The Meeting of the Board of Selectmen held on Tuesday, December 17, 2019 began at 6:00 p.m. in the Selectmen's Conference Room, Town Hall.

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Members Present: Derek DeBarge, Chairman, Carmina Fernandes, Antonio Goncalves, Manuel Silva and William Rosenblum

First Order of Business: The Pledge of Allegiance

Visitations:

6:15 p.m. – Tracey Blair, Turnpike Package Liquors

Ms. Blair stated she would like to sell an unencumbered license to include the inventory in the building. She also explained that there is some debt that needs to be cleared up prior to the sale. She currently has 3 potential buyers.

Mr. DeBarge advised Ms. Blair to renew the liquor license at this time for 2020 per our Counsel and the ABCC.

The Board moved to schedule a public cancellation hearing for failure to operate to be held on February 4, 2020 to discuss a timeline in which to sell the property, transfer the inventory, and transfer the liquor license.

Correspondence:

280. Dr. Todd Gazda, Ludlow Public Schools – informing the Board of a Project Funding Agreement Budget Revision Request, Number 1 for the Chapin Street Elementary School Project.

Moved by Mr. Silva, seconded by Mrs. Fernandes to file. Vote 5-0 all in favor.

281. Peter J. Cavicchi, P.E., District 2 Highway Director, Massachusetts Department of Transportation (Mass DOT) – informing the Board of missing clearance posting signs for the bridge on West Street that goes over the Chicopee River.

Moved by Mr. Silva, seconded by Mr. Goncalves to file. Vote 5-0 all in favor.

282. John R. Maher, Director of Government Affairs, Charter Communications – providing a check in the amount of $291,119.42 as the PEG Access annual grant of the License between the Town of Ludlow and Charter Communications.

Moved by Mr. Silva, seconded by Mr. Goncalves to file. Vote 5-0 all in favor.

283. Douglas J. Stefancik, MPA, Town Planner – requesting one (1) filing cabinet be declared as surplus by the Board and further requesting that he be allowed to dispose of it by donating it to any Town Department in need of it.

Moved by Mr. Goncalves, seconded by Mr. Silva to grant the request to declare the filing cabinet as surplus and to dispose of it by donating it to any Town Department in need. Vote 5-0 all in favor.

284. Douglas J. Stefancik, MPA, Town Planner – advising the Board that at the Planning Board meeting of December 12, 2019, the Board voted to approve the site sketch for Scott Shaw, for selling used cars, to be located at 135 Carmelinas Circle. Board of Selectmen to schedule a public hearing for a transfer of a Class II License from M.D.S. Auto Sales to Scott Shaw Enterprises.

Moved by Mr. Rosenblum, seconded by Mr. Goncalves to schedule a public hearing for a transfer of a Class II License from M.D.S. Auto Sales to Scott Shaw Enterprises. Vote 4-0-1 abstention.

285. Ludlow Police Department – notifying the Board Oguzhan Karaaslan resigned from his position as a Specials Police Officer for the Ludlow Police Department as of December 2, 2019. Mr. Karaaslan will be training at the Springfield Police Academy to become a full-time police officer for the Ludlow Police Department.

Moved by Mr. Rosenblum, seconded by Mr. Silva to accept the resignation of Oguzhan Karaaslan from his position as a Specials Police Officer for the Ludlow Police Department as of December 2, 2019. Vote 5-0 all in favor.

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286. Chief Madera and Lt. Valadas - Board to reappoint the list of Special Police Officers with the Ludlow Police Department as of January 1, 2020.

Moved by Mr. Goncalves, seconded by Mr. Silva to reappoint the list of Special Police Officers as follows Tyler J. Bastos, Seth M. Beal, Jose E. Branco, Justin Cruz, David J. Fernandes, Joseph P. Fontaine, Patrick F. Gaughan, James P. Harrington, Christian J. Mendes, Joseph E. Metcalfe, Steve N. Ramos, Avrohom Resnick, Fernando L. Ribeiro, Juan Rivera, Cory J. Rodrgues, Troy J. Rubner, Armando J. Saraiva, Connor S. Sormanti, Vincent B. Stanek, John Wiecek, with the omission of Jamie Williams, with the Ludlow Police Department as of January 1, 2020. Vote 5-0 all in favor.

