The regular meeting of the Board of Health was held on Wednesday, February 24, 2021. Michael LaFever, Chairman; Adrienne DeSantis, Secretary; and Andrea Crete, Health Agent were present. Carolyn Rogowski-Duarte, member was absent. Minutes are being recorded by LCTV video and are being transcribed from the video. The meeting was called to order at 4:02 p.m. by Mr. LaFever. **This meeting was held during the 2020-2021 COVID-19 pandemic.**

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Board members signed departmental bills.

Health Agent Report

Mr. LaFever inquired about any inspections. Ms. Crete has been doing plan reviews. There have been no food inspections for this month. She will be focusing on the medium inspections next month. The COVID-19 pandemic has slowed down the amount of inspections.

Animal Inspector Sheila Andre has submitted her resignation. She has been with the department for 18 years.

Mr. LaFever feels we should fill the position of Animal Inspector. Ms. Crete is currently the backup inspector. Inquiries were made as to how much time is involved. Ms. Crete stated there are less than 50 barn inspections in Ludlow. Ms. Crete mentioned about herself doing the inspections for 1 year. The main requirement for the position is general knowledge of animals. There is no real training. Ms. Crete will inquire with the Animal Control Officer about possibly fulfilling the position.

Ms. DeSantis asked what institutes a barn inspection. Ms. Crete answered anyone that houses farm animals including chickens. There is a barn book that is filled out at the time of inspection. It mainly lists the owners, the number of animals, and if they look healthy. This barn book is confidential and once completed it is turned into the Department of Agriculture. They then use the information in case of a breakout or quarantine.

Ms. Crete provided an update on the COVID-19 vaccine clinic. The town did apply for vaccine. The department went through the required training. The State then decided that it will no longer allocate vaccine to individual sites. Ludlow is currently involved with a regional site in Palmer.

Ms. Crete gave an update on the Public Health Coordinator position. Martha Seed started her position on Monday, February 22, 2021. She is currently taking numerous online trainings to become familiar with the job. Ms. Seed will be introduced formally at an upcoming meeting.

There was a request for a Local Upgrade Approval for 81 Laurel Lane, owned by the Estate of Victor Field. Engineer John Kopinsky is asking for the use of 1 deep observation hole and the use of a sieve analysis. Motion made by Ms. DeSantis to approve the variance. Seconded by Mr. LaFever. All in favor 2-0.

Board members went over the upcoming meetings. The upcoming dates are March 9 & 23, 2021.

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Motion made by Ms. DeSantis to adjourn the meeting at 4:29 p.m. with Mr. LaFever seconding the motion. All in favor 2-0.

Respectfully submitted,

Adrienne DeSantis
Secretary