The regular meeting of the Board of Health was held on Tuesday, January 21, 2020. Adrienne DeSantis, Secretary; Michael LaFever, Member; and Andrea Crete, Health Agent were present with Office Assistant Tim Fontaine recording the minutes. Carolyn Rogowski-Duarte, Chair was excused. The meeting was called to order at 4:01 p.m. by Ms. DeSantis.

Payroll schedules and bills were signed by all Board Members.

Ms. Crete spoke about Food Manager Certification Training for Private Clubs/Churches. According to the Food Code, non-profits are not required to obtain certifications. Ms. Crete would like to see the Board enforce having non-profits obtain Food Manager and Allergen Awareness trainings. At the very least, having signage posted stating "this event or food served has not been inspected by the Local Board of Health". Board Members would like more information on what could be realistic to enact and enforce for non-profits. This item will be revisited at the next Board of Health meeting.

Ms. Crete spoke of the recent Chokesaver training that was held. On January 17, 2020, there were 5 participants certified. There is class scheduled for February 22, 2020 with 5 people from the Recreation Department. Another class is scheduled for February 28, 2020 for the Senior Center staff.

Ms. Crete informed the Board of the recent outbreak of Hepatitis A. As of right now, Massachusetts is not as severe as other parts of the country. This department is looking to provide free vaccines for certain people that fall within screening guidelines. The vaccine would be provided at no charge to this department from the State. Ms. DeSantis would like to see outreach to the local area to ensure that anyone who could benefit from the vaccine is notified. Board Members approved the ordering of the vaccines.

This department would like to reconfigure where vaccines are administered. Currently the area is located behind the counter in open space. The new area would be an enclosed office area with a door that would be used. The door could then be closed if there was a need for privacy or confidentiality. This would also allow for a little more storage area for our "lending closet" program. Board Members feel this would be a much better use for that office space.

Ms. Crete conducted a PowerPoint presentation on the 9 standards required for the AFDO Grant that she is currently working on. Board Members were very impressed with the progress so far. All standards must be done by December 31, 2020. During the presentation, Board Members went over the risk factors of all local establishments. Motion made by Mr. LaFever to accept the Risk determinations for all establishments. Seconded by Ms. DeSantis. All in favor 2-0.

The following Food Establishment Inspection Reports provided by Ms. Crete were reviewed by the Board:

- Iron Duke Brewing, 100 State Street
- Millside Studio, 222 Winsor Street

- Christ the King Church, 41 Warsaw Avenue
- Joey Bats Café, 285 East Street
- Cady St. Meat Market, 16B Cady Street
- Gremio Lusitano Club, 385 Winsor Street
- Ludlow Public Market, 46 Birch Street
- Holiday Inn Express (Pool Inspection), 321 Center Street

Ms. DeSantis spoke with a member of Ludlow Cares. In years prior, a member from the Board attended the monthly meetings. Ludlow Cares would like to see this start again. The meetings are held the 1st Wednesday of each month from 6pm-7pm in the Baird Middle School. This item will be discussed at the next Board meeting on February 11, 2020.

Motion made by Mr. LaFever to adjourn the meeting with Ms. DeSantis seconding the motion. All in favor 2-0.

Meeting adjourned at 5:27 p.m.

Respectfully submitted,

Adrienne DeSantis
Secretary

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