The regular meeting of the Board of Health was held on Tuesday, February 11, 2020. Carolyn Rogowski-Duarte, Chair; Michael LaFever, Member; and Andrea Crete, Health Agent were present with Office Assistant Tim Fontaine recording the minutes. Adrienne DeSantis, Secretary was excused. The meeting was called to order at 4:01 p.m. by Ms. Rogowski.

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Ms. Rogowski opened the meeting by informing the public of the lending closet being reopened for donations. This service allows residents of Ludlow the ability to borrow durable medical equipment free of charge when available.

Payroll schedules and bills were signed by all Board Members.

Ms. Crete received an inquiry from the Franklin Regional Council of Governments (FRCOG). Ms. Crete has been asked to finish the standardized training with one of the FRCOG inspectors. This would involve shadowing 2 inspections. One would be a HACCP based inspection. The other would be based on a Risk Control Plan. There would be a Memorandum of Understanding signed between the Town and the FRCOG. Ms. Crete would invoice the FRCOG for her time spent on this project. Board Members approve of training for the FRCOG inspector.

Ms. Crete spoke of Food Code Pro. This is a tablet-based inspection program that would greatly benefit the department. The company is offering a Grant currently to allow the testing of the software until June 30, 2020. If the Town would like to continue with the program, there would be an annual fee of $2400.00. Board Members agree with trying the program through the Grant and for Ms. Crete to report back to the Board about if the program would be beneficial to the Town. Board Members signed the approval for the Grant.

Ms. Crete spoke of the recent Chokesaver trainings that were held. On February 3, 2020, there were 4 participants certified. On February 7, 2020 there were 7 participants from Starbucks certified. On February 10, 2020 there were 7 participants certified. Of the 7 certified, 6 were from Randall's Farm.

Mr. LaFever attended the recent meeting of the Ludlow Cares Coalition. Mr. LaFever spoke about the D.A.R.E. program being reinstated in the schools through the Ludlow Police Department. The coalition inquired if the Board of Health could offer behavioral health services to the Town. The department currently does not have the capacity to offer that service. Mr. LaFever will attend the Coalition meetings as long as his schedule allows him to.

The State has recently adapted new Tobacco Regulations. The Pioneer Valley Tobacco Commission will be informing local Boards of Health of the newly drafted Regulations in order for the Boards to apply the changes to their current Regulations. Some of the main changes are the flavor ban to include mint, menthol, and wintergreen along with the fining structure has drastically increased to $1000, $2000, and $5000. The limitation of what stores can sell as far as e-cigs and vaping materials has also been changed.

There was a request for a Variance for 459 Moore Street, owned by Mrs. Deborah Boyer. The design is for a 4-bedroom Presby system. Engineer John Kopinsky is asking for a 2-foot reduction to groundwater. Ms. Crete recommends approval of the variance. Motion made by Mr. LaFever to approve the variance. Seconded by Ms. Rogowski. All in favor 2-0.

The following Food Establishment Inspection Reports provided by Ms. Crete were reviewed by the Board:

- Pride Convenience, 478 Center St.
- Vanished Valley,782 Center St.
- Encompass Health, 222 State St.
- Villa Rose, 1428 Center St.
- Keystone Commons, 460 West St.
- Chins Kitchen, 12 Lakeview Ave.
- Blue Water Sushi, 224 East St.

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Motion made by Mr. LaFever to adjourn the meeting with Ms. Rogowski seconding the motion. All in favor 2-0.

Meeting adjourned at 4:40 p.m.

Respectfully submitted,

Carolyn Rogowski-Duarte

Carolyn Rogowski-Duarte
Chair