The regular meeting of the Board of Health was held on Tuesday, June 2, 2020. Carolyn Rogowski-Duarte, Chair; Adrienne DeSantis, Secretary; Michael LaFever, Member; and Andrea Crete, Health Agent were present. Minutes are being recorded by LCTV video and are being transcribed from the video. The meeting was called to order at 4:00 p.m. by Ms. Rogowski. **This meeting was held during the 2020 COVID-19 outbreak.**

Town elections were held on Monday June 1, 2020. Adrienne DeSantis ran unopposed and won another 3-year term on the Board.

Board of Health reorganized as follows: Motion made by Ms. DeSantis to appoint Mr. LaFever as Chairman, seconded by Mr. Lafever. All in favor 3-0. Motion made by Ms. DeSantis to appoint herself as Secretary, seconded by Ms. Rogowski. All in favor 3-0. Motion made by Ms. DeSantis for all Health Inspectors, Animal Inspector, Nurses, and Office Assistants to remain the same with Ms. Rogowski seconding the motion. All in favor 3-0. Reorganization will be sent to all Town Departments.

Board members signed the minutes of May 5, 2020.

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While signing the departmental bills, Ms. Rogowski questioned as to why Ms. Messer, Director of Nursing, acquired a large amount of mileage for reimbursement. Ms. Crete explained that Ms. Messer was visiting numerous businesses and locations during the time. Ms. Messer is also creating a facemask drive and is picking up and dropping off materials and supplies as needed.

There was a request for a Local Upgrade Approval for 92 Longview Circle, owned by Mr. Stephen Fiedler. Mr. Fiedler attended the meeting. Registered Sanitarian Lorri McCool is asking for the use of a sieve analysis due to very wet conditions. Ms. McCool is also looking for a 2-foot reduction to groundwater. Ms. Crete recommends approval of the variance. Motion made by Ms. Rogowski to approve the variance. Seconded by Ms. DeSantis. All in favor 3-0.

There was a request for a Local Upgrade Approval for 834 Moore Street, owned by Mr. Gary Chenot. Registered Sanitarian Lorri McCool is asking for the use of one deep hole for testing due to site restrictions. Ms. McCool is also looking for a 6-inch reduction to groundwater. Ms. Crete recommends approval of the variance. Motion made by Ms. Rogowski to approve the variance. Seconded by Ms. DeSantis. All in favor 3-0.

There was a request for a Local Upgrade Approval for 299 Fuller Street, owned by Source Nine Development. This request will be tabled to the next meeting due to the proximity to wetlands and the needing approval from the Conservation Commission.

There was a request for a Local Upgrade Approval for 36 Evergreen Circle, owned by David and Betty Socha. Registered Sanitarian Lorri McCool is asking for the use of one deep hole for testing due to site restrictions. Ms. Crete recommends approval of the variance. Motion made by Ms. Rogowski to approve the variance. Seconded by Ms. DeSantis. All in favor 3-0.

There was a request for a Local Upgrade Approval for 53 Gaudreau Avenue, owned by Mrs. Rebecca Prout. Engineer John Kopinsky is asking for a 4-foot reduction in setback to foundation due to site restrictions. Mr. Kopinsky is asking for the use of a sieve analysis due to very wet conditions. Mr. Kopinsky is asking for the use of one deep hole for testing due to site restrictions. Ms. Crete recommends approval of the variance. Motion made by Ms. Rogowski to approve the variance. Seconded by Ms. DeSantis. All in favor 3-0.

Ms. Crete spoke of the Phase II reopening in the state. Local restaurants will be allowed to have outdoor seating. These locations will have guidelines to follow in order to reopen. Ms. Crete is concerned for smoking in these establishments once they allow outdoor seating. Smoking will not be allowed in the seating area. Mr. LaFever questioned if patrons will be allowed to enter establishment to play lottery/keno. Ms. Rogowski questioned about the use of restrooms inside the establishments. Ms. Crete is to look into some of these items to report back to the Board.

Ms. Crete would like to change the hours she works during the week. As of right now the Town Hall is closed to the public. Ms. Crete state that she is a salaried employee required to work 8am-4pm Monday-Friday. Ms. Crete currently is required to work 35 hours per week and entitled to a 1-hour lunch break per day. Ms. Crete would like the opportunity to come in at 8:30am and leave at 4pm with a half hour lunch break. If she comes in at 9am, she would leave at 4:30pm with a half hour lunch. Board members would like to make sure that Human Resources does not require certain times. Ms. DeSantis would like to have the daily times of arrival on Ms. Crete's calendar so that the staff would know when to expect her coming to work. Motion made by Ms. Rogowski to approve Ms. Crete coming in at 8:30-9am depending on her schedule, but still putting in a 7-hour day and 35 hours per week. Mr. LaFever added that it would also depend on violation of Town rules. Ms. DeSantis added to make sure there is transparency in times of arrival, so the employees know when to expect her or public inquiry as to when she will be in. Seconded by Ms. DeSantis. All in favor 3-0.

Board members selected the following dates for upcoming meetings: June 30, 2020, July 14 & 28, 2020, and August 11 & 25, 2020.

Motion made by Ms. Rogowski to adjourn the meeting with Ms. DeSantis seconding the motion. All in favor 3-0.

Meeting adjourned at 5:04 p.m.

Respectfully submitted,

Adrienne DeSantis
Secretary

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