The regular meeting of the Board of Health was held on Tuesday, October 8, 2019. Carolyn Rogowski-Duarte, Chair, Adrienne DeSantis, Secretary, Michael LaFever, Member, and Andrea Crete, Health Agent were present with Office Assistant Tim Fontaine recording the minutes. The meeting was called to order at 4:01 p.m. by Ms. Rogowski.

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Board members reviewed the minutes of the September 10, 2019 meeting. Motion made by Mr. LaFever to approve the minutes as written, seconded by Ms. DeSantis. All in favor 3-0. Minutes were signed by Ms. DeSantis.

Payroll schedules and bills were signed by all Board Members.

Angela Kramer, RN came in to speak to the Board regarding services she provides for two patients. Back when Ms. Kramer started working for the Town, showers were a large part of her workload. Since then, there are only two patients who require showers. Ms. Kramer feels she is doing work that is more than what a CNA could do for these patients. Ms. Kramer assists with getting them into and out of the shower and occasional washing. During this time, Ms. Kramer is able to monitor her patients. By doing these showers, it has allowed for these patients to remain in their homes. This Department currently charges an additional $15.00 for the amount of time spent at a patients house over the 1st hour. Mr. LaFever feels this is a service a Home Health Aide could provide and the possible need to hire Aides to provide showers. Ms. DeSantis would like to look at revenue producing for the survivability of this office. Ms. DeSantis would like to see these two patients be grandfathered and no more showers be offered. Ms. Rogowski would like to see us continue with showers if people are to call as it is a great service for the senior population of Ludlow. Motion made by Mr. LaFever to provide services at the flat rate of $15.00 with further discussion as to what services this department will provide and a new fee structure. Seconded by Ms. DeSantis. All in favor 3-0.

Ms. Crete is asking the Board to reimburse the two patients for the additional amount that was charged during the past two months. Motion made by Ms. DeSantis to reimburse these two patients for the overcharges. Seconded by Mr. LaFever. All in favor 3-0.

Ms. Kramer spoke to the Board regarding her position as Director-at-Large with the MAPHN. She currently attends about 4 meetings throughout the year in the eastern part of the state. The original vote from the Board was that the position would be on Ms. Kramer's own time with no mileage reimbursement for meetings attended. Ms. Kramer brought back a lot of useful information from her last meeting and is asking the Board to receive her regular pay for the day instead of having to use personal or vacation time. Mileage will be reimbursed by MAPHN. Motion made by Ms. DeSantis to overturn the original decision made by the Board on March 12, 2019 and allow Ms. Kramer her regular pay for that meeting. Seconded by Mr. LaFever. All in favor 3-0.

Ms. Rogowski asked about Ludlow becoming a CERT Town. Ms. Rogowski would like to know if Cheryl Messer, Director of Nurses, has applied for any grants. Ms. Messer attended the meeting and explained that there is an additional "Train the Trainer" training she must attend before Ludlow officially becomes a CERT Town. Ms. Messer is looking into the schedule for this training.

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Karen Garro, 376 Miller St., came to ask the Board for permission to house a pony on her property. She owns approximately 3 acres of land. The pony would be for private use and not for commercial purposes. Eventually Ms. Garro might want an additional pony. Board members reviewed the Barn and Paddocks. Board members discussed the manure plan with Ms. Garro. Motion made by Ms. DeSantis to allow for no more than 2 ponies at 376 Miller Street. Seconded by Mr. LaFever. All in favor 3-0.

Ahmad Amin met with the Board regarding Basics Mini Mart, 192 East Street. Basics Mini Mart has recently been found in violation of the Town Tobacco Regulations. The business has been fined $200.00 for the first violation of selling tobacco to an underage individual. The second violation constituted a fine of $300.00 and the suspension of the tobacco license for 10 days. Mr. Amin explained to the Board that he recently took over the business from his nephew and was unaware of what transpired. Mr. Amin is asking for leniency in the penalties. Mr. Amin feels that the loss of license could be detrimental to his business. Motion made by Mr. LaFever for Basics Mini Mart to pay the fine of $500.00 and to suspend the 10-day suspension for a period of 1 year. If no further violations occur within the 1 year, the 10-day suspension would be removed. Any further violation within the 3-year period (per the Tobacco Regulations) would constitute the 3rd violation and would be penalized accordingly. Seconded by Ms. DeSantis. All in favor 3-0.

Andrea Crete, Health Agent, discussed with the Board the following additional permit fees she would like to see implemented:

- Recreational Camp for Children - $100.00
- Semi Private Swimming Pool - $100.00
- Temporary Food Event (1-14 days) - $50.00
- Temporary Food Event (Licensed Ludlow Establishment) - $25.00
- Food Establishment Plan Review - $100.00
- Motel/Hotel/Inn/B&B - $100.00
- Pre Rental Housing Inspection - $75.00
- Body Art Establishment – Lowered to $500.00

Motion made by Ms. DeSantis to accept the new fees and incorporate them into the current fee schedule effective immediately. Seconded by Mr. LaFever. All in favor 3-0.

The following Food Establishment Inspection Reports were reviewed by the Board:

- Mill's Tavern, 14 Worcester St.
- Europa Bar and Grill, 782 Center St.
- Tony and penny's, 18 Canterbury St.

