The regular meeting of the Board of Health was held on Friday, October 9, 2020. Michael LaFever, Chairman; Carolyn Rogowski-Duarte, Member; and Andrea Crete, Health Agent were present. Adrienne DeSantis, Secretary joined the meeting by speakerphone. Minutes are being recorded by LCTV video and are being transcribed from the video. The meeting was called to order at 4:02 p.m. by Mr. LaFever. **This meeting was held during the 2020 COVID-19 outbreak.**

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Board members signed departmental bills.

Board members read the minutes of September 17, 2020. Motion made by Ms. Rogowski to approve the minutes as written. Seconded by Ms. DeSantis. All in favor 3-0. Minutes were signed by Mr. LaFever.

Autumn Dube met with the Board at 4:15p.m. to ask permission to house 5 chickens on her property located at 34 Prokop Ave. Ms. Dube uses the birds for eggs. There is a secure coop located on the property. Motion made by Ms. Rogowski to allow 5 chickens on the property. Seconded by Ms. DeSantis. All in favor 3-0. A letter will be provided to Ms. Dube.

Health Agent Report

Ms. Crete informed the Board of her inspections to date.

Ms. Crete updated the Board of the $2500 grant she received last year. The Town will receive 10% of the grant money to go into the General Fund. This money will be used for training and supplies. Ms. Crete is currently working on a grant for this year for $3000. The grant involves a verification audit of the first 3 program standards of the AFDO managed retail program.

Ms. Crete would like to revise the fee schedule for the Board of Health. Currently there is no distinguishing between different types of food permits. Ms. Crete would like to go to fee structure based on the number of seats in the location compared to a flat fee. Retail permits would be based on the square footage of the location. The septic permits would become more streamlined and a straight fee instead of being separated. Mr. LaFever would like information in the possibility of using the occupancy limit to establish fees for food permits instead of seat count. Motion made by Ms. Rogowski to table the fee restructure until more information can be obtained. Seconded by Ms. DeSantis. All in favor 3-0. Ms. Crete will contact the building department for more information.

There was a request for a Local Upgrade Approval for 524 Fuller Street, owned by Robert Kopec. Engineer John Kopinsky is asking for a 2-foot reduction to groundwater. Motion made by Ms. Rogowski to approve the variance, pending Conservation approval. Seconded by Ms. DeSantis. All in favor 3-0.

There was a request for a Local Upgrade Approval for 82 Miller Street, owned by Donna Zina. Engineer John Kopinsky is asking for a 1-foot reduction to groundwater. Motion made by Ms. Rogowski to approve the variance, pending Conservation approval. Seconded by Ms. DeSantis. All in favor 3-0.

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There was a request for a Local Upgrade Approval for 33 Aldo Drive. Sanitarian Lorri McCool is asking for a 1-foot reduction to groundwater. Motion made by Ms. Rogowski to approve the variance, pending Conservation approval. Seconded by Ms. DeSantis. All in favor 3-0.

Ms. Crete put together a list of minimum guidelines that would be required for bars to open in town. Mr. LaFever does not feel this is fair for these establishments. Board members will not approve these requirements.

Ms. Crete asked if the Board would like to make any recommendations for trick-or-treating on Halloween. Board members feel that it should be left up to parents.

Motion made by Ms. Rogowski to adjourn the meeting at 5:01 p.m. with Ms. DeSantis seconding the motion. All in favor 3-0.

Respectfully submitted,

Michael LaFever
Chairman