motion and seconded by Mr. Rosenblum to table until Mr. Shameklis is scheduled to appear before the Board to discuss.

227. Brian Shameklis, Safety Committee Chairman – recommending to the Board to support the need for continued maintenance and repair of the street light in the vicinity of 171/181 Cislak Drive by Eversource.

Mr. Silva moved and seconded by Mr. Rosenblum to table until Safety Chairman comes in to discuss with the Board.

228. John R. Maher, Director of Government Affairs, Charter Communications – informing the Board of changes in the channel line-up and programming information.

Moved by Mr. Rosenblum and seconded by Mrs. Fernandes to file. Vote 5-0 all in favor.

229. Brian Shameklis, Safety Committee Chairman – not recommending to the Board that a stop sign be installed at the intersection of Hunter Road and Clover Road.

Mr. Silva moved and seconded by Mrs. Fernandes to table until Safety Chairman comes in to discuss with the Board.

230. Brian Shameklis, Safety Committee Chairman – recommending to the Board that the weeds and shrubs in front of the Police Department be removed.

Moved by Mr. Silva and seconded by Mrs. Fernandes to file. Vote 5-0 all in favor.

RECEIVED
TOWN CLERK'S OFFICE
2020 FEB 14 P 4:12
TOWN OF LUDLOW

231. Shannon Walsh, Historic Preservation Planner – informing the Board the Pioneer Valley Planning Commission (PVPC) has recently updated its Historic District Commission Appeals Process in accordance with Massachusetts General Law.

Moved by Mr. Silva and seconded by Mr. Goncalves to file. Vote 5-0 all in favor.

232. William J. Fabbri, LSP Principal Hydrogeologist – informing the Board WjF GeoConsultants, Inc. (WjF) has completed all response actions for a release of oil and/or hazardous materials that occurred at Sewall Street Auto Center, 330 Sewall Street, Ludlow, MA.

Moved by Mr. Silva and seconded by Mr. Goncalves to file. Vote 5-0 all in favor.

233. Peter J. Cavicchi, P.E., District 2 Highway Director, Massachusetts Department of Transportation (Mass DOT) – providing the Board with Small Bridge Inspection Reports for ST 21 Center Street/Higher Brook dated 6/7/19 and Sportsman Road/Higher Brook dated 6/12/19.

Moved by Mrs. Fernandes and seconded by Mr. Goncalves to file. Vote 5-0 all in favor.

234. Exit 7 Players – requesting a Special One Day Permit for Beer and Wine for the Musical Cabaret/35th Anniversary to be held on December 13, 14, and 15, 2019 from 8:00 p.m. - 11:00 p.m. at Exit 7 Players on Chestnut Street. Board to waive fee if approved.

Moved by Mr. Rosenblum and seconded by Mr. Goncalves to approve the Exit 7 Players Special One Day Permit, on each day, for Beer and Wine for the Musical Cabaret/35th Anniversary to be held on December 13, 14, and 15, 2019 from 8:00 p.m. - 11:00 p.m. at Exit 7 Players on Chestnut Street and to waive the fee. Vote 5-0 all in favor.

235. Joe Alves, Assistant Assessor – requesting the Board to schedule our Fiscal Year 2020 Tax Rate Classification Hearing for Tuesday, October 22, 2019.

Moved by Mr. Goncalves and seconded by Mr. Rosenblum to schedule the Fiscal Year 2020 Tax Rate Classification Hearing for Tuesday, October 22, 2019. Vote 5-0 all in favor.

236. Dan Houston and Matt Cunningham, Civic Economics – MGM Springfield Surrounding Community Impact Study: One Year Look Back - asking for the primary contact person and the responsible individual for conducting data collection and requesting times on October 15, 16 and 17 to visit Town Hall to meet with elected officials and staff.

Moved by Mr. Silva and seconded by Mr. Goncalves to have Ellie Villano as the primary contact person to conduct data collection and to allow them to come to Town Hall October 15, 16, and 17 and discuss with officials. Vote 5-0 all in favor.

237. Wreaths Across America – Bingo application for Bingo for Dads, Dudes & Darlings to be held on Saturday, November 9, 2019 at Unity AC, 161 State Street, Ludlow. Board to sign application if approved.

Moved by Mrs. Fernandes and seconded by Mr. Goncalves to approve the Bingo application for Bingo for Dads, Dudes & Darlings to be held on Saturday, November 9, 2019 at Unity AC, 161 State Street, Ludlow. Vote 5-0 all in favor.

238. Michael G. Suprenant, P.E. – Temporary Director of Public Works/Town Engineer – requesting the Board of Selectmen to approve the proposed classification and rate changes for a second mechanic position.