286a. Chief Madera and Lt. Valadas – Board to appoint as Special Police Officers the recently appointed regular full-time police officers awaiting student officer positions within an MPTC Recruit Officer Course with the Ludlow Police Department as of January 1, 2020.

Moved by Mr. Goncalves, seconded by Mr. Silva to appoint Cieslak M. Mateusz, Matthew T. Corbin and Adam J. Roach as Special Police Officers, recently appointed as regular full-time police officers awaiting student officer positions within an MPTC Recruit Officer Course as follows with the Ludlow Police Department as of January 1, 2020. Vote 5-0 all in favor.

287. Rick Askew, Paul Chrzan and Eric Segundo, VFW Sgt. Joshua D. Desforges Post 3236 – notifying the Board the 2nd Annual First Responders Appreciation Dinner will be held on January 16, 2020. Also requesting the Board: (1) to approve the attached proclamation, proclaiming January 13th-17th, 2020 as "First Responders Appreciation Week"; and (2) to grant permission to display appreciation week banners at town locations.

Moved by Mrs. Fernandes, seconded by Mr. Rosenblum to approve the proclamation proclaiming January 13-17, 2020 as "First Responders Appreciation Week"; and grant permission to display appreciation week banners at town locations. Vote 5-0 all in favor.

Unfinished Business:

Moved by Mr. Goncalves, seconded by Mr. Silva to schedule interviews of the two applicants for an alternate one-year position available on the Council on Aging Board of Directors. Vote 5-0 all in favor.

Moved by Mr. Rosenblum, seconded by Mrs. Fernandes to clear the Gremio Lusitano Club 30-day probation period commencing on November 6, 2019 that ended on December 6, 2019 due to no new incidents occurring since the date of the hearing on November 5, 2019. Vote 4-0-1 abstention.

Board approved the First Responders Appreciation Week proclamation, proclaiming January 13 - 17, 2020 as "First Responders Appreciation Week" and will sign (4) copies at the next Board meeting on January 7, 2020.

Ms. Villano, Town Administrator updated the Board on the Police Chief Assessment Center and timeframes. Ms. Villano stated that she sent out 4 requests for quotes and received 2 back. Integrity Testing LLC in Tewskbury, MA came back with good references and that is Ms. Villano's recommendation to the Board. Ms. Villano also explained that the assessment will take approximately 8 weeks and an interim Chief will need to be appointed during this time.

Mr. Debarge agrees with Ms. Villano's recommendation and likes the fact that it is not the same company that the Town used during the last Chief's assessment.

Moved by Mr. Goncalves, seconded by Mr. Silva to contract with Integrity Testing LLC as the Assessment Center to assist with the hiring of the new Police Chief. Vote 5-0 all in favor.

Moved by Mr. Goncalves, seconded by Mrs. Fernandes to approve and sign the Selectmen Meeting Minutes of August 13, 2019 where all members were present. Vote 5-0 all in favor.

New Business:

Moved by Mr. Rosenblum, seconded by Mrs. Fernandes to approve and sign the Class I, II, III Licenses for 2020. Vote 4-0-1 abstention.

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Moved by Mr. Goncalves, seconded by Mrs. Fernandes to have the five (5) licensees that failed inspection, to appear before the Board. Vote 4-0-1 abstention.

Moved by Mr. Silva, seconded by Mrs. Fernandes to approve and sign Liquor Licenses, Common Vic Licenses and Entertainment Licenses for 2020. Vote 5-0 all in favor.

Moved by Mr. Rosenblum, seconded by Mrs. Fernandes to approve and sign the ABCC 2020 Seasonal Population Increase Estimation Form. Vote 5-0 all in favor.

Moved by Mr. Rosenblum, seconded by Mrs. Fernandes to approve and sign the ABCC 2020 Renewal Certification Form. Vote 5-0 all in favor.

Moved by Mrs. Fernandes, seconded by Mr. Rosenblum to approve liquor hours for New Year's Eve. Vote 5-0 all in favor.