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- Evans Egg House, 200 Center St.
- Johns Corner, 204 Sewall St.
- Abudanza Express, 6 Fuller St.
- Brookside Café, 6-8 Fuller St.
- Westover Golf Course, 181 South St.
- Lupa Zoo, 68 Nash Hill Rd.
- Blue Water Sushi, 221 East St.
- Big Y, 433 Center St.
- AFC Sushi Inc., 433 Center St.
- Ludlow Country Club, 1 Tony Lema Dr.
- Come e Cala-te, 189 State St.
- Moonlight Café, 387 East St.
- Open Door Café, 247 Cady St.
- Starbucks, MA Pike West
- Papa Gino's, MA Pike West
- D'Angelo's, MA Pike West
- Gulf Express, MA Pike West
- Gulf Express, MA Pike East
- McDonalds, MA Pike East
- Starbucks, MA Pike East
- Ludlow High School, 500 Chapin St.
- Chapin Elementary School, 766 Chapin St.

The following Morrell Associates reports were reviewed by the Board:

- Midwood's Dairy Barn showing Chocolate Ice Cream 3200 APC/g and <1 EHSCC Coliform/g
- Elsie's Creamery showing Vanilla Ice Cream 30,000 EPAC and <1 EHSCC Coliform/g
- Elsie's Creamery retest showing Vanilla Ice Cream 28,000 EPAC and <1 EHSCC Coliform/g
- McDonalds #6099 showing Vanilla Milk Shake <250 EPAC and <1 EHSCC Coliform/g, Vanilla Ice Cream <250 EPAC APC/g and <1 EHSCC Coliform/g
- Burger King #4224 showing Vanilla Ice Cream <250 EPAC and <1 EHSCC Coliform/g
- McDonalds #3174 showing Vanilla Milk Shake 2,200 APC/g and <1 EHSCC Coliform/g, Vanilla Ice Cream <250 EPAC APC/g and <1 EHSCC Coliform/g

Motion made by Ms. DeSantis, seconded by Mr. LaFever allowing Andrea Crete authorization to sign the weekly payroll sheets. All in favor 3-0.

Ms. Crete informed the Board that a letter was sent to all retailers concerning CBD (Cannabidiol) products. There was a letter received from the State as to what is allowed to be sold. Currently no edible products are allowed to be sold. We are asking for voluntary compliance with this matter in the removal of any edible CBD products.

Board Members discussed signing of the MAVEN contract. This would be for the shared nurse coverage of other Towns. Currently Angela Kramer covers the MAVEN for these Towns. Motion made by Mr. LaFever to sign the MAVEN contract for the current year. Seconded by Ms. DeSantis. All in favor 3-0.

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Site plan approval submitted by the Planning Board for 484 & 488 Center Street was reviewed by the Board.

Site plan approval submitted by the Planning Board for 471-485 Center Street was reviewed by the Board.

Notice of Decision/Special Permit Granted by the Planning Board for 484 & 488 Center Street was reviewed by the Board.

Notice of Decision/Special Permit Granted by the Planning Board for Ludlow Center LLC, 471-485 Center Street, was reviewed by the Board.

Notice of Decision/Special Permit Granted by the Planning Board for 21 Mineral Springs Avenue was reviewed by the Board.

Notice of Decision/Special Permit Granted by the Planning Board for 356 Ventura Street was reviewed by the Board.

Legal Notice - Special Permit/Accessory Apartment submitted by the Planning Board for 21 Mineral Spring Avenue, was reviewed by the Board. The public hearing is scheduled for Thursday, September 12, 2019, at 7:00 p.m.

Change of Occupancy for Aderico Florindo, 40 Ravenwood Drive, submitted by the Planning Board was reviewed by the Board.

The following Notices of Casualty Loss were reviewed by the Board:

- Geoffrey Gordon, 17 king Street
- Julio Carmona, 3 Waz Street
- Brian Rogowski, 17 Irla Drive
- Jeremy & Jessica Libiszewski, 10 Daisy Lane
- David Almeida, 460 Ventura Street
- Glen Sullivan, 512 West Street
- Holly Bosquet & John Brosseau, 209 Cady Street
- Gwendolyn Laughran, 40 McLean Parkway
- Paul & Kimberly Gasparrini, 38 Ronald Street
- Harold & Elizabeth Snipes, 151 Loopley Street

Pool testing reports for September 1, 2019 to September 30, 2019 for Ludlow Boys & Girls Club were reviewed by the Board.

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Water test results for Lupa Zoo submitted by Quabbin Analytical Laboratory was reviewed by the Board.

The inspection report of the Ludlow Police Department lockup facility, performed by MassDPH, was read by the Board.

The following Food Recalls were read by the Board:

- Perdue Foods LLC Recalls Simply Smart Organics Frozen Chicken Ready-to-Eat Products Due to Misbranding and Undeclared Allergens
- Astrochef LLC Recalls Chicken Pub Style Entrees Due to Misbranding and Undeclared Allergens
- Fisher Packing Company Recalls Ready-to-Eat Pork Products Due to Possible Listeria Contamination
- Tip Top Poultry, Inc. Recalls Ready-to-Eat Poultry Products Due to Possible Listeria Contamination

Motion made by Ms. DeSantis to adjourn the meeting with Mr. LaFever seconding the motion. All in favor 3-0.

Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Adrienne DeSantis
Secretary

AD/tf