Mrs. Villano stated Carrie Ribeiro, Director of Human Resources also provided an email with her recommendations. Mrs. Villano stated the DPW is recommending adding a second mechanic in case the regular mechanic is out. Mrs. Villano stated the primary mechanic also does field work and plows if needed. Mrs. Villano stated the recommendation from Human Resources is to make two heavy equipment labor/mechanics, a primary and a secondary. Mrs. Villano stated the mechanic is out and they hired another individual. Mrs. Villano stated when the mechanic comes back, there should be two positions that are the heavy equipment labor/mechanics. Mrs.

Villano stated there is no change in the rate of pay; it will help the DPW function better; there is a vacancy; and the DPW wants the position reclassified to a mechanic.

RECEIVED
TOWN CLERK'S OFFICE
2019 FEB 19 P 4:12
TOWN OF LUDLOW

Moved by Mrs. Fernandes and seconded by Mr. Silva to approve the proposed classification and rate changes for a second mechanic position as discussed for both parties contingent on the Union approving the first party. Vote 5-0 all in favor.

Mrs. Villano confirmed the Board is approving the change as outlined by the Human Resource Manager changing both the mechanic position and this vacant position to be two Mechanic/Heavy Equipment pending acceptance or approval by the Union to change the description of the current mechanic position.

Mrs. Villano stated the Board of Selectmen can only change the temporary compensation for an Engineering Intern. Mrs. Villano stated the DPW is looking to change the compensation plan for an Engineering Intern from $14.42 to $16.98. Mrs. Villano stated the DPW recommendation is that the position be compensated the cost of living annually is not recommended by Human Resources because these are temporary positions over a finite period of time and has often been vacant over the years.

Moved by Mr. Silva and seconded by Mrs. Fernandes to change the compensation plan for a Senior Engineering Aid (Temp) position from $14.42 to $16.98 and periodically review. Vote 5-0 all in favor.

239. Pablo P. Madera, Chief of Police – informing the Board of a liquor law violation that occurred at the Gremio Lusitano Club on August 23, 2019.

Mr. Silva disclosed he is a Board of Director for the Gremio Lusitano Club; will not participate on any votes but would like to be a part of discussions. Mrs. Fernandes, Mr. Goncalves and Mr. Rosenblum disclosed they are members of the Gremio Lusitano Club.

Mr. DeBarge read the letter he received from Chief Madera regarding a liquor law violation that occurred at the Gremio Lusitano Club on August 23, 2019.

Moved by Mr. Goncalves and seconded by Mr. Rosenblum to schedule a hearing with the Gremio Lusitano Club Manager; a representative of their Board; Chief Madera; and Active Detective Sgt. Kornacki. Vote 4-0-1 all in favor.

**Unfinished Business**:

For the Board's information: The Massachusetts Department of Elementary and Secondary Education has informed us the state funded legislative earmark is being issued out as a grant in the amount of $100,000 for the replacement of the Ludlow High School track. We must apply for it through their grants management system (EdGrants) in order to receive these funds.

Mrs. Villano stated the school has applied through the State's EdGrants system for the $100,000 for the replacement of Ludlow High School track. Mrs. Villano stated she had a discussion with Senator Lessor's Chief of Staff to see if this is a multi-year grant or if the funds need to be used by the end of the fiscal year on June 30.

Board to appoint the Town Treasurer as the "Compliance Officer" relative to the Towns' Continuing Disclosure Procedures.

Mr. Silva moved and seconded by Mrs. Fernandes to appoint the Town Treasurer as the Compliance Officer relative to the Towns' Continuing Disclosure Procedures. Vote 5-0 all in favor.

Board to approve and Chairman to sign the Change Order #1 for the Harris Brook Elementary/Chapin Street School project.

Mr. Goncalves moved and seconded by Mr. Silva for the Chairman to sign the Change Order #1 for the Harris Brook Elementary/Chapin Street School project in the amount of $11,845.86. Vote 5-0 all in favor.

Board to sign the Special One Day Permit for Beer and Wine One Day Permit and a Sunday Music and Dance Permit for a Tail Gate Party on November 24, 2019 from Noon – 8:00 p.m. at Villa Rose Restaurant, 1428 Center Street, Ludlow.

RECEIVED
TOWN CLERK'S OFFICE
2020 FEB 19 P 4: 12
TOWN OF LUDLOW

Mr. Goncalves moved and seconded by Mrs. Fernandes to sign the Special One Day Permit for Beer and Wine for the Tail Gate Party Villa Rose Restaurant on November 24, 2019 from Noon – 8:00 p.m. Vote 5-0 all in favor.

Board to sign the Special One Day Permit for Beer and Wine for the Club 50 Luncheon to be held on Sunday, October 6, 2019 from 11:00 a.m. – 4:00 p.m. at St. John the Baptist Pastoral Center, 201 Hubbard Street, Ludlow.

Mr. Goncalves moved and seconded by Mr. Silva to sign the Special One Day Permit for Beer and Wine for the Club 50 Luncheon to be held on Sunday, October 6, 2019 from 11:00 a.m. – 4:00 p.m. at St. John the Baptist Pastoral Center. Vote 5-0 all in favor.