Moved by Mrs. Fernandes, seconded by Mr. Rosenblum to approve, and Chairman to sign the Economic Development Administration (EDA) Amendment to the Financial Assistance Award. Vote 5-0 all in favor.

Board perused the Executive Session Meeting Minutes of October 22, 2019.

Chairman approved and signed all bills, warrants and abatements. A record of all warrants is in the Selectmen's office for perusal until provided to the Town Accountant's office.

Closing Comments:

Mr. Silva thanked the Rotary Club for doing the "Toys for Tots" on Sunday, the Rotary Club did a wonderful job and collected quite a few toys. Mr. Silva requested that the Agenda be put on the front page of the website as it was previously.

Mrs. Fernandes agreed with Mr. Silva that the Ludlow Rotary Club puts on a successful Toys for Tots every year, but they are lacking volunteers. Mrs. Fernandes also mentioned that if anyone is interested in volunteering to keep that Christmas tradition alive to contact the Ludlow Rotary Club. Mrs. Fernandes commended Ms. Villano on the decorations at the Town Hall with all of the lights, etc. Mrs. Fernandes attended the Wreaths Across America event and commented that it was a wonderful event despite the rain. Mrs. Fernandes praised Mr. Segundo for what an amazing job he does for all of the Veterans. Mrs. Fernandes also wished everyone a Merry Christmas and Happy New Years.

Mr. Rosenblum attended the tree lighting and wanted to thank Blanco Electric for the lights up front. Mr. Rosenblum thank the Rotary Club, especially Gloria and Marines for picking the toys up and stated that it was a great event despite the cold. Mr. Rosenblum wished everyone a Merry Christmas and Happy New Year and told everyone to be safe and enjoy the holidays.

Mr. Goncalves spoke about the track and field and how the Board hired an engineer and put everything in place. Mr. Goncalves also explained that the track and field committee would be coming before the Board of Selectmen in a few weeks to discuss getting the issue of the track and field onto the March ballot. Mr. Goncalves expressed his disappointment in the amount of donations that have come in since putting up the website Ludlowsportscomplex.org to help with the track and field, especially after all of the people that have showed excitement in getting the track and field replaced. Mr. Goncalves explained that to date only 2 donations have come in through that website and $135.00 was donated, which is sad. Mr. Goncalves also thanks Tony from the Villa Rose for the fundraiser that was held there on December 4th for the track and field where over $400 was raised. Mr. Goncalves wished everyone a Merry Christmas and Happy New Year.

Chairman DeBarge also mentioned that on January 7, 2020 the Board will be discussing the Town Meeting as well as the track and field issues. The Board of Selectmen will have to schedule a meeting on January 14th to insert articles to sign the warrant. Mr. Debarge requested that the Town Accountant, Town Treasurer and Mr. Eisenthal all attend the meeting. Mr. Debarge also mentioned after the first look at the Town budget with all departments needs and wants, the Town will be $2 million over

budget. Mr. Debarge commended Gloria Faria from the Rotary Club on the "Toys for Tots" event as well as Eric Segundo for the Wreaths Across America event, which all of the wreaths were placed in 32 minutes due to the number of volunteers. Mr. Debarge wished everyone a Merry Christmas and Happy New Years.

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Ms. Villano also explained that the meeting on the 17th would need to be posted at the Town Clerk's office because a Town warrant for special has to be in the hands of the Precinct Members and posted to the general public for at least 14 days prior to the Town Meeting. Therefore, the latest you could have a Town Meeting is February 3rd. Mr. Villano also explained that the Town is not $2 million over budget but rather $2 million over the preliminary review of next year's budget. The Town is in level one budget process where we see what the wants and needs are and then we cut where necessary.

Moved by Mrs. Fernandes, seconded by Mr. Silva to adjourn this meeting at 7:10 p.m., not return to open session, and to enter Executive Session for the purposes of discussing the opioid pending litigation. Vote 5-0 all in favor.

Ludlow Board of Selectmen

All related documents can be viewed at the Board of Selectmen's Office during regular business hours.