Board to sign the Special One Day Permit for Beer and Wine for the Musical Cabaret/35th Anniversary to be held on December 13, 14, and 15, 2019 from 8:00 p.m. - 11:00 p.m. at Exit 7 Players on Chestnut Street.

Mr. Goncalves moved and seconded by Mr. Silva to sign the three Special One Day Permits for Beer and Wine for the Musical Cabaret/35th Anniversary to be held on December 13, 14, and 15, 2019 from 8:00 p.m. - 11:00 p.m. at Exit 7 Players on Chestnut Street. Vote 5-0 all in favor.

Board to sign the Wreaths Across America Bingo application for Bingo for Dads, Dudes & Darlings, if approved.

The Board signed the application for the Wreaths Across America Bingo for Dads, Dudes & Darlings.

**New Business:**

The Board perused the Selectmen Meeting Minutes of June 18, 2019.

The Board perused the Executive Session Meeting Minutes of August 6, 2019.

Chairman approved and signed all bills, warrants and abatements.

The Chairman read the following Event Calendar:

October 5 – Western Massachusetts Municipal Conference at UMass Amherst Campus Center Auditorium from 8:30 a.m. to 3:00 p.m.

October 6 – Club 50 Luncheon from 11:00 a.m. – 4:00 p.m. at St. John the Baptist Pastoral Center

October 7 – Town Meeting 7:30 p.m. at Ludlow High School

October 22 – Tax Classification Hearing – 6:00 p.m. in the Board of Selectmen Conference Room

October 25 – Rag Shag Parade at 6:30 p.m. from Town Hall to Ludlow Community Center Randall Boys & Girls Club

November 24 – Tail Gate Party at Villa Rose Restaurant, 1428 Center Street from Noon to 8:00 p.m.

October 20 - Ignite the Light of Hope, Ludlow Cares Coalition and Michael J. Dias Foundation is holding their 4th candlelight vigil and Walk to Remember on the grounds of Baird Middle School, 1 Rooney Road, Ludlow. As part of Ludlow's annual Red Ribbon Week campaign which is October 20-26. The vigil serves to remember all those who have died as a result of substance abuse disorder. Gathering before the event starts at 5:30 p.m. and the walk begins at 6:30 p.m. Parking for the event will be at the Baird Middle School, the Ludlow Boys and Girls Club, and the DPW parking lot.

**Closing Comments:**

RECEIVED
TOWN CLERK'S OFFICE
2020 FEB 19 P 4:12
TOWN OF LUDLOW

Mr. Rosenblum stated the Michael J. Dias Foundation's 8th Annual fundraiser is on Saturday, October 19th at the Gremio Lusitano Club. Tickets can be purchased by calling or emailing Grace Dias at 413-250-2823 or email: gdias@mdiasfoundation.org. Social hour starts at 5 p.m. Mr. Rosenblum also reminded residents Special Town Meeting is scheduled for next Monday, October 7.

Mrs. Fernandes stated all the events scheduled are very important for our community and especially encouraged residents to attend The Michael J. Dias Foundation's Annual fundraiser and Walk to Remember.

Mr. Silva echoed both comments made by Mr. Rosenblum and Mrs. Fernandes. Mr. Silva stated he attends those events every year and encourages residents to bring their children because it is a learning experience. Mr. Silva also encouraged all precinct members to attend Special Town Meeting. Mr. Silva also stated the East Street light turning left to go over Putts Bridge is still having a timing issue.

Mr. Goncalves stated the Track and Field Committee had its first meeting and encouraged residents to make donations on the ludlowfields.com website which will be set up shortly. The next Track and Fields Committee meeting is scheduled for Thursday, October 3 at 6:00 p.m. at Town Hall and everyone is welcome to attend with ideas or email Mr. Goncalves at tonyideal@aol.com. Mr. Goncalves suggested having a Town community calendar which lists community events. Mr. Silva suggested listing such events on the Town website and to publish on cable. Mrs. Villano stated she will communicate same with the Town IT department.

The Board entered into Executive Session for the purposes of discussing non-union negotiations, tax title foreclosures, and negotiations with the Police Officers and Police Supervisors. To discuss strategy with respect to collective bargaining or litigation that if in an open meeting, may have a detrimental effect on the bargaining or litigation position of the public body and the Chair so declares.

Moved by Mr. Silva and seconded by Mrs. Fernandes to adjourn this meeting at 7:12 p.m., not return to open session, and to enter Executive Session for the purposes of discussing non-union negotiations, tax title foreclosures, and negotiations with the Police Officers and Police Supervisors. To discuss strategy with respect to collective bargaining or litigation that if in an open meeting, may have a detrimental effect on the bargaining or litigation position of the public body and the Chair so declares. Vote 5-0 all in favor.

Ludlow Board of Selectmen

All related documents can be viewed at the Board of Selectmen's Office during regular business hours.